

HEALTH SERVICES COMMITTEE

November 19, 2014

COMMITTEE MEMBERS PRESENT: Supervisors Grahn, Fell, Pleasant, Driscoll, Garrett

STAFF MEMBERS PRESENT: Sue Prostko, Nursing Home Administrator; Dave Sudmeier, Controller; Doug Keating, Maintenance; Josh Smith, County Administrator; Russell Podzilni; County Board Chair, Sandra Kraft, County Board Vice Chair

OTHERS PRESENT – Jim Haseman; Volunteer Ombudsman

CALL TO ORDER/APPROVAL OF AGENDA – Chair Grahn called the meeting of the Rock County Health Services Committee to order at 8:00 a.m. in the Rock Haven Conference Room. Supervisors Fell and Garrett moved approval of the agenda. ADOPTED

APPROVAL OF MINUTES – October 15, 2014 – Supervisors Fell and Pleasant moved approval of the minutes October 15, 2014. ADOPTED.

INTRODUCTIONS, CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS – Supervisor Grahn introduced Josh Smith, County Administrator; Russell Podzilni, County Board Chair; and Sandra Kraft, County Board Vice Chair.

Supervisor Grahn announced that the Rock County Human Services are taking donations for the Holiday and Family Needs Program. The program is to assist Rock County families that are struggling or are facing hard times and need assistance to have a merry and joyous holiday season. Please contact Tina Day at 757-5088 if there are any questions.

BILLS – Supervisors Garrett and Fell moved approval of the bills. ADOPTED

BUDGET TRANSFERS – None

PRE-APPROVED ENCUMBRANCE/ENCUMBRANCES – None

OLD BUSINESS

Rock Haven Building – Rock Haven had the Semi-Annual Fire Inspection. The inspector seemed to think the sprinklers in the stair wells are not in the proper locations. The State of Wisconsin Physical Plant Engineer has inspected several times and has had no issues of the locations. Doug Keating stated that if you can see a sprinkler from anywhere you stand, that it is in regulation. Doug is looking more into this and will have more

information at the next meeting. The fire department gave no completion date of the citation. Some of the doors are not locking properly and Maintenance is working on fixing the issues.

Annual State Survey – Sue Prostko, NHA gave an update of the State Survey. The Statement of Deficiencies were sent to Sue Prostko on November 5, 2014. Sue Prostko submitted the plan of corrections and they were accepted by the State November 18, 2014 with the completion date of November 14, 2014. The State can return anytime to assure that Rock Haven is now in compliance. Sue Prostko is still working with the lawyers to get cites and fines reduced or removed. A decision should be known after Thanksgiving.

Sue Prostko, NHA wanted to thank the board for approving the 2015 budget that will give Rock Haven electronic charting. Rock Haven will be able to limit access to what a State Surveyor sees from a resident record with the new charting system. It will limit the paperwork for the Nursing Staff. Management will be able to monitor records from their office, without having to track down charts. It will save time and paperwork.

NEW BUSINESS

Resolution Recognizing Julie Apted for Services at Rock Haven – Motion made By Supervisors Fell and Driscoll for approval of the Resolution Recognizing Julie Apted for years of service at Rock Haven. ADOPTED

Resolution Recognizing Vicki Neumeller for Services at Rock Haven – Motion made by Supervisors Fell and Driscoll for approval of the Resolution Recognizing Vicki Neumeller for years of service at Rock Haven. ADOPTED

REPORTS

CENSUS – Sue Prostko, NHA gave an update of the census. The census is currently down, because of the current hold on admissions.

EDUCATION – Employee and Resident Flu Vaccines were offered. Dementia training continues with several times.

FINANCE – Mr. Sudmeier gave an update and will bring a quarterly report next month.

NEXT MEETING DATE – The next regular meeting of the Health Services Committee is scheduled for Wednesday, December 10, 2014 at 8 a.m. in the Rock Haven Conference Room at the Village Commons Building.

Health Services Committee
November 19, 2014

Page 3

Executive Session: Supervisors Fell and Pleasant moved to go into Executive Session at 9:05 A.M. per Section 19.85(1)(F) Wis. Stats., regarding preliminary consideration of a specific personnel problem. ADOPTED on a roll call vote with the following: Ayes – Supervisors Grahn, Fell, Pleasant, Garrett, and Driscoll.

Chair Grahn announced that the Committee would meet in closed session per Section 19.85(1)(f) Wis. Stats. Regarding preliminary consideration of a specific personnel problem.

Supervisor Fell moved to go out of Executive Session at 9:50 A.M., second by Supervisor Garrett. ADOPTED.

Adjournment. Supervisor Pleasant moved adjournment at 9:50 A.M., second by Supervisor Garrett. ADOPTED

Respectfully submitted,
Michelle Lynch

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE