



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, September 25, 2019 – 4:30 P.M.

Call to Order: Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, September 25, 2019, in the 3rd Floor Conference Room at the Health Care Center, Janesville, Wisconsin.

Committee Members Present: Brian Knudson, Supervisor; Terry Thomas, Supervisor; Terry Fell, Supervisor; Kathy Schulz, Supervisor; Shirley Williams, Citizen Representative; Ashley Kleven, Citizen Representative; and Stephanie Aegerter, Supervisor.

Committee Members Absent: David Homan, Supervisor. Sally Jean Weaver-Landers, Citizen Representative.

Staff Present: Kate Luster, Director; Sara Mooren, Administrative Services Division Manager; Greg Winkler, BH Division Manager; Amanda Nelson, BH Clinician; and Tiffany Minguey, Treatment Court & IDP Supervisor.

Others Present: Russell Podzilni, County Board Chair. Katie Lubke, Foster Parent/B-3. Sue Rusch, B-3. Becky Draeger, B-3. Jamie Fugate, B-3. Kelly Berg, Foster Parent. Nancy Rennie, B-3. Amy Langer, B-3.

Approval of Agenda: Supervisor Fell moved the agenda to the floor, seconded by Supervisor Thomas. The agenda was unanimously approved. APPROVED.

Approval of Minutes of Human Services Board Meeting of September 11, 2019: Supervisor Thomas moved the minutes to the floor, seconded by Citizen Representative Williams. The minutes were unanimously approved. APPROVED.

Citizen Participation, Communications and Announcements: Ms. Lubke explained her concerns about United Cerebral Palsy (UCP) proposed staffing levels to serve B-3 clients and addressed CESA 2 staff are not applying for positions with UCP. She provided a handout with more details and asked the Board to review the information and to keep asking questions about the transition.

Submission of Committee Requests: Citizen Representative Williams asked about an agenda item she previously requested about the SNAP program and other federal items that will impact the state. Ms. Luster advised this item will be added to the agenda list. Supervisor Thomas asked about submitting a resolution that is not in favor of what the President is doing which will affect 60,000 people who will no longer be eligible for the SNAP program.

Approval of Contracts and Transfers: Supervisor Fell moved five contracts to the floor, seconded by Citizen Representative Kleven. Ms. Mooren provided information on each contract. She provided specific details and responded to questions about the CCS Regional contract amendment and the Birth to 3 provider start up contract. The contracts were unanimously approved. APPROVED.

August HSD Employee Impact Award: Ms. Luster advised Jennifer Hilt-Karpe, Administrative Assistant at the BH Division's Outpatient clinic was the August recipient of the HSD Employee Impact award and was not able to attend the meeting. Ms. Hilt-Karpe was nominated for recently handling some Crisis calls which came through the main Janesville Counseling Center (JCC) line. Ms. Hilt-Karpe did a great job of developing rapport and helping callers to connect with Crisis Intervention services. She has worked hard to develop relationships with clients and this is a great example of the work she has done.

September HSD Employee Impact Award: Ms. Luster introduced Amanda Nelson, Clinician at the BH Division's Treatment Court and the recipient of September HSD Employee Impact award. Ms. Nelson was nominated for going above and beyond for a client who was preparing to give birth. The client was very nervous and had no friends nor family alongside her to provide companionship. Ms. Nelson's workday ended at 7pm and instead of heading home she was willing to take time out of her schedule to drive to Rockford to provide comfort to this client. The compassion, empathy and concern she showed clearly demonstrates the Department's CORE values.

2020 HSD Budget Update and Discussion: Ms. Luster provided follow up from the last meeting's discussion about the HSD organization. She provided two handouts and explained in detail the flattening of layers to improve efficiencies across leadership. The goal is to remove silos between CPS and BH and to improve overall collaboration. Luster responded to questions about getting feedback from staff and tracking to see if other changes are needed. She provided information about HSD's proposed deleted positions and the additional positions HSD has requested. There will be an addition of a Quality Improvement team to help provide support to leadership. Ms. Luster responded to questions. She is committed to continually track this shift and what it means for staff and clients, and to make sure the new structure is achieving the intended outcomes and if needed, modifications will be addressed.

Director's Report:

- **Update on Birth to 3 Transition** – Ms. Luster advised CESA 2 will no longer stop services to new clients October 1st as reported at the last meeting. The UCP has made offers for the Director and Deputy Director positions. UCP will be invited to a future HSD Board meeting to introduce leadership and respond to questions. Ms. Luster responded to questions related to adequate service delivery.
- **Update on 1717 Center Avenue (New HSD location)** – Ms. Luster advised HSD is continuing meetings with the architects. The focus is on customer flow, and areas with high customer traffic will be near entrances. Ms. Luster advised that not all requests to be at the perimeter of the building are able to be accommodated. Ms. Luster responded to questions about space planning for growth and security.

Next Meeting: Wednesday, **October 9, 2019** at 4:30 p.m. at **1717 Center Avenue**, at the front area, Janesville, WI. ***Location Change

Adjournment: Supervisor Fell motioned to adjourn, seconded by Supervisor Schulz with unanimous approval at 5:23 p.m.

Jodi Parson, Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD