



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, October 28, 2015 – 4:30 P.M.

Call to Order: Chair Knudson called the meeting to order at 4:31 p.m. on Wednesday, October 28, 2015, in the 3rd Floor Conference room at the Rock County Health Care Center, Janesville, Wisconsin.

Committee Members Present: Chair Brian Knudson, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; William Grahn, Supervisor; Linda Garrett, Supervisor; Kathy Schulz, Supervisor; Ashley Kleven, Citizen Representative (out at 6:02 p.m.); Shirley Williams, Citizen Representative; Terry Fell, Supervisor; and Terry Thomas, Supervisor.

Committee Members Absent: None.

Staff Present: Charmian Klyve, Director; Phil Boutwell, Deputy Director; Sara Mooren, Administrative Services Division Manager; Tim Zuehlke, Controller; April Heim, ES Division Manager; and Jennifer Thompson, ADRC/LTS Division Manager.

Others Present: None.

Approval of Agenda: Citizen Representative Weaver-Landers moved the agenda to the floor, seconded by Supervisor Grahn. The agenda was unanimously approved. APPROVED.

Approval of Minutes of Human Services Board Meeting of September 23, 2015: Citizen Representative Weaver-Landers moved the minutes to the floor, seconded by Supervisor Thomas. The minutes were unanimously approved. APPROVED.

Citizen Participation: None.

Submission of Committee Requests: Chair Knudson advised later in the meeting we will talk about rescheduling the second meeting dates in November and December. Ms. Klyve advised the HealthNet Director Ian Hodges will not be able to attend the November 11th meeting and asked to reschedule in December.

Approval of Contracts, Transfers, and/or Encumbrances: Supervisor Thomas moved contracts, to the floor, seconded by Supervisor Fell. Ms. Mooren advised there were no contracts, transfers or encumbrance for approval.

Approval of Bills: Supervisor Garrett moved the bills to the floor, seconded by Citizen Representative Williams. Mr. Zuehlke advised the handout for the Court Street property is in the negative but will be in the positive next month when funds are moved for the grant period.

ADM	76,496.78	AODA	2,300.00
AODA	12,800.67	CYF	15,896.00
CYF	4,301.19		

The bills were unanimously approved. APPROVED.

Awarding Bid for Laundry Contract at Youth Services Center: Supervisor Thomas moved awarding the YSC laundry contract to the floor, seconded by Supervisor Fell. Ms. Mooren explained there were two companies that submitted bids, Aramark Uniform our current provider and Madison United HealthCare Linen. Madison United Health Care Linen was the low bid and will save us some money. Ms. Mooren responded to questions. The contract was unanimously approved. APPROVED.

Request for Support for Release of Additional IM Allocation: Ms. Heim explained we were prepared to bring a letter of support for the Board to sign off on and send to the Joint Finance Committee requesting release of ACA funding. However, we learned there are other DHS funds available. Charmian advised we are asking for the Board to give approval to write a letter to the legislature under Chair Knudson's signature to accept any additional funds of any nature. Supervisor Grahn moved the request to the floor, seconded by Citizen Representative Weaver-Landers.

Ms. Heim added more information about the additional funding will be received tomorrow and we will give an update at the next meeting. The funding will be used for ES staff. DHS recognizes the need to keep the funding consistent to retain current staffing levels. The request was unanimously approved. APPROVED.

Awarding Bid for Electrical Work at Court Street Office: Supervisor Thomas moved awarding the electrical contract at the Court Street office to the floor, seconded by Citizen Representative Weaver-Landers. Mr. Boutwell explained any bid over \$5,000 has to go through the bid process. We had three companies submit bids. Carrol Electric was selected, as our Court Street I.T. wireless router is unreliable. The contract was unanimously approved. APPROVED.

Review and Approval of the 2016 Rock County Human Services Department: Ms. Klyve advised there is one "clean up" item. Eight Diversion staff transferred from the Mental Health Division to the Children, Youth and Families Division and that was not noted in the personnel pages. There are no changes in the county levy or cost centers but it should be noted in the motion to approve the budget.

Chair Knudson advised any modifications in the budget will need to go to the Finance Committee on Friday morning. Therefore, HSD Board will need to vote on the budget tonight. Ms. Klyve advised that the 2016 budget is essentially a cost to continue budget with few changes from our 2015 budget. The total HSD budget is about \$61 million with the county tax levy of about \$20 million or a 1.4% levy increase.

The budget includes funding for HealthNet and the Domestic Violence shelters at the same amount as calendar year 2015. The budget also assumes the Alzheimer state project grant funded position will continue in 2016. Trending upward are foster care placements, current high cost state institute and CSP BCA placement cost centers. There may also be additional state mandates such as the Federal Human Trafficking bill; possible return of 17 year olds to Juvenile Justice (JJ); and the SB326. All counties are experiencing the upward trend in out of home placements and are trying to figure out why. The adoption of the state human trafficking bill will affect CYF as those cases cannot be screened out which means each referral needs to be assessed by a worker. Any potential human trafficking case will need to be forwarded to the police department within 12 hours. There will be a workload impact on after hours social workers and the police department.

The potential passage of SB326 and the return of 17 year olds to the Juvenile Justice for first time non-violent offenders will also have an impact on our CYF Division. Seventeen year olds who commit a criminal act violent or non-violent are going to adult courts currently. There are no additional funds attached to the bill for the counties. Supervisor Schulz asked what can be done to get funding and whether we should pass a resolution. Supervisor Thomas advised WCA and WHSSA are lobbying for funding related to the bill to return the 17 year olds to Juvenile Justice. He suggested talking to Chair Podzilni to see if a resolution has already been created. These proposed bills provide a brief background on some areas of concern to the Department.

Supervisor Garrett asked if Crisis staff are impacted most by human trafficking. Ms. Klyve advised that if there is a mental health issue it would go through Crisis. However, the CYF Division that responds to after hours calls related to youth will be impacted the most. Supervisor Garrett asked if there has been an increase in these types of cases. Ms. Klyve advised human trafficking has not been separately tracked, but now it will be. The Janesville Gazette has an article in the paper today. The state and county is becoming more educated on the issue of human trafficking.

There are 366.2 Full Time Employee's (FTE's). The budget includes: adding 1 new RN position; deleting 5.4 FTE positions (most are vacant, one is filled); transferring 8 FTE positions from MH/AODA to the CYF Division for better integration of services and transferring 6 fully dedicated staff to a CCS unit. Ms. Klyve advised there are .4 vacant positions, and one position that can bump. Ms. Mooren explained the Information Processing Operator's core work is 60% data entry and due to changes at the state level and the electronic health system, the position is no longer needed. The rest of the work can go to other staff.

Supervisor Grahn asked about future positions within HSD for minorities specifically Latinos. Ms. Heim advised there are bilingual workers in ES and we have prioritized the call in "que" because of the increase in Spanish speaking calls. Ms. Klyve advised we are looking at the Southern Consortium and asking that other counties hire more Spanish speaking staff because Rock County is currently responding to all the Spanish speaking calls in the Southern Consortium. We need the other counties to help share the increase in Spanish speaking calls.

The 2016 HSD budget initiatives include: growth in the CCS program and continuing AODA funding at a higher level. AODA is a big area of focus and we have doubled the county levy for the AODA area in one year. There has been growth in TAP, Drug Court, OWI and IDP. We are pleased to serve the population in these areas. Citizen Representative Williams expressed concern that the county levy is doubling and asked about the increase. Ms. Klyve advised in 2015 we had a significant increase in suboxone treatment, and outreach into the detox unit of high utilizers that needed residential treatment then into half way houses to make sure they were on the road to recovery. This year the numbers were high due to the increase in heroin and opiates usage.

Supervisor Grahn asked if the budget is based on Family Care starting in 2016. Ms. Klyve advised that we would have to amend the 2016 budget if we transition to Family Care. More information will be shared under the Director's Report.

Supervisor Garrett asked about focusing on grant funding to fill gaps in services. Ms. Klyve advised certain grants were just released which expand Trauma Informed Care to train more staff in Trauma Informed Care. We also are keeping our eyes open for any Safety Services grant or Post Reunification grant expansion.

Chair Knudson asked in what area will we be the leader in 2016? Ms. Klyve advised we are looking into more parenting skills training to help keep children in their home safely. We are working on wrap around services to keep children at home whenever possible. Mr. Horozewski is reworking the foster home area as well.

Supervisor Grahn requested giving \$2,500 to Foster Care and \$5,000 to the Holiday Committee. In his opinion this would be a way to give back to the community. Chair Knudson stated with the levy limits, we would have to give up something in the current budget to cover these additional funds. Ms. Klyve advised we have \$3,000 allocated in foster care for recruitment and \$1,000 for retention in the CY 2016 budget. We do not have any funds allocated to the Holiday Committee. Supervisor Fell stated it is hard to explain to the tax payers that funds are going to buy gifts. Citizen Representative Kleven stated that she volunteers for gift giving charities and it seems people will donate to the charity they want to donate to. Some people may not want to donate to this particular charity. Unfortunately, there are also some families that double dip to receive gifts from more than one charity. Supervisor Schulz stated financial problems during the holidays and school starting are stressful for families. There is such high poverty levels with children in our community, we shouldn't ignore this reality. Some may receive duplicate gifts but most are so meager and they are so happy to receive gifts.

After discussion, Supervisor Grahn moved to approve the HSD budget as presented, seconded by Supervisor Thomas. Citizen Representative Williams asked that Board members be careful about double dipping as some people are struggling. We must be careful not to make judgements about families in the community. However, it may be a stretch to put this in the budget. Ms. Klyve thanked Ms. Mooren for her work on the budget. The 2016 HSD recommended budget was unanimously approved. APPROVED.

Director's Report: Ms. Klyve advised County Administrator Mr. Smith sent a letter to Mr. Hanewall and herself advising that Mr. Smith would be providing testimony to the Joint Finance Committee. However, the bill may not be voted on until January. Once the bill is passed, we could be looking at a start up in July of 2016.

Ms. Thompson stated we are sending out letters to current waiver clients. Supervisor Grahn stated with the ADRC in place, we have about 60% of the work done. He is under the impression that many people are eager to go to Family Care. Ms. Thompson advised we have a good start with our ADRC already in place. We have about 134 people in LTS on the waitlist who are not receiving services at this time and will receive some services under Family Care. Supervisor Thomas stated that during the last budget, the legislators put Family Care in Rock County on the shelf. However, now we have sponsors on the committee in our favor. Ms. Klyve advised 100 percent of the Rock County delegation is on board with Rock transitioning to Family Care.

Mr. Boutwell updated the Board on the ACA open enrollment period. He distributed a handout on the core group who works with the ACA. Enrollment starts Nov. 1st to Jan. 31st 2016. April stated Rock ES is having an Enrollment Fair in January.

Chair Knudson asked for a motion to recognize the budget transfers, 8 Diversion staff from Mental Health to the Children, Youth and Families Division as part of the budget. There are no fiscal implications. Citizen Representative Weaver-Landers moved the motion to the floor, seconded by Supervisor Thomas. The motion was unanimously approved. APPROVED.

Chair Knudson asked about moving the second HSD Board meetings in November and December to the Monday of that week. The second November meeting will be on Monday, November 23rd. The second meeting in December will be on Monday, December 21st. Citizen Representative Williams mentioned last year the meeting was in the morning. Ms. Klyve will talk to Mr. Zuhelke, Controller, about when we need to get the bills approved to be sent out and advise Chair Knudson, about the time.

Next Meeting: Wednesday, November 11, 2015 at 4:30 p.m., at the Rock Valley, Main Conference Room, Janesville, Wisconsin.

Adjournment: Supervisor Garrett motioned to adjourn, seconded by Supervisor Grahn with unanimous approval at 6:10 p.m.

Jodi Parson, Administrative Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD