



Rock County Human Services Department  
P. O. Box 1649, 3530 N. County Trunk F  
Janesville, Wisconsin 53547-1649  
Phone: 608/757-5271  
Fax: 608/757-5374

**ROCK COUNTY HUMAN SERVICES BOARD**  
Wednesday, August 13, 2014 – 4:30 p.m.

**Rock County Job Center –Room D/E, Janesville**

**AGENDA**

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of July 23, 2014 \*
4. Citizen Participation
5. Approval of Contracts, Transfers, and/or Encumbrances \* – Ms. Mooren
6. Approval of Bills \* – Mr. Zuehlke
7. Report on the Dementia Specialist – Ms. Thompson, Ms. Marsh
8. Resolution Awarding Contract to REM for Level 5 Shift Staff Home \* – Ms. Flanagan
10. Director's Report \*
11. Committee Requests for Future Agenda Items
12. Next Meeting: Wednesday, August 27, 2014 at 4:30 p.m. at the Rock County Health Care Center, 3<sup>rd</sup> Floor Conference Room, in Janesville, Wisconsin.
13. Adjourn

***Location  
Change***

**August 13<sup>th</sup> - Public Hearing at 6:00 p.m., Rock County Job Center, Room K**

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

\* Attachment    \*\* These items may be handed out at the meeting if not available for the mailing.

# Encumbrance

Rock County HSD

## COMMITTEE APPROVAL REPORT

07/29/2014

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3656-0000-64604	PROGRAM EXPENSE					
ENC 36-3656-0000		R1402952	07/24/2014	AMAZON.COM	295.40	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
COMM INTERV PRGM	12,415.00		1,766.77	58.50	295.40	10,294.33
36-3666-0000-64604	PROGRAM EXPENSE					
ENC 36-3666-0000		R1402950	07/24/2014	AMAZON.COM	79.96	
ENC 36-3666-0000		R1402958	07/24/2014	AMAZON.COM	26.99	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
LTS - ACS	141,850.00		42,245.64	0.00	106.95	99,497.41

I have examined the preceding bills and encumbrances in the total amount of **\$402.35**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date:

Dept Head



Committee Chair

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3602-0000-62119 36-3602-0000	OTHER SERVICES	P1400648	07/16/2014	OFFICE PRO	46.85
<b>OVERHEAD</b>	Budget 31,249.00	YTD Exp 13,118.57	YTD Enc 3,791.61	Pending 46.85	Closing Balance 14,291.97
36-3602-0000-63100 36-3602-0000 36-3602-0000 36-3602-0000	OFC SUPP & EXP	P1400629 P1400646 P1402297	07/17/2014 07/01/2014 07/10/2014	E AND D WATER WORKS INC WISCONSIN DEPARTMENT OF JUSTIC HENRICKSEN	23.00 170.00 1,618.86
<b>OVERHEAD</b>	Budget 101,080.00	YTD Exp 45,636.09	YTD Enc 11,292.46	Pending 1,811.86	Closing Balance 42,339.59
36-3602-0000-63200 36-3602-0000	PUBL/SUBCR/DUES		07/17/2014	KLYVE,CHARMIAN	490.00
<b>OVERHEAD</b>	Budget 3,002.00	YTD Exp 1,504.00	YTD Enc 0.00	Pending 490.00	Closing Balance 1,008.00
36-3603-0000-64908 36-3603-3014 36-3603-3015	CONTRIBUTIONS	P1400669 P1402674	07/02/2014 07/14/2014	SENTRY FOOD STORE NAMIFY	81.71 1,364.00
<b>SPECIAL HSD</b>	Budget 8,000.00	YTD Exp 1,449.82	YTD Enc 81.70	Pending 1,445.71	Closing Balance 5,022.77
36-3610-0000-62119 36-3610-0000	OTHER SERVICES	P1402724	07/01/2014	O BRIEN AND ASSOCIATES INC	350.00
<b>CHILD CARE</b>	Budget 49,580.00	YTD Exp 3,030.68	YTD Enc 136.00	Pending 350.00	Closing Balance 46,063.32
36-3634-0000-62119 36-3634-5013 36-3634-5014 36-3634-5014 36-3634-5014 36-3634-5015	OTHER SERVICES	P1400669 P1400643 P1400666 P1402676 P1402795	07/18/2014 07/21/2014 07/21/2014 06/30/2014 07/31/2014	SENTRY FOOD STORE OREGON MENTAL HEALTH SERVICES MENARDS CROSSROADS COUNSELING CENTER HOPE CHILD AND FAMILY COUNSELI	127.99 1,493.88 45.84 544.00 1,584.00
<b>CPS</b>	Budget 102,400.00	YTD Exp 10,741.65	YTD Enc 1,667.70	Pending 3,795.71	Closing Balance 86,194.94
36-3634-0000-62176 36-3634-0000	LABORATORY	P1400626	06/30/2014	REDWOOD TOXICOLOGY LABORATORY	3.72
<b>CPS</b>	Budget 9,300.00	YTD Exp 5,282.99	YTD Enc 3.72	Pending 3.72	Closing Balance 4,009.57
36-3634-0000-62503 36-3634-0000	INTERPRETER FEES	P1400645	07/03/2014	SWITS LTD	22.00
<b>CPS</b>	Budget 1,500.00	YTD Exp 662.00	YTD Enc 22.00	Pending 22.00	Closing Balance 794.00
36-3634-0000-63300 36-3634-0000	TRAVEL		07/28/2014	POPE,LYNDSEY	17.02

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3634-0000			07/21/2014	DRIFKA,BROOKLYN	281.12	
36-3634-0000			07/17/2014	ARENDR,I LONA	132.16	
<b>CPS</b>	<b>Budget</b>		<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	168,000.00		103,509.69	0.00	430.30	64,060.01
36-3634-0000-64200	TRAINING EXP					
36-3634-0000		P1401908	04/22/2014	UNIVERSITY OF WISCONSIN MADISO	40.00	
36-3634-0000		P1402435	06/25/2014	KALAHARI RESORT CONVENTION CEN	258.00	
36-3634-0000		P1402706	07/28/2014	UNIVERSITY OF WISCONSIN MADISO	60.00	
36-3634-0000		P1402707	07/28/2014	RADISSON HOTEL	131.00	
36-3634-0000		P1402708	07/28/2014	WISCONSIN CHILD WELFARE PROFES	20.00	
36-3634-0000		P1402709	07/28/2014	UNIVERSITY OF WISCONSIN MADISO	20.00	
36-3634-0000		P1402710	07/28/2014	UNIVERSITY OF WISCONSIN MADISO	20.00	
36-3634-0000		P1402711	07/30/2014	WESTERN WISCONSIN PARTNERSHIP	40.00	
36-3634-0000		P1402712	07/28/2014	INTERTRIBAL CHILD WELFARE TRAI	40.00	
36-3634-0000		P1402747	07/30/2014	WISCONSIN JUVENILE COURT INTAK	60.00	
<b>CPS</b>	<b>Budget</b>		<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	17,736.00		9,084.15	2,500.00	689.00	5,462.85
36-3634-0000-64604	PROGRAM EXPENSE					
36-3634-1803		P1400846	07/01/2014	WISCONSIN DEPARTMENT OF JUSTIC	94.00	
36-3634-1814		P1400658	07/16/2014	JANESVILLE GAZETTE INC	34.48	
36-3634-1814		P1400665	06/30/2014	BELOIT DAILY NEWS	42.39	
36-3634-1814		P1402661	07/23/2014	CASNER, M JULIA D O	880.00	
36-3634-1814		P1402793	07/17/2014	REED,COLLEEN	124.75	
36-3634-5000		P1400646	07/01/2014	WISCONSIN DEPARTMENT OF JUSTIC	251.50	
<b>CPS</b>	<b>Budget</b>		<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	105,922.00		44,735.29	19,788.68	1,427.12	39,970.91
36-3636-0000-64604	PROGRAM EXPENSE					
36-3636-1599		P1402833	07/15/2014	BLACKHAWK TECHNICAL COLLEGE	1,500.00	
<b>INDEPEND LIVING</b>	<b>Budget</b>		<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	7,969.00		619.24	0.00	1,500.00	5,849.76
36-3637-0000-62119	OTHER SERVICES					
36-3637-0000		P1402564	06/30/2014	KING CONSULTING	1,400.00	
<b>HOME VISITATION</b>	<b>Budget</b>		<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	236,610.00		120,102.23	204,329.43	1,400.00	(89,221.66)
36-3637-0000-64200	TRAINING EXP					
36-3637-0000		P1402634	07/16/2014	BEST WESTERN GRAND SEASONS HOT	140.00	
36-3637-0000		P1402635	07/16/2014	UNIVERSITY OF WISCONSIN MILWAU	40.00	
<b>HOME VISITATION</b>	<b>Budget</b>		<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	1,000.00		480.00	0.00	180.00	340.00
36-3646-0000-62119	OTHER SERVICES					
36-3646-5014		P1400637	07/31/2014	FOUNDATIONS COUNSELING CENTER	857.27	
36-3646-5015		P1400637	07/31/2014	FOUNDATIONS COUNSELING CENTER	4,408.74	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
JUVENILE JUSTICE	176,741.00		99,700.69	32,818.16	5,266.01	38,956.14
36-3646-0000-62176	LABORATORY					
36-3646-0000		P1400626	06/30/2014	REDWOOD TOXICOLOGY LABORATORY		3,403.43
36-3646-0000		P1400627	07/17/2014	REDWOOD BIOTECH		269.10
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
JUVENILE JUSTICE	7,000.00		956.28	3,672.53	3,672.53	(1,301.34)
36-3646-0000-62400	R & M SERV					
36-3646-0000		P1402727	07/02/2014	COUNTRY GLASS INC		680.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
JUVENILE JUSTICE	1,100.00		0.00	0.00	680.00	420.00
36-3646-0000-64200	TRAINING EXP					
36-3646-0000		P1402710	07/28/2014	UNIVERSITY OF WISCONSIN MADISO		40.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
JUVENILE JUSTICE	2,895.00		414.54	0.00	40.00	2,440.46
36-3646-0000-64604	PROGRAM EXPENSE					
36-3646-5016			07/17/2014	GERUE,LEA		164.96
36-3646-5016		P1400669	07/14/2014	SENTRY FOOD STORE		138.80
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
JUVENILE JUSTICE	8,450.00		6,942.57	377.58	303.76	826.09
36-3655-0000-64604	PROGRAM EXPENSE					
36-3655-0000		P1400646	07/01/2014	WISCONSIN DEPARTMENT OF JUSTIC		203.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
KINSHIP CARE	2,000.00		720.00	203.00	203.00	874.00
36-3656-0000-62119	OTHER SERVICES					
36-3656-0000		P1402794	07/21/2014	BOYS AND GIRLS CLUB OF JANESVI		8,296.50
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
COMM INTERV PRGM	60,000.00		35,421.95	15,680.32	8,296.50	601.23
36-3664-0000-62119	OTHER SERVICES					
36-3664-0000		P1402637	06/20/2014	INTERIM HEALTHCARE OF WISCONSI		7,033.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
YOUTH SERVICES	15,000.00		13,436.75	20,469.73	7,033.00	Transfer coming Closing Balance (25,939.48)
36-3664-0000-62400	R & M SERV					
36-3664-0000		P1400630	06/13/2014	BANDT COMMUNICATIONS INC		1,613.19
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
YOUTH SERVICES	2,700.00		1,880.50	1,613.19	1,613.19	(2,406.88)
36-3664-0000-63400	OPERATING SUPPLI					
36-3664-0000		P1400631	06/27/2014	DE VERE COMPANY INC		1,149.63
36-3664-0000		P1400663	07/10/2014	BOB BARKER COMPANY INC		1,010.90

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3664-0000		P1400666	07/18/2014	MENARDS	72.14	
36-3664-0000		P1402568	07/09/2014	PHYSICIANS RECORD COMPANY	57.04	
<b>YOUTH SERVICES</b>	Budget 42,080.00		YTD Exp 14,497.00	YTD Enc 11,323.88	Pending 2,289.71	Closing Balance 13,969.41
36-3666-0000-64200	TRAINING EXP					
36-3666-0000		P1402750	07/30/2014	GWAAR	30.00	
36-3666-0000		P1402751	07/30/2014	CROSS COUNTRY EDUCATION LLC	139.00	
36-3666-0000		P1402775	08/01/2014	CROSS COUNTRY EDUCATION LLC	566.00	
<b>LTS - ACS</b>	Budget 2,505.00		YTD Exp 1,671.99	YTD Enc 0.00	Pending 725.00	Closing Balance 108.01
36-3671-0000-64604	PROGRAM EXPENSE					
36-3671-0000		P1402726	07/11/2014	YWCA ALTERNATIVES TO VIOLENCE	1,250.00	
<b>ELDER ABUSE/NEG</b>	Budget 40,400.00		YTD Exp 23,299.14	YTD Enc 1,659.00	Pending 1,250.00	Closing Balance 14,191.86
36-3683-0000-64200	TRAINING EXP					
36-3683-0000		P1402748	07/30/2014	AUTISM SOCIETY OF WISCONSIN	125.00	
36-3683-0000		P1402749	07/30/2014	AMERICINN LODGE AND SUITES GRE	68.50	
<b>ADRC</b>	Budget 1,665.00		YTD Exp 1,370.00	YTD Enc 484.00	Pending 193.50	Closing Balance (382.50)
36-3686-0000-62119	OTHER SERVICES					
36-3686-0000		P1400649	07/17/2014	GENESIS BEHAVIORAL SERVICES IN	2,233.00	
<b>DETOX SERVICES</b>	Budget 237,108.00		YTD Exp 110,891.00	YTD Enc 105,787.00	Pending 2,233.00	Closing Balance 18,197.00
36-3689-0000-62119	OTHER SERVICES					
36-3689-0300		P1402723	07/21/2014	TELLURIAN UCAN INC	2,175.00	
<b>CRISIS</b>	Budget 1,522,214.00		YTD Exp 714,379.03	YTD Enc 742,692.44	Pending 2,175.00	Closing Balance 62,967.53
36-3689-0000-64200	TRAINING EXP					
36-3689-0000		P1402289	06/09/2014	UNIVERSITY OF WISCONSIN EXTENS	35.00	
36-3689-0000		P1402317	06/11/2014	UNIVERSITY OF WISCONSIN EXTENS	350.00	
36-3689-0000		P1402688	07/24/2014	CRISIS REALITY TRAINING INC	100.00	
<b>CRISIS</b>	Budget 3,525.00		YTD Exp (735.03)	YTD Enc 0.00	Pending 485.00	Closing Balance 3,775.03
36-3689-0000-64604	PROGRAM EXPENSE					
36-3689-0000		P1400657	07/31/2014	JANESVILLE TRANSIT SYSTEM	145.00	
36-3689-0000		P1402792	07/01/2014	ROCK MED LTC PHARMACY	75.33	
36-3689-0002			07/03/2014	DRIFTWOOD MOTEL	650.00	
36-3689-0002		P1400966	06/25/2014	LANNON STONE MOTEL	51.00	
36-3689-0002		P1400971	07/08/2014	SRB PROPERTY MANAGEMENT LLC	125.00	
36-3689-0004		P1400965	01/08/2014	HOMECARE PHARMACY LLC	18.90	
36-3689-0004		P1400973	07/10/2014	KEALEY PHARMACY	431.65	
36-3689-1226		P1402715	07/22/2014	HEARTWARMING HOUSE	6,126.73	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
<b>CRISIS</b>	Budget 306,325.00		YTD Exp 159,414.55	YTD Enc 3,115.47	Pending 7,623.61 Closing Balance 136,171.37
36-3690-0000-61915 36-3690-0000	CERT/LIC/OTHER		07/17/2014	RAMSEY, TONYA	165.00
<b>OUTPATIENT SER</b>	Budget 2,172.00		YTD Exp 210.00	YTD Enc 0.00	Pending 165.00 Closing Balance 1,797.00
36-3690-0000-62119 36-3690-0000 36-3690-0000	OTHER SERVICES	P1400635 P1401416	08/01/2014 07/15/2014	CLIENTTELL INC NEEDY MEDS INC	100.00 78.00
<b>OUTPATIENT SER</b>	Budget 65,966.00		YTD Exp 38,159.03	YTD Enc 26,198.80	Pending 178.00 Closing Balance 1,430.17
36-3690-0000-62170 36-3690-0000	PHYSICIAN/OTHER	P1400655	07/05/2014	MARCUS, JEFFREY A	5,100.00
<b>OUTPATIENT SER</b>	Budget 145,620.00		YTD Exp 112,022.43	YTD Enc 38,100.00	Pending 5,100.00 Closing Balance (9,602.43) <i>transfer coming</i>
36-3690-0000-64200 36-3690-0000	TRAINING EXP	P1402705	07/28/2014	CROSS COUNTRY EDUCATION LLC	139.00
<b>OUTPATIENT SER</b>	Budget 13,170.00		YTD Exp 6,418.95	YTD Enc 0.00	Pending 139.00 Closing Balance 6,612.05
36-3690-0000-67160 36-3690-0000	CA \$500-\$4,999	P1402373	07/10/2014	HENRICKSEN	2,959.29
<b>OUTPATIENT SER</b>	Budget 6,000.00		YTD Exp 0.00	YTD Enc 0.00	Pending 2,959.29 Closing Balance 3,040.71
36-3697-0000-64200 36-3697-0000 36-3697-0000 36-3697-0000	TRAINING EXP	P1402289 P1402317 P1402686	06/09/2014 06/11/2014 07/24/2014	UNIVERSITY OF WISCONSIN EXTENS UNIVERSITY OF WISCONSIN EXTENS LECC TRAINING FUND	70.00 385.00 80.00
<b>CFIS</b>	Budget 3,660.00		YTD Exp 963.00	YTD Enc 0.00	Pending 535.00 Closing Balance 2,162.00
36-3697-0000-64604 36-3697-0000	PROGRAM EXPENSE		07/22/2014	SINGER, JENNA	44.50
<b>CFIS</b>	Budget 3,750.00		YTD Exp 2,489.11	YTD Enc 0.00	Pending 44.50 Closing Balance 1,216.39
36-3704-0000-62503 36-3704-0000	INTERPRETER FEES	P1400634	07/18/2014	GONZALEZ, BELEM	435.00
<b>IDP</b>	Budget 1,000.00		YTD Exp 420.00	YTD Enc 435.00	Pending 435.00 Closing Balance (290.00)
36-3730-0000-62400 36-3730-0000	R & M SERV	P1400666	07/14/2014	MENARDS	9.76

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3730-0000		P1402725	07/17/2014	TRI COR MECHANICAL INC	715.25	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
JOB CENTER	73,422.00		43,617.70	21.58	725.01	29,057.73

I have examined the preceding bills and encumbrances in the total amount of **\$67,955.88**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_  
 \_\_\_\_\_ Committee Chair \_\_\_\_\_

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05540802

Rock County HSD

COMMITTEE APPROVAL REPORT

08/06/2014

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
00-0000-0000-25233	HUM SER SUB CARE				
00-0000-0010			08/01/2014	SOCIAL SECURITY ADMINISTRATION	1,309.50
00-0000-0010			08/01/2014	SOCIAL SECURITY ADMINISTRATION	263.55
	Budget		YTD Exp	YTD Enc	Pending
	0.00		(3,146.10)	0.00	1,573.05
					Closing Balance
					1,573.05

I have examined the preceding bills and encumbrances in the total amount of **\$1,573.05**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date:

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

05540802

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3634-0000-62119	OTHER SERVICES					
36-3634-5013		P1400670	08/01/2014	SHOPKO INC #130	53.49	
36-3634-5015		P1400670	08/01/2014	SHOPKO INC #130	141.73	
<b>CPS</b>	<b>Budget</b>		<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	102,400.00		14,537.36	5,414.71	195.22	82,252.71
36-3634-0000-64604	PROGRAM EXPENSE					
36-3634-1724			08/01/2014	CADD,PEG	250.00	
36-3634-1724			08/01/2014	BAUMANN,SARA L	250.00	
36-3634-1724			08/01/2014	VETTER,JOAN	250.00	
36-3634-1803		P1400670	08/01/2014	SHOPKO INC #130	46.87	
<b>CPS</b>	<b>Budget</b>		<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	105,922.00		46,162.41	19,835.55	796.87	39,127.17
36-3634-0000-68365	CH/FAM.INC.ALLOC					
36-3634-0000		P1400670	08/01/2014	SHOPKO INC #130	187.87	
<b>CPS</b>	<b>Budget</b>		<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	0.00		0.00	187.86	187.87	(375.73)
36-3638-0000-64604	PROGRAM EXPENSE					
36-3638-1836			08/01/2014	NORTHWEST PASSAGE LTD	310.40	
<b>CPS SUB CARE</b>	<b>Budget</b>		<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	3,716,746.00		2,019,165.60	0.00	310.40	1,697,270.00
36-3642-0000-64604	PROGRAM EXPENSE					
36-3642-0000			08/01/2014	FRANKLIN COURT APARTMENTS	1,150.00	
<b>REUN SUPPORT</b>	<b>Budget</b>		<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	74,200.00		2,469.67	0.00	1,150.00	70,580.33
36-3646-0000-64604	PROGRAM EXPENSE					
36-3646-5016		P1400670	08/01/2014	SHOPKO INC #130	50.00	
<b>JUVENILE JUSTICE</b>	<b>Budget</b>		<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	8,450.00		7,246.33	427.58	50.00	726.09

I have examined the preceding bills and encumbrances in the total amount of **\$2,690.36**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

page 8 of 8

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board  
INITIATED BY

Human Services Board  
SUBMITTED BY



Phil Boutwell  
HSD Deputy Director  
DRAFTED BY

July 24, 2014  
DATE DRAFTED

**Awarding Contract to REM Wisconsin for a Level 5 Shift-staff Treatment Foster  
Care Home for Children**

- 1 **WHEREAS**, there are limited options for children with profound disabilities who are at risk of
- 2 emergency out-of-home placements in high cost institutional settings at county expense; and,
- 3
- 4 **WHEREAS**, the Human Services Department operates the Children’s Long Term Support (CLTS)
- 5 Program that makes Medicaid funding available to serve children who have substantial limitations due
- 6 to developmental, emotional and/or physical disabilities; and,
- 7
- 8 **WHEREAS**, Program staff believe the creation of a level 5 shift-staff home in Rock County offers a
- 9 number of benefits including a less restrictive environment that is closer to the child’s family and at
- 10 less cost to the County than institutional placements; and,
- 11
- 12 **WHEREAS**, the Human Services Department requested qualifications and cost proposals from
- 13 organizations to run a level 5 shift-staff treatment foster care home for up to four children who would
- 14 be placed in the home in Rock County under the auspices Rock County’s CLTS Program; and,
- 15
- 16 **WHEREAS**, the successful respondent will need to provide a home that meets the requirements of state
- 17 code and the needs of the children placed therein, provide a licensed foster parent / program manager, and
- 18 hire and train staff to meet the needs of children with challenging behaviors 24 hours a day, seven days a
- 19 week; and,
- 20
- 21 **WHEREAS**, the proposals and qualifications have been evaluated and REM Wisconsin of Madison,
- 22 Wisconsin was given the highest rating.
- 23
- 24 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
- 25 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2014 does hereby authorize a contract with REM
- 26 Wisconsin of Madison, Wisconsin.

Respectfully submitted,

HUMAN SERVICES BOARD

\_\_\_\_\_  
Brian Knudson, Chair

\_\_\_\_\_  
Terry Thomas

\_\_\_\_\_  
Sally Jean Weaver-Landers, Vice Chair

\_\_\_\_\_  
Shirley Williams

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Linda Garrett

\_\_\_\_\_  
William Grahn

\_\_\_\_\_  
Kathy Schulz

\_\_\_\_\_  
Ashley Kleven

**Awarding Contract to REM Wisconsin for a Level 5 Shift-staff Treatment Foster  
Care Home for Children**

Page 2

FISCAL NOTE:

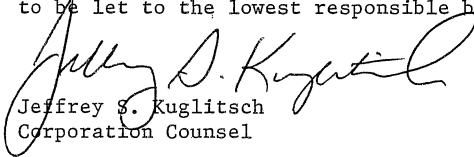
The cost of this contract will be funded by a mix of federal, state and county funds. Funds are available in the HSD CLTS program account for the cost of this contract.



Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

## Executive Summary

The Children's Long Term Support (CLTS) waiver program provides Medicaid funding for children who fall under three separate groups: Developmental Disabilities (DD), Physical Disabilities (PD), and Severe Emotional Disabilities (SED). At present, there are about 120 children served by this program in Rock County. The CLTS case management assignments are split between two county social workers and contracted staff through Catholic Charities. Approximately 60% of the cost of the children and youth in CLTS is paid for with federal funds. The County covers the remainder of the cost. The daily rate determined by individual service plans will run in the neighborhood of \$480/day per child under the contract with REM Wisconsin. Institutional placements are in the same range, but are 100% County cost.

Either 3 or 4 children, depending on compatibility will be moved from institutional out-of-home settings and placed in the shift staff home. Staff believe that an individualized home setting offers the best opportunity to reach a higher quality of life and greatest likelihood of permanence.

Children and youth appropriate for this level of care include those with moderate to severe cognitive delays, developmental disabilities, autism spectrum disorders, medically fragile conditions, severe emotional disturbance, physical disabilities and mental health needs. The goal of the shift staff home is to create a community based living arrangements for children in the form of a treatment foster home with round-the-clock support staff and home modifications. The objective is to raise the quality of life for children and youth by allowing them to live in a home tailored to meet their needs and enhance their interests and abilities.

The home is less restrictive to the inhabitants and less costly to the County than institutional settings.

**ROCK COUNTY HUMAN SERVICES DEPARTMENT  
DIRECTOR'S REPORT  
Wednesday, August 13, 2014**

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**HSD MANAGEMENT TEAM MEETING – August 5, 2014**

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Budget**
- **Workgroup Updates**
- **Praise and Recognition**
- **E-Cigarettes within County Buildings – not allowed**
- **Code of Conduct Discussion**
- **ES Screener**
- **Discuss/Set Date on GIS Capabilities Presentation**
- **Initiatives & Challenges**
- **Safety Issue**

INFORMATION ITEMS

**HSD Board Agenda**

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