

HEALTH SERVICES COMMITTEE

February 8, 2017

CALL TO ORDER – Chair Pleasant called the meeting of the Health Services Committee to order at 8:01 a.m. in the Rock Haven, Village Commons Conference Room.

COMMITTEE MEMBERS PRESENT: Supervisors Pleasant, Driscoll, Fell, Hawes and Homan

STAFF MEMBERS PRESENT: Sue Prostko, NHA; Donna Clark, Director of Nursing; Dave Froeber, Maintenance; Joanne Foss, Controller

APPROVAL OF AGENDA – Supervisor Fell moved approval of the agenda of February 8, 2017, second by Supervisor Hawes. ADOPTED

APPROVAL OF MINUTES – January 11, 2017 – Supervisor Driscoll moved approval of the January 11, 2017 minutes, second by Supervisor Homan. APPROVED

INTRODUCTIONS, CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS – None

REVIEW OF PAYMENTS – Committee reviewed payments.

BUDGET TRANSFERS – None

FINANCE – Joanne Foss stated that the books for 2016 have not been closed. February 22, 2017 is the deadline to pay any bills out of the 2016 accounts.

OLD BUSINESS –

CODE ALERT SYSTEM – Dave Froeber stated that the company that installed the code alert recommended that more filters on the drives, which has been done at the expense of maintenance. There are still issues and Dave is working with the company to correct the problems.

ANNUAL STATE SURVEY – The annual survey has been completed with 4 d tags. The plan of correction has been submitted to the Division of Quality Control and they will do a desk review. No return visit is necessary.

NEW BUSINESS

RESIDENT COUNCIL MINUTES – Resident Council Minutes for December were provided.

PRIVATE PAY RATE 2017 – There will be an increase of \$5.00 a month for private pay residents starting March 1, 2017.

CENSUS – Sue Prostko, NHA updated. Report provided.

STAFF EDUCATION – Wound care and prevention

RESIDENT COUNCIL MEETING – The next resident council meeting is February 21, 2017 at 10:15am.

NEXT MEETING DATE – The next regular meeting of the Health Service Committee is scheduled for Wednesday, March 8, 2017 at 8 a.m. in the Rock Haven Conference Room.

ADJOURNMENT – Supervisors Fell moved to adjourn at 8:14a.m., second by Supervisor Hawes. ADOPTED by acclamation.

Respectfully submitted,
Michelle Lynch

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE