

HEALTH SERVICES COMMITTEE

September 8, 2021

CALL TO ORDER - Chair Brien called the teleconference meeting of the Health Services Committee to order at 9:00 a.m.

COMMITTEE MEMBERS PRESENT - Chair Brien, Beaver, Schulz, Bonkamp and Leavy

STAFF MEMBERS PRESENT- Natalie Rolling-Edelbeck, NHA; Daleena Johnson, Interim DON; Dave Froeber, Maintenance; Joanne Foss, Finance; Steve Barnett, Admission Coordinator; Jayne Kalemba, Behavioral Nurse; Marilyn Burns, Infection Control; Tim Brown, Food Service Manager; Deb Potter, Food Service Supervisor; Linda Simplot, Central Supply Clerk; Kasey Strike, Administrative Assistant

OTHERS PRESENT - Annette Mikula, Human Resources

APPROVAL OF AGENDA – Supervisor Bomkamp moved approval of agenda amended on 9/7/21, second by Supervisor Leavy. MOTION PASSED.

INTRODUCTIONS, CITIZEN PARTICIPATION, COMMUNICATIONS, AND ANNOUNCEMENTS – None

APPROVAL OF MINUTES – Supervisor Schulz stated that the minutes from the August 11, 2021 meeting cannot be approved because they have not been posted. Understanding is that they will be reviewed at the next meeting.

REVIEW OF PAYMENTS – None

BUDGET TRANSFERS – None

RESOLUTIONS AND COMMITTEE ACTIONS –

CREATING A 1.0 FTE ROCK HAVEN BUSINESS MANAGER POSITION - Received Finance Officer, Joanne Foss' retirement as of January 7, 2022. This new position should not affect 2022 budget because upon Joanne Foss' retirement, her position would be deleted. Supervisor Bomkamp moved to support, second by Supervisor Leavy. Vote 5/0. SO ORDERED.

RECOGNIZING LINDA SIMPLOT FOR SERVICE TO ROCK HAVEN (24 SEPTEMBER 2021) – Supervisor Bomkamp moved to recognize Linda Simplot for service to Rock Haven, second by Supervisor Schulz. Rock County Board of Supervisors wished to commend Linda Simplot for her long and faithful service and recognize her for her 35 years and one month of service and extend best wishes to her in her future endeavors. SO ORDERED.

INFORMATION ITEMS –

DON CHANGE (PERMANENT) DEBBIE BRYANT 4 OCTOBER 2021 – Debbie Bryant (not present) was introduced as the new Director of Nursing beginning on October 4, 2021.

ADON CHANGE (PERMANENT) DALEENA JOHNSON –Interim Director of Nursing, Daleena Johnson was introduced as Rock Haven’s Assistant Director of Nursing.

FINANCE OFFICER – Joanne Foss’ retirement will be introduced at the Health Service Committee meeting in November.

STAFF REPORTS –

MAINTENANCE – Dave Froeber stated the backup generator was repaired and is up and running. No longer leasing portable unit. Maintaining facility with small crew. Made offer to maintenance staff person.

FINANCIAL RESULTS – Joanne Foss would like to share second quarter financial results will be shared in the future. Joanne Foss and Natalie Rolling-Edelbeck will be meeting with county administration on September 9, 2021 to review 2022 budget requests.

ADMINISTRATIVE REPORT - Daleena Johnson spoke on the morale improvement and teamwork she has seen. Tim Brown stated he and his staff are tired and they are running out of ability to cover all of the time they have earned and they need help. Sees the opportunity to bring on a 1.0 that can essentially cover all the jobs. Doesn’t have employees willing to cover even with time and a half. Natalie spoke about the challenges with staffing in the food service department. Tim Brown stated that he and Natalie Rolling-Edelbeck have put together a plan for a full-time person that could essentially work as a pick up person to pick up a shift for any role in food service. He would love to see all the jobs be a .5 or a 1.0 and he has put together a plan for that schedule to work. Natalie Rolling-Edelbeck stated that those needs and been addressed to HR and she will continue to work with Amy Spoden on this. Tim Brown stated they have set up a 90-day trial basis with Environmental Services for their employees in that department that are trained in food service to pick up up to 8 hours a pay period. The financial impact of moving to a .5 and 1.0 was discussed.

Natalie Rolling-Edelbeck went over her report of information. Answered questions from the committee.

COMMITTEE REQUESTS – None

NEXT MEETING DATE – The next regular meeting of the Health Services Committee will be Wednesday, October 13, 2021 at 9:00 a.m. via Zoom.

ADJOURNMENT – Supervisor Beaver moved to adjourn on 10:01 a.m., second by Supervisor Schulz. SO ORDERED.

Respectfully submitted,
Kasey Strike