



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, January 27, 2021 – 4:30 P.M.

Call to Order: Chair Knudson called the virtual meeting to order at 4:30 p.m. on Wednesday, January 27, 2021.

Committee Members Present: Brian Knudson, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; Shirley Williams, Supervisor; J. Russell Podzilni, Supervisor; Kaelyb Lokranz, Supervisor; Kathy Schulz, Supervisor; Pam Bostwick, Supervisor; Angelina Reyes, Citizen Representative; and Ashley Hoffman, Citizen Representative.

Committee Members Absent: None.

Staff Present: Katherine Luster, Director; Greg Winkler, Deputy Director; Sara Mooren, Administrative Services Manager; Verence Sandoval, Administrative Intern; Mark Stevens, Business Services Manager; Melissa Messenger, Peer Support Specialist; Jenna Singer, Comprehensive Community Services (CCS) Program Manager; Maria Delgado, Economic Support (ES) Division Manager; and Tracy Mayer, Behavioral Health (BH) Clinician.

Others Present: Brent Sutherland, Facilities Management Director. Rick Richard, County Board Supervisor. Patrick Singer, I.T. Data Services Manager. Kelly Berg, FCAC. Peg Cadd, FCAC. Sue Rusch.

Approval of Agenda: Supervisor Bostwick moved the agenda to the floor, seconded by Citizen Representative Weaver-Landers. Supervisor Bostwick requested moving the Update: Dr. Daniel Hale Williams Rock County Resource Center item under Director's Report after item #4. The agenda with the requested change was unanimously approved. Approved.

Approval of Minutes of Human Services Board Meeting of January 13, 2021: Citizen Representative Weaver-Landers moved the minutes to the floor, seconded by Citizen Representative Reyes. The minutes were unanimously approved. Approved.

Citizen Participation, Communications and Announcements: None.

Submission of Committee Requests: None.

Update: Dr. Daniel Hale Williams Rock County Resource Center: Mr. Sutherland responded to questions from Supervisor Bostwick regarding the security, roof, building maintenance, and restrooms at the new building. Mr. Stevens advised that construction is approximately 33% completed. Some of the roof has been replaced and they have started painting. Ms. Luster advised that the January edition of "The Move" Newsletter went out to staff today and will be forwarded to the HSD Board members. She is working with the vendor regarding making decisions about the

furniture and work stations. There will be a standard package for cubicles and offices. It is very important to have staff feedback but it is very challenging to please everyone. Ms. Luster will provide more specifics as she receives more information.

Approval of Contracts and Transfers: Citizen Representative Weaver-Landers moved eighteen contracts to the floor, seconded by Supervisor Bostwick. Ms. Mooren explained all the contracts were renewals for current contracts. Ms. Mooren responded to questions. The contracts were unanimously approved. Approved.

Rock County Human Services January Employee Impact Award: Ms. Luster introduced Melissa Messenger the January Employee Impact Award recipient. Ms. Messenger is a Peer Support Specialist and was nominated by two co-workers who stated she lives and breathes recovery. She is often a hand that reaches in to the home. She doesn't waste time and says what she means. People respect that and know they can count on her. Even with two significant losses of loved ones this past year it did not impact her drive to reach out and help others. Melissa saved someone's life in February 2020. She was able to talk a consumer with a heroin addiction into receiving inpatient treatment. In spite of many struggles that consumer is clean today.

Foster Care Advisory Committee (FCAC) Update: Ms. Mayer advised the information regarding the FCAC 2020 Action Steps and Goals/Purpose was sent to the HSD Board members before the meeting and asked for any questions. Ms. Berg explained forming the smaller workgroups to address issues does seem to be more productive for the group. She added that Ms. Luster and Ms. Schiffman attended the last meeting. Ms. Schiffman shared comparative data with the group which was helpful. Ms. Luster approved the FCAC request to develop an email address specific to Foster Care communication and the creation of an online portal. Ms. Berg advised that Ms. Stilen has set up multiple car seat training sessions for Foster Parents and CPS staff to attend. Ms. Berg responded to questions.

Discussion Regarding HSD Logo: Ms. Luster advised she would like feedback from the HSD Board members regarding next steps on choosing a logo. She shared a few other samples from other entities with the Board. Discussion took place regarding different colors, a design that relates to HSD better, staff input already obtained, and timing of decision. Mr. Sutherland explained details pertaining to the signage. Agreement was reached that Ms. Luster will send out logos before the next meeting for HSD Board members to review. There will be an agenda item on the next HSD Board meeting to take action to choose a logo.

Director's Report:

- **Update: COVID Related Departmental and Community Needs:** Ms. Luster advised there has been activity around coordinating community access for vaccines and for employees who are in the 1A category. Category 1A would include case managers and other staff who have direct contact with the public. Many staff will be vaccinated this week at Blackhawk Technical College. Staff are helping clients who are 65 and older to get access. In addition to HSD staff HSD is figuring out providers' access as well and have been able to get foster parents accepted for vaccination. As of right now, on March 1, 2021 the 1B category will be opened for essential employees to receive vaccines. There has been a lot of work behind the scenes as information seems to be changing frequently.
- **Update: Dr. Daniel Hale Williams Rock County Resource Center:** Ms. Luster explained it was important to her to share information with staff and the HSD Board

about Dr. Daniel Hale Williams. She will be recording a zoom meeting she has set up with Mr. Dannie Evans and Mr. Randy Terronez talking about Dr. Daniel Hale William's legacy. This will include information regarding how he connects and how his name was chosen for the new building. The link will be shared after the meeting takes place.

- **Update: Regarding COA and ADRC Integration Planning:** Ms. Luster advised planning for integration is moving forward. Ms. Schutt and Ms. Thompson are finding out what is most important to staff and figuring out how they want to communicate information. Ms. Schutt and Ms. Thompson plan to meet with other integrated ADRC/COA agencies to learn from their experiences.

Next Meeting: Wednesday, **February 10, 2021** at 4:30 p.m. – Virtual Meeting.

Adjournment: Supervisor Bostwick motioned to adjourn, seconded by Supervisor Williams with unanimous approval at 5:44 p.m.

Jodi Parson, Secretary

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