



**ROCK COUNTY HUMAN SERVICES BOARD MEETING**  
**Wednesday, October 23, 2019 – 4:30 P.M.**

**Call to Order:** Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, October 23, 2019, in the 3<sup>rd</sup> Floor Conference room at the Health Care Center, Janesville, Wisconsin.

**Committee Members Present:** Brian Knudson, Supervisor; Terry Thomas, Supervisor; Terry Fell, Supervisor; Kathy Schulz, Supervisor; Shirley Williams, Citizen Representative; Stephanie Aegerter, Supervisor; Ashley Kleven, Citizen Representative (out at 5:20 p.m.); and David Homan, Supervisor.

**Committee Members Absent:** Sally Jean Weaver-Landers, Citizen Representative.

**Staff Present:** Kate Luster, Director; Tera O'Connor, Deputy Director; Sara Mooren, Administrative Services Division Manager; Greg Winkler, Behavioral Health (BH) Division Manager; Liane Felton, Comprehensive Community Services (CCS) Supervisor; Megan Learn, Administrative Intern; Julie Butz, CLTS Program Manager; Tina Day, CCS; and Annabelle Strzyzkowski, CCS.

**Others Present:** Katie Lubke, Birth to 3. Sue Rusch, Birth to 3. Jamie Fugate, Birth to 3.

**Approval of Agenda:** Supervisor Fell moved the agenda to the floor, seconded by Supervisor Aegerter. The agenda was unanimously approved. APPROVED.

**Approval of Minutes of Human Services Board Meeting of October 9, 2019:** Supervisor Thomas moved the minutes to the floor, seconded by Citizen Representative Kleven. The minutes were unanimously approved. APPROVED.

**Citizen Participation, Communications and Announcements:** Supervisor Schulz announced the Salvation Army is still accepting donations for Koats-for-Kids on the west side.

**Submission of Committee Requests:** Supervisor Schulz asked for a future agenda item about the shortage of affordable housing. She wants to know the County's role in housing related issues and what the County can do. Ms. Luster advised this will be a future agenda item.

**Approval of Contracts and Transfers:** Supervisor Fell moved one contract to the floor, seconded by Citizen Representative Kleven. Ms. Mooren explained that the contract was an amendment to a current home care contract. The contract was unanimously approved. APPROVED.

**October Human Services Department (HSD) Employee Impact Award Recognition:** This item was deferred to the next meeting.

**Report on Holiday Committee:** Ms. Felton and Ms. Day, Holiday Committee members, spoke about the Holiday Committee. They distributed the letter that was sent out to previous donors and to employees. Last year for Christmas 160 families and 389 children were served. They are also taking donations for the Children, Youth and Families (CYF) Food Pantry. Volunteers are needed for shopping, organizing gifts, collecting gifts, and delivering gifts to workers. The workers deliver the gifts to the families. This year there will be a silent auction for a Barbie Jeep to help raise funds. Ms. Day introduced Annabelle Strzyzkowski, a new member on the Holiday Committee, who is the lead on that fundraiser.

**Resolution Amending the 2019 HSD Budget to Accept Children Long Term Support (CLTS) Funds and Creating 1.0 FTE Human Services Supervisor I Position:** Supervisor Thomas moved the resolution to the floor, seconded by Supervisor Fell. Mr. Winkler presented the resolution and explained that the CLTS program is expanding and additional staff have been hired. There are two supervisors already but another supervisor is needed. Supervisor Thomas stated the resolution was passed by County Board Staff Committee. The resolution was unanimously approved. Approved.

**Review and Possible Action of 2020 HSD Recommended Budget:** Ms. Luster reviewed in detail the County Administrator's 2020 HSD recommended budget.

The CYF Division includes revenue that the counties were successful in securing from the State to help address the crisis in Child Protective Services (CPS) fueled by the opioid crisis. Ms. Luster advised at the time this information was posted the amount was unknown and the \$1.2 million figure was used. Since then it was learned the amount is going to be approximately \$1.15 million. Highlights in CYF are incentive pay for CPS caseworkers; funding toward out-of-home placements; creating a new Analyst position; adding hours of in-home safety services; providing a CPS parent peer support program; consulting services related to improved engagement with foster families; and the addition of a new Quality Improvement Coordinator position.

Ms. Luster explained more about out-of-home placements; average number of children in Foster Care and subsidized guardianships; State correctional facilities and Alternative to Corrections by taking Immediate Ownership of New Skills (ACTIONS) program; Family Recovery Court; youth in group homes and residential care centers; lack of in-state resources for some juvenile clients; additional compensation for Youth Services Center (YSC) Lead Workers serving as supervisors; and personnel changes.

In the Behavioral Health Division after years of expansion and growth the CCS program is anticipated to plateau in 2020. The costs reimbursed by the state and federal governments through Medical Assistance program are expected to total over \$6 million. The HSD expects to increase state and federal revenue about \$1.3 million as it provides services to more children.

The out-of-home placements for adults is expected to remain stable in 2020 but the tax levy dedicated to this is increasing due mostly to several high-cost placements. Costs for State institutes in 2020 is higher due mostly to a 5% rate increase. Placements in Adult Family Homes (AFH) and Community-Based Residential Facilities (CBRF) is projected to decrease from 27 individuals to 24 for calendar year 2020. Costs for placements in county contracted hospitals are

increasing in 2020 representing one per day. Hospital stays represent a lower cost than placements at the State institutes. Calendar year 2020 will be the third year of the partnership with Beloit Area Community Health Center (BACHC). The Birth to 3 program was contracted with a new provider and budgeted for an increase as costs are anticipated to be higher in calendar year 2020. Sufficient and appropriate treatment for substance abuse capacity continues to be a priority and additional funding of \$75,000 is included. Ms. Luster explained the Behavioral Health personnel changes.

The Economic Support Division's revenue is expected to increase and will total \$8.3 million for the Southern Consortium. Rock County serves as the fiscal and administrative lead for the Southern Consortium and a total of \$3.9 million will be distributed to the Southern Consortium counties. Expenditures are expected to increase in 2020 to approximately \$9.3 million. Ms. Luster noted that the ES Division is an area that requested wage increases and explained why this was not budgeted at this time. Ms. Luster explained in detail information about overall caseloads; FoodShare, Medicaid Assistance, and Child Care cases. It is unclear as to how the State will require counties to implement drug-testing requirements.

Aging and Disability Resource Center (ADRC)/Adult Protective Services (APS) receives State and Federal aid. This is the last full year of savings from the Family Care payment. In 2019, tax levy was budgeted for ADRC operations for the first time. Due to diligent time reporting by staff it is expected that these funds will not be needed. Family Care is at full entitlement and there is no longer a waitlist. Reports of neglect has increased since 2015, which could be due to increased awareness and possibly the larger increase in the aging population. No tax levy is anticipated for 2020. Ms. Luster explained the expenditures. No personnel changes were requested.

Administrative Services Division includes revenue from Wisconsin Medicaid Cost Reporting (WIMCR) which is challenging to estimate because it is based on many factors such as statewide revenue and costs. Therefore, the estimate was based on recent history and the amount of approximately \$1.5 million was used. Ms. Luster explained expenditures and provided detail on the personnel changes which will flatten the Management layer.

Ms. Luster talked about HSD wanting to focus more on relationships with partners around prevention. Ms. Luster discussed a plan to improve overall strategy and coordination of the Department's prevention activities. The 2020 budget includes a new position to coordinate prevention and work across the Department and develop a strategic plan for prevention activities. This will take the place of the contract currently with Janesville Mobilizing for Change to coordinate the Heroin Task Force and other activities. The amount of tax levy HSD requested is less than a 1% increase from last year. Ms. Luster responded to questions about overall wages. Supervisor Fell moved the approval of the 2020 HSD budget, seconded by Supervisor Aegerter. The 2020 HSD Budget was unanimously approved. Approved.

#### **Director's Report:**

- **Update on Birth to 3 Transition** – Ms. Luster advised that the HSD has sent a letter to Birth to 3 providers about the transition to United Cerebral Palsy (UCP). The HSD, UCP and CESA 2 staff met last week and two additional meetings are scheduled to continue a collaborative transition process. UCP will be responsible for clients December 1, 2019. Final cases will transfer to UCP on December 14, 2019. HSD will send out a letter next week to all families in the Birth to 3 program with information about the transition.

- **Update on 1717 Center Avenue (New HSD location)** – Ms. Luster shared pictures of some examples of rotundas and skylights. She explained that there are some divisions who are concerned about not having exterior windows, but the skylights should give more staff light than if they were on an exterior wall.

**Next Meeting:** Wednesday, **November 13, 2019** at 4:30 p.m. at the Rock County Health Care Center, in the 3<sup>rd</sup> Floor Conference Room, Janesville, WI.

**Adjournment:** Supervisor Schulz motioned to adjourn, seconded by Supervisor Thomas with unanimous approval at 5:52 p.m.

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Jodi Parson, Secretary

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**