



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, November 11, 2020 – 4:30 P.M.

Call to Order: Chair Knudson called the virtual meeting to order at 4:30 p.m. on Wednesday, November 11, 2020.

Committee Members Present: Brian Knudson, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; Shirley Williams, Supervisor (in at 4:50 p.m.); J. Russell Podzilni, Supervisor; Kathy Schulz, Supervisor; Pam Bostwick, Supervisor; Kaelyb Lokrantz, Supervisor; Angelina Reyes, Citizen Representative; and Ashley Hoffman, Citizen Representative.

Committee Members Absent: None

Staff Present: Katherine Luster, Director; Tera O'Connor, Deputy Director; Greg Winkler, Deputy Director; Sara Mooren, Administrative Services Manager; Verenice Sandoval, Administrative Intern; Amy Cottington, CSP Program Manager; Maria Delgado, ES Division Manager; Mark Stevens, Business Manager; Renee Handrow, Youth Justice; Penny Nevicosi, Youth Justice Supervisor; Ryan Trautsch, Youth Justice Program Manager.

Others Present: Terri Carlson, Corporation Counsel Risk Manager. Patrick Singer, Information Technology (I.T). Elizabeth Pohlman-McQuillen, Corp Counsel. Sue Rusch.

Approval of Agenda: Citizen Representative Weaver-Landers moved the agenda to the floor, seconded by Supervisor Bostwick. The agenda was unanimously approved. APPROVED.

Approval of Minutes of Human Services Board Meeting of October 28, 2020: Supervisor Podzilni moved the minutes to the floor, seconded by Supervisor Schulz. The minutes were unanimously approved. APPROVED.

Ms. Luster introduced Maria Delgado, who has been hired as the new ES Division Manager.

Supervisor Podzilni requested roll call: Supervisors Knudson, Schulz, Williams, Bostwick, Lokrantz, Podzilni and Citizen Representatives Reyes, Weaver-Landers and Hoffman were all present at the time roll was taken.

Citizen Participation, Communications and Announcements: None.

Submission of Committee Requests: None

Approval of Contracts and Transfers: Citizen Representative Weaver-Landers moved two contracts to the floor, seconded by Supervisor Lokrantz. Ms. Mooren provided information about

each contract and responded to questions. The contracts were unanimously approved. APPROVED.

Review of Bills: There were no questions regarding the bills.

Resolution to Recognize Kristin Haakenson: Citizen Representative Weaver-Landers moved the resolution to the floor, seconded by Citizen Representative Reyes. Ms. Cottington presented the resolution and advised that Ms. Haakenson was not in attendance. Ms. Haakenson has served the citizens of Rock County for thirty-four (34) years as a dedicated and valued employee of Rock County. Ms. Haakenson's position was a challenging position working with clients with serious mental illness who required a consistent and reliable presence to be successful. Ms. Haakenson was a very hard worker and built relationships and trust with her clients. She provided countless hours of client education teaching things like how to monitor blood sugars and worked with people in their homes to cook healthy meals and low sodium diets. Some clients called her every day. Ms. Haakenson has proven herself to be a dedicated, caring and committed employee. The resolution was unanimously approved. APPROVED.

Youth Justice Success Story: Ms. Nevicosi advised that a youth from Rock County was nominated and was chosen for the Tony Maggioro Governor's Award of Excellence. She explained that his previous youth justice worker, Renee Handrow, nominated him. Ms. Nevicosi described the young man's story and the barriers that he has overcome. Ms. Handrow was recognized for her excellent work and her advocacy on behalf of this young man.

Resolution Authorizing Acceptance of the Bureau of Justice Assistance Adult Drug Court and Veterans Treatment Courts: Adult Drug Courts Grant Funds, Amending the 2020 Budget, and Creating One Master Level Behavioral Health Clinician: Supervisor Podzilk moved the resolution to the floor, seconded by Citizen Representative Reyes. Ms. Pohlman-McQuillen explained that accepting these funds would allow expansion of the OWI treatment court. Currently, the court serves third offence OWI clients but with this addition would be able to expand to serve fourth and fifth OWI offenses. The bulk of the funds would be to hire a clinician to take on the expanded caseload. The resolution was unanimously approved. APPROVED.

Discussion and Possible Action to Change the Date of Next Meeting Due to Thanksgiving Holiday: Supervisor Bostwick moved to change the next HSD Board meeting to Monday, November 23, 2020 at 4:30 p.m., seconded by Citizen Representative Weaver-Landers. *

* (Due to a conflict that was learned after this meeting the next HSD Board meeting will be on Tuesday, November 24, 2020 at 4:30 p.m.)

Director's Report:

- **Department Operations Update:** Ms. Luster advised that HSD staff are continuing to work remotely whenever possible. There is an increase in COVID19 cases in the community and in the workforce. HSD leadership is managing workforce issues and quarantines. HSD is working on planning and accommodating in-person visits with clients, developing protocol and parameters for in-person contacts. N95 mask fittings are complete and HSD is working on getting the different sizes needed for staff.

HSD is increasing attention regarding Project 1717. Ms. Luster thanked Ms. Mooren for creating the Move Newsletter as a way to keep staff focused on the

move. Ms. Luster advised this newsletter will be forwarded to HSD Board members as well. Mr. Stevens shared pictures of Project 1717 highlighting window areas. Ms. Luster advised she will share the pictures with HSD staff at Virtual Office Hours. HSD Management is looking at workspace design regarding cubicles and touch down spaces.

- **Covid Related Community Needs Update:** Ms. Luster advised HSD has distributed \$13,000 of housing support funds to twenty two families. Distributing to engage funds where there is the most need. Ms. Luster responded to questions about the Safe and Sober Housing funds. The ES waiver that the federal government issued that prevents people from being removed from benefit programs is still in place through the end of the year.

Next Meeting: Tuesday, **November 24, 2020** at 4:30 p.m. – Virtual Meeting.

Adjournment: Supervisor Williams motioned to adjourn, seconded by Supervisor Lokrantz with unanimous approval at 5:12 p.m.

Jodi Parson, Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD