



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
Janesville, Wisconsin 53547-1649
Phone: 608/757-5271
Fax: 608/757-5374

ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, August 22, 2018 – 4:30 p.m.
Rock County Health Care Center, 3rd Floor Conference Room

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of August 8, 2018 *
4. Citizen Participation, Communications and Announcements
5. Submission of Committee Requests
6. Approval of Contracts and Transfers – Ms. Mooren
7. August HSD Employee Impact Award Recognition – Ms. Luster
8. Resolution Amending the 2018 Human Services Department Budget to Accept 2017 ADRC Carry-over Funding * – Ms. Thompson
9. Resolution Creating Two .4 FTE Psychiatric Technician Positions * – Mr. Winkler
10. Resolution Amending the 2018 Human Services Department Budget to Accept State Targeted Response Opioid Crisis Grant Funds * – Mr. Winkler
11. Report on Sober Living Options – Mr. Winkler
12. Director's Report
 - Budget Update
 - Shelter Care Update
 - Juvenile Corrections Update
13. **Next Meeting: Wednesday, September 12, 2018 at 4:30 p.m. at the Rock County Health Care Center, 3rd Floor Conference Room, Janesville, Wisconsin.**
14. Adjourn

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Katherine Luster
INITIATED BY



Jennifer Thompson
DRAFTED BY

Human Services Board
SUBMITTED BY

July 3, 2018
DATE DRAFTED

**Amending the 2018 Human Services Department Budget
To Accept 2017 ADRC Carry-over Funding**

1 **WHEREAS**, the Wisconsin Department of Health Services (DHS) has provided the opportunity for
 2 Aging and Disability Resource Centers (ADRCs) to carry-over remaining funds from 2017 to the 2018
 3 budget; and,
 4
 5 **WHEREAS**, ADRCs who request to carry-over funds, must use the funds for ADRC activities as
 6 described in the ADRC contract and Scope of Services which includes Dementia Care Specialist (DCS)
 7 activities; and,
 8
 9 **WHEREAS**, the ADRC of Rock County requested \$15,520 to carry over to 2018 to use for the following
 10 purposes: Independence Day event supplies, ADRC folders, Alzheimer's T-shirts and improvements to
 11 the ADRC vestibule.
 12
 13 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
 14 this _____ day of _____, 2018, does hereby authorize the acceptance of the 2017 ADRC
 15 carry-over funding.
 16
 17 **BE IT FURTHER RESOLVED**, that the Human Services Department budget for 2018 be amended
 18 as follows:

Account/Description	Budget <u>7/1/18</u>	Increase (Decrease)	Amended Budget
<u>Source of Funds</u>			
36-3683-0000-42200 State Aid	\$1,056,307	\$15,520	\$1,071,827
<u>Use of Funds</u>			
36-3683-0000-64604 Program Expense	\$20,000	\$5,620	\$25,620
36-3683-0000-67160 Equipment under \$5,000	\$0	\$1,900	\$1,900
36-3683-0000-67161 Equipment over \$5,000	\$0	\$8,000	\$8,000

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Stephanie Aegerter

Vicki L. Brown

Terry Fell

Ashley Kleven

Kathy Schulz

Terry Thomas

Shirley Williams

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney, Chair Date

FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$15,520 in carry over funds from the State to be used for the Rock County ADRC.



Sherry Oja
Finance Director

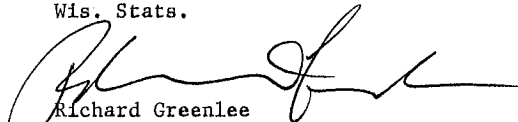
ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2018 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Richard Greenlee
Corporation Counsel

Executive Summary

Amending the 2018 Human Services Department Budget To Accept 2017 ADRC Carry-over Funding

The Wisconsin Department of Health Services (DHS) is providing Aging and Disability Resource Centers (ADRCs) the opportunity to carry-over left over funds from CY 2017 to their 2018 budgets. ADRCs can use these funds to support ADRC services/outreach and Dementia Care Specialist activities.

The ADRC of Rock County submitted a request to carry-over \$15,520 into the 2018 budget; this request was approved. These additional funds will be used to cover the cost of the following:

- \$600-T-shirts for the Dementia Friendly Committee and ADRC staff
- \$1,270-ADRC folders for enrollment packets/information
- \$3,750-Independence Day marketing and event materials
- \$9,900-ADRC Vestibule repairs (door, carpet and drywall)

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Katherine Luster
INITIATED BY

Human Services Board
SUBMITTED BY



Greg Winkler
DRAFTED BY

August 14, 2018
DATE DRAFTED

CREATING TWO .4 FTE PSYCHIATRIC TECHNICIAN POSITIONS

- 1 **WHEREAS**, the Human Services Department, Community Support Program (CSP) Psychiatric
- 2 Technicians deliver daily medications to consumers living with mental illness in the community so as to
- 3 support their ability to live independently; and,
- 4
- 5 **WHEREAS**, medication delivery services are a means of improving quality of life for consumers and
- 6 reducing costs associated with institutional stays and supported living arrangements; and,
- 7
- 8 **WHEREAS**, an increasing need for medication deliveries for CSP clients has resulted in inadequate staff
- 9 resources to deliver medications to clients in a timely manner; and,
- 10
- 11 **WHEREAS**, the addition of two .4 FTE Psychiatric Technicians to deliver medications will meet the
- 12 current client need and will result in reduced overtime costs for current staff; and,
- 13
- 14 **WHEREAS**, the cost of adding two .4 FTE Psychiatric Technicians for 4 months in 2018 is \$8,995; and,
- 15
- 16 **WHEREAS**, adequate funding exists in the 2018 CSP budget to cover this expense due to current staff
- 17 vacancies.
- 18
- 19 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 20 this _____ day of _____, 2018 does hereby approve the creation of two 0.4 FTE Psychiatric
- 21 Technician positions based on the recommendation of the Human Services Director and authorize the
- 22 Human Services Department to fill the positions.

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Ashley Kleven

Sally Jean Weaver-Landers, Vice Chair

Kathy Schulz

Stephanie Aegerter

Terry Thomas

Vicki L. Brown

Shirley Williams

Terry Fell

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney, Vice Chair

Richard Bostwick

Henry Brill

Betty Jo Bussie

Louis Peer

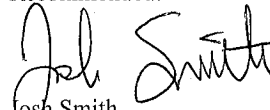
Alan Sweeney

Terry Thomas

Bob Yeomans

ADMINISTRATIVE NOTE:

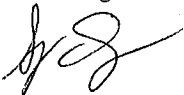
Recommended.



Josh Smith
County Administrator

FISCAL NOTE:

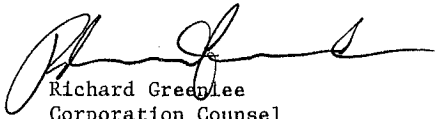
This resolution creates two 0.4 FTE Psychiatric Technician positions. Funding is available in the current budget due to staff vacancies.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §59.22(2), Wis. Stats.



Richard Greenlee
Corporation Counsel

EXECUTIVE SUMMARY

Creating Two .4 FTE Psychiatric Technician Positions

The Human Services Department's Community Support Program (CSP) Psychiatric Technicians deliver daily medications to consumers living with mental illness in the community to support their ability to live independently. These services improve the quality of life for consumers and reduce the costs associated with institutional stays and supported living arrangements. The Department currently has three .4 FTE Psychiatric Technicians dedicated to medication delivery, but an increasing number of clients living in the community and in need of medication has resulted in the part-time staff working extra hours and making late deliveries. It is important that deliveries be made in a timely manner to ensure the effectiveness of the medications. The addition of two .4 FTE Psychiatric Technicians will meet the current client need and will allow the existing staff to work within their budgeted hours, reducing overtime costs.

The cost of adding two .4 FTE Psychiatric Technicians for 4 months in 2018 is \$8,995. There is adequate funding in the CSP budget to cover this expense due to current staff vacancies.

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Katherine Luster
INITIATED BY

Sara Mooren
DRAFTED BY

Human Services Board
SUBMITTED BY



August 8, 2018
DATE DRAFTED

**Amending the 2018 Human Services Department Budget to
Accept State Targeted Response Opioid Crisis Grant Funds**

1 **WHEREAS**, the Wisconsin Department of Health Services awarded the Human Services Department
2 \$121,754 for a second year of funding from the State Targeted Response to the Opioid Crisis (STR)
3 Grant; and,
4

5 **WHEREAS**, Rock County was initially awarded these funds in July 2017 to provide expanded
6 outpatient Medication Assisted Treatment and outpatient AODA treatment services for individuals
7 with opioid use disorders; and,
8

9 **WHEREAS**, HSD will continue to utilize the funding to provide increased and improved access to
10 treatment through the Rock County Opioid Treatment Program, where individuals receive a more
11 comprehensive assessment as well as medication management, group and individual therapy, and case
12 management services; and,
13

14 **WHEREAS**, individuals are screened through the use of the AODA walk-in clinic for rapid screening
15 and admission to services with priority for pregnant women, IV users, and individuals at risk of
16 overdose due to discharge from incarceration or overdose history; and,
17

18 **WHEREAS**, the grant enables the Department to continue to offer expanded services and resources.
19

20 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
21 assembled this _____ day of _____, 2018 does hereby authorize the acceptance of State
22 Targeted Response Opioid Crisis Grant.
23

24 **BE IT FURTHER RESOLVED**, that the Human Services Department budget for 2018 be amended as
25 follows:
26

27		Budget	Increase	Amended
28	Account/Description	<u>8/1/18</u>	<u>(Decrease)</u>	<u>Budget</u>
29	<u>Source of Funds</u>			
30	36-3693-0000-42200			
31	State Aid	\$0	\$121,754	\$121,754
32				
33	<u>Use of Funds</u>			
34	36-3693-0000-62119			
35	Other Contracted Services	\$0	\$36,480	\$36,480
36	36-3693-0000-62176			
37	Laboratory	\$0	\$9,000	\$9,000
38	36-3693-0000-64604			
39	Program Expense	\$0	\$19,410	\$19,410
40	36-3693-0000-68208			
41	Allocated Outpatient	\$0	\$56,864	\$56,864

Respectfully submitted,

HUMAN SERVICES BOARD

FINANCE COMMITTEE ENDORSEMENT

Brian Knudson, Chair

Reviewed and approved on a vote of

Sally Jean Weaver-Landers, Vice Chair

Mary Mawhinney, Chair Date

Stephanie Aegerter

Vicki L. Brown

Terry Fell


Ashley Kleven

ADMINISTRATIVE NOTE:

Kathy Schulz

Recommended.

Terry Thomas


Josh Smith
County Administrator

Shirley Williams

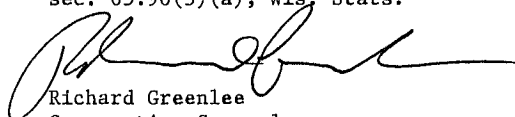
FISCAL NOTE:

This resolution authorized the acceptance and expenditure of \$121,754 in State Aid for improved access to opioid treatment programs. No County matching funds are required.


Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2018 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Richard Greenlee
Corporation Counsel

EXECUTIVE SUMMARY

Amending the 2018 Human Services Department Budget to Accept State Targeted Response Opioid Crisis Grant Funds

The Wisconsin Department of Health Services awarded the Human Services Department \$121,754 for a second year of funding from the State Targeted Response to the Opioid Crisis (STR) Grant. The Human Services Department was first awarded these funds (\$124,387) starting July 1, 2017 through April 30th, 2018. This second year of funding is from May 1st, 2018 through April 30th, 2019.

These funds have allowed HSD to provide expanded outpatient Medication Assisted Treatment and outpatient AODA treatment services for individuals with opioid use disorders. HSD will continue to utilize the funding to provide increased and improved access to treatment through the Rock County Opioid Treatment Program (OTP), where individuals receive a more comprehensive assessment as well as medication management, group and individual therapy, and case management services. Individuals are screened through the use of the AODA walk-in clinic for rapid screening and admission to services with priority for pregnant women, IV users, and individuals at risk of overdose due to discharge from incarceration or overdose history. All screened individuals also receive overdose prevention information. Specifically the funding is used to provide a case manager, nursing services, and medication assisted treatment which includes the cost of medication and monitoring.

Since beginning OTP services in October 2017, HSD has reduced wait times for treatment from 22 days to 11 days and hope to continue to reduce wait times with this second year of funding.