



**ROCK COUNTY HUMAN SERVICES BOARD MEETING**  
**Wednesday, March 14, 2018 – 4:30 P.M.**

**Call to Order:** Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, March 14, 2018, in the 3<sup>rd</sup> Floor Conference room at the Rock County Health Care Center, Janesville, Wisconsin.

**Committee Members Present:** Chair Brian Knudson, Supervisor; Sally Jean Weaver-Landers Citizen Representative; Kathy Schulz, Supervisor; Karl Dommershausen, Supervisor; Shirley Williams, Citizen Representative; Linda Garrett, Supervisor; Ashley Kleven, Citizen Representative; and Terry Fell, Supervisor.

**Committee Members Absent:** Terry Thomas, Supervisor.

**Staff Present:** Kate Luster, Director; Phil Boutwell, Deputy Director; Sara Mooren, Administrative Services Division Manager; Jennifer Thompson, ADRC/APS Division Manager; Tim Zuehlke, Controller; Dana Sanwick, Account Clerk; Patrick Singer, TRQM Supervisor; Shannon Dewey, CLTS Social Worker; Kathleen Wellnitz, HSD Secretary; Ryan Trautsch, CYF Program Manager; Toni Muniz, Account Clerk; and Kristin Kath, CLTS Social Worker.

**Others Present:** Jacki Gackstatter, Clerk of Circuit Courts. Bill McCarty. Tom Brien. Vicki Brown, YWCA Rock County Racial Justice Coordinator.

**Approval of Agenda:** Citizen Representative Weaver-Landers moved the agenda to the floor, seconded by Citizen Representative Kleven. Supervisor Fell requested moving agenda item #9 after item #7, seconded by Supervisor Schulz. The agenda with the requested change was unanimously approved. APPROVED.

**Approval of Minutes of Human Services Board Meeting of February 28, 2018:** Citizen Representative Weaver-Landers moved the minutes to the floor, seconded by Supervisor Fell. The minutes were unanimously approved. APPROVED.

**Citizen Participation, Communications and Announcements:**

**Submission of Committee Requests:** Supervisor Schulz requested an update on legislation as it pertains to Economic Support.

**Approval of Contracts and Transfers:** Citizen Representative Weaver-Landers moved one contract to the floor, seconded by Citizen Representative Kleven. Ms. Mooren explained the contract was for the five year extension of the lease for the Franklin Street location. The contract was unanimously approved. APPROVED.

**Review of Bills:** Mr. Zuehlke explained there was an error on the report, it should not be showing encumbrances but I.T. was not able to get it fixed. Citizen Representative Williams asked about the City of Beloit entry. Mr. Zuehlke responded.

**Resolution to Recognize Phil Boutwell:** Supervisor Fell moved the resolution to the floor, seconded by Citizen Representative Weaver-Landers. Ms. Luster presented the resolution

highlighting Mr. Boutwell's career. Mr. Boutwell has served the citizens of Rock County for over twenty seven years as a dedicated and valued employee of Rock County. Mr. Boutwell began his career with Rock County as an Economic Development Specialist. He transitioned to the position of Assistant to the County Administrator where he served for seventeen years. He provided significant support in development of the annual budget, and leading many projects and initiatives. He served as the registered lobbyist for Rock County and diligently advocated for the interest of the County. While in this role he accepted the role of Acting Emergency Services Director, where he was called upon to manage a tanker accident that required evacuation of several buildings and managed the County's response to the significant flooding of 2008. Phil earned the reputation of someone who could always be relied upon to "get things done." In 2011, Phil transitioned to the Human Services Deputy Director. His strengths and skills in managing projects and overseeing changes continued to be an asset. He was lead in many changes one being the formation of the IM Consortium. Phil has demonstrated the true meaning of an authentic Public Servant.

Mr. Boutwell responded by highlighting several people he worked with throughout his twenty eight year journey. Chair Knudson expressed gratitude for all Mr. Bouwell has taught him in the last twenty years of working together. Supervisor Fell echoed Chair Knudson.

**Report on YWCA Race to Equity:** Ms. Brown explained the Race to Equity is a statewide project to engage, educate, and motivate counties to advance social and public policy to improve the health and wellbeing of all. Rock County has been selected for the next project. Ms. Brown is facilitating community engagement and support to work to generate a Race to Equity Report for Rock County. Kids Forward is the driver behind this project. In 2013, Dane County engaged in Race to Equity and Ms. Brown highlighted the two key realities the Baseline Report revealed. Rock County ranks 65<sup>th</sup> in the state health rankings. Ms. Brown has been meeting with many community agencies to get diverse stakeholders to accept and address issues to identify in the baseline report, and to commit to developing social and public policy to improve the wellbeing of all communities in Rock County. She distributed a handout asking for the areas of concerns the Board members are aware of. Ms. Brown explained the timeline of the project and how agencies can get involved. Ms. Brown responded to questions and gave her contact information.

**Director's Report:**

- **Shelter Care Update** – Ms. Luster advised we are waiting to hear from the State on the licensing to move forward with Derrick's House. Mr. Horozewski and Ms. Mooren have walked through Derrick's House to monitor the start-up purchases.
- **Juvenile Corrections Update** – Ms. Luster advised the Senate did not pass the original bill but has an amended paired down version. It still involves the closure of Lincoln Hills as of January 2021, and an expanded Mendota Juvenile Treatment Center. It specifies a committee will be created to work on specific details. A special session would need to take place to pass any legislation. On Friday, March 16<sup>th</sup> Ms. Luster is attending the Southern Director's meeting and this is an agenda item. Ms. Luster responded to questions, and noted counties have a voice through representatives of WCHSA and WCA.

**Next Meeting:** **Wednesday, March 28, 2018 at 4:30 p.m.**, in the 3<sup>rd</sup> Floor Conference room at the Rock County Health Care Center, Janesville, Wisconsin.

**Adjournment:** Citizen Representative Williams motioned to adjourn, seconded by Citizen Representative Weaver-Landers with unanimous approval at 5:13 p.m.

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Jodi Parson, Secretary

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**