

**Amended:
9/1/17**



**GENERAL SERVICES COMMITTEE
Minutes – August 15, 2017**

Call to Order. Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, August 15, 2017 in Conference Room N-1, Fifth floor, Rock County Courthouse-East.

Committee Members Present: Supervisors Brill, Homan and Zajac.

Committee Members Absent: Supervisors Heidenreich and Yeomans.

Staff Members Present: Josh Smith, County Administrator; Brent Sutherland, Facilities Management Director; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Jodi Millis, Purchasing Manager; Dave Froeber, Facilities Superintendent, Rock Haven.

Others Present: Supervisors Bostwick and Podzilni; Brian Zobel, UW Colleges – Southwest; Chris Suhs and Deb Wood, Courthouse neighbors.

Approval of Agenda: Supervisor Homan moved approval of the agenda as presented, second by Supervisor Zajac. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor ~~Heidenreich~~ Homan moved approval of the minutes of July 18, 2017 as presented, second by Supervisor Zajac. ADOPTED.

Transfer. None.

Resolutions.

Awarding the Contract for the Replacement of the Job Center Parking Lot Lighting

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2017 does hereby approve and authorize awarding a contract in the amount of \$33,300 with Guenther Electric LLC of Beloit WI, for the replacement of the parking lot lights.”

Supervisor Zajac moved approval of the above resolution, second by Supervisor Homan. ADOPTED.

Authorizing the Purchase and Installation of a Security Camera System at the Health Care Center Building

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2017 that a purchase order be issued to SGTS Inc. of Verona, Wisconsin, in the amount of \$13,393, for the required engineering, equipment, installation, setup, programming, and training.”

Supervisor Zajac moved approval of the above resolution, second by Supervisor Homan.
ADOPTED.

Discussion and Possible Action on the Transport – Natural Gas Pricing Purchase. Mr. Sutherland explained the County purchases natural gas from Alliant, that he had contacted the State to see about piggy-backing on the State's contact, and our vendor came back and said they would match the State's contract amount. Mr. Sutherland said he would like to lock this amount in for four years. The Committee agreed this four-year contract would be to the County's benefit.

Semi-annual Report – Training, Conferences, Conventions that Exceed \$1,000 per Event. The Committee accepted the report.

Project Updates.

Courthouse Security Phase I Mr. Sutherland went over the timeline with the Committee and answered questions. He said there is a great deal of fiber optic cable being pulled and replaced at this time. The workers are doing a good job of working around court schedules, etc. to create the least amount of disruption.

Courthouse Security Phase II Mr. Sutherland said he had three questions asked by the Committee:

Question 1) Can asphalt be placed over the parking structure instead of concrete – Mr. Sutherland said the answer he received back from Graef Engineering is - no, asphalt would not bond with the structure and would crumble with the movement of the deck.

Question 2) How can a four inch concrete slab be supported by the deck while a one-ton truck cannot – Mr. Sutherland said based on the original design the structure can accommodate a one-ton truck, and the repairs to the structure did not compromise the integrity of the deck.

Question 3) What would the cost be to put a roof over the back parking structure – Mr. Sutherland said he is still waiting for information to come back on the cost to do this. He said if there was a roof over the structure they would not need to plow or salt, which is what causes most of the damage to the structure.

Progress Update on Human Services File Purging Project Mr. Sutherland reported the Human Services Department is working on the "D" files at this time. He added that they are going to be tracking their progress on a monthly basis to show the City of Janesville instead of at the 180 days. Mr. Sutherland said he would share these reports with the Committee.

Project Change Orders.

Community Comprehensive Services Mr. Sutherland said there was a change order for \$988 to fix electrical items that were found during the electrical inspection that were outside the project scope and were needed to meet code; \$892 for an additional power pole to be placed between the cubicles; \$2,092 to relocate electrical and phone/data drops, which Mr. Sutherland is checking on as to whose responsibility this one is.

Jail Piping Project Mr. Sutherland said there was a change order for \$2,289 for a leak that was found while they were testing the pressure, and required pipe to be cut out and replaced.

Communications, Announcements and Information. Mr. Zobel said he is working with Mr. Sutherland on the HVAC and re-stripping of the parking lot and the projects are going well.

Adjournment. Supervisor Zajac moved adjournment at 8:30 A.M., second by Supervisor Homan. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.