

## HEALTH SERVICES COMMITTEE

March 11, 2020

CALL TO ORDER – Chair Brien called the meeting of the Health Services Committee to order at 9:00 a.m. in the Rock Haven, Village Commons Conference Room.

COMMITTEE MEMBERS PRESENT: Chair Brien, Beaver, Schulz @ 9:04 a.m.

COMMITTEE MEMBERS ABSENT: Supervisor Bomkamp

STAFF MEMBERS PRESENT: Sherry Gunderson, NHA; Sara Beran, Director of Nursing; David Froeber, Facilities Superintendent; Joanne Foss, Controller

OTHERS PRESENT – Josh Smith, County Administrator; Russ Podzilni, County Board Chair; Terri Carlson, Risk Management; Jim Haseman, Volunteer Ombudsman; Rob Wilkinson, AARP, GWAAR

APPROVAL OF AGENDA – Supervisor Beaver moved approval of the agenda of March 11, 2020, second by Supervisor Brien. ADOPTED

APPROVAL OF MINUTES – February 12, 2020 – Supervisor Beaver moved approval of the February 12, 2020 minutes, second by County Board Chair Podzilni. APPROVED

### INTRODUCTIONS, CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS –

County Board Chair Podzilni sitting in until Supervisor Schulz arrives.

Ron Wilkinson introduced himself to everyone. He is a member of AARP, WAAN, GWAAR

REVIEW OF PAYMENTS – Committee reviewed payments.

BUDGET TRANSFERS – Supervisor Beaver moved approval of the budget transfers, second by County Board Chair Podzilni. APPROVED

FINANCE – Joanne Foss working on closing out 2019 still.

Supervisor Schulz arrived at 9:04 a.m.

NEW BUSINESS –

RESIDENT COUNCIL MINUTES – Resident Council Minutes for February provided.

BED HOLD POLICY – Rock Haven's bed hold policy and the CMS guidelines were given and explained by Sherry Gunderson, NHA why there is a policy for this.

ROCK HAVEN ADMISSION CRITERIA – Sherry Gunderson, NHA explained how Rock Haven screens potential residents for admission. This will be put on the agenda for next month, as a couple of members were not present.

RETURNING EMPLOYEES THAT HAVE RETIRED- A letter was sent to retired Rock Haven staff that are interested in working the pool, with different rules than the regular pool staff. Retired staff would not be penalized if they went away for the winter and worked during the other months at Rock Haven. The rules would be more flexible with the retired pool staff.

ROCK HAVEN ADMINISTRATOR RECRUITMENT – Josh Smith, County Administrator gave an update on the recruitment. There were 8 applications for the Rock Haven Administrator and 5 were set up for interviews, with one that didn't show. Josh Smith, Annette Mikula and Sherry Gunderson agreed on 1 of the candidates and would like the Health Service Committee to interview that candidate. A meeting was agreed upon for March 19, 2020 at 9:00am at the Courthouse for the Health Services to meet the candidate.

REVIEW/POSSIBLE ACTION ON PROPOSED CHANGES TO APPENDIX C 1258 PAY GRID – Josh Smith, County Administrator explained that there was just an addition to have a pay scale for pool unit clerks in the pay grid. Supervisor Schulz moved approval of the change to appendix C 1258 pay grid, second by Supervisor Beaver. Approved 3/0.

RESOLUTION AMENDING THE 2020 ROCK HAVEN BUDGET FOR UNEXPECTED REPAIRS – Supervisor moved approval of resolution amending the 2020 Rock Haven budget for unexpected repairs, second by Supervisor Bren. APPROVED 3/0.

REPORTS -

CENSUS – The census report provided. There are currently four open beds.

AD HOC COMMITTEE – The Ad Hoc Committee has voted to not meet until January 2021. This will give the new administrator time to get orientated and organized with the residents and staff.

COMMITTEE REQUESTS – None

NEXT MEETING DATE - Health Services Committee to meet at Courthouse on Thursday, March 19, 2020 at 9:00 a.m. for Rock Haven Administrator interview.

NEXT MEETING DATE – The next regular meeting of the Health Service Committee is scheduled for Wednesday, April 8, 2020 at 9 a.m. in the Rock Haven Conference Room.

ADJOURNMENT – Supervisor Beaver moved to adjourn at 9:40 a.m., second by Supervisor Schulz. ADOPTED by acclamation.

Respectfully submitted,  
Michelle Lynch

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE