



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
Janesville, Wisconsin 53547-1649
Phone: 608/757-5271
Fax: 608/757-5374

ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, December 10, 2014 – 4:30 p.m.

Rock County Health Care Center, 3rd Floor Conference Room, Janesville

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of November 24, 2014 *
4. Citizen Participation
5. Submission of Committee Requests
6. Approval of Contracts, Transfers, and/or Encumbrances * – Ms. Mooren
7. Approval of Bills * – Mr. Zuehlke
8. Resolution Authorizing Acceptance of Additional Home Visitation Grant Funds and Amending the 2014 HSD Budget * – Ms. Mooren

9. Report on Holiday Committee – Ms. Day
10. Update on Job Center – Mr. Zuehlke
11. Information on LTS Waiver – Ms. Thompson
12. Resolution To Recognize Nancy Brikowski's Retirement * – Ms. Thompson
13. Resolution To Recognize Kathy Voelz's Retirement * - Ms. Thompson
14. Director's Report*
15. Next Meeting: Monday, **December 22, 2014 at 4:30 p.m.** at **Rock County Health Care Center, 3rd Floor Conference Room**, in Janesville, Wisconsin.
16. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

DB 1a

11/26/14

Rock County Human Services Contract Review Cover Sheet

Date: November 25, 2014

Contract with: Azura Memory Care

Contract Start Date: 01/01/2013 Expiration Date: 12/31/2014

Executive Summary: The Rock County Human Services Department (RCHSD) is amending this contract to add a client specific rate for a client with higher needs. The Department has developed contracts with several providers for Community Based Residential Facilities. This is one of several providers from which Rock County clients may choose for such services.

Contract Amount: rate x service

<u>Service</u>	<u>Rate</u>	<u>Unit</u>	<u>Change From Prior Year</u>
CBRF - Azura Memory Care of Janesville	\$3,824.27	Month	NA
CBRF - Azura Memory Care of Beloit	\$3,824.18	Month	NA
CBRF - Azura Memory Care of Stoughton	\$3,056.90	Month	NA
CBRF - Azura Memory Care of Clinton	\$3,393.88	Month	NA
CBRF - Azura Memory Care of Beloit (client specific)	\$5,695.15	Month	New

Contract # HSD_2013_0056_A1 New Contract: No Amendment/Addendum: Yes

E-Contract Location: Year: 2013 Program: ACS CBRF Folder Name: _____
(If different from above)

Expenditure/ Revenue Account Numbers:

36-3666-0000-64604	Long Term Support
36-3668-0000-64604	Community Options Program (COP)
36-3674-0000-64604	COP Waiver
36-3675-0000-64604	Community Relocation Initiative
36-3678-0000-64604	Community Integration Program (CIP II)
36-3681-0000-64604	Nursing Home Diversion
36-3706-0000-64604	Community Support Program (CSP)

Contact Person: Sara Mooren Phone: x8431

Were Bids or Quotations Solicited? No RFP # _____

Covered by State Contract? No State Contract # _____

Was a Resolution Required No Resolution # _____

Contract will be signed by: Human Services Board Chair

If "Other" ~ Who? _____

1051P
1120114

Rock County Human Services Contract Review Cover Sheet

Date: 11/19/14

Contract with: Rosecrance, Inc.

Contract Start Date: 11/1/14 Expiration Date: 12/31/15

Executive Summary: This contract with Rosecrance, Inc. is for AODA assessments and treatment. The number of approved placements will determine the actual amount of the contract.

Contract Amount: \$ Rate x number of approved clients

<u>Service</u>	<u>Rate</u>	<u>Unit</u>	<u>Change From Prior Year</u>
Residential Treatment	\$400.00	Day	New

Contract # HSD_2014_0147 New Contract: Yes Amendment/Addendum: No

E-Contract Location: Year: 2014 Program: JJS Folder Name: _____
(If different from above)

Expenditure/ Revenue Account Numbers:

36-3638-0000-64604 Child Protective Services - Substitute Care
36-3654-0000-64604 Juvenile Justice Services - Substitute Care

Contact Person: Sara Mooren Phone: x 8431

Were Bids or Quotations Solicited? No RFP # _____

Covered by State Contract? No State Contract # _____

Was a Resolution Required No Resolution # _____

Contract will be signed by: Human Services Board Chair

If "Other" ~ Who? _____

Encumbrance

Rock County HSD

COMMITTEE APPROVAL REPORT
Pre-Approved Encumbrances

12/02/2014

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3691-0000-64604 ENC 36-3691-1408	PROGRAM EXPENSE	R1404151	11/25/2014	AMAZON.COM	125.84	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
CLTS	1,662,374.00		50,121.15	0.00	125.84	1,612,127.01
36-3699-0000-64604 ENC 36-3699-0000	PROGRAM EXPENSE	R1404106	11/24/2014	AMAZON.COM	903.14	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
FAMILY SUPPORT P	117,853.00		27,264.94	0.00	903.14	89,684.92

I have examined the preceding bills and encumbrances in the total amount of **\$1,028.98**
Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
B. Bills under \$10,000 to be paid.
C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date:

Dept Head



Committee Chair

05541201

Rock County HSD

COMMITTEE APPROVAL REPORT

12/01/2014

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3603-0000-64605 36-3603-0000	NON-REIMB EXP		12/01/2014	ROCK COUNTY HUMAN SERVICES DEP	252.00
SPECIAL HSD	Budget 6,993.00	YTD Exp 2,732.94	YTD Enc 243.25	Pending 252.00	Closing Balance 3,764.81
36-3664-0000-61915 36-3664-0000	CERT/LIC/OTHER		12/01/2014	ROCK COUNTY HUMAN SERVICES DEP	423.50
YOUTH SERVICES	Budget 2,850.00	YTD Exp 1,689.50	YTD Enc 0.00	Pending 423.50	Closing Balance 737.00
36-3664-0000-63400 36-3664-0000	OPERATING SUPPLI		12/01/2014	ROCK COUNTY HUMAN SERVICES DEP	10.00
YOUTH SERVICES	Budget 42,080.00	YTD Exp 30,763.50	YTD Enc 3,927.89	Pending 10.00	Closing Balance 7,378.61
36-3671-0000-64604 36-3671-1606	PROGRAM EXPENSE		12/01/2014	ROCK COUNTY HUMAN SERVICES DEP	60.00
ELDER ABUSE/NEG	Budget 40,400.00	YTD Exp 32,289.31	YTD Enc 0.00	Pending 60.00	Closing Balance 8,050.69
36-3689-0000-64604 36-3689-0001	PROGRAM EXPENSE		12/01/2014	ROCK COUNTY HUMAN SERVICES DEP	316.16
CRISIS	Budget 306,325.00	YTD Exp 282,051.24	YTD Enc 3,771.70	Pending 316.16	Closing Balance 20,185.90
36-3706-0000-64604 36-3706-0000	PROGRAM EXPENSE		12/01/2014	ROCK COUNTY HUMAN SERVICES DEP	280.00
CSP	Budget 635,920.00	YTD Exp 527,349.27	YTD Enc 0.00	Pending 280.00	Closing Balance 108,290.73

I have examined the preceding bills and encumbrances in the total amount of **\$1,341.66**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____
 _____ Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3602-0000-61915 36-3602-0000	CERT/LIC/OTHER	P1403772	11/26/2014	DIVISION OF QUALITY ASSURANCE	500.00
OVERHEAD	Budget 144.00	YTD Exp 50.00	YTD Enc 0.00	Pending 500.00	Closing Balance (406.00)
36-3602-0000-62119 36-3602-0000	OTHER SERVICES	P1400648	11/14/2014	OFFICE PRO	7.78
OVERHEAD	Budget 31,249.00	YTD Exp 23,699.84	YTD Enc 1,071.04	Pending 7.78	Closing Balance 6,470.34
36-3603-0000-64605 36-3603-0000 36-3603-0000 36-3603-0000 36-3603-0000	NON-REIMB EXP		11/19/2014 11/25/2014 11/25/2014 11/25/2014	ANSELM, JENNIFER THOMPSON, JENNIFER ELSBERRYS EDIBLES ELSBERRYS EDIBLES	13.75 94.61 97.30 145.95
SPECIAL HSD	Budget 6,993.00	YTD Exp 2,984.94	YTD Enc 0.00	Pending 351.61	Closing Balance 3,656.45
36-3634-0000-62119 36-3634-5014 36-3634-5014 36-3634-5014 36-3634-5014 36-3634-5015	OTHER SERVICES	P1400641 P1403740 P1403764 P1403767 P1400641	10/31/2014 11/03/2014 11/18/2014 11/05/2014 10/31/2014	ORION FAMILY SERVICES SAINTA INC OREGON MENTAL HEALTH SERVICES ABA OF WISCONSIN ILLINOIS LLC ORION FAMILY SERVICES	210.00 980.00 1,207.50 1,550.00 18,963.56
CPS	Budget 102,400.00	YTD Exp 84,624.41	YTD Enc 19,173.56	Pending 22,911.06	<i>transfer coming</i> Closing Balance (24,309.03)
36-3634-0000-62176 36-3634-0000	LABORATORY	P1400626	10/31/2014	REDWOOD TOXICOLOGY LABORATORY	60.00
CPS	Budget 9,300.00	YTD Exp 8,698.87	YTD Enc 60.00	Pending 60.00	Closing Balance 481.33
36-3634-0000-63300 36-3634-0000	TRAVEL		11/24/2014	KLUGE, KASSIE	243.44
CPS	Budget 168,000.00	YTD Exp 158,911.17	YTD Enc 0.00	Pending 243.44	Closing Balance 8,845.39
36-3634-0000-64200 36-3634-0000 36-3634-0000	TRAINING EXP	P1403619 P1403625	11/12/2014 11/12/2014	UNIVERSITY OF WISCONSIN MADISO UNIVERSITY OF WISCONSIN MADISO	140.00 80.00
CPS	Budget 17,736.00	YTD Exp 10,782.66	YTD Enc 3,790.00	Pending 220.00	Closing Balance 2,943.34
36-3634-0000-64604 36-3634-1395 36-3634-1731 36-3634-1731 36-3634-1803 36-3634-1803	PROGRAM EXPENSE	P1403741 P1400657 P1400664 P1403692	11/25/2014 11/17/2014 11/17/2014 11/18/2014 11/03/2014	HOARD, LISA JANESVILLE TRANSIT SYSTEM BELOIT TRANSIT SYSTEM DAVIS, SOPHIA VERLO MATTRESS FACTORY	160.00 145.00 55.00 29.72 1,623.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3634-1814		P1400674	11/18/2014	GREGG INVESTIGATIONS INC	50.00	
CPS	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	105,922.00		72,362.27	6,610.42	2,062.72	24,886.59
36-3636-0000-64604	PROGRAM EXPENSE					
36-3636-0000		P1400669	11/14/2014	SENTRY FOOD STORE	40.22	
36-3636-0000		P1403693	11/19/2014	BELOIT TRANSIT SYSTEM	55.00	
INDEPEND LIVING	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	7,969.00		1,981.03	120.22	95.22	5,772.53
36-3638-0000-64604	PROGRAM EXPENSE					
36-3638-2900		P1400639	11/20/2014	OCONOMOWOC DEVELOPMENT	13.64	
36-3638-2900		P1400640	11/20/2014	NORTHWEST PASSAGE	277.20	
36-3638-2900		P1400647	11/20/2014	TOMORROWS CHILDREN*	1,248.30	
36-3638-2900		P1402897	11/20/2014	SAINTA INC	1,674.09	
CPS SUB CARE	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	3,716,746.00		3,279,282.69	3,213.23	3,213.23	431,036.85
36-3642-0000-64604	PROGRAM EXPENSE					
36-3642-0000		P1400641	10/31/2014	ORION FAMILY SERVICES	420.00	
REUN SUPPORT	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	74,200.00		14,455.27	420.00	420.00	58,904.73
36-3646-0000-62119	OTHER SERVICES					
36-3646-5009		P1403765	11/18/2014	FFT LLC	2,706.24	
JUVENILE JUSTICE	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	176,741.00		201,893.07	4,694.90	2,706.24	32,553.21
36-3646-0000-62176	LABORATORY					
36-3646-0000		P1400626	10/31/2014	REDWOOD TOXICOLOGY LABORATORY	879.16	
JUVENILE JUSTICE	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	7,000.00		3,259.12	879.16	879.16	1,982.56
36-3664-0000-62119	OTHER SERVICES					
36-3664-0000		P1402637	11/14/2014	INTERIM HEALTHCARE OF WISCONSI	2,033.50	
YOUTH SERVICES	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	35,000.00		37,732.75	2,033.50	2,033.50	6,799.75
36-3664-0000-63400	OPERATING SUPPLI					
36-3664-0000		P1400631	11/12/2014	DE VERE COMPANY INC	166.80	
36-3664-5029		P1403786	11/24/2014	WILDWOOD THEATERS	1,200.00	
36-3664-5029		P1403787	11/24/2014	SUBWAY SANDWICHES & SALADS	375.00	
36-3664-5029		P1403788	11/24/2014	MC DONALDS	300.00	
36-3664-5029		P1403789	11/24/2014	PAPA JOHNS PIZZA	1,000.00	
YOUTH SERVICES	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	42,080.00		30,773.50	1,219.69	3,041.80	7,045.01
36-3683-0000-64604	PROGRAM EXPENSE					
36-3683-0000		P1400629	11/10/2014	E AND D WATER WORKS INC	17.25	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
ADRC	Budget 20,980.00		YTD Exp 19,326.94	YTD Enc 17.25	Pending 17.25	Closing Balance 1,618.56
36-3689-0000-62119 36-3689-0000	OTHER SERVICES	P1403769	11/03/2014	WOODLAND ENHANCED HEALTH SERVI	1,433.75	
CRISIS	Budget 1,522,214.00		YTD Exp 1,091,431.71	YTD Enc 391,286.80	Pending 1,433.75	Closing Balance 38,061.74
36-3689-0000-64604 36-3689-0000 36-3689-0000 36-3689-1221 36-3689-1226	PROGRAM EXPENSE	P1400864 P1403768 P1403202 P1403766	11/17/2014 11/03/2014 11/20/2014 11/01/2014	BELOIT TRANSIT SYSTEM ROCK MED LTC PHARMACY ABILITIES INC HEARTWARMING HOUSE	290.00 75.33 2,189.00 3,624.37	
CRISIS	Budget 306,325.00		YTD Exp 282,367.40	YTD Enc 5,615.94	Pending 6,178.70	Closing Balance 12,162.96
36-3690-0000-62119 36-3690-0000	OTHER SERVICES	P1400652	11/21/2014	SAFEWAY PEST CONTROL	11.55	
OUTPATIENT SER	Budget 65,966.00		YTD Exp 59,430.59	YTD Enc 6,058.30	Pending 11.55	Closing Balance 466.56
36-3690-0000-62170 36-3690-0000	PHYSICIAN/OTHER	P1400655	09/27/2014	MARCUS, JEFFREY A	3,420.00	
OUTPATIENT SER	Budget 145,620.00		YTD Exp 142,346.91	YTD Enc 22,357.50	Pending 3,420.00	Closing Balance (22,504.41)
36-3690-0000-65321 36-3690-0000	BLDG/OFC LEASE	P1403771	11/26/2014	SARA INVESTMENT REAL ESTATE LL	18.16	
OUTPATIENT SER	Budget 83,044.00		YTD Exp 78,850.14	YTD Enc 0.00	Pending 18.16	Closing Balance 4,175.70
36-3704-0000-62176 36-3704-0000	LABORATORY	P1400826	10/31/2014	REDWOOD TOXICOLOGY LABORATORY	3,614.47	
IDP	Budget 21,000.00		YTD Exp 20,984.04	YTD Enc 3,614.47	Pending 3,614.47	Closing Balance (7,212.98) <i>transfer coming</i>
36-3706-0000-62119 36-3706-0000	OTHER SERVICES	P1400652	11/21/2014	SAFEWAY PEST CONTROL	23.45	
CSP	Budget 13,121.00		YTD Exp 8,840.71	YTD Enc 2,231.90	Pending 23.45	Closing Balance 2,024.94
36-3730-0000-62119 36-3730-0000	OTHER SERVICES	P1400652	11/21/2014	SAFEWAY PEST CONTROL	38.00	
JOB CENTER	Budget 100,738.00		YTD Exp 68,919.62	YTD Enc 31,804.38	Pending 38.00	Closing Balance (24.00)
36-3730-0000-62400 36-3730-0000	R & M SERV	P1400644	11/10/2014	TRI COR MECHANICAL INC	1,784.00	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3730-0000		P1400666	11/19/2014	MENARDS	45.53	
36-3730-0000		P1403770	11/17/2014	CITY GLASS CO INC	75.00	
JOB CENTER	Budget 69,140.00		YTD Exp 49,987.78	YTD Enc 1,841.33	Pending 1,904.53	Closing Balance 15,406.36
36-3730-0000-67200	CAPITAL IMPROV					
36-3730-0000		P1403350	11/24/2014	CITY GLASS CO INC	3,450.00	
JOB CENTER	Budget 14,282.00		YTD Exp 10,832.00	YTD Enc 0.00	Pending 3,450.00	Closing Balance 0.00

I have examined the preceding bills and encumbrances in the total amount of **\$58,855.62**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____

Committee Chair _____

OSS41202

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3646-0000-62119 36-3646-5009	OTHER SERVICES	P1403773	11/10/2014	FFT LLC	10,000.00
	Budget		YTD Exp	YTD Enc	Pending
JUVENILE JUSTICE	176,741.00		191,893.07	7,401.14	10,000.00
					Transfer coming Closing Balance (32,553.21)

I have examined the preceding bills and encumbrances in the total amount of **\$10,000.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____

Committee Chair _____

OSS41203

Rock County HSD

COMMITTEE APPROVAL REPORT

12/03/2014

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
00-0000-0000-17000 00-0000-0010	PREPAID BUDGET I	P1403785	12/01/2014	CAMPBELL PROPERTIES	2,000.00	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	0.00		60,494.54	22,082.00	2,000.00	(84,576.54)

I have examined the preceding bills and encumbrances in the total amount of **\$2,000.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: Dept Head _____

Committee Chair _____

page 708

05541204

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3634-0000-62119	OTHER SERVICES				
36-3634-5014		P1403805	12/01/2014	DEWEYS SERVICE INC	85.51
36-3634-5014		P1403806	12/01/2014	SENTRY FOODS INC STORE #375	199.40
	Budget		YTD Exp	YTD Enc	Pending
CPS	102,400.00		107,535.47	40,936.77	284.91
					Transfer coming Closing Balance (46,357.15)
36-3634-0000-64604	PROGRAM EXPENSE				
36-3634-1724			12/01/2014	CADD,PEG	250.00
36-3634-1724			12/01/2014	VETTER,JOAN	250.00
36-3634-1803		P1403807	12/01/2014	PIGGLY WIGGLY	200.00
	Budget		YTD Exp	YTD Enc	Pending
CPS	105,922.00		75,169.42	9,999.07	700.00
					Closing Balance 20,053.51
36-3642-0000-64604	PROGRAM EXPENSE				
36-3642-0000		P1403804	12/01/2014	TRIPP AND ASSOCIATES INC	680.00
	Budget		YTD Exp	YTD Enc	Pending
REUN SUPPORT	74,200.00		14,875.27	9,408.56	680.00
					Closing Balance 49,236.17
36-3646-0000-62119	OTHER SERVICES				
36-3646-5014		P1400670	12/01/2014	SHOPKO INC #130	100.00
	Budget		YTD Exp	YTD Enc	Pending
JUVENILE JUSTICE	176,741.00		204,599.31	5,775.68	100.00
					Transfer coming Closing Balance (33,733.99)

I have examined the preceding bills and encumbrances in the total amount of **\$1,764.91**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____
 _____ Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Sara Mooren
DRAFTED BY

Human Services Board
SUBMITTED BY

December 2, 2014
DATE DRAFTED

**Authorizing Acceptance of Additional Home Visitation Grant Funds
and Amending the HSD 2014 Budget**

1 **WHEREAS**, the Wisconsin Department of Children and Families has awarded the Human Services
2 Department additional Family Foundations Comprehensive Home Visitation Program funding for the
3 fourth year of grant funding, above what was expected, and allowed the Department to carry forward
4 unspent funds from the third year of the grant; and,
5

6 **WHEREAS**, the Human Services Department partners with various community programs to enhance and
7 expand home visiting services for underserved at-risk children and families; and,
8

9 **WHEREAS**, research has shown that home visiting programs can improve outcomes for children and
10 families, including improving maternal and child health, reducing child maltreatment, increasing
11 parental employment, and improving the rate at which children reach developmental milestones; and,
12

13 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
14 this _____ day of _____, 2015, does hereby authorize the acceptance of an additional
15 \$107,376 for the Family Foundations Comprehensive Home Visitation Program; and,
16

17 **BE IT FURTHER RESOLVED**, that the Human Services Department budget for 2014 be amended
18 as follows:
19

20		Budget	Increase	Amended
21	Account/Description	12/1/14	(Decrease)	Budget
22	<u>Source of Funds</u>			
23	36-3637-0000-42100	\$321,565	\$107,376	\$428,941
24	Federal Aid			
25				
26	<u>Use of Funds</u>			
27	36-3637-0000-62119	\$236,610	\$90,376	\$326,986
28	Other Contracted Services			
29	36-3637-0000-64200	\$1,000	\$0	\$1,000
30	Training			
31	36-3637-0000-64604	\$4,650	\$17,000	\$21,650
32	Program Expense			
33	36-3637-0000-68204	\$79,305	\$0	\$79,305
34	Allocated Child Protective Services			

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice-Chair

Terry Fell

Linda Garrett

Billy Bob Grahn

Ashley Kleven

Kathy Schulz

Terry Thomas

Shirley Williams

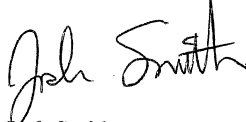
FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney, Chair

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of an additional \$107,376 in Federal Aid for the Human Services Department's Home Visitation Program. No County matching funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

Executive Summary

Authorizing Acceptance of Additional Home Visitation Grant Funds and Amending the 2014 Budget

This resolution authorizes acceptance of \$107,376 through the Family Foundations Comprehensive Home Visitation Program grant administered by the Wisconsin Department of Children and Families. The resolution also amends the 2014 HSD Budget.

This grant funding is awarded on a federal fiscal year and this is the start of the fourth year of funding. The HSD was awarded funds above what was expected for this grant year. HSD was also allowed to carry forward unspent year three funding.

With this funding the Human Services Department has partnered with the Rock County Home Visit Network and local agencies to enhance and expand home visiting services for underserved at-risk children and families.

Home visiting programs promote positive parent-child interactions and healthy child development as well as connect families to local services that help children learn and thrive. Research has shown that home visiting programs can improve outcomes for children and families, including improving maternal and child health, reducing child maltreatment, increasing parental employment, and improving the rate at which children reach developmental milestones.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Charmian Klyve
INITIATED BY



Jennifer Thompson
DRAFTED BY

Human Service Board
SUBMITTED BY

November 26, 2014
DATE DRAFTED

TO RECOGNIZE NANCY BRIKOWSKI

1 **WHEREAS**, Nancy Brikowski has served the citizens of Rock County for over thirty-four (34) years
2 as a dedicated and valued employee of Rock County; and
3

4 **WHEREAS**, Nancy Brikowski began her career on February 13, 1980 as an Income Maintenance
5 worker in the Economic Support division where she assisted all types of clients in pursuing financial
6 benefits. After a brief time there, Ms. Brikowski took a position in the Single Parent Family Services
7 unit where one-half of her caseload was working with single parents and teaching them good parenting
8 skills and assisting them to find childcare while they pursued additional education; the other one-half
9 of her caseload was working with families to support them in meeting their daily needs when times
10 were tough. In 1982, Ms. Brikowski began working as the Court Services worker assisting with
11 guardianships, court ordered protective placements, and WATTS reviews. In 1983, Ms. Brikowski
12 moved to the General Intake unit where she took calls and followed up on neglected children. Ms.
13 Brikowski also completed home studies on families and children who were placed in foster care. After
14 working in this capacity for several years, Ms. Brikowski then began working in the Youth Aids unit.
15 While there, she maintained a caseload of 12-17 troubled teenagers in the juvenile system; helping
16 children who were run-away's, pregnant, in/out of foster care, and who had alcohol and drug issues.
17 Ms. Brikowski then became the Foster Care Coordinator in this unit; certifying homes who took in
18 these troubled teenagers. In 1991, Ms. Brikowski took her final position with Rock County, by moving
19 to the Long Term Support (LTS) division. She began in LTS taking intake calls and then later doing
20 both intake and case managing the ongoing elderly and disabled-adult cases. Ms. Brikowski worked in
21 LTS for over twenty years, assisting vulnerable adults by connecting them to the services and supports
22 they needed in order to remain independent in their homes; and
23

24 **WHEREAS**, her compassion over the years to help young children and teenagers out of difficult
25 situations, and frail elders and individuals with disabilities to remain in the community, has benefited
26 many people in Rock County. Ms. Brikowski will be retiring from Rock County Department of
27 Human Services on January 5, 2015; and
28

29 **WHEREAS**, Nancy Brikowski has proven herself to be an empathetic, kind, and caring employee,
30 advocating on behalf of Rock County residents; and
31

32 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes
33 to recognize Nancy Brikowski for her achievements and significant contributions to the citizens of
34 Rock County and her lifelong and faithful service.
35

36 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly
37 assembled this _____ day of _____, 2014, does hereby recognize Nancy Brikowski for
38 her 34 years of service and extend best wishes to her in her future endeavors; and
39

40 **BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish a copy of
41 this resolution to Nancy Brikowski.

RECOGNIZING NANCY BRIKOWSKI

Page 2

Respectfully submitted,

ROCK COUNTY HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Terry Fell

Linda Garrett

William Grahm

Ashley Kleven

Kathy Schulz

Terry Thomas

Shirley Williams

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Charmian Klyve
INITIATED BY



Jennifer Thompson
DRAFTED BY

Human Service Board
SUBMITTED BY

October 1, 2014
DATE DRAFTED

RECOGNIZING KATHLEEN VOELZ

1 **WHEREAS**, Kathleen Voelz has served the citizens of Rock County for over thirty-eight (38) years as
2 a dedicated and valued employee of Rock County; and

3
4 **WHEREAS**, Kathleen Voelz began her career on July 26, 1976 as a Financial Aid worker in the
5 Economic Support Division. Ms. Voelz assisted families applying for the "Aid to Families with
6 Dependent Children" (AFDC) program. In January 1979 Ms. Voelz took a position in the Child
7 Protected Services Division. During her time there, she worked in both the intake and ongoing unit
8 with the children and families affected by child abuse and neglect. Later, this unit split and Ms. Voelz
9 worked solely in the ongoing unit; developing relationships with families and supporting them to make
10 better decisions for a more stable future. After working in this capacity for ten years, Ms. Voelz then
11 took a position in the Adult Services Division in January 1989. As a social worker in this division Ms.
12 Voelz worked predominately with the Basic County Allocation and COP funds to support elderly and
13 disabled adults in the community. Later, the Adult Services programs grew into Long Term Support
14 and additional Waiver funds were provided by the State of Wisconsin to serve more people. Ms. Voelz
15 carried a case load of adults in Long Term Support for twenty-five years and helped hundreds of people
16 with disabilities to remain independent in their homes; and

17
18 **WHEREAS**, her compassion to assist frail elders and individuals with disabilities has benefited many
19 people in the community. Ms. Voelz will be retiring from Rock County Department of Human
20 Services on October 10, 2014; and

21
22 **WHEREAS**, Kathleen Voelz has proven herself to be an empathetic, kind, and caring employee,
23 advocating on behalf of Rock County residents; and

24
25 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes
26 to recognize Kathleen Voelz for her achievements and significant contributions to the citizens of Rock
27 County and her lifelong and faithful service.

28
29 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly
30 assembled this _____ day of _____, 2015 does hereby recognize Kathleen Voelz for her
31 38 years of service and extend best wishes to her in her future endeavors; and

32
33 **BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish a copy of
34 this resolution to Kathleen Voelz.

RECOGNIZING KATHLEEN VOELZ

Page 2

Respectfully Submitted,

ROCK COUNTY HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Terry Fell

Linda Garrett

William Grahn

Ashley Kleven

Kathy Schulz

Terry Thomas

Shirley Williams

COUNTY BOARD STAFF COMMITTEE

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Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas

**ROCK COUNTY HUMAN SERVICES DEPARTMENT
DIRECTOR'S REPORT
Wednesday, December 10, 2014**

HSD MANAGEMENT TEAM MEETING – December 2, 2014

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Budget**
- **Workgroup Updates**
- **Praise and Recognition**
- **Management Team Recognition**
- **Driver's Licenses**
- **Bed Bugs Policy**
- **Cell Phones**
- **PDS Mandatory Training Requests**
- **2015 Goals**
- **Badger Care for kids aging out of our system**
- **Accommodating Staff Moves and Changes**

INFORMATION ITEMS

HSD Board Agenda
