

ROCK COUNTY, WISCONSIN



Rock Haven
P.O. Box 920
Janesville, Wisconsin 53547-0920
Phone 608-757-5076
Fax 608-757-5026

***AMENDED**
9/7/2021

HEALTH SERVICES COMMITTEE
Wednesday, September 8, 2021 at 9:00 a.m.
CALL: 1-312-626-6799
MEETING ID: 867 5676 7043

Topic: Health Service Committee

Time: September 8, 2021 09:00 AM Central Time (US and Canada)

Join Zoom Meeting:

<https://us02web.zoom.us/j/86756767043?pwd=SnpOM0h1WlZkVktwU0Z0RkhIN3NEUT09>

Meeting ID: 867 5676 7043

Password: 5076

Dial by your location

- +1 **312 626 6799** US (Chicago)
- +1 929 205 6099 US (New York)
- +1 253 215 8782 US
- +1 301 715 8592 US
- +1 346 248 7799 US (Houston)
- +1 669 900 6833 US (San Jose)

Meeting ID: 867 5676 7043

Find your local number: <https://zoom.us/u/ac7VPUjL6j>

If you are interested in providing public comments on items on this agenda, you must submit your comments by Tuesday, September 7, 2021 by 1pm. To submit a public comment, use the following email: lynch@co.rock.wi.us.

Join from a telephone:

- On your phone, dial the phone number provided above
- Enter the meeting ID number when prompted, using your dial-pad.
- Please note that long-distance charges may apply. This is not a toll-free number.
- Supervisors: Please identify yourself by name
- **Please mute your phone when you are not speaking to minimize background noises**
- We are new at holding meetings this way, so please be patient

Instructions for the hearing impaired –

<https://support.zoom.us/hc/en-us/articles/207279736-Getting-started-with-closed-captioning>

Please contact Michelle at (608)757-5076 if you are going to be late or if you will not be able to attend the meeting.

***AMENDED**

9/7/2021

**HEALTH SERVICES COMMITTEE
Wednesday, September 8, 2021 - 9:00 A.M.**

AGENDA

1. Call to Order
2. Approval of Agenda
3. Introductions, Citizen Participation, Communications, and Announcements
4. Approval of Minutes – August 11, 2021
5. Review of Payments
6. Budget Transfers
7. Resolutions and Committee Action
 - A. ***New** Creating A 1.0 FTE Rock Haven Business Manager Position
 - B. ~~**New** Finance Manager Officer (upcoming retirement 7 Jan 2022)~~
 - C. ***New** Recognizing Linda Simplot For Service To Rock Haven (24 September 2021)
8. Information Items
 - A. **New** DON Change (permanent) Debbie Bryant 4 October 2021
 - B. **New** ADON Change (permanent) Daleena Johnson **
 - C. Finance Officer
9. Staff Reports
 - A. Maintenance – Dave Froeber
 - B. Financial Results – Joanne Foss
 - C. Administrative Report – Natalie Rolling-Edlebeck
10. Committee Requests
11. Next Meeting Date – The next regular meeting of the Health Services Committee will be Wednesday, October 13, 2021
12. Adjournment

***Note to Committee Members: To ensure a quorum is present, please call the Administrative Secretary at 757-5076 if you are unable to attend the meeting.**

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF AUGUST 2021**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
32-4000-0000-64000	Medical Supplies	P2100356	08/12/2021	DIRECT SUPPLY EQUIPMENT	COVID MED SUPPLIES	708.00
		P2100366	08/12/2021	MEDLINE INDUSTRIES INC	COVID MED SUPPLIES	3,129.78
		RH COVID-19 Response PROG TOTAL				
32-7260-7400-62171	Ambulance	P2100369	08/19/2021	LAVIGNE BUS COMPANY INC	TRANSPORTATION	1,085.00
		P2100390	08/19/2021	RYAN BROTHERS AMBULANCE SERVIC	TRANSPORTATION	4,702.40
32-7260-7400-62176	Laboratory	P2100429	08/19/2021	MERCY HEALTH SYSTEM	LABS	391.57
32-7260-7400-62179	Pharmacy	P2100437	08/12/2021	THRIFTY WHITE PHARMACY	PHARMACY	11,210.17
32-7260-7400-62180	PHYSICAL THERAPY	P2100353	08/12/2021	GENESIS REHABILITATION SERVICE	PT	15,500.99
32-7260-7400-62185	Occupational	P2100353	08/12/2021	GENESIS REHABILITATION SERVICE	OT	10,393.22
32-7260-7400-62186	Speech Therapy	P2100353	08/12/2021	GENESIS REHABILITATION SERVICE	ST	6,519.08
32-7260-7400-62189	Other Medical	P2100347	08/12/2021	ACCURATE IMAGING INC	OTHER MEDICAL SERVICES	176.76
RH Contract Services T-18 PROG TOTAL						49,979.19
32-7500-7350-63109	Other Supplies	P2100405	08/12/2021	US BANK	OTHER SUPPLIES	248.87
32-7500-7350-64300	Rec Therapy	P2100359	08/12/2021	CHARTER COMMUNICATIONS	REC THERAPY CABLE TV	822.27
Program Service Administration PROG TOTAL						1,071.14
32-8000-8100-63100	Office&Misc Exp	P2100344	08/12/2021	BATTERIES PLUS LLC	OFFICE SUPPLIES	96.00
		P2100405	08/12/2021	US BANK	OFFICE SUPPLIES	391.09
32-8000-8100-63104	Print/Duplicate	P2100405	08/12/2021	US BANK	PRINTING	655.34
32-8000-8100-63109	Other Supplies					

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		P2100397	08/19/2021	ROCK COUNTY HEALTH CARE CENTER	NGS INTEREST AMOUNT DUE	120.49
32-8000-8100-64000	Medical Supplies	P2100346	08/12/2021	MCKESSON MEDICAL SURGICAL MN S	MED SUPPLIES	4,376.73
		P2100354	08/19/2021	EZ WAY INC	MED SUPPLIES	863.50
		P2100356	08/19/2021	DIRECT SUPPLY EQUIPMENT	COVID MED SUPPLIES	1,416.00
		P2100366	08/26/2021	MEDLINE INDUSTRIES INC	MEDICAL SUPPLIES	730.43
		P2100381	08/19/2021	PERFORMANCE HEALTH SUPPLY INC	INSULATED MUGS WITH LIDS	420.36
		P2100399	08/26/2021	PROFESSIONAL MEDICAL INC	MEDICAL SUPPLIES	4,177.07
		P2100405	08/12/2021	US BANK	MED SUPPLIES	211.25
32-8000-8100-64003	Oxygen Supplies	P2100428	08/12/2021	NORTHWEST RESPIRATORY SERVICES	OXYGEN SUPPLIES	680.88
32-8000-8100-64408	Disposables	P2100360	08/12/2021	CONCORDANCE HEALTHCARE SOLUTIO	DISPOSABLES	1,866.50
		P2100399	08/12/2021	PROFESSIONAL MEDICAL INC	DISPOSABLES	3,397.14
32-8000-8100-65331	Equip Lease	P2100346	08/26/2021	MCKESSON MEDICAL SURGICAL MN S	EQUIPMENT LEASE	61.00
Support Service Materials PROG TOTAL						19,463.78
32-8000-8200-62104	Consult Services	P2100437	08/12/2021	THRIFTY WHITE PHARMACY	CONSULTING SERVICES	996.00
32-8000-8200-63109	Other Supplies	P2100346	08/05/2021	MCKESSON MEDICAL SURGICAL MN S	OTC'S	321.63
		P2100392	08/19/2021	ROCK MED LTC PHARMACY	OTCS	30.60
		P2100437	08/12/2021	THRIFTY WHITE PHARMACY	OTHER SUPPLIES & EXP	2,969.33
Support Service-Pharmacy PROG TOTAL						4,317.56
32-8000-9100-63109	Other Supplies	P2100363	08/26/2021	GORDON FOOD SERVICE	FS OTHER SUPPLIES	216.36
		P2100405	08/12/2021	US BANK	OTHER SUPPLIES	779.40
		P2100439	08/26/2021	SYSCO FOODS OF BARABOO LLC	FS OTHER SUPPLIES	79.01
32-8000-9100-63111	Paper Products	P2100363	08/26/2021	GORDON FOOD SERVICE	PAPER PRODUCTS	892.84
		P2100439	08/26/2021	SYSCO FOODS OF BARABOO LLC	FS PAPER	174.28

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32-8000-9100-64102	Dairy	P2100358	08/26/2021	COUNTRY QUALITY DAIRY	DAIRY	2,154.49
		P2100363	08/26/2021	GORDON FOOD SERVICE	DAIRY	552.95
		P2100439	08/26/2021	SYSCO FOODS OF BARABOO LLC	DAIRY	1,254.54
32-8000-9100-64105	Groceries	P2100363	08/26/2021	GORDON FOOD SERVICE	CREDIT GROCERIES	6,095.69
		P2100385	08/26/2021	PAN-O-GOLD BAKING CO	BREAD	538.50
		P2100405	08/12/2021	US BANK	GROCERY	270.80
		P2100406	08/26/2021	TROPIC JUICES INC	GROCERIES	768.45
		P2100425	08/05/2021	ROCK COUNTY HEALTH CARE CENTER	GROCERY	14.49
		P2100439	08/26/2021	SYSCO FOODS OF BARABOO LLC	GROCERIES	6,067.92
32-8000-9100-64107	Meat	P2100363	08/26/2021	GORDON FOOD SERVICE	MEAT	2,375.05
		P2100439	08/26/2021	SYSCO FOODS OF BARABOO LLC	MEAT	3,397.93
32-8000-9100-64109	Supplements	P2100405	08/12/2021	US BANK	SUPPLEMENTS	159.90
		P2100439	08/26/2021	SYSCO FOODS OF BARABOO LLC	FS SUPPLEMENTS	602.44
Support Services-Food Service PROG TOTAL						26,395.04
32-8000-9200-62420	Mach/Equip R&M	P2100172	08/19/2021	ASC1 INC	THERMOMETER 20-200	307.45
		P2100284	08/12/2021	US BANK	MACHINERY EQUIP	380.66
32-8000-9200-62460	BLDG SERV R&M	P2100284	08/12/2021	US BANK	BLDG SERVICE EQUIP	1,296.16
		P2100412	08/12/2021	TAS COMMUNICATIONS INC	E-ALARM	39.50
		P2100414	08/26/2021	RF TECHNOLOGIES INC	TRANSMITTER BANDS	5,153.09
		P2101706	08/05/2021	JUST IN TIME REFRIGERATION LLC	LABOR AND REPLACEMENT COST TO	1,134.70
		P2101763	08/19/2021	JUST IN TIME REFRIGERATION LLC	DIAGNOSIS\LABOR\TRAVEL CHARGE	1,171.70
32-8000-9200-62463	File Alarm	P2101713	08/05/2021	PROTECTION TECHNOLOGIES	REPAIR OF FIRE ALARM STROBE LI	355.00
32-8000-9200-62470	Building R&M	P2100284	08/12/2021	US BANK	REPAIR & MAINT	461.92
		P2100434	08/12/2021	MENARDS	REPAIR & MAINT	11.36
32-8000-9200-63109	Other Supplies					

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		P2100244	08/05/2021	BATTERIES PLUS LLC	DURACELL COPPERTOP A23 ALKALIN	35.75
		P2100391	08/12/2021	HOH WATER TECHNOLOGY INC	AUGUST MONTHLY CONTRACT	505.00
		P2100434	08/05/2021	MENARDS	REPAIR & MAINT	34.24
Support Service-Maintenance PROG TOTAL						10,886.53
32-8000-9300-62163	Laundry					
		P2100345	08/19/2021	ARAMARK UNIFORM SERVICES INC	LAUNDRY	4,273.64
		P2101720	08/26/2021	VOGUE CLEANERS	RES LAUNDRY SERVICES	727.20
32-8000-9300-62164	Disposal Service					
		P2101142	08/19/2021	MADISON ENVIRONMENTAL RESOURCI	DISPOSAL SERVICE	138.48
		P2101643	08/19/2021	BADGERLAND DISPOSAL LLC	DISPOSAL SERVICE	1,308.08
32-8000-9300-63109	Other Supplies					
		P2100356	08/05/2021	DIRECT SUPPLY EQUIPMENT	ES SUPPLIES	308.97
		P2100405	08/12/2021	US BANK	OTHER SUPPLIES	163.58
32-8000-9300-63111	Paper Products					
		P2100346	08/05/2021	MCKESSON MEDICAL SURGICAL MN S	PAPER PRODUCTS	766.00
		P2100399	08/12/2021	PROFESSIONAL MEDICAL INC	PLASTIC LINERS	1,360.68
		P2100405	08/12/2021	US BANK	CREDIT PAPER PRODUCTS	1,373.60
32-8000-9300-63404	Janitor/Cleaning					
		P2100365	08/26/2021	MENARDS	JANITORIAL SUPPLIES	23.94
		P2100405	08/12/2021	US BANK	JANITORIAL/CLEANING	10.50
		P2100431	08/05/2021	HOME DEPOT PRO,THE	ES SUPPLIES	97.32
32-8000-9300-64409	Furnishings					
		P2100405	08/12/2021	US BANK	FURNISHINGS	373.56
Support Services-Environmental PROG TOTAL						10,925.55
32-8000-9500-62104	Consult Services					
		P2100394	08/12/2021	SPECIALIZED MEDICAL SERVICES	CONSULTING SERVICES	4,470.00
32-8000-9500-62189	Other Medical					
		P2100372	08/26/2021	NURSES PRN	STAFFING SERVICES	28,319.84
		P2100937	08/26/2021	PLEX CAPITAL LLC	STAFFING SERVICES	10,235.50
		P2100947	08/26/2021	MAXIM HEALTHCARE SERVICES INC	STAFFING SERVICES	13,981.47
		P2101776	08/19/2021	HEALTH DIMENSIONS REVENUE PROF	INTERIM DON SERVICES	8,360.00

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32-8000-9500-64200	Training	P2100405	08/12/2021	US BANK	TRAINING EXPENSES	70.00
32-8000-9500-64415	Provider Tax	P2100404	08/12/2021	WISCONSIN DEPARTMENT OF HEALTH	PROVIDER TAX	21,760.00
32-8000-9500-64416	Licenses	P2101775	08/19/2021	DIVISION OF QUALITY ASSURANCE	ANNUAL BED LICENSE FEE	768.00
Support Service-Administration PROG TOTAL						87,964.81
32-8000-9700-62174	Internist	P2100553	08/12/2021	SHAIKH,DR SUHAIL A	INTERNIST	9,850.00
Support Services-Medical Staff PROG TOTAL						9,850.00
32-9000-9930-62210	Telephone	P2100690	08/26/2021	ABILITY NETWORK INC	TELEPHONE SERVICE	494.72
General Services Telephone PROG TOTAL						494.72
32-9000-9940-61920	Physicals	P2100427	08/26/2021	BELOIT HEALTH SYSTEM	PHYSICALS	615.16
General Service Emp Benefits PROG TOTAL						615.16

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I have reviewed the preceding payments in the total amount of **\$225,801.26**

Date: Dept Head _____

Committee Chair _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Nursing Home Administrator
INITIATED BY



Amy Spoden
DRAFTED BY

Health Services Committee
SUBMITTED BY

August 12, 2021
DATE DRAFTED

CREATING A 1.0 FTE ROCK HAVEN BUSINESS MANAGER POSITION

- 1 **WHEREAS**, the Nursing Home Administrator continues to evaluate the most appropriate staffing
- 2 needs for Rock Haven; and,
- 3 **WHEREAS**, the current Financial Office Manager has submitted their retirement effective January 7,
- 4 2022; and,
- 5 **WHEREAS**, it has been determined that the creation of a 1.0 FTE Business Manager position would
- 6 help Rock Haven improve the ability to manage key Business functions (accounting, billing,
- 7 reimbursement tracking) and ensure that there is adequate opportunity to transfer knowledge; and
- 8
- 9 **WHEREAS**, the Financial Office Manager position will be deleted in the 2022 budget following the
- 10 retirement of the incumbent; and,
- 11
- 12 **WHEREAS**, there will be likely be sufficient funding available in Rock Haven’s 2021 budget due to
- 13 vacancies to cover the brief overlap period; and,
- 14
- 15 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
- 16 assembled this _____ day of _____, 2021 does hereby approve the creation of a 1.0 FTE
- 17 Business Manager position.

Respectfully submitted,

HEALTH SERVICES COMMITTEE

COUNTY BOARD STAFF COMMITTEE

Tom Brien, Chair

Rich Bostwick, Chair

Mary Beaver, Vice Chair

Wes Davis, Vice Chair

Ron Bomkamp

Mary Beaver

Kevin Leavy

Tom Brien

Kathy Schulz

Kevin Leavy

Louis Peer

J. Russell Podzilni

Alan Sweeney

Bob Yeomans

Creating A 1.0 FTE Rock Haven Business Manager Position
Page 2

FISCAL NOTE:

Depending on when overlap begins and the amount of funding available from vacancies, a transfer from Rock Haven's fund balance may be necessary.

/s/Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to sec. 59.22 (2), Wis. Stats.

s/Bridget Laurent

Bridget Laurent
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/Josh Smith

Josh Smith
County Administrator

Executive Summary

Creating A 1.0 FTE Rock Haven Business Manager Position

As the Nursing Home Administrator continues to evaluate the staffing patterns at Rock Haven, it has been determined that a Business Manager position is necessary to support in the supervision of the key business functions at Rock Haven. A single point of supervision will allow for more consistent processes, efficiencies, direction, and expectations of staff.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Health Services Committee
INITIATED BY



Natalie Rolling-Edlebeck
DRAFTED BY

Health Services Committee
SUBMITTED BY

3 September 2021
DATE DRAFTED

RECOGNIZING LINDA SIMPLOT FOR SERVICE TO ROCK HAVEN

1 **WHEREAS, Linda Simplot** has served the citizens of Rock County over the past 35 years as a dedicated and
2 valued employee of Rock County; and,
3
4 **WHEREAS,** Linda Simplot began her career with Rock Haven on August 5, 1986 and served in positions as a
5 Certified Nursing Assistant, Certified Medication Aide, Environmental Service Worker, and Central Supply
6 Clerk.
7
8 **WHEREAS, Linda Simplot** has worked diligently in her current role as Central Supply Clerk since July 5,
9 2015 until her retirement on September 24, 2021 and,
10
11 **WHEREAS,** the Rock County Board of Supervisors, representing the citizens of Rock County, wishes to
12 commend Linda Simplot for her long and faithful service.
13
14 **NOW, THEREFORE, BE IT RESOLVED,** that the Rock County Board of Supervisors duly assembled this
15 9th day of September 2021, does hereby recognize Linda Simplot for her 35 years, and 1 month of service and
16 extend their best wishes to her in her future endeavors.

Respectfully submitted,

HEALTH SERVICES COMMITTEE

COUNTY BOARD STAFF COMMITTEE

Tom Brien, Chair

Richard Bostwick, Chair

Mary Beaver, Vice Chair

Wes Davis, Vice Chair

Kevin Leavy

Tom Brien

Ron Bomkamp

Kevin Leavy

Kathy Schulz

Louis Peer

J. Russell Podzilni

Bob Yeomans

Alan Sweeney

Mary Beaver