



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, September 8, 2021 – 4:30 P.M.

Call to Order: Chair Knudson called the virtual meeting to order at 4:30 p.m. on Wednesday, September 8, 2021.

Committee Members Present: Brian Knudson, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; Shirley Williams, Supervisor; J. Russell Podzilni, Supervisor; Kathy Schulz, Supervisor; Pam Bostwick, Supervisor; Ashley Hoffman, Citizen Representative; Angelina Reyes, Citizen Representative; and Stephanie Aegerter, Supervisor.

Committee Members Absent: None.

Staff Present: Tera O'Connor, Deputy Director; Greg Winkler, Deputy Director; Sara Mooren, Administrative Services Manager; Mark Stevens, Business Services Manager; Maria Delgado, Economic Support Division Manager; Bette Trimble, Crisis Program Manager; Cori Marsh, Dementia Care Specialist; Ryan Trautsch, Youth Justice (YJ) Program Manager; Shelbey Puppe, Child Protective Services (CPS) Supervisor; and Loria Boone, Crisis Supervisor.

Others Present: Patrick Singer, Data Services Manager, Rock I.T. Terri Carlson, Rock County Risk Manager.

Approval of Agenda: Citizen Representative Weaver-Landers moved the agenda to the floor, seconded by Supervisor Podzilni. The agenda was unanimously approved. APPROVED.

Approval of Minutes of Human Services Board Meeting on August 25, 2021: Supervisor Podzilni moved the minutes to the floor, seconded by Citizen Representative Reyes. The minutes were unanimously approved. APPROVED.

Public Comment: None.

Communications and Announcements from Staff and Board Members: None.

Approval of Contracts and Transfers: Citizen Representative Williams moved nine contracts to the floor, seconded by Citizen Representative Weaver-Landers. Ms. Mooren provided details regarding the contracts. The contracts were unanimously approved. APPROVED.

Review of Bills: Mr. Stevens stated that there were no entries out of the ordinary to highlight for the August bills.

Resolutions and Committee Action:

- a) **Resolution to Recognize Kathleen Henderson** – Supervisor Aegerter moved the resolution to the floor, seconded by Supervisor Schulz. Ms. Delgado presented the

resolution and advised that Kathleen Henderson was not in attendance. Ms. Henderson served the citizens of Rock County for 17 years as a dedicated and valued employee of Rock County Human Services. She began her career in 2004 as an Economic Support Specialist (ESS). She contributed to the well-being of the families taking part in the W-2 program. In 2015, she transitioned to the ES Family unit. She assisted families with eligibility for Badger Care, Food Share, and other Income Maintenance programs to support households during times of crisis. Ms. Henderson is compassionate, kind and shows great attention to detail. Her extensive knowledge of ES policies, creativity and thoughtfulness will be greatly missed. The resolution was unanimously approved. APPROVED.

b) Resolution Amending the 2021 HSD Budget to Accept Supplemental Funding for the Urban Youth Prevention Initiative – Citizen Representative Weaver-Landers moved the resolution to the floor, seconded by Citizen Representative Reyes. Ms. Trimble presented the resolution. She explained that the State of Wisconsin Department of Health Services made additional funding available through the Urban Youth Prevention Initiative for Federal fiscal year 2021. The purpose of the funds is to supplement prevention services for youth in grades K-12 in urbanized areas to address unmet needs or gaps in service. The funding will be used for contracted services to supplement current programming through Community Action and to conduct a community assessment. She advised that some of the funding will be used to support outreach and advertisement for preventing substance abuse. The resolution was unanimously approved. APPROVED.

c) Resolution Amending the 2021 HSD Budget to Accept Additional ADRC Funding – Supervisor Bostwick moved the resolution to the floor, seconded by Citizen Representative Reyes. Ms. Marsh advised the WI Department of Health Services (DHS) has provided additional funding for the ADRC which is 2020 carryover funding. These funds will be used to support the Dementia Care Specialist's efforts to raise awareness of the disease, support families and individuals with the disease, and support caregivers. Specifically, funds will be used to continue "In the Garden" books for care givers, provide new resources, and fund the fall celebration for caregivers. Chair Knudson stated that Ms. Marsh does a wonderful job and invited Board members to contact her to speak in the community. The resolution was unanimously approved. APPROVED.

Reports and Updates:

- **Report on Shelter Care Lengths of Stay and Barriers to Placement of Youth** – Mr. Trautsch reported on the process for stays in Shelter Care, specifically, Derrick's House. He provided in detail the information regarding the DCF Code 59 and terms of extensions and court orders. He advised within the last three years the average length of stay at Derrick's House has been approximately 32 days. The Shelter Care facility accepts youth under the court jurisdiction of CPS and YJ services. There is also a contract with Jefferson County which has secured one bed within the shelter facility. He provided details regarding the process for youth with stays longer than 60 days. Finding placement for youth with exceptional needs, especially mental health and behavioral health needs, has been a systemic issue across the state. Rock County and other Wisconsin counties have had to look at out-of-state facilities for placements. He provided information regarding the three facilities Rock County has placed youth. He provided statistics regarding out-of-state youth placements from Wisconsin as a whole.

Rock County has three out-of-state placements currently. Some of the contributing issues are that there have been four closures of residential facilities in Wisconsin and Eau Claire has reduced bed space by half. Mr. Trautsch provided details and challenges regarding visits while a youth is placed out of state. The Department of Health Services (DHS) and WCHSA are brainstorming and focusing on this issue. Mr. Trautsch and Ms. O'Connor responded to questions.

- **Quarterly HSD 2021 Budget Report** – Ms. Mooren advised the budget summary was sent to the HSD Board members before the meeting to review. The Budget Summary includes information through July. She explained she added a variance column as requested by the Board. Ms. Mooren advised some revenue is always delayed several months which can make it appear low but it is adjusted in the estimate.

Currently, in the estimate for this report we are over approximately \$77,000 of County share but there are still a lot of unknowns remaining which can change. Usually at this point we have over-estimated but have still come in under by the end of the year, and hopefully will again this year. She provided highlights and explained there are areas of savings in CPS, vacancies, travel, program expenses, laboratory, youth corrections and Youth Justice. Out-of-home placements are trending lower now but will be tracked closely every month. She explained that CLTS and B-3 have a third party administrator. HSD does authorize the services but the payments are made through the third party administrator. Therefore, this was taken out of the HSD budget but she was advised to keep this in the budget, so it is now back in the budget. There will be no change to the bottom line because of this. Next, she advised CCS is 100% funded and the estimate for revenue includes interim billing and the estimate from the previous year. HSD watches this closely.

In Behavioral Health (BH) placements the state institutes are trending high. Hospitals are trending lower than projected, and Adult Family Homes (AFH) are trending a little bit high.

- **Update Regarding 2022 HSD Budget Requests** – Ms. Mooren advised last week there was one initial meeting with the County Administrator. Based off of current trending we are anticipating more CLTS positions, which will be a modification to the budget, but it should not change the bottom line.
- **Update: COVID Related Departmental and Community Needs** – Ms. O'Connor advised County Administration has communicated to all Rock County staff to wear masks in all County locations in all communal areas. HSD management has been answering questions about what this means and about sharing space in the new building.
- **Update: Dr. Daniel Hale Williams Rock County Resource Center** – Ms. O'Connor advised HSD is right in the middle of the move to the DWRC. By September 15th the majority of the move will be complete. Staff are asking questions and managers are meeting every Wednesday to field questions and check in. She has been hearing from most staff the move has gone well. Mr. Stevens advised the move is over half way completed. He advised they planned for the unknown and a group of staff have been assigned and meet every morning to triage issues.

Committee Requests:

- **Requests for Future Agenda Items or Information:** Supervisor Schulz requested a way to possibly have back and forth discussion during the meeting, for example, when Foster care parents are asking questions. Chair Knudson advised he is working with Rich Greenlee to figure out logistics of conducting the next meeting. He advised the HSD Board members to watch emails as they will be deciding whether the next meeting will be in-person at the DWRC.

Next Meeting: Wednesday, **September 22, 2021** at 4:30 p.m. – TBD - in-person at the DWRC or via Zoom.

Adjournment: Supervisor Podzilni motioned to adjourn, seconded by Supervisor Williams with unanimous approval at 5:15 p.m.

Jodi Parson, Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD