



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, March 27, 2019 – 4:30 P.M.

Call to Order: Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, March 27, 2019, in the 3rd Floor Conference room at the Health Care Center, Janesville, Wisconsin.

Committee Members Present: Brian Knudson, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; Terry Fell, Supervisor; Kathy Schulz, Supervisor; Terry Thomas, Supervisor; Shirley Williams, Citizen Representative (in at 4:43 p.m.); and Ashley Kleven, Citizen Representative.

Committee Members Absent: Stephanie Aegerter, Supervisor. Vicki Brown, Supervisor.

Staff Present: Kate Luster, Director; Greg Winkler, BH Division Manager; Jennifer Thompson, ADRC/APS Division Manager; Ryan Trautsch, CYF Program Manager; and Katie Springer, APS worker.

Others Present: William McCarty, League of Women Voters.

Approval of Agenda: Citizen Representative Weaver-Landers moved the agenda to the floor, seconded by Supervisor Fell. The agenda was unanimously approved. APPROVED.

Approval of Minutes of Human Services Board Meeting of March 13, 2019: Citizen Representative Weaver-Landers moved the minutes to the floor, seconded by Citizen Representative Kleven. The minutes were unanimously approved. APPROVED.

Citizen Participation, Communications and Announcements: None.

Submission of Committee Requests: None.

Approval of Contracts and Transfers: Supervisor Thomas moved two contracts to the floor, seconded by Supervisor Fell. Ms. Luster advised the contracts were both Children's Long Term Support contracts and responded to questions. The contracts were unanimously approved. APPROVED.

March HSD Employee Impact Award Recognition: Ms. Luster introduced Katie Springer, the March HSD Employee Impact award recipient. She explained that Ms. Springer was nominated by her Supervisor. Her supervisor received a call from a client's relative about the excellent service Katie provided recently. He stated Katie has great interpersonal and communication skills. His family was impressed with her ability to navigate through a challenging situation and

assist the family in making some tough decisions. Her supervisor added that after working with Katie over the course of many years she recognizes how Katie is such an asset to the unit. Ms. Springer conveyed thanks for the recognition.

Resolution Amending the 2019 Human Services Department Budget to Accept 10 Steps to Risk Reduction Training Funds: Supervisor Thomas moved the resolution to the floor, seconded by Citizen Representative Weaver-Landers. Mr. Trautsch presented the resolution. He explained Rock County was awarded \$14,000 to provide 10 Steps to Risk Reduction training for youth justice system workers in Rock, Jefferson and Walworth counties. This training will enhance a worker's ability to understand youth's delinquent behavior and provide workers specific tools to teach youth skills for making positive decisions. Mr. Trautsch responded to questions. The resolution was unanimously approved. APPROVED.

Resolution Creating a 0.4 FTE Psychological Technician Position and Deleting a 0.4 FTE Administrative Assistant Position: Supervisor Thomas moved the resolution to the floor, seconded by Supervisor Fell. Mr. Winkler presented the resolution. He explained that the duties and hours of the position more closely match those of a Psychological Technician position, and will better meet the needs of the Department. Mr. Winkler responded to questions. The resolution was unanimously approved. APPROVED.

Director's Report:

- **Report on Revised HSD Vision, Mission & Guiding Principles** – Ms. Luster distributed the revised HSD Vision, Mission and Guiding Principles. The CORE Steering Committee is our staff oversight committee for our Department around organizational culture and who worked on these revisions. They wanted to better reflect principles of Trauma Informed Care and explicitly add that we value our employees and our workforce. This is our new charter for the Department to guide our work.
- **Update of Efforts of HSD CORE Steering Committee** – Ms. Luster advised the CORE Steering Committee meets regularly and started initially with the Fostering Futures initiative. The Fostering Futures initiative has ended but we are continuing the CORE Steering Committee to help with our organizational culture. Along with the revision of the HSD Vision, Mission and Guiding Principles they are working on ways to improve communication with staff. We are implementing a monthly newsletter to provide staff updates and a “Monday Message” vlog from Ms. Luster.

Next the CORE Steering Committee will work on a Leadership Charter which is specific to HSD leadership and what we ought to be able to expect from each other. They will also work on revising the Code of Conduct for all staff, to make it more of a guideline of how we agree to behave with each other and promote the values of the Department.

Supervisor Schulz asked for any information on the expansion of Medicaid. Ms. Luster advised she will add this as an agenda item for the next HSD Board meeting.

Next Meeting: Wednesday, April 10, 2019 at 4:30 p.m., in the 3rd Floor Conference Room at the Rock County Health Care Center, Janesville, Wisconsin.

Adjournment: Citizen Representative Williams motioned to adjourn, seconded by Supervisor Thomas with unanimous approval at 5:13 p.m.

Jodi Parson, Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD