



Rock County Human Services Department  
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## ROCK COUNTY HUMAN SERVICES BOARD

Wednesday, October 14, 2020 – 4:30 p.m.

CALL: 1-312-626-6799

MEETING ID: 881 7639 6365

NOTE: This is a Teleconference

**TOPIC: Human Services Board Meeting**

**TIME: October 14, 2020 04:30 PM**

Join Zoom Meeting

<https://us02web.zoom.us/j/88176396365>

Meeting ID: 881 7639 6365

One tap mobile

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Dial by your location

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Meeting ID: 881 7639 6365

Find your local number: <https://us02web.zoom.us/u/kdHziSz5YV>

Join by Skype for Business

<https://us02web.zoom.us/skype/88176396365>

**If you are interested in providing public comments about items on this agenda, comments will take place under Citizen Participation.** At the beginning of the meeting, please type your name in the chat and state that you would like to comment. You will be called on to speak. If you are calling in via telephone and would like to comment, you will be given an opportunity to do so.

**Join from a telephone:**

- On your phone, dial the phone number provided above.
- Enter the meeting ID number when prompted, using your dial-pad.
- Please note that long-distance charges may apply. This is not a toll-free number.
  - Board members: Please identify yourself by name.
  - Please mute your phone when you are not speaking to minimize background noises.
  - We are new at holding virtual meetings, so please be patient.

**ROCK COUNTY HUMAN SERVICES BOARD**  
**Wednesday, October 14, 2020 – 4:30 p.m.**  
**Virtual Meeting**

**AGENDA**

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting on September 23, 2020 \*
4. Citizen Participation, Communications and Announcements
5. Submission of Committee Requests
6. Approval of Contracts and Transfers – Ms. Mooren
7. Review of Bills \* - Mr. Stevens
8. Review and Discussion of County Administrator’s ADRC-COA Integration Recommendation  
- Ms. Thompson
9. Discussion Regarding HSD Board Meetings Being Held In-Person – Ms. Luster
10. Discussion Regarding 2021 Human Services Budget – Ms. Luster
11. Director’s Report
  - Department Operations and Return to Work Planning
  - Response to COVID-19 Related Community Needs
12. **Next Meeting:** Wednesday, **October 28, 2020**, Virtual Meeting at 4:30 p.m.
13. Adjourn

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail [countyadmin@co.rock.wi.us](mailto:countyadmin@co.rock.wi.us) at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

\* Attachment    \*\* These items may be handed out at the meeting if not available for the mailing.



**ROCK COUNTY HUMAN SERVICES BOARD MEETING**  
**Wednesday, September 23, 2020 – 4:30 P.M.**

**Call to Order:** Chair Knudson called the virtual meeting to order at 4:30 p.m. on Wednesday, September 23, 2020.

**Committee Members Present:** Brian Knudson, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; Shirley Williams, Supervisor (in at 4:45 p.m.); Kathy Schulz, Supervisor; Pam Bostwick, Supervisor; Kaelyb Lokrantz, Supervisor; Angelina Reyes, Citizen Representative; Ashley Hoffman, Citizen Representative; and J. Russell Podzilni, Supervisor.

**Committee Members Absent:** None.

**Staff Present:** Katherine Luster, Director; Greg Winkler, Deputy Director; Sara Mooren, Administrative Services Manager; Verence Sandoval, Administrative Intern; Kami Williams, CPS Program Manager; Tracy Mayer, Behavioral Health Clinician; Dr. Erin Curtis, Psychiatrist; Cheri Salava, Subcare Supervisor; Jennifer Thompson, ADRC/APS Division Manager;

**Others Present:** Terri Carlson, Rock County Risk Manager. Tammi and Jerry Rabbach; Kelly Berg; and Peg Cadd, Foster Parents. Sue Rusch. Patrick Singer, Rock I.T.

**Approval of Agenda:** Citizen Representative Weaver-Landers moved the agenda to the floor, seconded by Supervisor Schulz. The agenda was unanimously approved. APPROVED.

**Approval of Minutes of Human Services Board Meeting of September 9, 2020:** Supervisor Bostwick moved the minutes to the floor, seconded by Citizen Representative Hoffman. The minutes were unanimously approved. APPROVED.

**Approval of Minutes of Public Hearing on August 26, 2020:** Citizen Representative Weaver-Landers moved the minutes to the floor, seconded by Citizen Representative Reyes. Supervisor Podzilni requested a roll call. All HSD Board members were present except Citizen Representative Williams who had notified that she would be in at 4:45 p.m. The minutes were unanimously approved. APPROVED.

**Citizen Participation, Communications and Announcements:** Supervisor Schulz advised that she is part of the Wisconsin Counties Association (WCA) and invited the Board members to contact her regarding any items they would like added to the WCA meeting agenda.

**Submission of Committee Requests:** Supervisor Schulz asked for an agenda item to discuss what holding HSD Board meetings in person would look like.

**Approval of Contracts and Transfers:** Supervisor Lokrantz moved four contracts to the floor, seconded by Supervisor Schulz. Ms. Mooren provided information about each contract. The contracts were unanimously approved. APPROVED.

**Rock County Human Services September Employee Impact Award Recognition:** Ms. Luster introduced Dr. Erin Curtis. Ms. Luster advised that three separate nominations were received for Dr. Curtis. She read the nominations and highlighted that Dr. Curtis quite often goes above and beyond the Department's Mission. One nomination stated as a prescriber Dr. Curtis shares her perspective quite often on how social injustice impacts one's mental, emotional, and physical well-being. She and the team worked together to write a letter to an apartment manager of a consumer who was experiencing racism in her living environment from other tenants. Ms. Luster highlighted another example given when Dr. Curtis was serving a consumer who was resistant to medications and not committed to the CCS program. She and the other team members worked with him to build a positive relationship. Subsequently, the client built many skills through his recovery and wants to remain in the program. Dr. Curtis thanked everyone and acknowledged the great staff she works with.

**Resolution to Recognize Lorie Perry:** Citizen Representative Weaver-Landers moved the resolution to the floor, seconded by Supervisor Schulz. Ms. Salava presented the resolution and advised that Ms. Perry was not able to attend the meeting. Ms. Perry has served the citizens of Rock County for thirty-one (31) years as a dedicated and valued employee of Rock County Human Services. She began her career in 1989 as an Ongoing CPS Social Worker, in 1995 she transitioned to Economic Support as the Learnfare Case Manager helping 13-19 year old mothers to graduate high school or get their GED. In 1997, she became the Kinship Care Coordinator until 2016 when she moved to the Subcare Permanency Specialist position where she worked with CPS workers to develop and implement the Family Find program. The resolution was unanimously approved. APPROVED.

**Resolution Amending the 2020 HSD Budget to Accept Additional ADRC Funding:** Supervisor Bostwick moved the resolution to the floor, seconded by Citizen Representative Reyes. Ms. Thompson presented the resolution and explained in detail the different ways the additional funds would be utilized. The resolution was unanimously approved. APPROVED.

**Resolution Updating Titles and Roles of Representatives on Behavioral Health Redesign Steering Committee (BHRSC):** Supervisor Williams moved the resolution to the floor, seconded by Supervisor Lokrantz. Ms. Luster explained the resolution was being presented for approval to allow changes to be made to the language in the BHRSC by-laws to align with modifications to positions titles in recent years. The resolution was unanimously approved. APPROVED.

**Report on Status of Suicide:** Mr. Winkler provided the HSD Board members with three documents prior to the meeting. He reviewed the information and advised that the data shows the overall suicide rate for the County of Rock has decreased significantly in the last two years. After growing somewhat steadily since 2000, the rate decreased by 50% from 2018 to 2019. He explained that Human Services BH and several agencies in the community implemented the Zero Suicide initiative in 2017. Zero Suicide is an approach that aims to eliminate suicides among patients of health care providers and utilizes evidence based tools to address those at risk of suicide. HSD is exploring whether the decrease in suicide rates after 2017 can be connected to the increased focus on consistent screening. Mr. Winkler will speak with the State and other partners to discuss the data results. Mr. Winkler responded to questions.

**Report from the Foster Care Advisory Committee (FCAC):** Ms. Mayer shared group dynamic information which included courage, empathy, and vulnerability. She explained that the FCAC members have addressed these dynamics to help with their conversations. All the members involved are very passionate about the issues. The FCAC is a collaboration of Foster Parents and CPS workers to improve the experience for all. She explained more about the group and listed the action steps the group is currently working on; Foster Parent 101, car seat training for workers and foster parents, requesting an Information Sharing workgroup update, Foster parent release form to share information about supervised visits, Family interaction plan to provide in writing for birth parents, foster parents and workers so all are on same page. The group agrees they need to do team building activities and possibly later at some point invite an HSD Board member to attend meetings as well.

Mr. Rabbach shared that he and his wife have been Foster parents for a short time but with the two placements they have had things went very well. He has learned that all the FCAC members are very passionate and realizes there are certain rules and regulations the County must abide by. Starting the FCAC meetings during Covid19 has been challenging especially to start relationships and team build. Members are recognizing that they may be on the same page when it comes to the mission and vision but they are not on the same page on how to accomplish getting there. More team building is needed but the FCAC dynamic is improving and starting to get to the cohesive conversations that are needed.

**Director's Report:**

- **Department Operations and Return to Work Planning:** Ms. Luster advised HSD staff are working remotely at this time and will continue to do so. There have been a couple Covid-19 cases and staff have been problem solving in those areas to reduce risk and provide coverage. It has reinforced that HSD staff should continue to work remotely and take proper precautions when seeing clients and when working in the office with other staff.
- **HSD 2021 Proposed Budget Updates:** Ms. Luster advised that there were a few changes to the previous budget request that she presented to the HSD Board. An increase of about 1.55% was previously reported but HSD received updated information from the State regarding increases in allocations and some decreases. Also, there was a 2020 position request that was not filled and was overlooked and not deleted from the budget. After making these modifications the budget request has changed to a .56% increase. Ms. Luster advised there is another change regarding Family Recovery Court. There are grant funds that were going to be used to contract out for treatment staff, but instead HSD would like to keep this in-house. Two BH positions have been created for calendar year 2021 dedicated to Family Recovery Court. Funding was shifted to cover the positions and no increase was requested. HSD feels keeping treatment in-house will help to provide better outcomes. Ms. Luster thanked Ms. Mooren and her staff for all their work on the budget. The modified 2021 HSD budget has been submitted to Administrator Smith.
- **Response to Covid-19 Related Community Needs:** Ms. Luster advised HSD is providing outreach to understand where community needs are and focusing on flexibility on meeting those needs.

**Next Meeting:** Wednesday, **October 14, 2020** at 4:30 p.m. – Virtual Meeting.

**Adjournment:** Supervisor Schulz motioned to adjourn, seconded by Supervisor Bostwick with unanimous approval at 5:32 p.m.

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Jodi Parson, Secretary

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF SEPTEMBER 2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
36-3600-0000-64200	Training	P2001763	09/10/2020	PROCHUT,CHRISTOPHER A	600.00
				<b>Agency Management/Support PROG TOTAL</b>	<b>600.00</b>
36-3602-0000-62119	Other Services	P2000393	09/17/2020	CHANGE HEALTHCARE SOLUTIONS LL	249.80
		P2000471	09/24/2020	OFFICE PRO INC	208.07
36-3602-0000-63100	Office&Misc Exp	P2000379	09/17/2020	AARONS LOCK AND SAFE INC	165.00
		P2000439	09/10/2020	MCKESSON MEDICAL SURGICAL GOVE	89.65
		P2000443	09/24/2020	MENARDS	16.45
36-3602-0000-68010	Expense Alloc	P2000522	10/01/2020	US BANK	20,556.03
		P2001158	10/01/2020	US BANK	1,817.84
				<b>Overhead PROG TOTAL</b>	<b>23,102.84</b>
36-3604-0000-62119	Other Services	P2001764	09/10/2020	CITY OF JANESVILLE	13,494.36
		P2001765	09/10/2020	CITY OF JANESVILLE	5,365.10
		P2001766	09/10/2020	CITY OF БЕЛОIT	5,365.10
		P2001767	09/10/2020	CITY OF БЕЛОIT	13,494.37
				<b>Economic Support Services PROG TOTAL</b>	<b>37,718.93</b>
36-3605-0000-62119	Other Services	P2000429	09/17/2020	LANGUAGE LINE SERVICES	1,905.81
				<b>IM Consortium PROG TOTAL</b>	<b>1,905.81</b>
36-3605-5002-62119	Other Services		09/10/2020	CRAWFORD COUNTY	73,068.00
				<b>IM Consortium-Crawford PROG TOTAL</b>	<b>73,068.00</b>
36-3605-5003-62119	Other Services		09/10/2020	GRANT COUNTY DEPARTMENT OF SOC	125,440.00
				<b>IM Consortium-Grant PROG TOTAL</b>	<b>125,440.00</b>
36-3605-5004-62119	Other Services		09/10/2020	GREEN COUNTY HUMAN SERVICES	106,418.00
				<b>IM Consortium-Green PROG TOTAL</b>	<b>106,418.00</b>
36-3605-5005-62119	Other Services		09/10/2020	IOWA COUNTY DEPARTMENT OF SOCI	86,331.00
				<b>IM Consortium-Iowa PROG TOTAL</b>	<b>86,331.00</b>
36-3605-5006-62119	Other Services		09/10/2020	JEFFERSON COUNTY HUMAN SERVICE	181,570.00
				<b>IM Consortium-Jefferson PROG TOTAL</b>	<b>181,570.00</b>

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF SEPTEMBER 2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
36-3605-5007-62119	Other Services		09/10/2020	LAFAYETTE COUNTY HUMAN SERVICE	50,813.00
				<b>IM Consortium-Lafayette PROG TOTAL</b>	<b>50,813.00</b>
36-3605-5023-62119	Other Services	P2000395	09/24/2020	CENTRAL STATES INVESTIGATION A	10,266.75
				<b>IM Fraud PROG TOTAL</b>	<b>10,266.75</b>
36-3610-0000-62119	Other Services	P2000394	09/24/2020	CENTRAL STATES INVESTIGATION A	2,053.35
				<b>Child Care PROG TOTAL</b>	<b>2,053.35</b>
36-3610-5025-62119	Other Services	P2000409	09/24/2020	COMMUNITY COORDINATED CHILD CA	4,256.66
				<b>Childcare Certification PROG TOTAL</b>	<b>4,256.66</b>
36-3614-0000-62119	Other Services	P2000420	09/24/2020	ENERGY SERVICES INC	67,668.97
				<b>Low Income Home Energy Assist PROG TOTAL</b>	<b>67,668.97</b>
36-3634-0000-62119	Other Services	P2001559	09/24/2020	FOSTER LANE LLC	10,400.00
36-3634-0000-62176	Laboratory	P2000477	09/24/2020	REDWOOD TOXICOLOGY LABORATORY	52.76
		P2000651	09/24/2020	AVERTEST LLC	4,970.55
36-3634-0000-62503	Interpreter Fees	P2000517	09/10/2020	SWITS LTD	42.00
36-3634-0000-64200	Training	P2000531	09/24/2020	WISCONSIN CHILD WELFARE PROFES	325.00
		P2001511	09/10/2020	ALIA	13,333.00
				<b>Child Protective Services PROG TOTAL</b>	<b>29,123.31</b>
36-3634-1731-64604	Program Expense	P2000388	09/24/2020	BELOIT TRANSIT SYSTEM	175.00
		P2000428	09/24/2020	JANESVILLE TRANSIT SYSTEM	780.00
				<b>Community Treatment TG 61 PROG TOTAL</b>	<b>955.00</b>
36-3634-1803-64604	Program Expense	P2000413	09/10/2020	SENTRY FOODS INC STORE #375	398.12
		P2000441	09/10/2020	MOTEL 6	811.86
		P2000537	09/24/2020	WISCONSIN DEPARTMENT OF JUSTIC	161.00
		P2000707	09/10/2020	ROCK COUNTY HUMAN SERVICES DEP	50.00
				<b>Prevention/Reunification Assis PROG TOTAL</b>	<b>1,420.98</b>
36-3634-1814-64604	Program Expense	P2000377	09/24/2020	ADAMS PUBLISHING GROUP OF SOUT	212.06
		P2000434	09/24/2020	GREGG INVESTIGATIONS INC	775.00
		P2001729	09/24/2020	GENERAL PROCESS AND RECOVERY L	85.00

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF SEPTEMBER 2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
		P2001732	09/24/2020	DANE COUNTY SHERIFFS OFFICE	41.15
		P2001776	09/10/2020	KLAREN,JENNIFER LYNN	62.00
		P2001809	09/17/2020	MUELLER CPR-CM,TAMMIE D	219.50
		P2001845	09/24/2020	RACINE COUNTY SHERIFFS OFFICE	64.00
		<b>Court Intake/Studies TG 64 PROG TOTAL</b>			<b>1,458.71</b>
36-3634-5000-64604	Program Expense				
		P2000537	09/24/2020	WISCONSIN DEPARTMENT OF JUSTIC	443.50
		<b>A Walsh Fingerprinting Grant PROG TOTAL</b>			<b>443.50</b>
36-3634-5011-62119	Other Services				
		P2000401	10/01/2020	COMMUNITY ACTION INC OF ROCK &	500.00
		P2000410	10/01/2020	FIRST CONGREGATIONAL UNITED CH	641.68
		<b>Diversion Rent PROG TOTAL</b>			<b>1,141.68</b>
36-3634-5042-62119	Other Services				
		P2001330	09/24/2020	COMMUNITY KIDS LEARNING CENTER	237.35
		P2001860	09/24/2020	TAMIS TENDER TIMES LLC	757.00
		<b>Intensive Family Services PROG TOTAL</b>			<b>994.35</b>
36-3634-5065-62119	Other Services				
		P2000466	09/24/2020	PROFESSIONAL SERVICES GROUP IN	60,453.72
		<b>CPS Supports PROG TOTAL</b>			<b>60,453.72</b>
36-3638-1722-64604	Program Expense				
			09/10/2020	EICHELT,JULIE	492.00
			09/17/2020	COMMUNITY CARE RESOURCES INC	2,301.44
			09/10/2020	SANCHEZ AND KENNETH SCHLEGEL,Y	1,376.00
			09/10/2020	MATTINGLY,SHARON	476.00
			09/17/2020	FAMILY WORKS	4,526.00
			09/10/2020	TRAPPE,SHERRY	601.96
			09/17/2020	CHILDRENS SERVICE SOCIETY	15,965.40
			09/10/2020	KUBE,SHIRLEY	2,172.00
			09/10/2020	TIMMCKE,THERI	512.36
			09/10/2020	MOORE,LORI	588.00
			09/17/2020	CLARK, CHERYL	1,474.00
			09/17/2020	BORGESON,CLAUDIA OR KARL	2,796.00
			09/10/2020	BELANGER,PAMELA	1,238.00
			09/17/2020	GODEK,JESSICA OR DAVID	1,786.45
			09/10/2020	MARTIN,RACHEL OR KENTON	556.00
			09/10/2020	OLDENBURG,SHIANN	517.03
			09/10/2020	SIMENTAL,KRISTINA	820.00
			09/10/2020	RUSSELL,JOSEPH	4,896.00
			09/10/2020	WHITNEY,THERESA	756.00
			09/10/2020	BARLASS,AMANDA J	1,477.46
			09/17/2020	FOUNDATIONS HEALTH AND WHOLENE	11,927.25
			09/10/2020	LETHEBY,BRANDAN	458.00

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF SEPTEMBER 2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
			09/10/2020	MILLARD,LYNNETTE	1,651.00
			09/10/2020	GORSKI,DANA	1,718.00
			09/10/2020	BARBATO,CHRISTINE	696.00
			09/17/2020	HILL,TINA OR TIMOTHY	2,672.00
			09/17/2020	LUTZOW,THOMAS J	1,726.00
			09/10/2020	MOLONEY,PATRICIA M	652.00
			09/17/2020	SCHILLING,HEIDI L	1,350.60
			09/10/2020	POTTER,ANGELA J	643.00
			09/10/2020	RYNES,DANIEL	1,897.39
			09/10/2020	STILLMAN,COREY	660.76
			09/10/2020	TOMPKINS,COURTNEY L	1,784.00
			09/10/2020	ADAMS,SHANNON	933.28
			09/10/2020	GERLOFF,JO ANN	1,895.62
			09/10/2020	BLAY STAHL,DEVIN J	770.67
			09/10/2020	BERRY,MANDY	816.00
			09/10/2020	MERGEN,CARRIE	1,380.02
			09/10/2020	SHELDON,SAMANTHA R	1,688.46
			09/10/2020	TIBBITTS,AMY	484.00
			09/10/2020	KRANTZ,JONATHAN R	2,276.52
			09/10/2020	BECKWITH,BOBBIEJEAN	476.00
			09/10/2020	MCINTYRE,TINA	854.25
			09/10/2020	PUTMAN,SHELLEY	1,285.00
			09/10/2020	SCHOVILLE,TRACY	460.00
			09/10/2020	ZUMMO,ASHLEY	527.61
			09/10/2020	ADDIE,JEANINE A	2,888.00
			09/10/2020	HASSELMANN,SANDRA J	714.45
			09/10/2020	SANDERS,WILLIAM B	6,655.00
			09/10/2020	HEDDEN,AMY M	758.00
			09/17/2020	WOMACK,LISA A	1,868.00
			09/10/2020	MUTH,JENNIFER A	468.00
			09/10/2020	JOHNSON,STEPHANIE	572.82
			09/17/2020	NERSWICK,SADIE	3,110.00
			09/10/2020	PITTMAN,ELIZABETH	1,211.00
			09/10/2020	ELLSWORTH,NICOLE	615.61
			09/10/2020	FJALSTAD,CASSIE M	1,336.00
			09/10/2020	MARLING,LORRIE	1,184.00
			09/17/2020	SAYNOR,ANNA	696.10
			09/10/2020	BLASER,RENAE L	793.44
			09/10/2020	THORNTON,IMANI S	1,413.00
			09/10/2020	ORTEGA,ERICA N	1,863.05
			09/10/2020	MOWLES,CONNIE OR ROBERT	3,134.00
			09/10/2020	GARCIA,RIKKI	570.00
			09/10/2020	DORN,MEGHAN L	258.39
			09/10/2020	LONGORIA,HILLARY	2,418.00
			09/10/2020	TALMAGE,KARYN	1,016.00
			09/10/2020	ARROYO,RICARDO	508.00
			09/10/2020	FREY,PAMELA	484.00
			09/10/2020	PHELPS,LINDA	454.19

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF SEPTEMBER 2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
			09/17/2020	LARRABEE,STEVEN M	1,620.00
			09/17/2020	LANGE,CASSANDRA N	926.00
			09/10/2020	MARROQUIN,REESE M	1,732.00
			09/10/2020	MASLOSKE,JASON	420.00
			09/10/2020	SUTTLE,SHAWN M	846.00
			09/17/2020	ADVOCATES FOR HEALTHY TRANSITI	2,301.44
			09/17/2020	BURNS,THOMAS T	1,760.00
			09/10/2020	MARVA,KRISTY	161.42
			09/10/2020	DALLMAN,KAYLEY L	460.00
			09/10/2020	SHORT,JENNIFER	932.00
			09/10/2020	GONZALEZ,LADONDRA M	762.00
			09/17/2020	VAN HORN,JOSHUA D	2,446.50
			09/17/2020	CALHOUN,JOSHUA A	386.05
			09/17/2020	DIBENEDETTO,TAMMY	87.90
			09/17/2020	CLIFTON,ELIZABETH A	680.35
				<b>Foster Home TG 61 PROG TOTAL</b>	<b>137,522.24</b>
36-3638-1723-64604	Program Expense				
			09/17/2020	PRENTICE HOUSE INC	6,510.00
			10/01/2020	POSITIVE ALTERNATIVES INC	11,395.43
			09/17/2020	RITAS PLACE LLC	7,208.74
				<b>Group Home TG 61 PROG TOTAL</b>	<b>25,114.17</b>
36-3638-1724-64604	Program Expense				
			09/17/2020	DERRICKS HOUSE LLC	900.00
				<b>Supervised Independent Living PROG TOTAL</b>	<b>900.00</b>
36-3638-1736-64604	Program Expense				
			09/17/2020	RAWHIDE BOYS RANCH*	13,015.66
			09/17/2020	ST ROSE RESIDENCE	2,076.50
			09/17/2020	TOMORROWS CHILDREN*	21,018.00
			09/17/2020	NORTHWEST PASSAGE LTD	16,740.00
			09/17/2020	LUTHERAN SOCIAL SERVICES HOMME	25,291.42
			09/17/2020	CHILED A INSTITUTE INC	35,645.66
			09/17/2020	YOUTH VILLAGE INC	3,570.00
				<b>Child Caring Institution TG 61 PROG TOTAL</b>	<b>117,357.24</b>
36-3638-1805-64604	Program Expense				
			09/24/2020	TOMPKINS,COURTNEY L	1,140.00
				<b>1CCI RESPITE TG 64 PROG TOTAL</b>	<b>1,140.00</b>
36-3639-0000-62119	Other Services				
		P2000466	09/24/2020	PROFESSIONAL SERVICES GROUP IN	17,074.05
36-3639-0000-62176	Laboratory				
		P2000477	09/24/2020	REDWOOD TOXICOLOGY LABORATORY	96.82
				<b>In-Home Safety Services PROG TOTAL</b>	<b>17,170.87</b>

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Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
36-3639-5050-64604	Program Expense	P2000441	09/24/2020	MOTEL 6	811.86
<b>In-Home SS Time Limited PROG TOTAL</b>					<b>811.86</b>
36-3639-5069-62176	Laboratory	P2000477	09/24/2020	REDWOOD TOXICOLOGY LABORATORY	25.00
36-3639-5069-64604	Program Expense	P2000440	09/10/2020	LANNON STONE MOTEL	320.00
<b>IHSS Non Funded Cases PROG TOTAL</b>					<b>345.00</b>
36-3646-5012-62119	Other Services	P2000384	09/24/2020	ATTENTI US INC	2,747.34
<b>Electronic Monitoring PROG TOTAL</b>					<b>2,747.34</b>
36-3646-5017-64604	Program Expense	P2000707	09/10/2020	ROCK COUNTY HUMAN SERVICES DEP	15.00
<b>Family Assistance Funds PROG TOTAL</b>					<b>15.00</b>
36-3654-1522-64604	Program Expense		09/17/2020	FOUNDATIONS HEALTH AND WHOLENE	2,385.45
			09/10/2020	BICKLE,JESSY RYAN	745.00
			09/17/2020	DURFEE,PATRICIA M	1,911.00
<b>Foster Home TG 06 PROG TOTAL</b>					<b>5,041.45</b>
36-3654-1523-64604	Program Expense		09/17/2020	PRENTICE HOUSE INC	13,020.00
			09/17/2020	COUNTY OF OGLE	6,510.00
<b>Group Home TG 06 PROG TOTAL</b>					<b>19,530.00</b>
36-3654-1525-64604	Program Expense		09/17/2020	FAMILY RESOURCE NETWORK LLC,TH	14,786.65
			09/17/2020	GLENNON,SALLY	2,500.00
<b>Supervised Independent Living PROG TOTAL</b>					<b>17,286.65</b>
36-3654-1536-64604	Program Expense		09/17/2020	NORRIS ADOLESCENT CENTER*	12,869.34
			09/17/2020	RAWHIDE BOYS RANCH*	13,015.66
			09/17/2020	CLINICARE CORPORATION	8,096.80
			09/17/2020	LUTHERAN SOCIAL SERVICES HOMME	4,191.60
<b>Child Caring Institution TG 06 PROG TOTAL</b>					<b>38,173.40</b>
36-3654-1537-64604	Program Expense	P2000419	09/17/2020	FOUNDATIONS COUNSELING CENTER	2,362.50
<b>AODA RCC PROG TOTAL</b>					<b>2,362.50</b>
36-3655-0000-64604	Program Expense	P2000537	09/24/2020	WISCONSIN DEPARTMENT OF JUSTIC	69.00

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<b>Kinship Care Assessment PROG TOTAL</b>					<b>69.00</b>
36-3655-2377-62630	Kinship Care				
			09/10/2020	EICHELT,JULIE	254.00
			09/10/2020	EDDY,DOUGLAS OR MARY	254.00
			09/10/2020	HEREFORD,ROSE ANN	254.00
			09/10/2020	SISSON,DIANE	508.00
			09/10/2020	MORALES,GALE	1,270.00
			09/10/2020	LANCASTER,PAUL AND DARCEE	254.00
			09/10/2020	WHITLEY FRAZIER,WANDA	254.00
			09/10/2020	ADAMS,LORIE	508.00
			09/10/2020	STREULY,LISA	254.00
			09/10/2020	NEWHOUSE,CYNTHIA J	254.00
			09/10/2020	MILLER,GAYLA	508.00
			09/10/2020	ROUSH,SUSAN	254.00
			09/10/2020	BOYD,SHEARON	254.00
			09/10/2020	JONES,MARGARET	254.00
			09/10/2020	BELL,KATRINA	254.00
			09/10/2020	HAYNES,ELIZABETH	254.00
			09/10/2020	ESTEP,JO ANN	762.00
			09/10/2020	JAMES,LAMIKKA	508.00
			09/10/2020	KRAINER,JOANNE	254.00
			09/10/2020	CRAWFORD,ROSE	1,016.00
			09/10/2020	BEIRL,JAMES & KIM	254.00
			09/10/2020	CRAWFORD,PATRICIA	254.00
			09/10/2020	HACKETT,JILL	254.00
			09/10/2020	FLORES,PENNY	254.00
			09/10/2020	PECK,LAURA OR KEITH	254.00
			09/10/2020	PETERSON,JILL M	254.00
			09/10/2020	WAITE,MARY ELLEN	254.00
			09/10/2020	NUBER,KATHLEEN	254.00
			09/10/2020	WATSON,JUSTINE	1,016.00
			09/10/2020	HOWARD,TERRI	687.00
			09/10/2020	LOWERY,DIANE	762.00
			09/10/2020	GREGORY,RUTH	254.00
			09/10/2020	PHILLIPS,JENNIFER	254.00
			09/10/2020	UHER,ELIZABETH	254.00
			09/10/2020	HUDSON,DONNA	254.00
			09/10/2020	DENNIS,KIMBERLY	254.00
			09/10/2020	SCOTT,FANICE	254.00
			09/10/2020	SCOTT,YVONNE	1,016.00
			09/10/2020	STRELCHECK,MARY J	254.00
			09/10/2020	ROMAN,KENDA	254.00
			09/10/2020	SHERIDAN,TAMMIE R	254.00
			09/10/2020	HAY,MELINDA J	254.00
			09/10/2020	TOLSON,ALEXANDRA	1,016.00
			09/10/2020	BARRIOS,BEATRICE	508.00
			09/10/2020	POLLOCK,CHERYL	254.00

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			09/10/2020	COPELAND,BARBARA	254.00
			09/10/2020	GREENE,CLAIRE	254.00
			09/10/2020	JOYNER,KATHLEEN	254.00
			09/10/2020	BARAJAS,MARIA	254.00
			09/10/2020	THORNTON, LISA	1,016.00
			09/10/2020	LINGELBACH,JUDY	254.00
			09/10/2020	BUHMEYER,TERI	254.00
			09/10/2020	SHIFLETT,TAMMY	254.00
			09/10/2020	AYERS,TAMMY	508.00
			09/10/2020	PETERSON,ELLEN OR KRISTEN	254.00
			09/10/2020	RHODES,MARK	508.00
			09/10/2020	HERREN-GARNER,LINDA	254.00
			09/10/2020	PURDY,DEBRA L	762.00
			09/10/2020	BETHIA,JULIMARIE	254.00
			09/10/2020	WOJCIK,ANTHONY	254.00
			09/10/2020	PRICE,ANDRELL	762.00
			09/10/2020	DAVIS-MAGNUSON,EDY JO	254.00
			09/10/2020	KELLNER,CONSTANCE	762.00
			09/10/2020	RODRIGUEZ,ROSALIE L	254.00
			09/10/2020	ROGEL,MARIA	1,270.00
			09/10/2020	KEITH,BOBBY	254.00
			09/10/2020	DEAN,BECKIE	508.00
			09/10/2020	SCANLON,DONALD	254.00
			09/10/2020	AKERBERG,KAMILLE	762.00
			09/10/2020	FAULK,AUDREY A	254.00
			09/10/2020	DEAN,LISA L	508.00
			09/10/2020	CHANCY,PATRICIA L	254.00
			09/10/2020	PENA,CHRISTINA L	254.00
			09/10/2020	CARNS,PAMELA L	254.00
			09/10/2020	MC ELHATTON,TAMMY L	508.00
			09/10/2020	HENKEL,CATHERINE F	254.00
			09/10/2020	BARTEL,JANET	254.00
			09/10/2020	BEHM,KELLI M	762.00
			09/10/2020	HARTMANN,REGINA M	254.00
			09/10/2020	OLSON,MERILEE	508.00
			09/10/2020	GORNIAK,HEATHER	254.00
			09/10/2020	LYLE,PAULA	508.00
			09/10/2020	DEGENHARDT,MICHELLE M	254.00
			09/10/2020	STRATTON,DIANNE T	508.00
			09/10/2020	EVANS,DEBRA	508.00
			09/10/2020	JOHNSON,JEFFREY	254.00
			09/10/2020	SCHLIESMANN,STEPHANIE OR DOUGL	508.00
			09/10/2020	BARDENWERPER,JUDITH	508.00
			09/10/2020	TOMPKINS,COURTNEY L	254.00
			09/10/2020	COLEMAN,ROCHELLE	254.00
			09/10/2020	KETTLE,THELMA J	1,016.00
			09/10/2020	CLARK,ANGELA S	254.00
			09/10/2020	DODSON,KANDI J	254.00

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			09/10/2020	WOFFORD,MICHAEL	254.00
			09/10/2020	COOK,BOBBI A	508.00
			09/10/2020	ABRAHAM,DOREEN L	254.00
			09/10/2020	GOLD,THERESE	254.00
			09/10/2020	HOGAN,PATTI	508.00
			09/10/2020	O BRIEN,JEAN M	508.00
			09/10/2020	BECKER,EUGENIA L	762.00
			09/10/2020	SHORT,WILLIAM L	254.00
			09/10/2020	MCINTYRE,TINA	254.00
			09/10/2020	OLSON,TRACEY J	762.00
			09/10/2020	GISTER,PAGE	254.00
			09/10/2020	RELPH,BONNIE	254.00
			09/10/2020	HUMMELL,LAURA	508.00
			09/10/2020	BURKE ENSIGN,BETTE	508.00
			09/10/2020	JOHNSON,DIONA L	254.00
			09/10/2020	JOINER,THERESA	254.00
			09/10/2020	ILLBECK,PAMELA	762.00
			09/10/2020	BURTON,VERONICA M	1,016.00
			09/10/2020	KENNEY,MARTINA M	254.00
			09/10/2020	PITERA SR,WILLIAM S	254.00
			09/10/2020	BAMBERGER,DONNA	762.00
			09/10/2020	WEILAND,NANNETTE	508.00
			09/10/2020	BROWN, BRENDA L	254.00
			09/10/2020	GONZALEZ,DONNA M	254.00
			09/10/2020	UMHOEFER,KATHERINE	254.00
			09/10/2020	ROBSON,TAMMY	254.00
			09/10/2020	PITASSI,VALERIE	508.00
			09/10/2020	RICHTER,ANDREW	254.00
			09/10/2020	ROUSE,VIOLA	254.00
			09/10/2020	WHITE,SANDRA	254.00
			09/10/2020	SWIERCZ,AMANDA	254.00
			09/10/2020	GARRETT,SHERRY M	254.00
			09/10/2020	HELPS,LINDA	245.80
			09/10/2020	SANGER,DEANNA	254.00
			09/10/2020	WARD,DEANNA S	508.00
			09/10/2020	SCHWARTZLOW,RICHARD L	254.00
			09/10/2020	SLATTER,LINDSEY L	254.00
			09/10/2020	REEVES,ANN	508.00
			09/10/2020	DEJAYNES,MIRANDA	254.00
			09/10/2020	GEISTER,TAMMY S	508.00
			09/10/2020	BEARD,NANETTA D	508.00
			09/10/2020	CHAMPLIN,KAYLA	254.00
			09/10/2020	RICHTER,KELLEY	254.00
			09/10/2020	WAGGONER,CHRISTINE M	254.00
			09/10/2020	WINDBIGLER,LISA	508.00
			09/10/2020	CREED,WESHAUN L	508.00
			09/10/2020	MCCOY,TINA	254.00
			09/10/2020	WHITE,VELMA	254.00

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			09/10/2020	LAWRENCE,REBECCA	254.00
			09/10/2020	SIMPLOT,JAIME	254.00
			09/10/2020	FISCHER-RUSCH,CRYSTAL	254.00
			09/10/2020	TAYLOR,CIARA	254.00
				<b>Kinship Benefit PROG TOTAL</b>	<b>57,574.80</b>
36-3664-0000-61915	Cert/Lic/Other	P2000407	09/24/2020	DEAN HEALTH SYSTEMS	563.00
		P2000473	09/24/2020	OCCUPATIONAL HEALTH CENTER	104.00
36-3664-0000-62119	Other Services	P2000378	09/24/2020	ADVANCED CORRECTIONAL HEALTHCA	5,908.81
		P2000415	09/17/2020	DERRICKS HOUSE LLC	61,330.62
36-3664-0000-62163	Laundry	P2000504	09/24/2020	MADISON UNITED HEALTHCARE LINE	506.02
36-3664-0000-63400	Operating Supply	P2000397	09/24/2020	CHARTER COMMUNICATIONS	169.76
				<b>Youth Services Center PROG TOTAL</b>	<b>68,582.21</b>
36-3666-0000-64604	Program Expense	P2000519	09/10/2020	SECURED LIVING LLC	11,656.62
				<b>Long Term Support - ACS PROG TOTAL</b>	<b>11,656.62</b>
36-3671-1602-64604	Program Expense	P2000392	10/01/2020	BRIGHTSTAR CARE	4,007.29
		P2000403	09/17/2020	CINDERELLA SHEPS CLEANING AND	9,920.00
		P2000709	09/24/2020	OCHSMAN INC	1,701.00
				<b>Elder Abuse-SHC PROG TOTAL</b>	<b>15,628.29</b>
36-3671-1606-64604	Program Expense	P2001760	09/10/2020	ORKIN 608 MADISON WI	125.00
36-3671-1606-64606	Vets Relief	P2001891	10/01/2020	RIVERVIEW HEIGHTS APARTMENTS	679.00
				<b>Elder Abuse - Housing PROG TOTAL</b>	<b>804.00</b>
36-3683-0000-62503	Interpreter Fees	P2000517	09/10/2020	SWITS LTD	45.00
				<b>ADRC PROG TOTAL</b>	<b>45.00</b>
36-3683-5032-64604	Program Expense	P2001844	09/24/2020	CLIMB THEATRE INC	1,200.00
				<b>Dementia Care PROG TOTAL</b>	<b>1,200.00</b>
36-3685-0000-62170	Physicians/Other	P2000460	10/01/2020	MARCUS,JEFFREY A	5,032.50
		P2000467	10/01/2020	PSYCHOLOGY CLINIC INC,THE	1,510.00
36-3685-0000-64604	Program Expense	P2000413	09/10/2020	SENTRY FOODS INC STORE #375	63.67
		P2000510	09/24/2020	MURRAY,DANIEL P	130.00

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Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
		P2001843	09/24/2020	MARKLEY INVESTIGATIONS INC	110.00
		<b>Adult Protective Services PROG TOTAL</b>			<b>6,846.17</b>
36-3685-1612-64604	Program Expense				
			09/24/2020	MARCUS,JEFFREY A	(660.00)
		P2000437	09/17/2020	KANDU INDUSTRIES INC	1,220.52
		P2000470	09/17/2020	OPPORTUNITIES INC	525.00
		P2000475	09/24/2020	ROCK COUNTY ADVOCACY SERVICES	6,227.56
		<b>Guardianship PROG TOTAL</b>			<b>7,313.08</b>
36-3686-0000-62119	Other Services				
		P2000408	09/10/2020	DANE COUNTY DEPARTMENT OF HUMA	51,777.00
		<b>Detox Services PROG TOTAL</b>			<b>51,777.00</b>
36-3689-0000-62170	Physicians/Other				
		P2000427	09/10/2020	INTEGRATIVE PSYCHOLOGICAL CONS	1,821.25
		P2000460	09/24/2020	MARCUS,JEFFREY A	4,042.50
		<b>Crisis PROG TOTAL</b>			<b>5,863.75</b>
36-3689-0002-64604	Program Expense				
		P2000406	10/01/2020	DRIFTWOOD MOTEL	685.00
		P2000440	09/10/2020	LANNON STONE MOTEL	730.00
		P2000441	10/01/2020	MOTEL 6	2,372.20
		P2000462	09/10/2020	NORTHERN TOWN MOTEL	2,190.00
		P2000463	09/24/2020	NAMAN LLC	520.00
		P2000513	09/10/2020	SRB PROPERTY MANAGEMENT LLC	175.00
		P2001059	10/01/2020	JESSIE CRAWFORD RECOVERY CENTE	450.00
		<b>Crisis Hotels PROG TOTAL</b>			<b>7,122.20</b>
36-3689-0004-64604	Program Expense				
		P2000653	09/17/2020	JANESVILLE HOMETOWN PHARMACY L	78.11
		<b>Crisis Pharmacy PROG TOTAL</b>			<b>78.11</b>
36-3690-0000-61915	Cert/Lic/Other				
		P2001762	09/10/2020	CLIA LABORATORY PROGRAM	180.00
36-3690-0000-62170	Physicians/Other				
		P2000427	09/10/2020	INTEGRATIVE PSYCHOLOGICAL CONS	2,100.00
36-3690-0000-64200	Training				
		P2001641	09/10/2020	CENTER FOR BEHAVIORAL MEDICINE	1,800.00
36-3690-0000-65321	Building Lease				
		P2000426	10/01/2020	JBR201 LLC	3,800.30
		<b>Outpatient Mental Health/AODA PROG TOTAL</b>			<b>7,880.30</b>
36-3691-0000-62503	Interpreter Fees				
		P2000517	09/10/2020	SWITS LTD	27.00
		<b>Children's Long Term Support PROG TOTAL</b>			<b>27.00</b>
36-3693-2020-64604	Program Expense				
		COMMITTEE: SS - HUMAN SERVICES			

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		P2000653	09/17/2020	JANESVILLE HOMETOWN PHARMACY L	4,437.72
		P2000654	10/01/2020	HOPE HAVEN REBOS UNITED INC	5,187.00
		<b>STR Opioid Grant 2020 PROG TOTAL</b>			<b>9,624.72</b>
36-3695-2020-64604	Program Expense				
		P2000440	09/10/2020	LANNON STONE MOTEL	552.00
		P2000657	10/01/2020	RED ROAD HOUSE INC	500.00
		P2000660	09/17/2020	MICAH PROJECTLTD,THE	198.00
		P2001858	09/24/2020	LIVING WATERS MINISTRIES FOUND	400.00
		<b>Emergency Covid-19 PROG TOTAL</b>			<b>1,650.00</b>
36-3696-0000-62176	Laboratory				
		P2000651	09/24/2020	AVERTEST LLC	2,014.00
36-3696-0000-64604	Program Expense				
		P2000397	09/17/2020	CHARTER COMMUNICATIONS	50.44
		P2000653	09/17/2020	JANESVILLE HOMETOWN PHARMACY L	3.90
36-3696-0000-65321	Building Lease				
		P2000417	10/01/2020	DICKENS PARTNERS LLP	383.13
		<b>Treatment Alternative Program PROG TOTAL</b>			<b>2,451.47</b>
36-3700-0000-62119	Other Services				
		P2000653	09/17/2020	JANESVILLE HOMETOWN PHARMACY L	1,479.24
		<b>Aoda Block Grant PROG TOTAL</b>			<b>1,479.24</b>
36-3700-1300-62119	Other Services				
		P2000483	09/17/2020	ROCK VALLEY COMMUNITY PROGRAMS	725.00
		P2000652	10/01/2020	META HOUSE	3,710.00
		<b>AODA Women's Treatment PROG TOTAL</b>			<b>4,435.00</b>
36-3700-1326-62119	Other Services				
		P2000654	10/01/2020	HOPE HAVEN REBOS UNITED INC	6,825.00
		<b>AODA Block Grant CBRF PROG TOTAL</b>			<b>6,825.00</b>
36-3700-1331-62119	Other Services				
		P2000483	09/17/2020	ROCK VALLEY COMMUNITY PROGRAMS	719.03
		P2000656	09/17/2020	CROSSROADS COUNSELING CENTER	279.03
		<b>AODA Block Grant Treatment PROG TOTAL</b>			<b>998.06</b>
36-3700-2020-62119	Other Services				
		P2000483	09/10/2020	ROCK VALLEY COMMUNITY PROGRAMS	3,738.58
		P2000503	09/17/2020	JANESVILLE MOBILIZING 4 CHANGE	2,175.65
		P2000527	10/01/2020	TELLURIAN INC	2,940.00
		<b>Substance Abuse Block Grant PROG TOTAL</b>			<b>8,854.23</b>
36-3700-2570-62119	Other Services				
		P2000503	09/17/2020	JANESVILLE MOBILIZING 4 CHANGE	1,540.87

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<b>AODA Prevention PROG TOTAL</b>					<b>1,540.87</b>
36-3702-0000-62176	Laboratory	P2000651	09/24/2020	AVERTEST LLC	2,756.29
36-3702-0000-64604	Program Expense	P2000397	09/17/2020	CHARTER COMMUNICATIONS	160.49
36-3702-0000-65321	Building Lease	P2000417	10/01/2020	DICKENS PARTNERS LLP	1,219.05
<b>Drug Court Treatment Services PROG TOTAL</b>					<b>4,135.83</b>
36-3704-0000-62503	Interpreter Fees	P2000517	09/10/2020	SWITS LTD	276.00
36-3704-0000-64604	Program Expense	P2000397	09/17/2020	CHARTER COMMUNICATIONS	142.16
36-3704-0000-65321	Building Lease	P2000417	10/01/2020	DICKENS PARTNERS LLP	1,079.73
<b>Intoxicated Driver Program PROG TOTAL</b>					<b>1,497.89</b>
36-3704-1331-62119	Other Services	P2000483	09/17/2020	ROCK VALLEY COMMUNITY PROGRAMS	509.03
		P2000656	09/17/2020	CROSSROADS COUNSELING CENTER	129.03
<b>IDP Counseling PROG TOTAL</b>					<b>638.06</b>
36-3706-0000-62503	Interpreter Fees	P2000517	09/10/2020	SWITS LTD	409.00
36-3706-0000-65321	Building Lease	P2000426	10/01/2020	JBR201 LLC	7,715.74
<b>Community Support Program PROG TOTAL</b>					<b>8,124.74</b>
36-3706-1206-64604	Program Expense	P2000406	09/17/2020	DRIFTWOOD MOTEL	290.00
		P2000441	09/17/2020	MOTEL 6	349.93
		P2000463	09/17/2020	NAMAN LLC	290.00
		P2001547	09/24/2020	TURNER, STEWART F	350.00
<b>Housing TG 31 PROG TOTAL</b>					<b>1,279.93</b>
36-3706-1216-64604	Program Expense	P2001589	09/24/2020	MALLATT PHARMACY	49.66
<b>Community Support TG 31 PROG TOTAL</b>					<b>49.66</b>
36-3707-0000-62170	Physicians/Other	P2000460	10/01/2020	MARCUS, JEFFREY A	1,320.00
36-3707-0000-64604	Program Expense	P2000383	10/01/2020	AVAIL THERAPEUTIC SERVICES LLC	3,360.00
		P2000400	10/01/2020	COMPASSIONATE CARE SERVICES	1,850.83
		P2000444	10/01/2020	MOVING ON LLC	4,173.75
		P2000483	10/01/2020	ROCK VALLEY COMMUNITY PROGRAMS	4,698.00
		P2000508	10/01/2020	ORION FAMILY SERVICES	7,238.48

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
		P2000656	10/01/2020	CROSSROADS COUNSELING CENTER	1,944.00
		<b>Comprehensive Community Serv PROG TOTAL</b>			<b>24,585.06</b>
36-3707-5038-64604	Program Expense				
		P2000474	09/24/2020	ROCKMED LTC PHARMACY	16.58
		P2001778	09/10/2020	HICKS,DALE AND TRUDY	1,340.00
		<b>County Share PROG TOTAL</b>			<b>1,356.58</b>
36-3708-0000-62119	Other Services				
		P2000533	09/24/2020	UNITED CEREBRAL PALSY OF GREAT	105,467.10
		<b>Birth to Three PROG TOTAL</b>			<b>105,467.10</b>
36-3709-0000-62176	Laboratory				
		P2000651	09/24/2020	AVERTEST LLC	3,285.71
36-3709-0000-62503	Interpreter Fees				
		P2000517	09/10/2020	SWITS LTD	90.00
36-3709-0000-64604	Program Expense				
		P2000397	09/17/2020	CHARTER COMMUNICATIONS	105.46
36-3709-0000-65321	Building Lease				
		P2000417	10/01/2020	DICKENS PARTNERS LLP	801.09
		<b>OWI Court PROG TOTAL</b>			<b>4,282.26</b>
36-3710-0000-62119	Other Services				
		P2000525	09/17/2020	TREMPEALEAU COUNTY HEALTH CARE	80,043.72
		P2000536	09/24/2020	WOODLAND ENHANCED HEALTH SERVI	4,030.00
36-3710-0000-64604	Program Expense				
		P2000511	09/17/2020	PRODUCTIVE LIVING SYSTEMS INC	7,661.82
		P2000706	09/17/2020	APTIV INC	9,200.00
		<b>Community Support Funds PROG TOTAL</b>			<b>100,935.54</b>
36-3710-0600-62119	Other Services				
		P2000482	09/17/2020	ROCK VALLEY COMMUNITY PROGRAMS	99,291.66
		<b>Harpers' Place PROG TOTAL</b>			<b>99,291.66</b>
36-3710-1205-64604	Program Expense				
		P2000375	09/24/2020	ABILITIES INC	1,708.00
		<b>Respite TG 31 PROG TOTAL</b>			<b>1,708.00</b>
36-3710-1221-64604	Program Expense				
		P2000433	09/10/2020	HOME SWEET HOME RESIDENCE LLC	4,016.00
		P2000478	09/10/2020	REINART,PEARL A	1,683.53
		P2000511	09/10/2020	PRODUCTIVE LIVING SYSTEMS INC	7,109.85
		P2000706	10/01/2020	APTIV INC	12,149.50
		P2000707	09/10/2020	ROCK COUNTY HUMAN SERVICES DEP	4,016.00
		<b>Adult Family Home PROG TOTAL</b>			<b>28,974.88</b>
36-3710-1226-64604	Program Expense				
		P2000511	09/10/2020	PRODUCTIVE LIVING SYSTEMS INC	32,081.27

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF SEPTEMBER 2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
		P2000530	09/10/2020	SUN VALLEY HOMES BELOIT LLC	9,754.73
<b>CBRF PROG TOTAL</b>					<b>41,836.00</b>
36-3711-0000-64604	Program Expense				
		P2000428	09/24/2020	JANESVILLE TRANSIT SYSTEM	120.00
<b>NNAI Medical Assisted Treatmnt PROG TOTAL</b>					<b>120.00</b>

I have reviewed the preceding payments in the total amount of **\$1,957,331.59**

Date: Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF SEPTEMBER 2020

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Inv/Enc Amt</u>
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**REPORT COMPLETE!**

For Job Numbers: 2092595, 2094606, 2092594, 2091702, 2097134, 2095376, 2097135, 2092598, 2092599, 2101032, 2097633, 2095377, 2100096, 2095381, 2101029, 2097635,



DATE: October 8, 2020

TO: Education, Veterans, and Aging Services Committee  
Human Services Board  
Council on Aging  
ADRC Advisory Committee

FROM: Josh Smith   
County Administrator

RE: ADRC – Council on Aging Integration Recommendation

**Background**

In early 2019, the retirement of the director of the Council on Aging provided the opportunity to study the feasibility of combining the senior services of the Council on Aging with the Aging and Disability Resource Center.

Separate but related, the decision to move Human Services programs to 1717 Center Avenue led to the decision for the Council on Aging to be co-located with the future office space of the ADRC as both programs' clients were similar.

In May 2019, the County Board established an Aging Services Integration Review Advisory Committee to look into whether to integrate the Council on Aging and the ADRC. The Study Committee consisted of ten members:

- half representing the Council on Aging (three citizens and two County Board members serving on the Council on Aging and/or Education, Veterans and Aging Services Committee); and
- half representing the ADRC Advisory Committee (four citizens and one County Board member serving on the ADRC Advisory Committee and/or Human Services Board).

The Advisory Committee was chaired by then County Board member Phil Owens who also represented the Council on Aging and Education, Veterans and Aging Services Committee.

A consultant was hired utilizing state funds to assist the Advisory Committee with its charge. The purpose of this project was to gather and analyze information, gather input, and discuss the opportunities and concerns with regard to integration.

Meetings were held in 2019 with a final report in early fall of that year. The report's recommendations (page 15 of the report) called for:

1. The Rock County COA and ADRC to integrate into one entity:
  - a. This effort's main focus must be on the customer.
  - b. Set aside personal agendas.
  - c. Multiple staff trainings needed monthly. Utilizing experiences from other benchmark counties to establish a training process for moving forward. No need to re-invent the wheel.
2. Develop a marketing strategy for all aging programs and services in the newly integrated entity:
  - a. One brochure, one website, one social media point, one phone number, and advertising that promotes all aging programs and services as one.
  - b. Identification of the potential for additional marketing dollars through ADRC.
  - c. Solicit Donations from health care organizations for additional promotion.
3. Establish an integrated SAMS (software application used by Council on Aging and ADRC) database for tracking purposes.
  - a. Staff need to understand and review customer contacts within the software application.
  - b. Establish contact goals on an annual basis and include them in County budget documents.
4. Establish customer service metrics
  - a. What does excellent customer service mean?
  - b. Define what excellent customer service means and use this as a tool to develop a customer service survey. Review survey metrics with staff every 6 weeks.
5. Strategize on how integration with ADRC can grow state funding for positions.
  - a. Initially, growing the Elder Benefits Specialist FTE, prevention funding, and caregiver support for people with disabilities.
  - b. Implementing a billable hours model across the integrated organization.
6. Identify how the integration will affect advisory boards and oversight committee.
  - a. Identify the structure of advisory boards and what County Board committee will provide oversight.
  - b. Work with Eau Claire and Sheboygan counties to learn about their processes with regard to structure and how their corporation counsels engaged with this effort.
7. Secure additional funding for transportation services.
  - a. Is it possible to expand transportation rides from Beloit to Rockford and Janesville to Madison?
  - b. Determine what funding sources could be secured to expand transportation and write proposals to obtain this funding.

In late 2019 and into early 2020, the report's findings were presented to the respective governing committees and subsidiary committees. At that time, no decision was made as to the preferred organizational structure for integration. Due to COVID-19, progress to recommend an implementation strategy was placed on hold.

## Options for Integration

The report clearly outlines the benefits of a combined department, such as being able to share one database of clients. Another important benefit is that a combined department could generate more funding that could be used to expand Elder Benefit Specialist services. Specifically, integration would allow the current Elderly Benefits Specialist function in the COA to capture Medicaid (MA) reimbursement. The COA Elder Benefit Specialist position is currently funded by state monies in the amount of \$53,000. In a merged environment, the position would be able to bill the MA program for MA clients it serves, which would free up the state aging grant funds for other needed areas, including additional Elder Benefit Specialist staff. Currently, this additional revenue cannot be realized as the COA does not have the capability to bill for MA clients.

There are a number of options to consider.

1. Option 1

Status Quo. As co-location has been incorporated into the 1717 Center Avenue project, clients will already see a benefit from services located on the same site.

2. Option 2

Integrate COA with ADRC/Adult Protective Services (APS) under the Human Services Department.

This option would utilize the HSD Administrative Services Division for financial/grant administration support. This would likely result in three separate units (ADRC, COA, and APS). Utilizing existing HSD fiscal and administrative support would free up time of COA staff to focus on providing services.

3. Option 3

Merge the ADRC and the Council on Aging as a separate department outside of the Human Services Department.

This option would require separate fiscal staff for the integrated and larger department to oversee budget, grant reporting, billing, and accounting functions. We would suggest creating a 1.0 FTE Account Clerk position at a cost of \$59,414. Additionally, the APS unit would be transferred to another HSD division. Further Human Resources involvement would be needed to further analyze position and pay grade changes for a stand-alone department.

4. Option 4

Take a more targeted approach by transferring the Elderly Benefit Specialist position from COA to ADRC in order to maximize MA client reimbursement. Leave all else as status quo.

## Future of Advisory Bodies

Presently, state and/or federal regulations require the County to have several advisory committees composed of predominantly citizen volunteers. These include:

1. **Council on Aging Advisory Council** consisting of 15 members representing a cross-section of seniors and/or service providers for the senior population. The Rock County Council on Aging Advisory Board's main objectives are to advise and assist the staff of the County Aging Unit and the Education, Veterans & Aging Services Committee (policy body), and to advocate on behalf of the older population living in Rock County. In doing so, members provide information to the public about the aging experience and about resources for, and within, the aging population. Members assist in representing needs, views and concerns of older individuals in local decision-making and assist older individuals in expressing their views to elected officials and providers of services. Terms are 3 years, with the option of serving two consecutive terms.
2. Members of the Council on Aging Advisory Council also serve as the **Council on Aging Nutrition Advisory Board**. Over 50% of the membership is composed of individuals over age 60. Other members are advocates for older adults and their family members. Terms are 3 years, with the option of serving two consecutive terms.
3. Per the Council on Aging Mobility Management program, the **Transportation Coordinating Committee** was established in 2013. This advisory body develops and administers the Public Transit-Human Services Coordination Plan, advocates on behalf of transportation-disadvantaged populations, reviews and comments on federal and state human service transportation capital assistance applications, and reviews passenger transportation plans for Rock County. Membership consists of up to 16 members with representation from the County Board; County Aging Unit; County Department of Human Services; public, proprietary and non-profit transportation providers; County Mobility Manager; area planning organizations; elderly and disabled citizen advocates and consumer and agency advocates; and health care, medical or medically related organizations/individuals. Members serve 3-year terms.
4. The **ADRC Advisory Committee** meets quarterly and provides strategic direction to ensure fidelity to the ADRC mission. This committee advocates for older adults and adults with physical or intellectual/developmental disabilities as well as represents and promotes the ADRC and the services it provides to the community. An ADRC is required to have a governing board that reflects the ethnic and economic diversity of the geographic area served by the ADRC and at least 1/4 of the members of the governing board shall be individuals who belong to a client group served by the resource center or their family members, guardians, or other advocates. The proportion of these board members who belong to each client group, or their family members, guardians, or advocates, shall be the same, respectively, as the proportion of individuals in this state who receive services under s.46.2805 to 46.2895 and belong to each client group,

## **Recommendation**

It is my recommendation that the County implement Option 2, integrating the COA and ADRC under the Human Services Department. I believe this is the best option not only because it maximizes MA reimbursement, which could lead to expanded Elder Benefit Specialist services, but also because it utilizes the already existing fiscal and administrative support staff in HSD. This will keep administrative costs lower by not having to hire additional accounting staff and allow COA and ADRC staff to spend more time on programming, communication, marketing, and other strengths.

## **Timeline**

I would suggest the following timeline:

October 2020—The two advisory committees and two governing committees discuss the recommendation.

November 2020-January 2021—The two governing committees and the County Board consider a resolution to integrate,

January 2021-August 2021—The COA and ADRC prepare for the move to 1717 Center Avenue and develop an integration plan. This would include working with Eau Claire and Sheboygan counties, as identified in the Advisory Committee's report, to learn about their processes used for integration and developing a communication strategy for clients. Any further organizational structure changes would be submitted as part of the 2022 budget request. Part of the integration plan would also include a recommendation for advisory committee oversight that meets state statutory requirements and the needs of the represented constituencies.

September 2021-December 2021—Following the move, finalize plans to begin operation as a joint entity as of January 1, 2022.