



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
Janesville, Wisconsin 53547-1649
Phone: 608/757-5271
Fax: 608/757-5374

ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, July 9, 2014 – 4:30 p.m.

Rock County Health Care Center – 3rd Floor Conference Room, Janesville

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of June 25, 2014 *
4. Citizen Participation
5. Approval of Contracts, Transfers, and/or Encumbrances – Ms. Mooren
6. Approval of Bills * – Mr. Zuehlke
7. Children, Youth and Families 2013 Annual Report – Mr. Horozewski
8. ~~Resolution to Increase the FTE of the Investigative Assistant in the Sheriff's Office * – Mr. Horozewski~~
9. Resolution Authorizing the Purchase of the Rock County Job Center * – Ms. Klyve, Mr. Boutwell
10. Director's Report *
 - Semi Annual Report – Attendance at Conventions/Conferences
 - Reminder – Fast Feet For Families – July 26th
11. Committee Requests for Future Agenda Items
12. Next Meeting: Wednesday, **July 23, 2014 at 4:30 p.m.** at the **Rock County Health Care Center, 3rd Floor Conference Room**, in Janesville, Wisconsin.
13. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

OSS40702

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3602-0000-61915 36-3602-0000	CERT/LIC/OTHER	P1402472	06/30/2014	DIVISION OF QUALITY ASSURANCE	1,000.00
OVERHEAD	Budget 144.00	YTD Exp 1,908.00	YTD Enc 0.00	Pending 1,000.00	Closing Balance (2,764.00)
36-3602-0000-63100 36-3602-0000 36-3602-0000 36-3602-0000	OFC SUPP & EXP	P1400629 P1400667 P1401417	06/17/2014 06/12/2014 06/17/2014	E AND D WATER WORKS INC AARONS LOCK AND SAFE INC MOORE MEDICAL CORP	23.00 23.88 215.94
OVERHEAD	Budget 101,080.00	YTD Exp 34,832.09	YTD Enc 18,307.79	Pending 262.82	Closing Balance 47,677.30
36-3603-0000-64605 36-3603-0000	NON-REIMB EXP		06/11/2014	ANSELM,JENNIFER	45.07
SPECIAL HSD	Budget 6,993.00	YTD Exp 833.54	YTD Enc 0.00	Pending 45.07	Closing Balance 6,114.39
36-3603-0000-64908 36-3603-3015	CONTRIBUTIONS	P1402408	06/06/2014	AMERICAN AWARDS AND PROMOTIONS	188.50
SPECIAL HSD	Budget 8,000.00	YTD Exp 1,281.32	YTD Enc 0.00	Pending 188.50	Closing Balance 6,530.18
36-3634-0000-62176 36-3634-0000	LABORATORY	P1400626	05/31/2014	REDWOOD TOXICOLOGY LABORATORY	3.72
CPS	Budget 9,300.00	YTD Exp 86.68	YTD Enc 0.00	Pending 3.72	Closing Balance 9,209.60
36-3634-0000-62503 36-3634-0000	INTERPRETER FEES	P1400645	06/12/2014	SWITS LTD	200.00
CPS	Budget 1,500.00	YTD Exp 322.00	YTD Enc 0.00	Pending 200.00	Closing Balance 978.00
36-3634-0000-63300 36-3634-0000 36-3634-0000	TRAVEL		06/20/2014 06/20/2014	ARENDR,ILONA WESNER,ADAM	14.00 17.36
CPS	Budget 168,000.00	YTD Exp 79,211.76	YTD Enc 0.00	Pending 31.36	Closing Balance 88,756.88
36-3634-0000-64200 36-3634-0000	TRAINING EXP	P1402257	06/05/2014	UNIVERSITY OF WISCONSIN EXTENS	150.00
CPS	Budget 17,736.00	YTD Exp 8,867.02	YTD Enc 2,238.00	Pending 150.00	Closing Balance 6,480.98
36-3634-0000-64604 36-3634-0000 36-3634-1731 36-3634-1731 36-3634-1814	PROGRAM EXPENSE	P1402471	06/04/2014 06/10/2014 06/10/2014 05/29/2014	UNITED WAY BLACKHAWK REGION DEWEY,SHANNON HOGAN WILSON,DORIS GREGG INVESTIGATIONS INC	4,000.00 10.59 24.42 90.00

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Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
CPS	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	105,922.00		35,834.51	23,450.58	4,125.01	42,511.90
36-3636-0000-64604	PROGRAM EXPENSE					
36-3636-0000		P1400669	06/12/2014	SENTRY FOOD STORE		3.48
INDEPEND LIVING	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	7,969.00		517.76	0.00	3.48	7,447.76
36-3637-0000-64604	PROGRAM EXPENSE					
36-3637-0000		P1402421	06/23/2014	SPEEDWAY LLC		1,000.00
HOME VISITATION	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	4,650.00		756.00	1,325.00	1,000.00	1,569.00
36-3641-0000-64604	PROGRAM EXPENSE					
36-3641-5014		P1402436	05/28/2014	SAINTA INC		105.00
36-3641-5014		P1402439	06/02/2014	CROSSROADS COUNSELING CENTER		265.00
36-3641-5015		P1402407	06/04/2014	HOPE CHILD AND FAMILY COUNSELI		3,433.00
BRIGHTER FUTURES	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	297,969.00		131,839.29	148,533.00	3,803.00	13,793.71
36-3646-0000-62176	LABORATORY					
36-3646-0000		P1400626	05/31/2014	REDWOOD TOXICOLOGY LABORATORY		3,194.33
JUVENILE JUSTICE	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	7,000.00		12,135.19	0.00	3,194.33	(8,329.52)
36-3646-0000-64604	PROGRAM EXPENSE					
36-3646-5016			06/04/2014	PICCIONE,STACY		6.44
36-3646-5016			06/20/2014	GERUE,LEA		120.73
36-3646-5016			06/19/2014	SEIBERT,THOMAS W		89.70
36-3646-5016		P1400669	06/24/2014	SENTRY FOOD STORE		223.41
JUVENILE JUSTICE	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	8,460.00		4,312.29	140.00	440.28	3,557.43
36-3656-0000-64604	PROGRAM EXPENSE					
36-3656-0000		P1402420	06/23/2014	CITY OF JANESVILLE		60.00
COMM INTERV PRGM	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	12,415.00		1,706.77	0.00	60.00	10,648.23
36-3664-0000-62119	OTHER SERVICES					
36-3664-0000		P1400661	06/13/2014	COUNTRY NURSES		1,348.50
YOUTH SERVICES	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	15,000.00		12,088.25	0.00	1,348.50	1,563.25
36-3664-0000-64200	TRAINING EXP					
36-3664-0000		P1400669	06/17/2014	SENTRY FOOD STORE		11.94
YOUTH SERVICES	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	3,600.00		4,517.61	0.00	11.94	(929.55)

transfer coming
Closing Balance
(8,329.52)

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3686-0000-62119 36-3686-0000	OTHER SERVICES	P1400649	06/16/2014	GENESIS BEHAVIORAL SERVICES IN	3,509.00
	Budget		YTD Exp	YTD Enc	Pending
DETOX SERVICES	237,108.00		107,382.00	103,554.00	3,509.00
					Closing Balance
					22,863.00
36-3689-0000-64604	PROGRAM EXPENSE				
36-3689-0000		P1402469	06/02/2014	ROCK MED LTC PHARMACY	90.79
36-3689-0000		P1402470	06/01/2014	HEARTWARMING HOUSE	7,248.74
36-3689-0002		P1400964	06/17/2014	NAMAN LLC	100.00
36-3689-0002		P1400966	05/05/2014	LANNON STONE MOTEL	102.00
36-3689-0004		P1400965	06/13/2014	HOMECARE PHARMACY LLC	199.88
36-3689-0004		P1400973	05/28/2014	KEALEY PHARMACY	502.20
	Budget		YTD Exp	YTD Enc	Pending
CRISIS	306,325.00		76,303.49	0.00	8,243.61
					Closing Balance
					221,777.90
36-3690-0000-62119	OTHER SERVICES				
36-3690-0000		P1400652	06/06/2014	SAFEWAY PEST CONTROL	11.55
36-3690-0000		P1401416	06/16/2014	NEEDY MEDS INC	82.00
	Budget		YTD Exp	YTD Enc	Pending
OUTPATIENT SER	65,966.00		32,788.00	31,071.40	93.55
					Closing Balance
					2,013.05
36-3690-0000-62170	PHYSICIAN/OTHER				
36-3690-0000		P1400628	05/24/2014	KAYE PHD,DR MICHAEL	416.16
36-3690-0000		P1400653	06/30/2014	PSYCHOLOGY CLINIC INC,THE	4,125.00
36-3690-0000		P1400655	05/10/2014	MARCUS,JEFFREY A	1,980.00
	Budget		YTD Exp	YTD Enc	Pending
OUTPATIENT SER	145,620.00		104,201.07	33,000.00	6,521.16
					Closing Balance
					1,897.77
36-3690-0000-62503	INTERPRETER FEES				
36-3690-0000		P1400645	06/12/2014	SWITS LTD	596.25
	Budget		YTD Exp	YTD Enc	Pending
OUTPATIENT SER	9,000.00		6,550.22	0.00	596.25
					Closing Balance
					1,853.53
36-3706-0000-62119	OTHER SERVICES				
36-3706-0000		P1400652	06/06/2014	SAFEWAY PEST CONTROL	23.45
	Budget		YTD Exp	YTD Enc	Pending
CSP	13,121.00		5,048.38	4,062.97	23.45
					Closing Balance
					3,986.20
36-3730-0000-62119	OTHER SERVICES				
36-3730-0000		P1400652	06/06/2014	SAFEWAY PEST CONTROL	38.00
	Budget		YTD Exp	YTD Enc	Pending
JOB CENTER	100,738.00		41,899.36	58,558.64	38.00
					Closing Balance
					242.00
36-3730-0000-62400	R & M SERV				
36-3730-0000		P1400666	06/25/2014	MENARDS	154.99
36-3730-0000		P1402465	06/20/2014	PER MAR SECURITY SERVICES	123.02
36-3730-0000		P1402466	06/11/2014	PER MAR SECURITY SERVICES	314.05
36-3730-0000		P1402467	06/13/2014	CITY GLASS CO INC	121.75
36-3730-0000		P1402468	05/28/2014	BELOIT FIRE PROTECTION COMPANY	48.50

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
JOB CENTER	73,422.00		37,800.78	25,630.78	762.31	9,228.15

I have examined the preceding bills and encumbrances in the total amount of **\$35,655.34**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____

Committee Chair _____

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05540701

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3634-0000-64604	PROGRAM EXPENSE					
36-3634-1724			07/01/2014	CADD,PEG	250.00	
36-3634-1724			07/01/2014	BAUMANN,SARA L	250.00	
36-3634-1724			07/01/2014	VETTER,JOAN	250.00	
36-3634-1803			07/01/2014	DEWEYS SERVICE	30.00	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
CPS	105,922.00		39,179.52	23,450.58	780.00	42,511.90
36-3638-0000-64604	PROGRAM EXPENSE					
36-3638-1838			07/01/2014	ROCK RIVER ACADEMY AND RES CEN	3,024.00	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
CPS SUB CARE	3,716,746.00		1,711,702.15	0.00	3,024.00	2,002,019.85

I have examined the preceding bills and encumbrances in the total amount of **\$3,804.00**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____
 _____ Committee Chair _____

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RESOLUTION NO. _____

AGENDA NO. _____

**ORDINANCE
ROCK COUNTY BOARD OF SUPERVISORS**

Dave O'Connell
INITIATED BY

Dave O'Connell, Human Resource Director
DRAFTED BY

County Board
Staff Committee
SUBMITTED BY



June 18, 2014
DATE DRAFTED

**INCREASE THE FTE OF THE INVESTIGATIVE ASSISTANT
IN THE SHERIFF'S OFFICE**

- 1 **WHEREAS**, the Rock County Board of Supervisors approved the 2012 Budget on November 15, 2011; and,
- 2
- 3 **WHEREAS**, the 2012 adopted Budget includes the creation of one (1) 0.3 FTE position in the classification of
- 4 Investigative Assistant; and,
- 5
- 6 **WHEREAS**, the employee in that classification completes background investigations for prospective Sheriff's
- 7 Office employees and employees for other Rock County Departments; and,
- 8
- 9 **WHEREAS**, the Youth Services Center has a need for additional background checks which can be
- 10 accomplished by increasing the amount of hours for this position from the current 12 hours per week to 16
- 11 hours per week; and,
- 12
- 13 **WHEREAS**, the Human Services Department is willing to assume this additional cost.
- 14
- 15 **NOW THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled this
- 16 _____ day of _____, 2014 increases the FTE of the Investigative Assistant position in the
- 17 Sheriff's Office by 0.1 FTE in order to complete background investigations for the Youth Services Center in the
- 18 Human Services Department.

Respectfully Submitted,

COUNTY BOARD STAFF COMMITTEE

PUBLIC SAFETY & JUSTICE COMMITTEE

J. Russell Podzilni, Chair

Mary Beaver, Chair

Sandra Kraft, Vice Chair

Henry Brill, Vice Chair

Eva Arnold

Terry Fell

Henry Brill

Brian Knudson

Betty Jo Bussie

Larry Wiedenfeld

Mary Mawhinney

Louis Peer

Alan Sweeney

Kurtis Yankee

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Terry Fell

Linda Garrett

William Grahn

Ashley Kleven

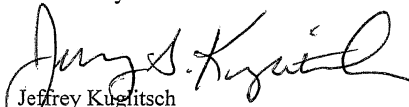
Kathy Schulz

Terry Thomas

Shirley Williams


LEGAL NTOE:

The County Board is authorized to take this action pursuant to secs. 59.01, 59.03 and 59.22, Wis. Stats.


Jeffrey Kuglitsch
Corporation Counsel


FISCAL NOTE:

The increased Sheriff's Office personnel costs will be cross-charged to the Human Services Department. Sufficient funds are available in the Human Services budget for the cost of this cross-charge.


Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

County Board Staff Committee
INITIATED BY



Phil Boutwell
DRAFTED BY

County Board Staff and
Human Services Board
SUBMITTED BY

July 1, 2014
DATE DRAFTED

Authorizing the Purchase of the Rock County Job Center

1 **WHEREAS**, Rock County has leased the 60,500 square foot building located at 1900 South Center
2 Avenue in Janesville since 1998 when Rock County Job Center began operations; and,
3

4 **WHEREAS**, Rock County spent approximately \$1.2 million of state funds to do leasehold improvements
5 prior to the opening of the Job Center in July 1998, and spent approximately \$255,000, of state funds in
6 2013 to renovate space for the new Aging and Disability Resource Center (ADRC) also located at 1900
7 South Center Avenue; and,
8

9 **WHEREAS**, the significant investment in leasehold improvements has meant that Rock County and its
10 Job Center partners who sub-lease space from the County benefit from a lease rate that is less than market
11 rate; and,
12

13 **WHEREAS**, Backyard Properties of Rock County, LLC purchased 1900 Center Avenue as well as 1820
14 Center Avenue and approximately 12 acres of land associated with those parcels from MPI/Janesville Inc.
15 in June, 2014; and,
16

17 **WHEREAS**, Backyard Properties as the new landlord assumed the existing Job Center lease that expires
18 on January 31, 2015; and,
19

20 **WHEREAS**, Backyard Properties gave the County notice that either it could renew the lease at market
21 rate or make an offer to purchase the building and approximately 5 acres of adjacent parking lot
22 associated with the building; and,
23

24 **WHEREAS**, the County Board Staff Committee authorized staff to conduct a facility condition report on
25 the property, to secure enough land associated with the building to meet City parking requirements and
26 negotiate a purchase offer for the land and building; and,
27

28 **WHEREAS**, an independent facility condition report conducted by Angus Young and Associates reveals
29 the building structure and systems are in sound condition with need for cosmetic repairs and ongoing
30 routine maintenance; and,
31

32 **WHEREAS**, Backyard Properties agrees to allow the County Surveyor to do a Certified Surveyor's Map
33 that carves out approximately 5 acres of land to give the Job Center/ADRC sufficient parking to meet the
34 City's parking ordinance; and,
35

36 **WHEREAS**, Backyard Properties has accepted the County's offer and is contingent upon County Board
37 approval; and,
38

39 **WHEREAS**, the purchase of the Job Center/ADRC property is a prudent financial decision that gives the
40 County long term stability to provide essential services to the public in a well-known and easily
41 accessible, convenient central location.
42

43 **NOW, THEREFORE, BE IT RESOLVED** that Rock County Board of Supervisors duly assembled
44 this ___ day of _____, 2014 does hereby agree to purchase the land and building from Backyard
45 Properties of Rock County LLC described in the accepted offer to purchase at 1900 South Center Avenue
46 for the price of \$1,918,906.25 and amend the budget as follows:

	<u>A/C DESCRIPTION</u>	<u>BUDGET AT 06/01/2014</u>	<u>INCREASE (DECREASE)</u>	<u>AMENDED BUDGET</u>
47				
48	<u>Source of Funds:</u>			
49	18-1856-0000-49100	\$ 0	\$1,918,907	\$1,918,907
50	Notes Issued			
51				
52				
53	<u>Use of Funds:</u>			
54	18-1856-0000-67171	\$ 0	\$1,918,907	\$1,918,907
55	Capital Assets			
56				

57 **BE IT FURTHER RESOLVED** that the County Board Chair and County Clerk are authorized to
58 approve payment and to sign any documents necessary to execute the sale and closing on the property on
59 or before December 31, 2014.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandy Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney, Chair

HUMAN SERVICES BOARD

Brian Knutson, Chair

Sally Jean Weaver-Landers, Vice Chair

Terry Fell

Linda Garrett

Billy Bob Grahn

Ashley Kleven

Kathy Schulz

Terry Thomas

Shirley Williams

Louis Peer

Alan Sweeney

FISCAL NOTE:


This resolution authorizes the purchase of the land and building at 1900 South Center Avenue. This resolution also amends the 2014 budget to provide appropriation authority for the purchase. The budget appropriation is to be funded by a future debt issue.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.52(6), Wis. Stats. As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Eugene R. Dumas
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Purchase of the Job Center property is in the County's best interest. As outlined in the Executive Summary it will be far less expensive in the long run even taking into account future repairs which may be needed.

Funding is proposed to come from deferred financing. Depending on other capital needs which may be considered in the 2015 Budget, some sales tax funding may be available to offset some of the cost of this purchase. The actual borrowing will not occur until 2015 so there will be time to make this determination.

Purchase of the Job Center property is recommended.



Craig Knutson
County Administrator

Executive Summary

Brief History of the Job Center

The State of Wisconsin implemented “Welfare to Work” or W-2 in 1995-97 Biennium, which was a state funded, county operated system to replace AFDC. The State also wished to expand the “Job Center” concept to Rock County, which was a one-stop location for all state/federal funded job seeking and training programs and was willing to put funding into the project.

In October, 1996 the local “Collaborative Planning Team” composed of BTC, Rock HSD, Private Industry Council, DVR, Forward Service Corporation, Wisconsin Job Service, Head Start and the AFL-CIO examined various sites in Rock County and recommended that the vacant K-Mart building on the south side of Janesville was the right size, centrally located building with easy access, and an affordable option to house the Job Center.

The County began lease negotiations with K-Mart in the summer of 1997. The County Board passed a resolution in October 1997 that awarded a construction contract for \$1.2 million to renovate the 60,500 square foot K-Mart building. In July 1998, the Job Center opened to the public.

In 2002, K-Mart sold 12 acres of land that included the Job Center located at 1900 Center Avenue as well as the commercial strip mall located at 1820 Center Avenue to MPI, a real-estate investment company. MPI assumed the lease with the County.

In early 2012, Rock County did a three year-extension of the triple net lease, which expires on January 31, 2015. At present, Rock County occupies about ½ of the building with its Economic Support Division, Long Term Support Division and ADRC. The remaining space is sub-let to Job Center partners.

Justification for the Purchase

In June, 2014 Backyard Properties of Rock County LLC purchased the 12 acres and buildings located at 1900 Center Avenue and 1820 Center Avenue from MPI. The new owner gave the County notice that it either could renew the lease at market rate or make an offer to purchase the Job Center building and sufficient land to meet the City’s parking ordinance.

The purchase of the Job Center/ADRC property is a prudent financial decision. The following page provides a 10 year comparison and square foot annual costs of the agreed upon purchase, the current lease, and Backyard Properties’ proposed market rate lease. The agreed upon purchase is clearly the best alternative.

Moving operations out of the Job Center is not a good alternative. The below market rate lease rate is in part due to the significant amount of leasehold improvement done with state funding. It is unlikely the County would find anything near the current lease rate, let alone the purchase price without having to do significant renovations, investment in technology and phone systems. The current location at 1900 Center Avenue is well known to the public, it has easy access and is centrally located in Rock County.

Job Center Purchase Analysis

Agreed upon purchase price

Purchase price of \$1,918,906 amortized over 15 years

Annual amortization	127,927	
Additional costs: Insurance	990	
Property Taxes	-	
Common Area Expenses	31,176	
Total Annual Cost:	160,093	= 2.65 total per sq ft
Total for Ten Years	1,600,930	*

* Does not include cost of routine repairs which may be needed.

Current Lease:

3.75 per sq ft until 1/31/15	226,875	
Additional costs: Insurance	18,708	
Property Taxes	41,124	
Common Area Expenses	31,176	
Total Annual Cost:	317,883	= 5.25 total per sq ft
If renewed for Ten Years	3,178,830	

Hendricks Proposal #1 - 10 Year Lease

Increase to \$7.00 per square foot (86.7% increase over current)

Lease:	423,500	
Additional costs: Insurance	18,708	
Property Taxes	41,124	
Common Area Expenses	31,176	
Total Annual Cost:	514,508	= 8.50 total per sq ft
Total for Ten Years	5,145,080	

ROCK COUNTY HUMAN SERVICES DEPARTMENT
DIRECTOR'S REPORT
Wednesday, July 9, 2014

HSD MANAGEMENT TEAM MEETING – June 24, 2014

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Budget**
- **Workgroup Updates**
- **Praise and Recognition**
- **Picture for Craig**
- **HIPAA Concerns**
- **Redwood Toxicology**
- **Job Center Issues**
- **Prioritize Cost to Continue**
- **Management Charter**

INFORMATION ITEMS

HSD Board Agenda

HSD MANAGEMENT TEAM MEETING – July 1, 2014

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Budget**
- **Workgroup Updates**
- **Praise and Recognition**
- **HIPAA Discussion with Lisa and Jerry**
- **Employee Phone Directory**
- **Introducing New Sups**
- **Schedule All Staff Meeting and All Sups Meeting**
- **2014 United Way Campaign**

INFORMATION ITEMS

HSD Board Agenda
