



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, August 12, 2015 – 4:30 P.M.

Call to Order: Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, August 12, 2015, in the conference room at the Care House, Janesville, Wisconsin.

Committee Members Present: Chair Brian Knudson, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; William Grahn, Supervisor; Linda Garrett, Supervisor; Kathy Schulz, Supervisor; Ashley Kleven, Citizen Representative (in at 4:35 p.m., out at 5:36 p.m.); Terry Fell, Supervisor; and Terry Thomas, Supervisor.

Committee Members Absent: Shirley Williams, Citizen Representative.

Staff Present: Charmian Klyve, Director; Phil Boutwell, Deputy Director; Tim Zuehlke, Controller; Lance Horozewski, Children Youth and Families (CYF) Division Manager; Stacey Speich, Program Manager; Kami Williams, CYF Senior Worker; and Amber Ticha, CYF Senior Worker;

Others Present: Angela Moore, Executive Director, YWCA and Care House. Jessi Luepnitz, Program Services Director, Care House. Sandy Johnson, CASA. Kim Churchill, CASA.

Approval of Agenda: Supervisor Grahn moved the agenda to the floor, seconded by Citizen Representative Weaver-Landers. The agenda was unanimously approved. APPROVED.

Approval of Minutes of Human Services Board Meeting of July 22, 2015: Citizen Representative Weaver-Landers moved the minutes to the floor, seconded by Supervisor Garrett. The minutes were unanimously approved. APPROVED.

Citizen Participation: Chair Knudson thanked Ms. Speich for setting up the meeting at the Care House.

Submission of Committee Requests: Chair Knudson advised that Annette Mikula, the HR Director has been asked to the next HSD Board meeting on August 26, 2015. Ms. Klyve advised CASA has been asked as well. The Rock County Diversity workgroup chaired by Randy Terronez met on August 4, 2015, and she will find out when the next meeting will be held.

Approval of Contracts, Transfers, and/or Encumbrances: Supervisor Fell moved four encumbrances to the floor, seconded by Citizen Representative Weaver-Landers. Mr. Zuehlke explained there were no contracts. The pre-approved encumbrance was for the Wyse worker program. The encumbrances were unanimously approved. APPROVED.

Approval of Bills: Citizen Representative Weaver-Landers moved the bills to the floor, seconded by Supervisor Thomas. Mr. Zuehlke presented the bills for approval. Supervisor Schulz asked for clarification on investigations and motels. Mr. Zuehlke explained the investigation companies serve legal papers, and the motels are for helping crisis clients with short term lodging when necessary. Supervisor Schulz requested an annual summary of the lodging/housing costs for the last two years. Supervisor Thomas asked about International EZ Up for the ADRC. Mr. Zuehlke explained that one outdoor canopy was purchased to be used for ADRC and dementia presentations. Supervisor Weaver-Landers was correct when she asked if Kwik Trip was for gas cards. Supervisor Garrett asked about payment to "Bat Cave". Mr. Zuehlke explained the Fast Feet For Families shirts were

purchased from this company and the funds were replenished into the account after the event. Supervisor Garrett asked about Blackhawk Technical College. Mr. Zuehlke explained this entry was for tuition for a youth in the Independent Living program, which is for youth aging out of foster care. Ms. Klyve explained there are limited ETV funds from the State for youth in out of home care and we must report all tuition to the State. Supervisor Garrett asked about the Functional Family Therapy (FFT). Mr. Zuehlke explained this was our quarterly installment, and it is grant funded. Supervisor Grahn noted background check costs have increased.

ADM	82,011.04
CPS	5,773.80
ADM	2,432.61

The bills were unanimously approved. APPROVED.

Resolution Recognizing Norman Geffers: Supervisor Fell moved the resolution to the floor, seconded by Supervisor Garrett. Mr. Horozewski presented the resolution recognizing Mr. Geffers, and advised Mr. Geffers was unable to attend the meeting. Mr. Geffers has served the citizens of Rock County for 15 years as a dedicated and valued employee. He was a Youth Specialist and mentored new staff. He also helped with the transition of the Juvenile Detention Center to the Youth Services Center. The resolution was unanimously approved. APPROVED.

Resolution Recognizing Nancy Peterson: Supervisor Grahn moved the resolution to the floor, seconded by Citizen Representative Weaver-Landers. Mr. Zuehlke presented the resolution recognizing Ms. Peterson, and advised she was unable to attend the meeting. Ms. Peterson has served the citizens of Rock County for over 24 years as a dedicated and valued employee. Ms. Peterson began her career in the Register of Deeds office. Later that year she started a position as a Data Processing Operator with the Human Services Department. In 1996, she took the position of Administrative Assistant at the then called Juvenile Detention Center. In 1999, she took the position of Account Clerk and retired from that position on July 17, 2015. The resolution was unanimously approved. APPROVED.

Care House Presentation: Ms. Speich advised Rock County Child Protective Services (CPS) work closely with the Care House. She introduced Kami Williams and Amber Ticha, two Senior Workers who conduct interviews with law enforcement at the Care House. Ms. Williams and Ms. Ticha have a specific skill set and training in forensic interviewing and are well respected by law enforcement and other community agencies. Ms. Speich introduced Jessi Luepnitz and Angela Moore. Ms. Luepnitz and Ms. Moore conducted a tour of the Care House. The Care House started in 1993. Children from age 3 to age 17 who are victims of neglect, physical or sexual abuse or are witness to a crime may be taken to the Care House to be interviewed. This allows the child to be interviewed only once instead of having to be interviewed multiple times as interviews are taped. The Care House was the first child advocacy center and now there are 14 in Wisconsin. It is "child friendly" in contrast to a hospital or police station setting. Since the year 2000, each child at the Care House, if they choose, place their handprint on the wall/ceiling with their first name printed by it. This has been a tool used to help children to feel they are not alone during this difficult time. Ms. Moore advised last year the number of abuse cases increased about 26%. It seems to be generational. It is not racially or economically driven. When a child is brought to Care House a multidisciplinary team is brought together which can include Law Enforcement, CPS, District Attorney, CASA, medical staff, and counselor. The interviews are conducted by one interviewer and are taped to be used in court if necessary. Ms. Moore and Ms. Luepnitz responded to questions.

Ms. Ticha responded to Supervisor Schulz's question about what happens if a child does not want to go home. The CPS worker accesses the child by talking to them. If a child cannot return home the worker will find a relative or friend, and if no one is available then foster care.

Ms. Williams explained when a referral is made to the Access worker they determine if a case is screened in or out. If the case is "screened in" a CPS worker investigates the case. Investigations include many Interviews of teachers, neighbors, counselors, anyone relevant to the case and can be conducted at homes, schools, or wherever needed in the community. The CPS worker assesses

the safety risk to the child and tries to keep the family intact whenever possible. We bring a child to the Care House to conduct an interview in criminal cases and child sexual assault cases in particular. We want to limit how many times a child has to report their story. It is challenging to conduct an interview with a child and we have to be careful not to lead or coerce in any way. Six criteria must be met while conducting an interview. The defense looks for holes in everything, so workers must be very careful and can testify in court on behalf of the child.

Ms. Ticha explained there are six specially trained CPS workers who conduct interviews. Law enforcement also conducts interviews. They work to figure out who would be best to interview the child and who the child gravitates towards. When detectives bring a child to the Care House they are in plain clothes and unmarked vehicles. In most counties, the DA is not involved, however, the DA is involved with interviews in Rock County.

Ms. Williams explained there are monthly line staff meetings to conduct case reviews. They watch interview tapes and critique each other to learn what they can do to interview better. Every year they must take specialized forensic training in addition to the 30 credit hours every two years for social work licensure. Ms. Speich advised Ms. Williams was asked to be on CNN to do a mock trial because she does such an outstanding job. Ms. Williams explained it is stressful because there is pressure to make sure everything is done correctly. She finds it rewarding to testify knowing she is helping a child. Supervisor Fell, Chair Knudson and Supervisor Grahn expressed thanks to the Care House and CPS workers.

Resolution Amending the 2015 HSD Budget to Accept the Transfer of County General Funds:

Supervisor Grahn moved the resolution to the floor, seconded by Supervisor Fell. Ms. Klyve asked if anyone had any questions about the resolution. She advised that DA David O'leary and others will be at the County Board meeting tomorrow night in support of the resolution. The resolution was unanimously approved. APPROVED.

Director's Report: Report on Semi Annual Conferences/Conventions: One employee attended a required Functional Family Therapy (FFT) supervision training for \$1,273.84.

Ms. Klyve shared a letter received by an ES worker from a previous ES client. She encouraged a client to go to school, and the client thanked her because she took a path that changed her life because of the ES worker's encouragement.

Ms. Klyve distributed a flier about the YSC Art Program which will be held at the Beloit Fine Arts Incubator on August 10-21, 2015.

Supervisor Garrett clarified there are two different diversity groups. One group on Diversity is chaired by Randy Terronez which will be held on September 8th. The other group is the Cultural Competency group which is a sub-committee of the Behavioral Health Redesign Steering Committee and meets next on September 18th.

Ms. Klyve advised there is a YWCA Cultural Competency Training on November 12th that Department Heads will attend. If Board members would like to sign up, please contact Marilyn Bondehagen in County Administration, Josh Smith's office.

Ms. Klyve advised Mr. Horozewski was interviewed by Channel 17 last night about the 12 year old in Beloit who tried to rob Family Video with a gun.

Ms. Garrett indicated that she would like to know what strategies HR was considering to increase Diversity in hiring, and what might be done already. She would like to know if Ms. Mikula will come to Diversity meetings. Chair Knudson advised Supervisor Garrett to contact Ms. Mikula before the meeting, so Ms. Mikula could prepare for the meeting.

Next Meeting: Wednesday, August 26, 2015 at 4:30 p.m., at the Rock County Health Care Center, 3rd Floor Conference Room, Janesville, Wisconsin.

Adjournment: Supervisor Fell motioned to adjourn, seconded by Supervisor Grahn with unanimous approval at 5:55 p.m.

Jodi Parson, Administrative Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD