



**ROCK COUNTY HUMAN SERVICES BOARD MEETING**  
**Wednesday, March 8, 2017 – 4:30 P.M.**

**Call to Order:** Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, March 8, 2017, in the 3<sup>rd</sup> Floor Conference room at the Rock County Health Care Center, Janesville, Wisconsin.

**Committee Members Present:** Chair Brian Knudson, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; Kathy Schulz, Supervisor; Karl Dommershausen, Supervisor; Terry Fell, Supervisor; Ashley Kleven, Citizen Representative; Shirley Williams, Citizen Representative; Linda Garrett, Supervisor; and Terry Thomas, Supervisor.

**Committee Members Absent:** None.

**Staff Present:** Kate Luster, Director; Phil Boutwell, Deputy Director; Sara Mooren, Administrative Services Division Manager; Greg Winkler, BH Division Manager; Melissa Meboe, Crisis Program Manager; Jen Cummings, Crisis Stabilization Supervisor; Bette Trimble, Crisis Intervention Supervisor; Tim Zuehlke, HSD Controller; Lance Horozewski, CYF Division Manager; Bill Schyvinck, PATH Psych Tech; Beth Jessie, PATH Case Manager; Linda Scott-Hoag, BH Court Services.

**Others Present:** None.

**Approval of Agenda:** Citizen Representative Weaver-Landers motioned the agenda to the floor, seconded by Supervisor Fell. The agenda was unanimously approved. APPROVED.

**Approval of Minutes of Human Services Board Meeting of February 22, 2017:** Supervisor Fell made a motion to approve the minutes, seconded by Citizen Representative Williams. The minutes were unanimously approved. APPROVED.

**Citizen Participation:** David Esquivel, Anahi Ramirez, Margarita Aceves-King, all students from Beloit Memorial High School; David Atkinson, Friend of Bill Schyvinck.

**Submission of Committee Requests:** Ms. Luster provided future agenda items regarding recent requests this committee has made. They include:

- Jail Re-Entry Update including racial and ethnic data
- The Community Health Systems meeting that Supervisor Schultz requested is pending in terms of setting a date because Community Health Systems, who will be hosting the meeting, is renovating their conference room and would like to have it finished before they host us – slated for later in April
- Psychiatric transport costs (this is on today's agenda)
- CPS SubCare data (also on today's agenda)
- Ongoing plan regarding how we are measuring outcomes
- Detail about our budget process and steps

Ms. Luster assured the committee that all these topics are on her radar and they will become agenda items in the near future.

Chair Knudson added that we will discuss quality control measures and contract monitoring at an upcoming meeting, as well.

Citizen Representative Williams added that she had also inquired about how the current federal administration changes will impact our area. Ms. Luster assured she will add this.

Supervisor Schultz added that she would like to know if proposed changes to immigration is in any way impacting the Mental Health Department in terms of a stressor on families. Ms. Luster reported that when we know more about these matters, we will report to the Board.

**Approval of Contracts and Transfers:** Citizen Representative Weaver-Landers moved the contracts to the floor, seconded by Citizen Representative Kleven. Ms. Mooren provided that there are two contracts, one is for Abilities and we're just amending our current contract and the other is for O'Brien & Associates, which is a contract with the Income Maintenance Consortium for Fraud Prevention Investigations. We get funding from the State for fraud prevention investigations and we're using that to contract with O'Brien & Associates to provide this coverage. The contracts were unanimously approved. APPROVED.

**Review of Bills:** Mr. Zuehlke highlighted the 2017 entries, noting that some payments to vendors were not reflected in the past as they were encumbered in prior years so they didn't come before the Board. For instance, on Page 5 of 11, JP Morgan Chase Bank. This is the credit card and that's one of the few not reflected in the past. There are also some large entries reflected, such as rent payments. Supervisor Thomas questioned the payments to Woodland and to Clark County. Is there a patient/client there that needs medical treatment outside of that facility or are there two different clients in different facilities there? Ms. Luster answered that there is a client there who has needs that are on the Behavioral Health Unit so there are additional charges outside of what we would normally pay at the MA rate.

Supervisor Thomas also asked what Hendrickson does for us. Mr. Zuehlke answered that the Hendrickson entry is for the new furniture purchased for Franklin Street and the Eclipse Center.

Supervisor Garrett referenced Page 6 of 11, Program Expense, Manpower Group. She recalls the committee has discussed Manpower before, but hasn't seen the amount. Mr. Zuehlke answered that this is for our volunteer driver program. Supervisor Garrett asked if this amount has been identified before and Mr. Zuehlke answered that no, as it was encumbered prior to the start of the year so it hasn't come to the board before. This will be reflected every month moving forward. Ms. Mooren added that we brought the contract to the committee previously.

**Resolution to Recognize Bill Schvinck:** Supervisor Thomas moved the resolution to the floor, seconded by Citizen Representative Weaver-Landers. Chair Knudson welcomed Ms. Meboe and Ms. Cummings to the floor. Ms. Meboe introduced herself as the program manager for Crisis and indicated she supervises the PATH program. Bill has been a PATH outreach worker for the last seven years and has left quite an impact on our county. He started as a psychiatric technician at the psychiatric hospital on March 17, 1987. A number of years later, he transitioned to the Crisis Unit and applied his skills to the community at large. In January 2010, he took his last position with Rock County as the outreach worker in PATH. His amazing skill and ability to talk and engage people has blended well in that position. Often times, someone who is living on the streets is protective of themselves and Bill's way of engaging them has impacted a lot of people in our community and brought them into our program to transition from homelessness to traditional housing. His skills and ability to engage as lended him the nickname Street Angel, which has been coined by the homeless population and service providers alike. He really has earned that title. He will be leaving us on March 17th. On that date, he will have served for exactly 30 years with the county. He has a very large family and they are looking forward to having him to themselves for a while. Ms. Cummings shared her positive experiences as Bill's supervisor and thanked him.

Supervisor Thomas stated he's not sure how we'll replace someone like Bill and added that he's done a great job for Rock County.

Citizen Representative Williams shared that she was very touched by the strong presence here and with the comments that have been made. Particularly, it appears there is a lot of support here today and added that this is the first time she's experienced this many people coming out to recognize someone at this meeting and that speaks volumes about him.

Chair Knudson also thanked Bill and said he's one of the nicest people in Human Services.

Bill thanked everyone and emphasized that he has worked as part of a team. He's loved working for the county and is sad to be leaving.

The resolution was unanimously approved. APPROVED.

**Report on Cost of Psychiatric Transports:** Mr. Winkler stated that this is a follow up to a request that was made before. He explained that he was here to talk about transportation and the cost of that as we transport people to psychiatric hospitals. This started when the Rock County Psychiatric Hospital closed. To avoid having law enforcement provide these transports, we contracted with US Security to provide the transports for us and this contract continues today. He provided that they do transports for our psychiatric admissions and for Detox. In 2016 there were 215 admissions to psychiatric facilities outside of Rock County and each one of those required us to transport clients. Per our annual contract with US Security, we paid them \$171,063. In addition to that, we have a motor pool charge because they use our vehicles and that came to \$36,076. In 2016, we paid approximately \$207,139 to the motor pool or US Security.

Supervisor Fell asked if US Security is a local company. Ms. Meboe provided that they are based in Milwaukee. Ms. Luster added that it used to be Diamond Security and US Security bought Diamond Security. We contracted with Diamond for a long time.

Supervisor Schultz asked Mr. Winkler to elaborate on how US Security charged. Mr. Winkler responded that our contract with US Security is for them to operate four shifts per day, ensure they are available to provide transports, and to provide some security for this building. Ms. Luster provided that there's a contracted annual rate for their service.

Supervisor Garrett inquired about training for US Security drivers. Ms. Meboe answered that as part of the contract, she coordinates training with US Security's supervisor to ensure that their officers are thoroughly trained in non-violent crisis intervention and de-escalation skills following Code 34, as well as with special equipment needed to service clients with special needs/disabilities. Supervisor Garrett also asked for a comparison of prior years to current year in terms of the number of transports provided. Mr. Winkler believes there has been little fluctuation. Ms. Meboe added that since 2011, we've stayed pretty static with admissions.

Supervisor Schultz asked if there is an additional person to assist the driver during transports. Ms. Meboe provided that as part of Crisis' assessment process, they evaluate the ability to transport safely. Policy is in place to address escalated situations and law enforcement may be called to ensure safety. She added that the officers are trained in verbal de-escalation skills so they can attempt to de-escalate situations while waiting for law enforcement to arrive.

Supervisor Thomas asked how often is this training updated and the frequency of certification. Ms. Meboe answered that different components are required at different intervals.

Supervisor Schultz inquired about the vehicles used in transports and what safety features are in place, such as no access to the front. Ms. Meboe described the fleet as mostly Chevy Impalas and one 4-wheel drive SUV – all are caged, all rear windows and doors are disabled so they cannot be manipulated from the inside.

(Chair Knudson welcomed guests in attendance – three students from Beloit Memorial High School.)

Citizen Representative Klevens left the meeting at 5:01pm.

**Report on CPS SubCare:** Mr. Boutwell deferred to Mr. Horozewski to present this report. The report displays the data associated with the CPS process and it is important to understand that there's a very structured decision-making process in place to determine placement for kids (foster care; treatment foster care group home, residential treatment center). The report includes historical data that demonstrates trends and is broken down by month. The report also reflects Screen-In Reports Per Year, Average Monthly Reports, and Substantiations. Keeping kids safe is the foundation of what we do.

Supervisor Garrett asked for the definition of treatment foster home. Mr. Horozewski provided that treatment foster homes are licensed by private agencies and provide a higher level of care than a typical home. Mr. Horozewski added that every child who is placed in out of home care is given a CANS (strengths and needs) assessment that determines where they are placed - Level 1/child's need can be met at a relative's home; Level 2/foster home; 3/ treatment foster home; 4 or 5/group home; 6/residential care (most complex needs).

Citizen Representative Williams referenced the section Substantiated Allegations and noted a new addition for 2016, Unborn Child. She asked why that was created. Mr. Horozewski stated that this is a statutory abuse allegation and has been around for 15-20 years and the legal threshold to prove this substantiation is incredibly high.

Supervisor Schultz mentioned that we have heard about a shortage of foster homes and where children are placed when we don't have home available. Mr. Horozewski replied that there is a crisis in Wisconsin in regard to kids with complex needs so we reach out to neighboring counties to provide placement options. Ms. Luster asked Mr. Horozewski to speak to how shelter care plays a role in this. He replied that for kids ages 10-17 waiting for care options, shelter care can be that temporary place for them to go until the right place becomes available. Supervisor Schultz also asked why the county looks for other service options rather than taking a pro-active role to find homes in our own county. Mr. Horozewski responded that we have a full time specialist that is continuously recruiting for more foster homes. It is a time consuming process – six months from recruitment to license. Chair Knudson stated the chart presented is phenomenal and thanked Mr. Boutwell and Mr. Horozewski for the update.

#### **Director's Report:**

- **Proposed State Budget Highlights** – Ms. Luster distributed a Powerpoint printout (WI Counties Association) and highlighted a few slides that are most relevant for us, including matters related to:
  - Foster Care/Kinship Care
  - Children and Family Aids
  - Children's Long Term Support
  - Children's Crisis Facility - Supervisor Thomas stated that for Children's Long Term Support, the important part about this is that counties keep contributing what they are now. If the counties stopped, it wouldn't take away the waiting list. He also wanted to remind everyone that state's fiscal year is not the same as ours. The state's is July to July and ours is a calendar year.
  - Income Maintenance Consortia
  - Lincoln Hills

Ms. Luster responded to questions and offered to bring more information to the board as we learn more.

Chair Knudson thanked the students from Beloit Memorial for coming today and taking an interest in Human Services. This is one of the most important committees in this county.

**Next Meeting:** **Wednesday, March 22, 2017 at 4:30 p.m.**, at the Rock County Health Care Center, 3<sup>rd</sup> Floor Conference room, Janesville, Wisconsin.

**Adjournment:** Supervisor Thomas motioned to adjourn, seconded by Supervisor Dommershausen with unanimous approval at 5:38 p.m.

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Kathleen Wellnitz, Behavioral Health Division Secretary

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