



**Rock County Human Services Department**  
**P. O. Box 1649, 3530 N. County Trunk F**  
**Janesville, Wisconsin 53547-1649**  
**Phone: 608/757-5271**  
**Fax: 608/757-5374**

**ROCK COUNTY HUMAN SERVICES BOARD**  
**Wednesday, January 8, 2014 – 4:30 p.m.**

**Rock County Health Care Center – 3<sup>rd</sup> Floor Conference Room, Janesville**

**AGENDA**

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of December 23, 2013 \*
4. Citizen Participation
5. Approval of Contracts, Transfers, and/or Encumbrances \* – Ms. Mooren
  - a. Approval of APNP Employment Services Agreement
6. Approval of Bills \* – Mr. Zuehlke
7. Update on ACA and Southern Consortium Performance Report – Ms. Haigh
8. Director's Report \*
9. Committee Requests for Future Agenda Items
10. Next Meeting: Wednesday, January 22, 2014 at 4:30 p.m. at the Rock County Health Care Center, 3<sup>rd</sup> Floor Conference Room, in Janesville, Wisconsin.
11. Adjourn

**NOTE TO COMMITTEE MEMBERS:** To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

\* Attachment    \*\* These items may be handed out at the meeting if not available for the mailing.

12/20/13

12/20/13

# Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

HSD\_2014\_0093

G:\BUSINESS\CONTRACT\2014 Contracts\SUB\Chileda Institute

New Contract:  or, \_\_\_\_\_ or, \_\_\_\_\_  
(check box if yes) Amendment to Contract # Addendum to Contract #

Human Services Department Sara Mooren x 8431  
Originating Department Contact Person Phone

Contract with: Chileda Institute  
(Name of entity)

Contract Period: Start Date: 1/1/2014 Expiration Date: 12/31/2014

Contract Amount: \$ Rate x Number of approved clients

Service	Rate	Unit	Change from prior year
Residential Care Center	\$439.34	Day	0.5%

Expenditure/ Revenue Account Numbers (provide 9-digit object codes):

- 36-3638-0000-64604 Child Protective Services – Substitute Care
- 36-3654-0000-64604 Juvenile Justice Services – Substitute Care

### Executive Summary:

Rock County Human Services Department has contracts with several substitute care providers. The number of children approved for placement at each facility will determine the actual amount of each contract. The State rather than the County now negotiates the rates with each agency based on a universal standard.

The 2014 County Adopted Budget includes the following funds for substitute care:

Child Protective Services		Juvenile Justice Services	
\$1,521,786	Foster Homes I-V	\$472,054	Foster Homes I-V
\$176,852	Group Homes	\$214,916	Group Homes
\$1,926,933	Residential Care Centers	\$817,416	Residential Care Centers
\$3,625,571	Total	\$1,504,386	Total

Were Bids or Quotations Solicited?  Yes  No  
Covered by State Contract?  Yes  No

State Contract #

Contract will be signed by:  County Board Chair  
 Other? Who? Human Services Board Chair



Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3602-0000-62400 36-3602-0000	R & M SERV	P1300590	12/13/2013	PITNEY BOWES INC	1,279.56	
<b>OVERHEAD</b>	Budget 28,800.00		YTD Exp 12,489.49	YTD Enc 1,279.56	Pending 1,279.56	Closing Balance 13,751.39
36-3603-0000-64605 36-3603-0000	NON-REIMB EXP		12/23/2013	PARSON,JODI	11.00	
<b>SPECIAL HSD</b>	Budget 1,000.00		YTD Exp 849.97	YTD Enc 0.00	Pending 11.00	Closing Balance 139.03
36-3634-0000-62119 36-3634-5014	OTHER SERVICES	P1303862	12/12/2013	VERLO MATTRESS FACTORY	534.00	
<b>CPS</b>	Budget 93,423.00		YTD Exp 4,855.57	YTD Enc 267.00	Pending 534.00	Closing Balance 87,766.43
36-3634-0000-62176 36-3634-0000	LABORATORY	P1300593	11/30/2013	REDWOOD TOXICOLOGY LABORATORY	3.67	
<b>CPS</b>	Budget 4,000.00		YTD Exp 3,189.08	YTD Enc 3.67	Pending 3.67	Closing Balance 803.58
36-3634-0000-63300 36-3634-0000	TRAVEL		12/13/2013	WAGNER,ALICIA	362.73	
<b>CPS</b>	Budget 165,000.00		YTD Exp 178,389.08	YTD Enc 0.00	Pending 362.73	Closing Balance (13,751.81) <i>transfer coming</i>
36-3634-0000-64200 36-3634-0000 36-3634-0000 36-3634-0000 36-3634-0000 36-3634-0000 36-3634-0000 36-3634-0000 36-3634-0000	TRAINING EXP	P1302750 P1302751 P1302752 P1302973 P1303050 P1303145 P1303228 P1303866	12/04/2013 12/04/2013 12/04/2013 12/04/2013 12/04/2013 12/04/2013 12/04/2013 12/04/2013	UNIVERSITY OF WISCONSIN MADISO UNIVERSITY OF WISCONSIN MADISO UNIVERSITY OF WISCONSIN MADISO UNIVERSITY OF WISCONSIN MADISO UNIVERSITY OF WISCONSIN MADISO UNIVERSITY OF WISCONSIN MADISO UNIVERSITY OF WISCONSIN MADISO UNIVERSITY OF WISCONSIN MADISO	40.00 120.00 40.00 30.00 10.00 60.00 70.00 40.00	
<b>CPS</b>	Budget 18,096.00		YTD Exp 10,426.71	YTD Enc 200.00	Pending 410.00	Closing Balance 7,059.29
36-3634-0000-64604 36-3634-1731 36-3634-1803 36-3634-1814	PROGRAM EXPENSE		12/17/2013 12/04/2013 12/10/2013	ZASTOUPIL,ANNA EVANS,AMY GREGG INVESTIGATIONS INC	31.43 50.59 25.00	
<b>CPS</b>	Budget 95,922.00		YTD Exp 51,476.61	YTD Enc 17,712.44	Pending 107.02	Closing Balance 26,625.93
36-3637-0000-62119 36-3637-0000 36-3637-0000	OTHER SERVICES	P1303890 P1303891	12/31/2013 12/16/2013	MC COY PHD,SALLY CHILDRENS SERVICE SOCIETY OF W	4,750.76 12,111.00	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
HOME VISITATION	344,029.00		309,451.90	310.75	16,861.76	17,404.99
36-3641-0000-64604	PROGRAM EXPENSE					
36-3641-2570		P1300595	12/13/2013	SENTRY FOOD STORE		32.50
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
BRIGHTER FUTURES	294,864.00		253,296.23	14,643.03	32.50	26,892.24
36-3646-0000-62176	LABORATORY					
36-3646-0000		P1300593	11/30/2013	REDWOOD TOXICOLOGY LABORATORY		699.34
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
JUVENILE JUSTICE	3,600.00		2,862.66	699.34	699.34	(661.34)
36-3664-0000-62119	OTHER SERVICES					
36-3664-0000		P1300576	11/01/2013	COUNTRY NURSES		1,048.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
YOUTH SERVICES	20,000.00		14,853.50	15,901.49	1,048.00	(11,802.99)
36-3664-0000-62400	R & M SERV					
36-3664-0000		P1300570	10/29/2013	BANDT COMMUNICATIONS INC		80.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
YOUTH SERVICES	5,100.00		4,097.43	80.00	80.00	842.57
36-3664-0000-63400	OPERATING SUPPLI					
36-3664-0000		P1303731	12/02/2013	JAX CUSTOM PRINTING INC		17.50
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
YOUTH SERVICES	32,145.00		27,258.78	33.40	17.50	4,835.32
36-3664-0000-64200	TRAINING EXP					
36-3664-0000		P1303867	12/17/2013	WISCONSIN JUVENILE COURT INTAK		120.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
YOUTH SERVICES	5,100.00		5,206.00	0.00	120.00	(226.00)
36-3686-0000-62119	OTHER SERVICES					
36-3686-0000		P1300580	11/30/2013	GENESIS BEHAVIORAL SERVICES IN		4,466.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
DETOX SERVICES	237,108.00		222,739.00	4,466.00	4,466.00	5,437.00
36-3689-0000-62119	OTHER SERVICES					
36-3689-0000		P1303893	12/10/2013	ROCK VALLEY COMMUNITY PROGRAMS		3,840.00
36-3689-0300		P1303892	11/30/2013	TELLURIAN UCAN INC		7,380.00
36-3689-0500		P1303894	12/23/2013	CLEARVIEW NORTH		80,823.43
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
CRISIS	1,396,908.00		1,233,369.27	194,073.26	42,043.43	(72,577.96)
36-3689-0000-64604	PROGRAM EXPENSE					
36-3689-0002			12/09/2013	SRB PROPERTY MANAGEMENT LLC		150.00
36-3689-0002			12/04/2013	NAMAN LLC		45.00

*transfer coming*

*41E at's 1st courthouse*

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3689-0002			11/04/2013	NORTHERN TOWN MOTEL	965.00
36-3689-0004			10/14/2013	KEALEY PHARMACY	474.25
36-3689-0004			11/22/2013	HEMOCARE PHARMACY LLC	640.99
	Budget		YTD Exp	YTD Enc	Pending
<b>CRISIS</b>	250,000.00		208,976.78	70,433.18	2,275.24
					Closing Balance
					(31,685.20)
36-3690-0000-62119	OTHER SERVICES				
36-3690-0000		P1301788	12/16/2013	NEEDY MEDS INC	196.00
	Budget		YTD Exp	YTD Enc	Pending
<b>OUTPATIENT SER</b>	66,024.00		65,741.52	196.00	196.00
					Closing Balance
					(109.52)
36-3690-0000-62170	PHYSICIAN/OTHER				
36-3690-0000		P1300586	11/23/2013	MARCUS,JEFFREY	4,742.90
36-3690-0000		P1301256	11/23/2013	KAYE PHD,DR MICHAEL	468.18
	Budget		YTD Exp	YTD Enc	Pending
<b>OUTPATIENT SER</b>	130,920.00		117,546.79	5,211.08	5,211.08
					Closing Balance
					2,951.05
36-3690-0000-62503	INTERPRETER FEES				
36-3690-0000		P1300598	12/10/2013	SWITS LTD	50.00
36-3690-0000		P1301100	12/12/2013	GONZALEZ,BELEM	275.00
	Budget		YTD Exp	YTD Enc	Pending
<b>OUTPATIENT SER</b>	7,000.00		2,680.00	325.00	325.00
					Closing Balance
					3,670.00
36-3713-0000-64604	PROGRAM EXPENSE				
36-3713-2014			12/06/2013	RED ROAD HOUSE INC	250.00
	Budget		YTD Exp	YTD Enc	Pending
<b>SHELTER PLUS</b>	14,134.00		12,176.27	0.00	250.00
					Closing Balance
					1,707.73
36-3730-0000-62400	R & M SERV				
36-3730-0000		P1300588	12/18/2013	MENARDS	70.22
	Budget		YTD Exp	YTD Enc	Pending
<b>JOB CENTER</b>	71,297.00		52,915.79	70.22	70.22
					Closing Balance
					18,240.77

*4 (Fad's) cowhouse*

I have examined the preceding bills and encumbrances in the total amount of **\$76,404.05**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

05531214

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3634-0000-64604	PROGRAM EXPENSE					
36-3634-1724			12/31/2013	CADD,PEG	250.00	
36-3634-5014			12/01/2013	CLEORA MANOR APTS LLC	350.00	
<b>CPS</b>	<b>Budget</b>		<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	95,922.00		50,876.61	17,687.44	600.00	26,757.95
36-3641-0000-64604	PROGRAM EXPENSE					
36-3641-5015			12/01/2013	KMART CORP #4255	189.50	
<b>BRIGHTER FUTURES</b>	<b>Budget</b>		<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	294,864.00		253,106.73	14,610.53	189.50	26,957.24

I have examined the preceding bills and encumbrances in the total amount of **\$789.50**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_  
 \_\_\_\_\_ Committee Chair \_\_\_\_\_

**ROCK COUNTY HUMAN SERVICES DEPARTMENT  
DIRECTOR'S REPORT  
Wednesday, January 8, 2014**

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**HSD MANAGEMENT TEAM MEETING – December 24, 2013**  
Meeting Cancelled.

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**HSD MANAGEMENT TEAM MEETING – December 31, 2013**  
Meeting Cancelled

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