



Rock County Human Services Department
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AMENDED 6/22/2021

ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, June 23, 2021 – 4:30 p.m.
CALL: 1-312-626-6799
MEETING ID: 881 7639 6365 Passcode: 177537

TOPIC: Human Services Board Meeting
TIME: June 23, 2021 04:30 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/88176396365?pwd=MmRCNi9BY2dLQW5QREhXay9PWnE0Zz09>

Meeting ID: 881 7639 6365

Passcode: 177537

One tap mobile

+13126266799, 88176396365#,*177537# US (Chicago)

+19292056099, 88176396365#,*177537# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington D.C)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 881 7639 6365

Passcode: 177537

Find your local number: <https://us02web.zoom.us/u/kdmnId59R4>

Join by Skype for Business

<https://us02web.zoom.us/skype/88176396365>

If you are interested in providing public comments about items on this agenda, comments will take place under Citizen Participation. At the beginning of the meeting, please type your name in the chat and state that you would like to comment. You will be called on to speak. If you are calling in via telephone and would like to comment, you will be given an opportunity to do so.

Join from a telephone:

- On your phone, dial the phone number provided above.
- Enter the meeting ID number when prompted, using your dial-pad.
- Please note that long-distance charges may apply. This is not a toll-free number.
 - Board members: Please identify yourself by name.
 - Please mute your phone when you are not speaking to minimize background noises.
 - We are new at holding virtual meetings, so please be patient.

AMENDED 6/22/2021

ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, June 23, 2021 – 4:30 p.m.
Virtual Meeting

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting on June 9, 2021 *
4. Citizen Participation, Communications and Announcements
5. Approval of Contracts and Transfers * – Ms. Mooren
6. Rock County HSD June Employee Impact Recognition Award – Ms. Luster
7. Resolution to Recognize Sharon Metz * – Ms. Trimble
8. Resolution Creating 1.0 FTE Peer Support Specialist Position * – Ms. Trimble
9. **Report on Changes to the WHEAP contract – Ms. Delgado**
10. Foster Care Advisory Committee Update – Ms. Mayer
11. 2022 Budget Process Overview
12. Director's Report
 - Update: COVID Related Departmental and Community Needs
 - Update: Dr. Daniel Hale Williams Rock County Resource Center
 - Update: Child Welfare Systems Change
13. Submission of Committee Requests
14. **Next Meeting: Wednesday, July 14, 2021, Virtual Meeting** at 4:30 p.m.
15. Adjourn

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, June 9, 2021 – 4:30 P.M.

Call to Order: Chair Knudson called the virtual meeting to order at 4:30 p.m. on Wednesday, June 9, 2021.

Committee Members Present: Brian Knudson, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; Shirley Williams, Supervisor; J. Russell Podzilni, Supervisor; Kathy Schulz, Supervisor; Ashley Hoffman, Citizen Representative; Angelina Reyes, Citizen Representative and Pam Bostwick, Supervisor.

Committee Members Absent: Vacant.

Staff Present: Katherine Luster, Director; Greg Winkler, Deputy Director; Sara Mooren, Administrative Services Manager; Tasha Bell, Equity Manager; Jennifer Thompson, ADRC and APS Division Manager; Mark Stevens, Business Services Manager; and Maria Delgado, ES Division Manager.

Others Present: Stephanie Aegerter, County Board Supervisor. Kelly Berg.

Approval of Agenda: Citizen Representative Weaver-Landers moved the agenda to the floor, seconded by Supervisor Podzilni. The agenda was unanimously approved. APPROVED.

Approval of Minutes of Human Services Board Meeting of May 26, 2021: Citizen Representative Hoffman moved the minutes to the floor, seconded by Supervisor Williams. The minutes were unanimously approved. APPROVED.

Citizen Participation, Communications and Announcements: Ms. Luster introduced Tasha Bell, and advised she was recently hired for the new Equity Manager position.

Approval of Contracts and Transfers: Citizen Representative Weaver-Landers moved four contracts to the floor, seconded by Supervisor Williams. Ms. Mooren provided details about the contracts. The contracts were unanimously approved. APPROVED.

Review of Bills: Mr. Stevens stated there were no highlights and nothing out of the ordinary to report.

Resolution to Recognize June 15, 2021 as World Elder Abuse Awareness Day: Citizen Representative Weaver-Landers moved the resolution to the floor, seconded by Citizen Representative Reyes. Ms. Anselmi presented the resolution and explained that fifteen years ago the Governor designated June 15th to promote awareness of elder abuse. This year to help promote awareness the Adult Protective Services (APS) have two billboards that are being displayed in

Janesville and Beloit. Also, a banner has been placed on the courthouse lawn. The resolution was unanimously approved. APPROVED.

Set Date for Rock County Human Services 2022 Budget Public Hearing: The date of July 14, 2021 was discussed for the public hearing to take place. Chair Knudson advised the public hearing will be held via zoom again this year. Supervisor Williams moved to approve July 14, 2021 to the floor, seconded by Supervisor Bostwick. The date of July 14, 2021 to hold the 2022 HSD Budget Public Hearing was unanimously approved. APPROVED.

Child Welfare Systems Change Status: Ms. Luster advised she sent out reports to the HSD Board members prior to the meeting to review. A report was requested from a County Board Supervisor, therefore, Ms. Luster shared the reports with the HSD Board. The reports were created by the Alia consulting group specifically for workforce wellbeing. Alia provided a cover letter regarding the context and explained the reports were intended for Department leadership to receive feedback from CPS staff to try to resolve issues and build trust and cautioned against their misuse. There have been systematic barriers for a long time and it will take a long time to establish trust within CPS. Alia started with creating wellbeing groups which are voluntary and confidential to get feedback from CPS staff. Ms. Luster is not aware of who participates in the groups. Alia then provides the feedback to leadership for insight and coaching responsiveness.

Ms. Luster explained the State is supporting counties in child welfare system change with Root Inc. Root Inc. has been contracted by the Department of Children and Families (DCF) to help with the systems change. An initial analysis has been completed with counties who have made the changes already and they identified key factors of what has helped them to be successful. Ms. Luster shared the Child Welfare Transformation power point and explained in detail the identified key factors. HSD has several staff involved in the Root Inc. partnership.

Ms. Luster responded to questions regarding the reports and making changes when the staff are already upset. Ms. Luster explained she welcomes feedback and even before the report was requested leadership has been acknowledging feedback received and wants staff to feel safe in sharing concerns. She started this process to get direct communication and for transparency to build trust. Already with the feedback that was received from staff, the structure of CPS Coffee with Kate has been changed. Ms. Luster has set aside time for group meetings with CPS, and time for individuals to contact her. There have been some concerns raised both in the group and individually that have been addressed and resolved. The CORE Connections is also an avenue for staff to use to help problem solve issues. There is a goal to promote direct communication to facilitate a healthier organizational culture. Ms. Luster responded to questions regarding building trust and addressing staff concerns and requested that Board members contact her with additional questions or concerns.

Director's Report:

- **Update: COVID Related Departmental and Community Needs:** Ms. Luster advised the reopening plan and capacity limitations have been eliminated in Rock County. On July 6, 2021 Human Services will reopen all buildings. All services are open currently but depending on operations some areas will be appointment only. For example, mental health doors will be open but will still be by appointment. The Job Center Resource Center doors will open to accommodate walk in traffic and there will be plans in place to accommodate that. Staff meetings can take place face-to-face with social distancing. HSD staff are

continuing with a hybrid approach between working in the office and working from home. The main change is the fuller access to buildings.

- **Update: Dr. Daniel Hale Williams Rock County Resource Center:** Mr. Stevens advised the construction is moving along and is still on schedule for first week in July to be complete. However, that is not the move in date. There have been some delays but everything is still looking good. He is going through the “punch list” and has only been finding minor issues. The project is at 90% complete.
- **Update: Alia Innovations Child Welfare Grant:** Ms. Luster explained that Alia conducted interviews and has selected the Project Manager and the Community Cultivator and there will be more details soon. Now that they are hired the project will launch, and she will introduce them at a future meeting. Ms. Luster advised there will be an article in the Gazette about this project and grant.

Submission of Committee Requests: Supervisor Bostwick was contacted by an HCC employee regarding confusion about removing items from offices. Mr. Stevens and Ms. Luster responded. The Move Committee has notified staff about move details through the Move Newsletter. The date of June 1, 2021 was designated for staff to have all personal items removed from their office. There have been multiple staff assigned to every area for staff to ask questions and to provide details. Ms. Luster will follow-up with Supervisor Bostwick.

Chair Knudson requested Ms. Parson to send out a survey to HSD Board members to ask their comfort level with meeting in-person, social distancing in the auditorium at the HCC.

Supervisor Schulz commented that public hearing attendance has been dwindling the last couple years and asked for ideas to improve attendance.

Next Meeting: Wednesday, **June 23, 2021** at 4:30 p.m. – via Zoom.

Adjournment: Supervisor Schulz motioned to adjourn, seconded by Citizen Representative Reyes with unanimous approval at 5:31 p.m.

Jodi Parson, Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Katherine Luster
INITIATED BY



Bette Trimble
DRAFTED BY

Human Service Board
SUBMITTED BY

June 7, 2021
DATE DRAFTED

TO RECOGNIZE SHARON METZ

1 **WHEREAS**, Sharon Metz has served the citizens of Rock County for thirty-two (32) years as a
2 dedicated and valued employee of Rock County; and,
3
4 **WHEREAS**, Ms. Metz began her career on January 30, 1989 with Rock County Human Services as a
5 clinician in the Rock County Outpatient Clinics. She has remained in this role throughout her 32 years
6 of service, providing individual, family and group therapy; intake assessments and case management
7 services; and,
8
9 **WHEREAS**, Ms. Metz built many positive relationships with her Behavioral Health coworkers, HSD
10 partners, and community stakeholders; and,
11
12 **WHEREAS**, Ms. Metz has been a dedicated, consistent, caring and committed employee. Her work
13 has exemplified the core values of respect and hope outlined in the HSD mission statement. In her
14 work, she has consistently gone above and beyond her assigned duties to assure that the residents of
15 Rock County received the best possible service; and,
16
17 **WHEREAS**, Ms. Metz has decided to retire from Rock County after 32 years of dedicated service on
18 July 9, 2021 and we will miss her.
19
20 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly
21 assembled this twenty-fourth day of June, 2021 does hereby recognize Sharon Metz for her 32 years of
22 service and extend best wishes to her in her future endeavors.

Respectfully submitted,

ROCK COUNTY HUMAN SERVICES BOARD

COUNTY BOARD STAFF COMMITTEE

Brian Knudson, Chair

Richard Bostwick, Chair

Sally Jean Weaver-Landers, Vice Chair

Wes Davis, Vice Chair

Stephanie Aegerter

Tom Brien

Pam Bostwick

Kevin Leavy

Ashley Kleven

Louis Peer

J. Russell Podzilni

J. Russell Podzilni

Angelina Reyes

Bob Yeomans

Kathy Schulz

Alan Sweeney

Shirley Williams

Mary Beaver

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Human Services Board
INITIATED BY

Human Services Board
SUBMITTED BY



Bette Trimble
DRAFTED BY

June 11, 2021
DATE DRAFTED

CREATING 1.0 FTE PEER SUPPORT SPECIALIST POSITION

- 1 **WHEREAS**, Rock County has received funding through the State of Wisconsin Department of Health
- 2 Services Division of Care and Treatment Services (DCTS) for its Opiate Treatment Program since
- 3 2017; and,
- 4
- 5 **WHEREAS**, the amount of the DCTS award has increased every year and Rock County received
- 6 \$380,095 in federal fiscal year 2021; and,
- 7
- 8 **WHEREAS**, grant funds are to be used for the treatment of individuals with opioid use disorder, co-
- 9 occurring opioid use disorder and stimulant use disorder; and
- 10
- 11 **WHEREAS**, to further expand co-occurring care treatment services the Human Services Department is
- 12 requesting the creating of a 1.0 FTE Peer Support Specialist to deliver services to adults with substance
- 13 use and/or co-occurring disorders by providing outreach, linkage, and support services as a peer with
- 14 lived experience of substance use or co-occurring disorders; and,
- 15
- 16 **WHEREAS**, peer support encompasses a wide range of supports to assist clients in their recovery
- 17 from mental health and substance abuse issues; and,
- 18
- 19 **WHEREAS**, funding is currently available for the position with existing grant funds and will also be
- 20 used to purchase a computer, telephone and hotspot for the new Peer Support Specialist position; and,
- 21
- 22 **WHEREAS**, this is a grant-funded position, ending upon completion of the grant/depletion of grant
- 23 funds.
- 24
- 25 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 26 assembled this ____ day of _____, 2021, does hereby authorize the creation of the grant-funded
- 27 1.0 FTE Peer Support Specialist position and authorizes the Human Services Department to fill this
- 28 position and purchase the equipment necessary to support this role.

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

J. Russell Podzilni

Sally Jean Weaver-Landers, Vice Chair

Angelina Reyes

Stephanie Aegerter

Kathy Schulz

Pam Bostwick

Shirley Williams

Ashley Kleven

COUNTY BOARD STAFF COMMITTEE

Richard Bostwick, Chair

Wes Davis, Vice Chair

Tom Brien

Kevin Leavy

Louis Peer

J. Russell Podzilni

Bob Yeomans

Alan Sweeney

Mary Beaver

FISCAL NOTE:

Grant funds are available for the 2021 cost of this position. No County funds are required.

/s/Sherry Oja

Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended.

/s/Josh Smith

Josh Smith
County Administrator

LEGAL NOTE:

The County Board is authorized to take this action Pursuant to sec. 59.22(2), Wis. Stats.

/s/Richard Greenlee

Richard Greenlee
Corporation Counsel

EXECUTIVE SUMMARY

CREATING 1.0 FTE PEER SUPPRT SPECIALIST POSITION

Rock County has received grant funding for the Opiate Treatment Program since 2017. The FFY21 award (\$380,095) funded through the State Opioid Response 2 (SOR2) grant allows for the treatment of individuals with opioid use disorder, co-occurring opioid use disorder and stimulant use disorder, and stimulant use disorder.

The addition of a 1.0 FTE Peer Support Specialist will allow for further expansion of co-occurring care treatment services. The Peer Support Specialist will deliver services to adults with substance use and/or co-occurring disorders by providing outreach, linkage, and support services as a peer with lived experience of substance use or co-occurring disorders. Peer support encompasses a wide range of supports to assist clients in their recovery from mental health and substance abuse issues.

This position will be funded by the existing SOR grant that is underspent due primarily to a seven-month vacancy of another position. The current SOR funding cycle ends September 30, 2021, and the state has provided assurances that additional grant funding will be available beyond that date.