



**ROCK COUNTY HUMAN SERVICES BOARD MEETING**  
**Wednesday, March 11, 2015 – 4:30 P.M.**

**Call to Order:** Chair Knudson called the meeting to order at 4:34 p.m. on Wednesday, March 11, 2015, in the 3<sup>rd</sup> Floor Conference room at the Rock County Health Care Center, Janesville, Wisconsin.

**Committee Members Present:** Chair Brian Knudson, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; Kathy Schulz, Supervisor; Linda Garrett, Supervisor; Shirley Williams, Citizen Representative; Terry Thomas, Supervisor; and William Grahn, Supervisor.

**Committee Members Absent:** Ashley Kleven, Citizen Representative and Terry Fell, Supervisor.

**Staff Present:** Charmian Klyve, Director; Sara Mooren, Administrative Services Division Manager; Tim Zuehlke, Controller; Lance Horozewski, CYF Division Manager; and Tina Day, CST Coordinator.

**Others Present:** Kathy Wuksinich, Holiday Committee and Rick Day, Holiday Committee.

**Approval of Agenda:** Citizen Representative Weaver-Landers moved the agenda to the floor, seconded by Supervisor Grahn with unanimous approval. APPROVED.

**Approval of Minutes of Human Services Board Meeting of February 25, 2015:** Supervisor Schulz moved the minutes to the floor, seconded by Citizen Representative Weaver-Landers. The minutes were unanimously approved. APPROVED.

**Citizen Participation:** None.

**Submission of Committee Requests:** Supervisor Grahn requested an update on the budget preferably every meeting because of many issues he is hearing about. Ms. Klyve advised she will be giving updates during the Director's Report.

**Approval of Contracts, Transfers, and/or Encumbrances:** Supervisor Grahn moved seven contracts and one encumbrance to the floor, seconded by Supervisor Thomas. Supervisor Thomas asked about the encumbrance for Orion. Ms. Mooren responded the encumbrance is for the entire year. Supervisor Schulz asked about the Abilities contract. Ms. Mooren responded a large amount of time was used on negotiating the contract and this is a high needs client and is less than placing the client in an institute. The contracts and encumbrance were unanimously approved. APPROVED.

**Approval of Bills:** Mr. Zuehlke presented the bills for approval and responded to questions. Citizen Representative Weaver-Landers asked about the Kwik Trip expenditure. Mr. Zuehlke explained this charge is to purchase several fuel cards for CPS family visitations. Supervisor Schulz asked about the membership to the YMCA. Mr. Zuehlke explained it is a yearly membership for one child. Ms. Garrett asked about the JWC Building Specialties Inc. expenditure. Mr. Zuehlke explained it was to purchase and install the partitions at the Drug Court location. We split the cost with the landlord. Supervisor Garrett requested a report showing all the contracts and number of people who benefit from utilizing the services. She would like to know where the facilities are, and how many are in Rock County or other counties. Ms. Mooren will run a report for her with the

information she requested. Supervisor Schulz asked about the Redwood Toxicology costs. Ms. Klyve advised the majority of the costs are from Drug Court testing. Some of the clients do not have insurance. We try to get them to apply for BadgerCare whenever applicable.

CYF	842.42
ADM	93,394.32
SUBCARE	773.19

Citizen Representative Weaver-Landers moved the bills to the floor, seconded by Citizen Representative Williams. The bills were unanimously approved. APPROVED.

**Holiday Committee Follow Up:** Ms. Day provided the statistics on the 2014 Holiday and Family Needs Program. She advised 2014 was the first year we reduced the program to its original intent which was to serve "in house" families (families who have a worker assigned to them). This helps make the program more manageable. Due to this change, the number of families referred and served decreased. We served a total of 276 children.

There were eight volunteers who worked a total of 240.50 hours over a 10-day period. Ms. Day worked with the Youth and Family Development program to help link youth needing community service hours could sign up to help the volunteers. Ms. Day thanked and introduced Kathy Wuksinich and Rick Day. Kathy Wuksinich has been volunteering for years and is known as the "chief" elf.

Ms. Day explained the food pantry is low due to the increase of families needing food, and she will be working on getting word out to employees who may want to donate. She thanked Chair Knudson for the milk donation. Chair Knudson thanked the Board for helping deliver packages to families. Supervisor Grahn requested a wish list of what is needed for the resource closet. Many Board members thanked Kathy, Tina and Rick for all their time and effort keeping the Holiday Committee program running.

**Report on Foster Care:** Mr. Horozewski reviewed and distributed a summary of Foster Home data based upon March 10, 2015. The number of foster homes and number of children in foster homes has not decreased. The good news is more foster families have been adopting children but unfortunately then they stop fostering. We have a big need for foster homes in Rock County. We find the majority of placements are for younger children. It is very difficult to find foster homes for placement of older children. The children with complex needs often require a parent at home but it is difficult to find families where one parent is able to stay home. Also, the federal requirements for licensing and training can be a barrier. We have more male than females statewide in foster care. The same is true in Rock County. If we are unable to find placement for a child, the stay in residential care can be longer than we would like. Mr. Horozewski responded to questions.

**Director's Report:** Ms. Klyve advised the four top WCHSA items are as follows: 1) ADRC/Family Care changes ; 2) IM , ACA Fraud funding; MH funding; and 4) COP funding for children and potential CLTC waiver changes.

Supervisor Thomas would like a resolution to be prepared on the ADRC and Family Care proposed changes for the Day at the Capitol on April 8<sup>th</sup>. Supervisor Grahn moved to have Ms. Klyve, Chair Knudson, and Supervisor Thomas work on the ADRC resolution prior to the next meeting, seconded by Supervisor Schulz. The motion was unanimously approved. APPROVED.

Ms. Klyve advised we will have a presentation on AODA funding at the next meeting. The Behavioral Health & CJCC meeting will discuss AODA funding on March 19<sup>th</sup>. We will update the Board at the March 25<sup>th</sup> meeting and report the Tellurian transport cost information previously requested by Supervisor Grahn.

There were three handouts: #3. ADRC; #4. Rock County BHRSC Newsletter; #5. Milwaukee Journal article on Governor Walker Long Term Care program.

**Next Meeting:** Wednesday, March 25, 2015 at 4:30 p.m., at the Rock County Health Care Center, in the 3<sup>rd</sup> Floor Conference room, Janesville, Wisconsin.

**Adjournment:** Citizen Representative Williams motioned to adjourn, seconded by Supervisor Schulz with unanimous approval at 5:55 p.m.

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Jodi Parson, Administrative Secretary

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**