

## HEALTH SERVICES COMMITTEE

May 10, 2017

CALL TO ORDER – Vice Chair Driscoll called the meeting of the Health Services Committee to order at 8:00 a.m. in the Rock Haven, Village Commons Conference Room.

COMMITTEE MEMBERS PRESENT: Supervisors Pleasant, Driscoll, Fell, Hawes and Homan

STAFF MEMBERS PRESENT: Sue Prostko, NHA; Dave Froeber, Maintenance; Joanne Foss, Controller

OTHERS PRESENT: Josh Smith, County Administrator

APPROVAL OF AGENDA – Supervisor Howman moved approval of the agenda of May 10, 2017, second by Supervisor Pleasant. ADOPTED

APPROVAL OF MINUTES – April 12, 2017 – Supervisor Fell moved approval of the April 12, 2017 minutes, second by Supervisor Hawes. APPROVED

INTRODUCTIONS, CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS – None

REVIEW OF PAYMENTS – Committee reviewed payments.

BUDGET TRANSFERS – None

FINANCE – Joanne Foss has been working with the auditors and they have not completed the audit. She has been communicating with them and helping pull information from the electronic charting system.

OLD BUSINESS –

CODE ALERT SYSTEM – Dave Froeber stated that all the filters have been installed for the system. The system is up and running and Maintenance is working on some of the glitches. The target date to use the code alert system is June 1, 2017.

NEW BUSINESS –

RESIDENT COUNCIL MINUTES – Resident Council Minutes for March were provided.

STATE SURVEY APRIL 20, 2017 – The State Surveyors were at Rock Haven on April 20, 2017 for two self-reports that were completed by Sue Prostko. There were no cites or fines given.

ENERGY PERFORMANCE STUDY FOR LIGHTING AT ROCK HAVEN – Dave Froeber is working with a company to install energy LED lighting that may help with the reduction of resident falls.

GENESIS ELDERCARE REHABILITATION SERVICE AGREEMENT – Supervisor Fell moved approval for Genesis Eldercare Rehabilitation service agreement, second by Supervisor Hawes. APPROVED

MERCYCARE INSURANCE CONTRACT ADDENDUM – Supervisor Fell moved approval of the Mercycare Insurance contract addendum, second by Supervisor Homan. APPROVED

WOUND CARE CONCEPTS INC. BUSINESS ASSOCIATE AGREEMENT – Supervisor Hawes moved approval of the Wound Care Concepts Inc. Business Associate Agreement, second by Supervisor Fell. APPROVED

NORTHWEST RESPIRATORY SERVICES CONTRACT – Supervisor Fell moved approval of the Northwest Respiratory Services Contract, second by Supervisor Homan. APPROVED

INCONTINENCE PRODUCTS BID SUMMARY FORM – Supervisor Fell moved approval of Professional Medical to supply incontinence products, second by Supervisor Pleasant. APPROVED

RESOLUTION FOR KATHERINE SOWLES FOR YEARS OF SERVICE AT ROCK HAVEN – Supervisor Fell moved approval for Resolution for Katherine Sowles for years of service at Rock Haven, second by supervisor Hawes. APPROVED

CENSUS – Sue Prostko, NHA updated. Lucy and Mary continue to fill the empty beds. Referrals are current smokers and unable to accommodate these referrals.

STAFF EDUCATION – Code Review

RESIDENT COUNCIL MEETING – The next resident council meeting is May 15, 2017 at 10:15am.

NEXT MEETING DATE – The next regular meeting of the Health Service Committee is scheduled for Wednesday, June 14, 2017 at 8 a.m. in the Rock Haven Conference Room.

Executive Session: Supervisors Pleasant and Fell moved to go into Executive Session at 8:31 A.M. per Section 19.85(1)(c), Wis. Stats. – Performance Evaluation – Nursing Home Administrator. ADOPTED on a roll call vote with the following: Ayes – Supervisors Fell, Hawes, Pleasant, Homan, and Driscoll.

Vice Chair Driscoll announced that the Committee would meet in closed session per Section 19.85(1)(c), Wis. Stats. Regarding performance evaluation of Nursing Home Administrator.

Supervisor Fell moved to go out of Executive Session at 9:05 A.M., second by Supervisor Pleasant. ADOPTED.

ADJOURNMENT – Supervisors Fell moved to adjourn at 9:05 a.m., second by Supervisor Hawes. ADOPTED by acclamation.

Respectfully submitted,  
Michelle Lynch

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE