



HEALTH SERVICES COMMITTEE
Wednesday, July 8, 2015 at 8:00 a.m.
Rock Haven Conference Room in Village Commons

AGENDA

1. Call to Order/Approval of Agenda
2. Approval of Minutes – June 10 and June 24, 2015
3. Introductions, Citizen Participation, Communications and Announcements
4. **Action Item:** Bills
5. **Action Item:** Budget Transfers
6. **Action Item:** Pre-Approved Encumbrances/Encumbrances
7. Old Business
 - a. Information Item: Rock Haven Building Update
8. New Business
 - a. Information Item: Resident Council Meeting Minutes – May
 - b. Information Item: Moving Forward with Pathways Health
 - c. Information Item: Rock Haven 2016 Budget
 - d. Information Item: Rock Haven Job Fair
 - e. Information Item: Marketing Rock Haven Services
 - f. **Action Item:** Resolution Recognizing Bridget Stluka for Years of Service
9. Information Item: Reports
 - a. Census
 - b. Activities
 - 1) Staff Education for July 2015
 - a. Documentation - Make Up
 - b. Code Review – Make Up
 - c.
 - 2) Resident Council Meeting – July 21, 2015 at 10:15 am.

3) Family Council Meeting – July 21, 2015 at 6:00 pm.

c. Finance – Joanne Foss

10. Next Meeting Date - The next regular meeting of the Health Services Committee is scheduled for Wednesday, August 12, 2015 at 8 A.M. in the Rock Haven Classroom of the Village Commons

11. Adjournment

SP/ML

*Note to Committee Members: To ensure a quorum is present, please call the Administrative Secretary at 757-5076 if you are unable to attend the meeting.

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
32-3250-0000-64904	SUNDRY EXPENSE	P1500265	06/17/2015	LIVING DESIGN INC	326.23
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,000.00	312.03	0.00	326.23	4,361.74
ROCK HAVEN PROG TOTAL				326.23	
32-7260-7400-62171	AMBULANCE	P1502361	05/19/2015	RYAN BROTHERS AMBULANCE SERVI	1,926.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	11,500.00	4,171.00	0.00	1,926.00	5,403.00
32-7260-7400-62189	OTHER MED SERV	P1500261	05/28/2015	DEAN HEALTH SYSTEMS	852.95
		P1500268	05/31/2015	MOBILEXUSA	1,371.30
		P1500881	05/31/2015	ST MARYS HOSPITAL	642.77
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,500.00	13,030.19	0.00	2,867.02	(397.21)
RH CONTRACT SERVICES T-18 PROG TOTAL				4,793.02	
32-7500-7350-63109	OTHER SUPP/EXP	P1500278	06/15/2015	SHOPKO INC #130	189.93
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,250.00	195.95	0.00	189.93	864.12
RH-PROGRAM SERVICE ADMIN. PROG TOTAL				189.93	
32-8000-8100-63100	OFC SUPP & EXP	P1500260	05/29/2015	CRESCENT ELECTRIC SUPPLY CO	605.43
		P1501384	06/02/2015	CARSTENS HEALTH INDUSTRIES INC	340.41
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	7,000.00	3,187.87	0.00	945.84	2,866.29
32-8000-8100-63101	POSTAGE	P1501320	06/27/2015	UNITED PARCEL SERVICE	49.24
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,000.00	213.45	0.00	49.24	2,737.31
32-8000-8100-63109	OTHER SUPP/EXP	P1500266	06/05/2015	MENARDS	11.92
		P1500276	06/11/2015	ROCK COUNTY HEALTH CARE CENTE	155.00
		P1500281	06/08/2015	ROCK COUNTY HEALTH CARE CENTE	77.57
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,000.00	4,744.95	646.17	244.49	364.39

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
32-8000-8100-64000	MEDICAL SUPPLIES				
		P1500267	05/14/2015	MERCY ASSISTED CARE INC	1,231.68
		P1500274	06/04/2015	PATTERSON MEDICAL	64.53
		P1500280	06/05/2015	EZ WAY INC	953.60
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	142,000.00	65,084.64	60,145.20	2,249.81	14,520.35
SUPPORT SERVICE MATERIALS PROG TOTAL				3,489.38	
32-8000-9100-64105	GROCERIES				
		P1500277	06/19/2015	SENTRY FOODS INC STORE #375	15.48
		P1500281	06/29/2015	ROCK COUNTY HEALTH CARE CENTE	24.70
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	167,000.00	71,366.80	68,648.06	40.18	26,944.96
SUPPORT SERVICE FOOD SERVICE PROG TOTAL				40.18	
32-8000-9200-62420	MACH & EQUIP RM				
ENC		R1502624	06/17/2015	AMAZON.COM	864.81
		P1500230	05/28/2015	ASC1	326.35
		P1500237	06/02/2015	EZ WAY INC	260.95
		P1500244	06/10/2015	HOBART SALES AND SERVICE	475.94
		P1502338	06/17/2015	ACCURATE APPLIANCE REPAIR LLC	283.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	35,000.00	18,419.89	216.28	2,211.05	14,152.78
32-8000-9200-62450	GROUNDS IMPR R&M				
		P1500248	06/19/2015	JACK AND DICKS FEED AND GARDEN	51.40
		P1501101	06/04/2015	TRUGREEN	385.00
		P1502162	06/03/2015	DVORAK LANDSCAPE SUPPLY LLC	658.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,940.00	5,801.02	385.00	1,094.40	6,659.58
32-8000-9200-62460	BLDG SERV R&M				
		P1500223	06/15/2015	R E MICHEL COMPANY	539.00
		P1500257	06/15/2015	TAS COMMUNICATIONS INC	39.50
		P1502114	06/09/2015	CLASS 1 AIR	1,070.30
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,000.00	11,090.29	0.00	1,648.80	2,260.91
32-8000-9200-62463	FIRE ALARM				
		P1500229	06/29/2015	ABC FIRE AND SAFETY INC	108.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,640.00	13,357.20	0.00	108.00	2,174.80
32-8000-9200-62470	BLDG R & M				

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1500241	06/03/2015	FIRST SUPPLY MADISON LLC	548.90
		P1500245	06/17/2015	HOME DEPOT/GECF	81.17
		P1500253	06/23/2015	MENARDS	26.59
		P1500258	05/29/2015	WERNER ELECTRIC SUPPLY COMPAN	303.04
		P1502012	06/01/2015	BJ ELECTRIC SUPPLY INC	188.96
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,750.00	9,787.56	0.00	1,148.66	2,813.78
32-8000-9200-63109	OTHER SUPP/EXP				
		P1500240	06/19/2015	FASTENAL COMPANY	65.94
		P1500242	06/16/2015	HOH WATER TECHNOLOGY INC	116.25
		P1500245	06/18/2015	HOME DEPOT/GECF	10.01
		P1500248	06/04/2015	JACK AND DICKS FEED AND GARDEN	156.50
		P1502310	06/18/2015	AMC3 IDENTITY SOLUTIONS	55.00
		P1502384	06/24/2015	SYSCO FOODS OF BARABOO LLC	89.97
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,000.00	2,686.60	0.00	493.67	2,819.73
SUPPORT SERVICE MAINTENANCE PROG TOTAL				6,704.58	
32-8000-9300-62164	DISPOSAL SERV				
		P1500272	06/08/2015	OFFICE PRO	25.58
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	19,500.00	6,509.26	12,015.00	25.58	950.16
32-8000-9300-63109	OTHER SUPP/EXP				
		P1500266	06/05/2015	MENARDS	29.99
		P1502372	06/23/2015	LABEL TAPE SYSTEMS	709.20
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,000.00	954.82	392.07	739.19	1,913.92
32-8000-9300-63111	PAPER PRODUCTS				
		P1500279	05/29/2015	STAPLES ADVANTAGE	1,320.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	24,500.00	16,499.04	1,471.22	1,320.00	5,209.74
SUPPORT SERVICE ENVIRONMENTAL PROG TOTAL				2,084.77	
32-8000-9500-63200	PUBL/SUBCR/DUES				
		P1502174	06/01/2015	WACH WISCONSIN ASSOCIATION OF	192.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,000.00	2,610.00	10,000.00	192.00	198.00
32-8000-9500-64200	TRAINING EXP				
		P1500259	05/29/2015	BELOIT HEALTH SYSTEM INC	48.00
		P1502022	05/18/2015	AMERICAN HEALTH CARE ASSOC	78.90

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,000.00	2,816.32	1,829.48	126.90	10,227.30
SUPPORT SERVICE ADMINISTRATION PROG TOTAL				318.90	
32-8000-9700-62174	INTERNIST	P1500275	05/31/2015	RAMSEY MD,H R	2,100.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	250,000.00	111,430.00	113,720.00	2,100.00	22,750.00
SUPPORT SERVICE MEDICAL STAFF PROG TOTAL				2,100.00	
32-9000-9940-61920	PHYSICALS	P1500271	05/31/2015	OCCUPATIONAL HEALTH CENTER	329.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,000.00	1,839.25	0.00	329.00	831.75
GENERAL SERVICE EMP BENEFITS PROG TOTAL				329.00	

I have examined the preceding bills and encumbrances in the total amount of **\$20,375.99**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUL 08 2015**

Dept Head _____

Committee Chair _____

**Rock Haven
RESIDENT COUNCIL MEETING
May 19, 2015**

Members Present:

Ramon Ojeda
Sheila Tabbert
Beulah Rudolph

Otto Puhl
Joann OBrien
Alice Pautsch

Roger Johnson
Charles Weber
Lynn Gibson

Jean Dean
Sharon Barnes
Lillian Frayer

Others: Gail Sullivan, SW

Theresa Talbert, SW

Sue Lewiston, AD

Meeting called to order – Beulah Rudolph

Pledge of Allegiance Recited – All Members

Reading of Last Meeting Minutes – Staff read in Tom's absence

Treasurer's Report – by Lillian

Deposits– \$130.44

Expenses – \$723.00

Balance – \$4,196.55

General Announcements:

Old Business: A Remembrance Service will be offered to all residents on a quarterly basis beginning in June.

New Business:

- There was no update to the Health Services Committee recent meeting.
- Maintenance concerns: There were none
- Educational Topic: Sharing of food with others, Infection Control
- Upcoming special events for the month were announced to the group.
- Time limit for use of the Social Room on Holidays
- Fundraising for the newspapers: Group agreed to set aside 1 Wed. Bingo a month with the bingo's going towards the newspapers.
- The DON Donna Clark introduced herself to the group & spoke to the group
- There were no additional questions or concerns & meeting was adjourned.

Next meeting: Tuesday, June 16 @ 10:15 am –in the Social Room & Officers will meet on Friday, June, 12 in the conference room on Limestone Court @ 10:00 am

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Health Services Committee
INITIATED BY



Sue Prostko
DRAFTED BY

Health Services Committee
SUBMITTED BY

June 22, 2015
DATE DRAFTED

RECOGNIZING BRIDGET STLUKA FOR SERVICE TO ROCK HAVEN

- 1 **WHEREAS**, Bridget Stluka has served the citizens of Rock County over the past 28 years, 9 months as a
- 2 dedicated and valued employee of Rock County; and,
- 3
- 4 **WHEREAS**, Bridget Stluka began her career with Rock Haven as a Certified Nursing Assistant on September
- 5 16, 1986; and,
- 6
- 7 **WHEREAS**, Bridget Stluka worked diligently in that position, providing kind, compassionate care to Rock
- 8 Haven resident until retiring on June 19, 2015; and,
- 9
- 10 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes to
- 11 commend Bridget Stluka for her long and faithful service.
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled this
- 14 _____ day of _____, 2015 does hereby recognize Bridget Stluka for her 28 years, 9 months of service
- 15 and extend their best wishes to her in her future endeavors; and,
- 16
- 17 **BE IT FURTHER RESOLVED**, that the County Clerk be authorized and directed to furnish a copy of this
- 18 resolution to Bridget Stluka.

COUNTY BOARD STAFF COMMITTEE

Respectfully submitted,

HEALTH SERVICES COMMITTEE

Billy Bob Grahn, Chair

Norvain Pleasant, Vice Chair

Terry Fell

Brenton Driscoll

Linda Garrett

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Betty Jo Bussie

Eva Arnold

Mary Mawhinney

Alan Sweeney

Hank Brill

Louis Peer

Terry Thomas

2015 Patient Revenues for Rock Haven May

Limestone							
Revenue	Actual Revenue Rec. MTD	Budgeted Revenue MTD	Variance Over/-Under	Percentage Over/-Under	Actual Revenue Rec. YTD	Budgeted Revenue YTD	Percentage Over/-Under
Medicare	\$105,385	\$146,091	-\$40,707	-28%	\$573,576	\$711,606	-19%
Hospice	\$14,951	\$9,951	\$5,000	50%	\$79,800	\$48,471	65%
Medical Assistance	\$197,169	\$238,826	-\$41,657	-17%	\$1,040,090	\$1,163,315	-11%
Private Pay	\$131,011	\$65,100	\$65,911	101%	\$436,711	\$317,100	38%
Total	\$448,516	\$459,969	-\$11,453	-2%	\$2,130,177	\$2,240,492	-5%

Sandstone							
Revenue	Actual Revenue Rec. MTD	Budgeted Revenue MTD	Variance Over/-Under	Percentage Over/-Under	Actual Revenue Rec. YTD	Budgeted Revenue YTD	Percentage Over/-Under
Medicare	\$24,992	\$53,124	-\$28,132	-53%	\$311,155	\$258,766	20%
Hospice	\$11,027	\$17,198	-\$6,172	-36%	\$75,329	\$83,771	-10%
Medical Assistance	\$283,699	\$269,437	\$14,262	5%	\$1,333,608	\$1,312,418	2%
Private Pay	\$55,200	\$46,500	\$8,700	19%	\$196,200	\$226,500	-13%
Total	\$374,918	\$386,259	-\$11,341	-3%	\$1,916,293	\$1,881,455	2%

Total Rock Haven							
Revenue	Actual Revenue Rec. MTD	Budgeted Revenue MTD	Variance Over/-Under	Percentage Over/-Under	Actual Revenue Rec. YTD	Budgeted Revenue YTD	Percentage Over/-Under
Medicare	\$130,377	\$199,215	-\$68,838	-35%	\$884,731	\$970,372	-9%
Hospice	\$25,978	\$27,149	-\$1,171	-4%	\$155,129	\$132,243	17%
Medical Assistance	\$480,868	\$508,263	-\$27,395	-5%	\$2,373,698	\$2,475,733	-4%
Private Pay	\$186,211	\$111,600	\$74,611	67%	\$632,911	\$543,600	16%
Total	\$823,434	\$846,228	-\$22,794	-3%	\$4,046,469	\$4,121,947	-2%

2015 PATIENT DAYS FOR ROCK HAVEN

		ACTUAL		PATIENT DAYS BUDGET		OVER/UNDER		% OVER/UNDER		ACTUAL		PATIENT DAYS BUDGET		OVER/UNDER		% OVER/UNDER	
		MTD	MTD	MTD	MTD	YTD	YTD	YTD	YTD	YTD	YTD	YTD	YTD	YTD	YTD	YTD	YTD
LIMESTONE COURT	MEDICARE	253	310	57.00	-18.39	1377	1510	-133	-8.81	1377	1510	-133	-8.81	1377	1510	-133	-8.81
	TOTAL	253	310	57.00	-18.39	1377	1510	-133	-8.81	1377	1510	-133	-8.81	1377	1510	-133	-8.81
	HOSPICE	80	62	18	29.03	467	302	165	54.64	467	302	165	54.64	467	302	165	54.64
	TOTAL	80	62	18	29.03	467	302	165	54.64	467	302	165	54.64	467	302	165	54.64
	MEDICAL ASSISTANCE	1055	1333	-278	-20.86	5740	6493	-753	-11.60	5740	6493	-753	-11.60	5740	6493	-753	-11.60
	TOTAL	1055	1333	-278	-20.86	5740	6493	-753	-11.60	5740	6493	-753	-11.60	5740	6493	-753	-11.60
	PRIVATE PAY	437	217	220	101.38	1400	1057	343	32.45	1400	1057	343	32.45	1400	1057	343	32.45
	TOTAL	437	217	220	101.38	1400	1057	343	32.45	1400	1057	343	32.45	1400	1057	343	32.45
TOTAL LIMESTONE COURT		1825	1922	-97	-5.05	8984	9362	-378	-4.04	8984	9362	-378	-4.04	8984	9362	-378	-4.04
SANDSTONE COURT	MEDICARE	60	155	-95	-61.29	747	755	-8	-1.06	747	755	-8	-1.06	747	755	-8	-1.06
	TOTAL	60	155	-95	-61.29	747	755	-8	-1.06	747	755	-8	-1.06	747	755	-8	-1.06
	HOSPICE	59	93	-34	-36.56	412	453	-41	-9.05	412	453	-41	-9.05	412	453	-41	-9.05
	TOTAL	59	93	-34	-36.56	412	453	-41	-9.05	412	453	-41	-9.05	412	453	-41	-9.05
	MEDICAL ASSISTANCE	1518	1519	-1	-0.07	7347	7399	-52	-0.70	7347	7399	-52	-0.70	7347	7399	-52	-0.70
	TOTAL	1518	1519	-1	-0.07	7347	7399	-52	-0.70	7347	7399	-52	-0.70	7347	7399	-52	-0.70
	PRIVATE PAY	184	155	29	18.71	570	755	-185	-24.50	570	755	-185	-24.50	570	755	-185	-24.50
	TOTAL	184	155	29	18.71	570	755	-185	-24.50	570	755	-185	-24.50	570	755	-185	-24.50
TOTAL SANDSTONE COURT		1821	1922	-101	-5.25	9076	9362	-286	-3.05	9076	9362	-286	-3.05	9076	9362	-286	-3.05

2015 PATIENT DAYS FOR ROCK HAVEN

		PATIENT DAYS			PATIENT DAYS			PATIENT DAYS		
		ACTUAL MTD	BUDGET MTD	OVER/ -UNDER	% OVER/ -UNDER	ACTUAL YTD	BUDGET YTD	OVER/ -UNDER	% OVER/ -UNDER	
TOTAL ROCK HAVEN	MEDICARE	313	465	-152	-32.69	2124	2265	-141	-6.23	
	TOTAL	313	465	-152	-32.69	2124	2265	-141	-6.23	
	HOSPICE	139	155	-16	-10.32	879	755	124	16.42	
	TOTAL	139	155	-16	-10.32	879	755	124	16.42	
	MEDICAL ASSISTANCE	2573	2852	-279	-9.78	13087	13892	-805	-5.79	
	TOTAL	2573	2852	-279	-9.78	13087	13892	-805	-5.79	
	PRIVATE PAY	621	372	249	66.94	1970	1812	158	8.72	
	TOTAL	621	372	249	66.94	1970	1812	158	8.72	
TOTAL ROCK HAVEN		3646	3844	-198	-5.15	18060	18724	-664	-3.55	

ROCK HAVEN ADMISSIONS/DISCHARGES/CENSUS - 2015

ADMISSIONS					
	Limestone	Limestone	Sandstone	Sandstone	Total
	East	West	West	East	
January	5	8	3	5	21
February	4	4	2	2	12
March	6	6	3	2	17
April	4	9	3	4	20
May	5	2	3	1	11
June	8	5	0	5	18
July	8	7	2	3	20
August	6	6	2	4	18
September	11	10	3	3	27
October	1	2	0	0	3
November	2	2	0	0	4
December	5	12	3	5	25
Total	65	73	24	34	196

1/31/2015
2/28/2015
3/31/2015
4/30/2015
5/31/2015
6/30/2014
7/31/2014
8/31/2014
9/30/2014
10/31/2014
11/30/2014
12/31/2014

DISCHARGES/DEATHS					
	Limestone	Limestone	Sandstone	Sandstone	Total
	East	West	West	East	
January	4	9	3	4	20
February	6	3	4	2	15
March	4	6	2	2	14
April	4	8	3	3	18
May	6	4	2	3	15
June	8	4	1	5	18
July	7	6	1	2	16
August	6	7	3	4	20
September	6	6	4	3	19
October	2	6	1	2	11
November	3	2	2	0	7
December	1	5	1	4	11
Total	57	66	27	34	184

1/31/2015
2/28/2015
3/31/2015
4/30/2015
5/31/2015
6/30/2014
7/31/2014
8/31/2014
9/30/2014
10/31/2014
11/30/2014
12/31/2014

CENSUS					
	Limestone	Limestone	Sandstone	Sandstone	Total
	East	West	West	East	
January	30	29	30	31	119
February	29	30	29	31	119
March	31	30	30	31	122
April	31	31	30	32	124
May	30	29	31	30	120
June	30	30	31	30	121
July	31	31	32	31	125
August	31	29	32	31	123
September	32	31	31	31	125
October	28	25	30	29	112
November	28	23	28	29	108
December	31	30	30	30	121
Budget	32	31	32	31	126
Capacity*	32	32	32	32	128

1/31/2015
2/28/2015
3/31/2015
4/30/2015
5/31/2015
6/30/2014
7/31/2014
8/31/2014
9/30/2014
10/31/2014
11/30/2014
12/31/2014

*Downsize from 130 to 128 occurred 10/1/2012