



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, January 14, 2015 – 4:30 P.M.

Call to Order: Chair Knudson called the meeting to order at 4:33 p.m. on Wednesday, January 14, 2015, in the 3rd Floor Conference room at the Rock County Health Care Center, Janesville, Wisconsin.

Committee Members Present: Brian Knudson, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; Terry Fell, Supervisor; Kathy Schulz, Supervisor; Terry Thomas, Supervisor; Linda Garrett, Supervisor; Shirley Williams, Citizen Representative; Ashley Kleven, Citizen Representative (out at 5:48 p.m.); and William Grahn, Supervisor.

Committee Members Absent: None.

Staff Present: Charmian Klyve, Director; Phil Boutwell, Deputy Director; Sara Mooren, Administrative Services Division Manager; Tim Zuehlke, Controller; Tina Day, CST Service Coordinator; Dannie Evans, Juvenile Justice Specialist, Mark Carroll, CPS Ongoing Social Worker; and Kate Flanagan, MH/AODA Division Manager.

Others Present: Jerome, CST Participant.

Approval of Agenda: Supervisor Fell moved the agenda to the floor, seconded by Citizen Representative Kleven. The agenda was unanimously approved. APPROVED.

Approval of Minutes of Human Services Board Meeting of December 22, 2014: Supervisor Fell moved the minutes to the floor, seconded by Supervisor Thomas. The minutes were unanimously approved. APPROVED.

Citizen Participation: None.

Submission of Committee Requests: Chair Knudson advised there may be a later discussion on housing issues.

Approval of Contracts, Transfers, and/or Encumbrances: Citizen Representative Weaver-Landers moved sixty-three contracts and five encumbrances to the floor, seconded by Supervisor Fell. Ms. Mooren advised the contract index now has a column for new contracts, if there is an "x" in the column it is a new contract. We have three new contracts. Supervisor Grahn approved all contracts except he opposed four contracts with large increases. Ms. Mooren explained that the increases in the Substitute Care contract rates are set by the State as in the case for contract #35 and #53. Ms. Mooren met recently with the analyst to go over rates and the rates were approved. Contract #13 is a CBRF that has not had a rate increase for a long time. Contract #28 was increased \$3.00 a month for representative payee services and it is a State approved rate.

Citizen Representative Williams asked for more of an explanation from Supervisor Grahn on why he was opposing the four increases. Supervisor Grahn explained his view. Supervisor Schulz asked for more details on the representative payee. Supervisor Fell commented it is hard to find providers for certain services and if we do not pay a reasonable rate then it is more difficult to obtain services for our needy clients. Citizen Representative William added there are limited resources on services for placement. Ms. Mooren responded to questions.

The contracts and encumbrances were approved as follows: Supervisor Grahn only opposed contract #13, #28 – 10.8% increase, #35 – 7.4% increase and #53 – 7.7% increase. Supervisors Fell, Thomas, Schulz, Garrett, Knudson and Citizen Representatives Williams, Kleven, and Weaver-Landers voted in favor. APPROVED.

Approval of Bills: Mr. Zuehlke presented the bills for approval and responded to questions.

CYF	1,594.50	MH	5,217.88
ADM	70,138.00	MH	14,648.50
CYF	582.49	ADM	1,330.00

Supervisor Grahn moved the bills to the floor, seconded by Supervisor Thomas. The bills were unanimously approved. APPROVED.

Update on CST Participant: Ms. Day introduced Jerome, a CST participant who has spoken to the HSD Board previously and was asked to come back. Jerome started the CST program in 2013 when he was 17 years old. He was homeless and was having family issues but was trying to graduate high school. As part of the CST program he worked with Ms. Day and Ms. Fearn and graduated high school. He is now attending MATC. He will be transferring to Madison Media Institute. He has started his own business, a private studio for local artists. Jerome shared that he was able to spend this Christmas with his family for the first time in years. Jerome received the Youth Excellence Award and met State Supreme Justice Annette Ziegler when he attended a dinner to recognize him.

Jerome explained he has had a representative payee for the last two years. At first he did not want one, but admits it has helped him. Tammy Rand is his representative and he stated she is very flexible and has been very good to work with. Jerome receives SSI. Supervisors Grahn and Garrett, Citizen Representative Williams and Chair Knudson all expressed thanks to Jerome for coming to the Board to share his experience and recognized all he has accomplished.

Resolution Amending the 2015 Budget to Accept Juvenile Justice Alcohol and Other Drug Abuse Funding: Supervisor Thomas moved the resolution to the floor, seconded by Supervisor Garrett. Ms. Mooren advised the resolution posted on the webpage has changes. The title should be, "Amending the 2015 Budget to Accept Juvenile Justice Alcohol and Other Drug Abuse Funding and Create Two .4 FTE Psychiatric Technician Positions." The County Staff signature page needs to be added as well. A friendly amendment was moved by Supervisor Thomas, seconded by Supervisor Garrett to change the title and add the signature page.

Ms. Flanagan presented the resolution. The dollars for this resolution are part of a grant. The two .4 positions are Psych Tech positions in the Drug Court and Juvenile AODA area. The positions do not require a college degree. Supervisor Garrett asked if peer specialists who recently went through training could apply for the positions. Ms. Flanagan advised peer specialists might be interested in these positions, but these are not peer specialist positions. The hiring process for the peer specialists will start later.

Supervisor Schulz expressed concern that .4 positions do not get insurance. Ms. Flanagan recognized that and explained the positions are for the hours we need to fill at this time. We need flexible hours to fill gaps where staff are needed and also to keep costs down as well. Supervisor Schulz asked to keep in mind that .5 positions are given some insurance and people in the community applying for jobs need insurance. The resolution was unanimously approved. APPROVED.

Report on Functional Family Case Management (FFCM): Mr. Horozewski introduced Dannie Evans, Juvenile Justice Specialist and Mark Carroll, CPS Ongoing Social Worker.

Mr. Horozewski presented a power point on Functional Family Case Management (FFCM). The Children Youth and Families (CYF) Division has adopted the use of evidence-based practices and programs. The FFCM initiative started in 2013 and is an evidence-based case management model.

The Mental Health Division is adopting FFT which mirrors FFCM. All On-going JJ/CPS units are using FFCM programming.

FFCM is a family focused intervention involving alliance and involvement with all family members. In 2011, Washington State researched outcomes of FFP compared to a matched control group for youth programming. It was evident that FFP reduced recidivism rates and improved youth behaviors and family communication.

FFCM training teaches Case Managers not to take sides and avoid being judgmental, and emphasizes a core attitude of respectfulness of individual differences. Case Managers are trained to see the whole person, not only the offender. The Case Manager is trained to recognize "noble intent" behind all behavior and trained to work "with" to empower rather than work "on" families. The Case Manager meets with families in the home versus working with the youth or parent alone in the office. Case Managers work relentlessly to understand and respect youth and families on their own terms, to create a working relationship. They work very hard to uncover strengths and find hope for families.

FFCM programming is a three phase system. Phase one is to "Engage and Motivate." The Case Manager provides direction and focus during family meetings while building trust and respect. Phase two is to "Support and Monitor." The Case Manager works on structuring and organizing skills to identify, maintain and help families use community contacts and resources. Phase three is "Generalization." Families identify resources needed to maintain positive change, structure activities that maintain changes and relapse prevention around successful changes.

Mr. Evans shared his experience working with a family whose child was in detention for a very long time. The family did not want the child at home. He met with the family in the home with the grandfather, mother and aunt. It was a very negative environment where the child was being berated. Through techniques he learned in FFCM training, he was able to engage the family and stop the negativity. The child is back home now and going to school.

Mr. Evans is very happy to see that young siblings in families can also be helped by this process. With the family functioning improving younger children will not need services. Workers are unified and on the same page. He is very pleased with the outcomes he has seen, and as a result of FFCM, sanctions have decreased.

Mr. Carroll admitted at first the new approach was scary. But once the actual process was in place he seen how it does works. He emphasized how helpful it is to work and consult with the trainer. The trainer helped him with a case where the family wouldn't even talk to CPS in the past. FFCM training teaches workers how to build a repoire quickly. He shared that through the FFCM training and consulting with the trainer when needed, he gained the courage and is able to get unwilling parents to participate. He sees that FFCM programming works. Mr. Evans and Mr. Carroll responded to questions.

Resolution Amending the 2015 Budget to Accept FoodShare Employment and Training (FSET) Funding: Supervisor Grahn moved the resolution to the floor, seconded by Citizen Representative Weaver-Landers. Supervisor Thomas asked about the status of hiring a new ES Division Manager. Ms. Klyve advised the first and second interviews are finished, and there are three candidates in the running. The resolution was unanimously approved. APPROVED.

Director's Report:

- Ms. Klyve distributed a list of SHC providers and meal delivery agencies as requested by Supervisor Schulz at a previous meeting.
- Ms. Klyve distributed a copy of a thank you letter sent to the Salvation Army on behalf of the HSD and HSD Board. The Salvation Army shares Panera bread donations with the HSD for CYF families in need. Supervisor Garrett asked questions about the process in place to get the items to families. Citizen Representative Williams suggested allowing some latitude to give items to employees, such as possibly part time employees if they are in need as well.

- Supervisor Garrett would like it express to Ms. Flanagan the need to make the .4 positions available to people of color in the community and she would like to hear back on this.

Next Meeting: Wednesday, January 28, 2015 at 4:30 p.m., at the Rock County Health Care Center, in the 3rd Floor Conference room, Janesville, Wisconsin.

Adjournment: Supervisor Grahn motioned to adjourn, seconded by Citizen Representative Williams with unanimous approval at 6:03 p.m.

Jodi Parson, Administrative Secretary

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