



Rock County Human Services Department  
P. O. Box 1649, 3530 N. County Trunk F  
Janesville, Wisconsin 53547-1649  
Phone: 608/757-5271  
Fax: 608/757-5374

**ROCK COUNTY HUMAN SERVICES BOARD**  
**Wednesday, October 27, 2021 – 4:30 p.m.**  
**CALL: 1-312-626-6799**  
**MEETING ID: 881 7639 6365 Passcode: 177537**

**TOPIC: Human Services Board Meeting**  
**TIME: October 27, 2021 04:30 PM**

Join Zoom Meeting

<https://us02web.zoom.us/j/88176396365?pwd=MmRCNi9BY2dLQW5QREhXay9PWnE0Zz09>

Meeting ID: 881 7639 6365

Passcode: 177537

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**If you are interested in providing public comments about items on this agenda, comments will take place under Public Comment.** At the beginning of the meeting, please type your name in the chat and state that you would like to comment. You will be called on to speak. If you are calling in via telephone and would like to comment, you will be given an opportunity to do so.  
**Join from a telephone:**

- On your phone, dial the phone number provided above.
- Enter the meeting ID number when prompted, using your dial-pad.
- Please note that long-distance charges may apply. This is not a toll-free number.
  - Board members: Please identify yourself by name.
  - Please mute your phone when you are not speaking to minimize background noises.
  - We are new at holding virtual meetings, so please be patient.

**ROCK COUNTY HUMAN SERVICES BOARD**  
**Wednesday, October 27, 2021 – 4:30 p.m.**  
**Hybrid Meeting – via Zoom or**  
**Dr. Daniel Hale Williams Rock County Resource Center**  
**Boardroom**  
1717 Center Avenue, Janesville

**AGENDA**

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting on October 13, 2021 \*
4. Public Comment
5. Communications and Announcements from Staff and Board Members
6. Approval of Contracts and Transfers – Ms. Mooren
7. Rock County HSD October Employee Impact Recognition Award – Ms. Luster
8. Resolutions and Committee Action
  - Resolution Establishing Housing for Sexually Violent Offenders \*
  - Discussion and Possible Action of the 2022 Human Services Budget – Ms. Luster
9. Reports and Update:
  - Report on CIRT – Ms. Huber
  - Report on FCAC – Ms. Mayer
  - Update: COVID Related Departmental and Community Needs
10. Committee Requests
  - Requests for Future Agenda Items or Information
11. **Next Meeting:** Wednesday, November 10, 2021, via zoom or at the Dr. Daniel Hale Williams Rock County Resource Center, Board Room at 4:30 p.m.
12. Adjourn

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail [countyadmin@co.rock.wi.us](mailto:countyadmin@co.rock.wi.us) at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

**NOTE TO COMMITTEE MEMBERS:** To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

\* Attachment    \*\* These items may be handed out at the meeting if not available for the mailing.



**ROCK COUNTY HUMAN SERVICES BOARD MEETING**  
**Wednesday, October 13, 2021 – 4:30 P.M.**

**Call to Order:** Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, October 13, 2021, in the Boardroom, at the Dr. Daniel Hale Williams Rock County Resource Center, Janesville, WI.

**Committee Members Present:** Brian Knudson, Supervisor; J. Russell Podzilni, Supervisor; and Ashley Hoffman, Citizen Representative attended in-person. Sally Jean Weaver-Landers, Citizen Representative; Shirley Williams, Supervisor; Kathy Schulz, Supervisor; Pam Bostwick, Supervisor; Stephanie Aegerter, Supervisor; and Angelina Reyes, Citizen Representative (in at 4:36 p.m.) attended virtually.

**Committee Members Absent:** None.

**Staff Present:** Tera O'Connor, Deputy Director; Sara Mooren, Administrative Services Manager; Greg Winkler, Deputy Director; Mark Stevens, Business Services Manager; Bette Trimble, Crisis Services Program Manager and Kami Williams, Child Protective Services (CPS) Lead Supervisor.

**Others Present:** Josh Smith, County Administrator. Terri Carlson, Risk Manager. Annette Mikula, HR Director. Patrick Singer, I.T. Rick Richards, County Board Supervisor. Cheri Diehls, Foster Parent. Dan Schuhmacher, Foster Parent. Ashley Zummo, Foster Parent. Joseph Zummo, III, Foster Parent. Cindy and Dale Smith, Grandparents. Sandy Johnson, CASA. Kim Churchill, CASA. Alyssa Whitney, CASA. Peg Cadd. Erin Martin. Terri Wixom. Kelly Berg, Foster Parent. Jennifer Nash Elliott. Tiffany Strodthoff. Devin Blay.

**Approval of Agenda:** Supervisor Podzilni moved the agenda to the floor, seconded by Supervisor Schulz. The agenda was unanimously approved. APPROVED.

**Approval of Minutes of Human Services Board Meeting on September 22, 2021:** Citizen Representative Hoffman moved the minutes to the floor, seconded by Supervisor Williams. The minutes were unanimously approved. APPROVED.

**Public Comment:** County Board Supervisor Richard stated comments regarding concerns from the public and community agencies and he would like the resolution supported to move forward with the CPS assessment. The most important thing is to do the best we can for the children and families.

Ms. Cadd stated comments in support of the resolution as well.

**Communications and Announcements from Staff and Board Members:** Supervisor Williams announced that the NAACP, Freedom is not Free fundraiser, is on November 11, 2021. The Key-Note Speaker is Dr. Darrell Williams. This will be a virtual banquet. Please call 608-364-1861 or email [NAACP@gmail.com](mailto:NAACP@gmail.com) to register.

Supervisor Williams announced the celebration recognizing the existence of the Beloit NAACP since 1919, marking 102 years of existence.

**Approval of Contracts and Transfers:** Citizen Representative Hoffman moved four contracts to the floor, seconded by Supervisor Podzilni. Ms. Mooren provided details regarding the contracts and responded to questions. The contracts were unanimously approved. APPROVED.

**Review of Bills:** Mr. Stevens advised there was nothing to highlight for the September bills.

**Resolutions and Committee Action:**

- **Resolution Amending the HSD Budget to Accept a COVID Behavioral Health Grant \*** – Supervisor Podzilni moved the resolution to the floor, seconded by Supervisor Aegerter. Ms. Trimble presented the resolution and explained that Rock County received a COVID Behavioral Health Grant from the Wisconsin DHS with an initial term of May 1, 2020 through August 19, 2021. The Wisconsin DHS made additional funding available to continue to provide recovery and support services for people with behavioral health needs affected by the COVID Crisis. Rock County has been approved to receive additional funds starting August 20, 2021 through May 31, 2022. Ms. Trimble responded to questions regarding the use of funds. The resolution was unanimously approved. APPROVED.
  
- **Resolution Authorizing an Assessment of Rock County’s Child Welfare System \*** – Chair Knudson moved the resolution to the floor, seconded by Citizen Representative Weaver-Landers. Chair Knudson advised the most important piece of the resolution is to help children and families. There have been various concerns expressed by foster parents and other stakeholders regarding the child welfare system and this resolution recommends the County Administrator to identify and develop a contract with a third party to evaluate Rock County’s child welfare system. He reviewed the items the assessment will include. County Administrator Smith advised to address concerns there will be a third party hired to objectively look at the system and provide ways of improvement. The County is always open to ways to improve. The challenge is finding someone with expertise who can provide this service and to find funding. The budget is about to pass for calendar year 2022 and this was not included, as it is just being passed. Individually each of the Board members provided comments in support of the resolution. The resolution was unanimously approved. APPROVED.

**Reports and Update:**

- **Report on COVIDs Impact on the Ability to Meet with Clients** – Ms. O’Connor provided in-depth details regarding each of the following program’s ability to respond to COVID: Children’s Long Term Support (CLTS); Youth Justice (YJ) and Family Skill Development; Comprehensive Community Services (CSS); Drug Court; ADRC/APS; Community Services Program (CSP); and Economic Support. For the most part programs are meeting in-person now and working in a more flexible individualized way depending on what the client prefers. Ms. O’Connor responded to questions and will convey to Managers that staff are to ask the right questions to make sure clients who want to meet in-person will feel comfortable saying they want to.
  
- **2022 Budget Requests Update** – Ms. Mooren explained that there have been recent changes in the budget. The original budget request was for approximately \$650,000

which was about a 3% increase, but it has been reduced to \$185,000 which is less than 1%. The biggest change was the addition of County ARPA funds, and the County Administrator will be presenting more about that tomorrow evening at the County Board meeting. The budget includes the integrated health trending for the CPS increase of needs in services, and Economic Support services request of an ES screener position. One peer support specialist position was reduced with hopes that additional grant funding will be coming which could support that in the future.

- **Update: COVID Related Departmental and Community Needs** – Ms. O’Connor advised that there was not anything new to report. Staff are under a mask requirement and social distancing whenever possible. She has not heard any other concerns since the last meeting. There has been much more traffic in the building, and it is going well.
- **Update: Dr. Daniel Hale Williams Rock County Resource Center** – Mr. Stevens advised he and Ms. Mooren are working on a list of items that are being addressed. Some items are delayed and on back order. He advised that he learned that if the furniture would have been ordered any later in the process there may not have been any furniture yet due to back orders.

**Committee Requests:**

- **Requests for Future Agenda Items or Information:** Supervisor Podzilni recommended in-person meetings. Supervisor Williams explained why she would not have been able to attend the meeting if it was not a hybrid meeting. Supervisor Bostwick explained she was going to be out due to health reasons and will not be able to attend the Foster Care Advisory Committee (FCAC) meetings as she originally planned. She asked that another Board member consider taking her place. This will be an agenda item at the next HSD Board meeting.

**Next Meeting:** Wednesday, **October 27, 2021** at 4:30 p.m. will be a hybrid meeting via zoom and in-person at the DWRC, Boardroom, 1717 Center Avenue, Janesville, WI.

**Adjournment:** Supervisor Podzilni motioned to adjourn, seconded by Citizen Representative Hoffman with unanimous approval at 5:38 p.m.

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Jodi Parson, Secretary

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Sup. Rick Richard  
INITIATED BY



Sup. Rick Richard  
DRAFTED BY

Sup. Rick Richard  
SUBMITTED BY

Sup. Rick Richards  
DATE DRAFTED

**ESTABLISHING HOUSING FOR SEXUALLY VIOLENT OFFENDERS**

1 **WHEREAS**, Resolution 20-12A-146 was adopted at the December 17, 2020 County Board meeting  
2 Directing the Exploration of Alternative Housing Options for Sexually Violent Offenders on  
3 Supervised Release in Accordance with Chapter 980 of the Wisconsin Statutes; and  
4

5 **WHEREAS**, the resolution outlines the reasons for considering a County-owned housing option,  
6 including difficulties in finding placements in the community and safety concerns. These issues are  
7 have arisen in numerous counties through Wisconsin, which have struggled to find appropriate  
8 placements that have been acceptable to their communities; and  
9

10 **WHEREAS**, A report dated July 21, 2021 was prepared by County Administrator Josh Smith that  
11 conducted a thorough analysis of the issue and identified four primary options for housing sexually violent  
12 offenders:  
13

14 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled  
15 this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ adopts Option 4 in the County Administrator’s July 21, 2021  
16 report titled *Options for Housing Sexually Violent Offenders on Supervised Release in Rock County Placed*  
17 *under Chapter 980 of the Wisconsin Statutes*—to place duplex housing on the northwest corner of the  
18 County Farm property in the Town of Janesville.  
19

20 **BE IT FURTHER RESOLVED** that County Administrator Smith is directed to take all necessary and  
21 lawful steps in furtherance of this policy, including, but not limited to, approaching the State of Wisconsin  
22 to request and develop a pilot program for funding of the construction, or a portion of the construction  
23 costs of such housing, and work with the Town of Janesville to address any further concerns or barriers to  
24 development.  
25

26 **BE IT FURTHER RESOLVED** that County Administrator Smith shall keep all options for housing  
27 sexual violent offenders on supervised release open and consider alternatives to Option 4 shall any barriers  
28 to implementation be determined to be insurmountable.

Respectfully submitted,

**PUBLIC SAFETY AND JUSTICE COMMITTEE**

dissent  
Mary Beaver, Chair

dissent  
Brian Knudson, Vice Chair

/s/Jacob Taylor  
Jacob Taylor

/s/Ron Bomkamp  
Ron Bomkamp

dissent  
Danette Rynes

**Resolution Establishing Housing for Sexually Violent Offenders**  
**Page 2**

**HUMAN SERVICES BOARD**

\_\_\_\_\_  
Brian Knudson, Chair

\_\_\_\_\_  
J. Russell Podzilni

\_\_\_\_\_  
Sally Jean Weaver-Landers, Vice-Chair

\_\_\_\_\_  
Angelina Reyes

\_\_\_\_\_  
Pam Bostwick

\_\_\_\_\_  
Kathy Schulz

\_\_\_\_\_  
Ashley Hoffman

\_\_\_\_\_  
Shirley Williams

\_\_\_\_\_  
Stephanie Aegerter

LEGAL NOTE:

The County Board is authorized to take this action pursuant to Wis. Stat. §§ 59.01, 59.06 and 59.55(6). Additionally, pursuant to Wis. Stat. § 980.08(4)(dm)1., the County is responsible for identifying appropriate residences for individuals determined by a court to be appropriate for supervised release for persons committed under Chapter 980. Building County owned housing designed for this purpose could assist the County in making such recommendations.

s/Richard Greenlee

Richard Greenlee  
Corporation Counsel

FISCAL NOTE:

Minimal fiscal impact in and by itself.

/s/Sherry Oja

Sherry Oja  
Finance Director

ADMINISTRATIVE NOTE:

Matter of policy.

/s/Josh Smith

Josh Smith  
County Administrator

# Human Services Board

	<u>Page</u>
Human Services Department.....	1
Personnel Summary.....	9
Financial Summary.....	17
Administrator's Comments.....	25
Council on Aging.....	35
Personnel Summary.....	35
Financial Summary.....	36
Administrator's Comments.....	38



## PERSONNEL SUMMARY

### HUMAN SERVICES

#### PERSONNEL - FULL TIME EQUIVALENT

TITLE	2021 CURRENT	2022 ADMIN. REC.	INCREASE/ (DECREASE)
AGENCY MANAGEMENT			
Director of Human Services	1.0	1.0	0.0
Human Services Deputy Director	2.0	2.0	0.0
Administrative Services Division Manager	1.0	1.0	0.0
Business Manager	1.0	1.0	0.0
Equity Manager	1.0	1.0	0.0
Coordinator of Quality Improvement	1.0	1.0	0.0
Program Manager	1.0	1.0	0.0
Medical Records Manager	1.0	1.0	0.0
Analyst	4.0	4.0	0.0
Communications Specialist	0.0	1.0	1.0
Accountant	3.0	4.0	1.0
Support Services Supervisor	2.0	2.0	0.0
Secretary II	2.0	2.0	0.0
Application Support Specialist	1.0	1.0	0.0
Account Clerk-HSD	7.0	7.0	0.0
Consumer Financial Support Specialist	1.0	1.0	0.0
HSD Support Specialist	1.0	1.0	0.0
Administrative Assistant	3.0	3.0	0.0
Word Processing Operator	1.0	1.0	0.0
Medical Records Technician	3.0	2.0	(1.0)
Release of Information Clerk	1.0	1.0	0.0
Clerk Typist II	1.0	1.0	0.0
SUBTOTAL	39.0	40.0	1.0

**HUMAN SERVICES**

**PERSONNEL - FULL TIME EQUIVALENT**

TITLE	2021 CURRENT	2022 ADMIN. REC.	INCREASE/ (DECREASE)
ECONOMIC SUPPORT			
Economic Support Division Manager	1.0	1.0	0.0
Lead Economic Support Supervisor	1.0	1.0	0.0
Economic Support Supervisor	3.0	3.0	0.0
Economic Support Supervisor – Training	1.0	1.0	0.0
Lead Economic Support Specialist	3.0	3.0	0.0
Bilingual Economic Support Screener	0.0	1.0	1.0
Economic Support Specialist	44.0	44.0	0.0
Administrative Services Supervisor	1.0	1.0	0.0
Job Center Support Specialist	3.0	3.0	0.0
SUBTOTAL	57.0	58.0	1.0
CHILDREN, YOUTH & FAMILIES- ACCESS, I/A & ONGOING			
Program Manager	1.0	1.0	0.0
Coordinator of Family Support	1.0	1.0	0.0
Human Services Lead Supervisor	1.0	1.0	0.0
Human Services Supervisor I	9.0	9.0	0.0
Analyst	1.0	1.0	0.0
Lead Worker	11.0	11.0	0.0
Human Services Professional	47.0	47.0	0.0
Psychiatric Technician	6.0	6.0	0.0
Administrative Assistant	3.0	3.0	0.0
Secretary I	1.0	1.0	0.0
SUBTOTAL	81.0	81.0	0.0

**HUMAN SERVICES**

**PERSONNEL - FULL TIME EQUIVALENT**

TITLE	2021 CURRENT	2022 ADMIN. REC.	INCREASE/ (DECREASE)
CHILDREN, YOUTH & FAMILIES- YOUTH JUSTICE			
Program Manager	1.0	1.0	0.0
Human Services Supervisor I	2.0	2.0	0.0
Human Services Professional	18.0	18.0	0.0
Legal Steno	1.0	1.0	0.0
Administrative Assistant	1.0	1.0	0.0
SUBTOTAL	23.0	23.0	0.0
CHILDREN, YOUTH & FAMILIES- YOUTH SERVICES CENTER			
Operations Manager	1.0	1.0	0.0
Assistant Operations Manager	0.0	1.0	1.0
Lead Floor Supervisor	1.0	0.0	(1.0)
Youth Services Center Supervisor	3.0	3.0	0.0
Lead Worker	6.0	6.0	0.0
Youth Specialist	18.0	18.0	0.0
Human Services Professional	1.0	1.0	0.0
Administrative Assistant	1.0	1.0	0.0
SUBTOTAL	31.0	31.0	0.0

**HUMAN SERVICES**

**PERSONNEL - FULL TIME EQUIVALENT**

TITLE	2021 CURRENT	2022 ADMIN. REC.	INCREASE/ (DECREASE)
<b>BEHAVIORAL HEALTH- COMPREHENSIVE COMMUNITY SERVICES</b>			
Program Manager	1.0	1.0	0.0
Human Services Supervisor II	6.0	7.0	1.0
Human Services Professional	41.0	45.0	4.0
Registered Nurse	2.5	2.5	0.0
Analyst	2.0	3.0	1.0
Skill Development Specialist	1.0	1.0	0.0
Peer Support Specialist	4.0	4.0	0.0
Administrative Assistant	2.0	2.0	0.0
<b>SUBTOTAL</b>	<b>59.5</b>	<b>65.5</b>	<b>6.0</b>
<b>BEHAVIORAL HEALTH- OUTPATIENT CLINICS</b>			
Human Services Supervisor II	1.0	1.0	0.0
Coordinator of Prevention and Community Engagement	1.0	1.0	0.0
Nursing Supervisor	1.0	1.0	0.0
Registered Nurse	2.6	2.6	0.0
AODA Coordinator	1.0	1.0	0.0
Human Services Professional	21.0	21.0	0.0
Secretary I	1.0	1.0	0.0
Peer Support Specialist	1.0	1.0	0.0
Psychiatric Technician	0.4	0.4	0.0
Administrative Assistant	4.0	4.0	0.0
<b>SUBTOTAL</b>	<b>34.0</b>	<b>34.0</b>	
<b>BEHAVIORAL HEALTH- CRISIS</b>			
Program Manager	1.0	1.0	0.0
Human Services Supervisor II	3.0	3.0	0.0
Lead Worker	2.0	2.0	0.0
Human Services Professional	16.8	16.8	0.0

**HUMAN SERVICES**

**PERSONNEL - FULL TIME EQUIVALENT**

TITLE	2021 CURRENT	2022 ADMIN. REC.	INCREASE/ (DECREASE)
Psychiatric Technician	12.2	12.2	0.0
Administrative Assistant	1.0	1.0	0.0
SUBTOTAL	36.0	36.0	0.0
BEHAVIORAL HEALTH- COMMUNITY SUPPORT PROGRAM			
Program Manager	1.0	1.0	0.0
Human Services Supervisor II	3.0	3.0	0.0
Registered Nurse	3.0	3.0	0.0
Human Services Professional	20.0	22.0	2.0
Psychiatric Technician	2.0	0.8	(1.2)
Administrative Assistant	2.0	2.0	0.0
SUBTOTAL	31.0	31.8	0.8
BEHAVIORAL HEALTH- CHILDREN'S LONG TERM SUPPORT			
Program Manager	1.0	1.0	0.0
Human Services Lead Supervisor	0.0	1.0	1.0
Human Services Supervisor I	4.0	7.0	3.0
Lead Worker	5.0	7.0	2.0
Human Services Professional	26.0	50.0	24.0
Administrative Assistant	3.0	5.0	2.0

**HUMAN SERVICES**

**PERSONNEL - FULL TIME EQUIVALENT**

TITLE	2021 CURRENT	2022 ADMIN. REC.	INCREASE/ (DECREASE)
SUBTOTAL	39.0	71.0	32.0
AGING AND DISABILITY RESOURCE CENTER			
ADRC/Adult Protective Services Division Manager	1.0	1.0	0.0
Human Services Supervisor I	1.0	1.0	0.0
Lead Worker	1.0	1.0	0.0
Human Services Professional	13.0	13.0	0.0
Administrative Assistant	1.0	1.0	0.0
SUBTOTAL	17.0	17.0	0.0
ADULT PROTECTIVE SERVICES			
Human Services Supervisor I	1.0	1.0	0.0
Human Services Professional	4.0	4.0	0.0
SUBTOTAL	5.0	5.0	0.0
TOTAL	452.5	493.3	40.0

**HUMAN SERVICES**

**PERSONNEL MODIFICATIONS**

Type of Request	Original Position/From	New Position/To	Dept. Request	Admin. Rec.
	AGENCY MANAGEMENT AND SUPPORT			
New Position		Communications Specialist (Unilateral, Range 19 C)	1.0	1.0
New Position		Accountant (Unilateral, Range 17 C)	1.0	1.0
Delete	Medical Records Technician (2489, Range 3)		1.0	1.0
	ECONOMIC SUPPORT			
New Position		Bilingual Economic Support Screener (2489, Range 6)	1.0	1.0
	CHILDREN, YOUTH, AND FAMILIES- ACCESS, I/A, ONGOING			
Reallocation	CPS Program Manager (Unilateral, PR27 C)	CPS Program Manager (Unilateral, PR30 C)	1.0	1.0
Reclassification	Psychiatric Technician	Human Services Professional 1 (AMHSHSD, Range 1)	6.0	0.0
	CHILDREN, YOUTH, AND FAMILIES- CHILDREN'S LONG TERM SUPPORT			
New Position		Human Serv. Lead Sup. (Unilateral PR 26 C)	1.0	1.0
New Position		Human Serv. Sup. I (Unilateral PR 24 C)	3.0	3.0
New Position		Lead Worker (AMHSHSD, Range 4-5)	2.0	2.0
New Position		Human Services Professional 2-4 (AMHSHSD, Range 2-4)	24.0	24.0
New Position		Administrative Assistant (2489, PR7)	2.0	2.0
	CHILDREN, YOUTH, AND FAMILIES- YOUTH SERVICES CENTER			
Retitle	Lead Floor Supervisor (Unilateral, Range 22 C)	Assistant Operations Manager (Unilateral, Range 22 C)	1.0	1.0

**HUMAN SERVICES**

**PERSONNEL MODIFICATIONS**

Type of Request	Original Position/From	New Position/To	Dept. Request	Admin. Rec.
	BEHAVIORAL HEALTH- COMPREHENSIVE COMMUNITY SERVICES			
New Position		Human Services Supervisor II (Unilateral, Range 25 C)	1.0	1.0
New Position		Human Services Professional 6-8 (AMHSHSD, Range 6-8)	4.0	4.0
New Position		Analyst (Unilateral, Range 20 C)	1.0	1.0
Reclassification	Peer Support Specialist (1258, Range 8)	Human Services Professional 1 (AMHSHSD, Range 1)	4.0	0.0
	BEHAVIORAL HEALTH - OUTPATIENT			
Reclassification	Peer Support Specialist (1258, Range 8)	Human Services Professional 1 (AMHSHSD, Range 1)	1.0	0.0
Reclassification	Psychiatric Technician (1258, Range 8)	Human Services Professional 1 (AMHSHSD, Range 1)	0.4	0.0
	BEHAVIORAL HEALTH- COMMUNITY SUPPORT			
Delete	Psychiatric Technician (1258, Range 8)		1.2	1.2
New Position		Human Services Professional 6-8 (AMHSHSD, Range 6-8)	2.0	2.0
Reclassification	Psychiatric Technician (1258, Range 8)	Human Services Professional 1 (AMHSHSD, Range 1)	0.8	0.0



# FINANCIAL SUMMARY

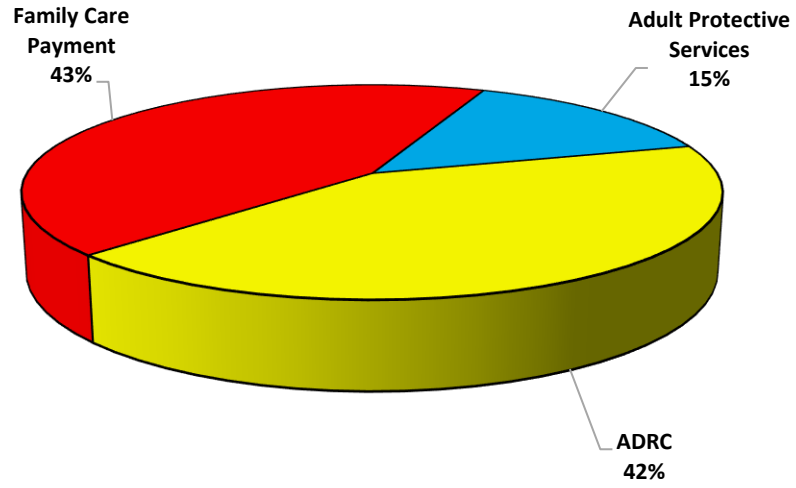
## HUMAN SERVICES

2022

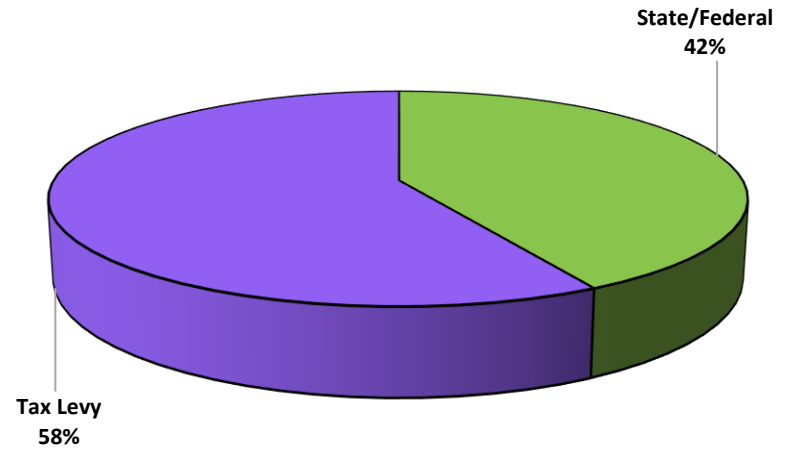
<u>REVENUES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Federal/State	\$40,343,198	\$40,343,198
Intergovernmental	11,007,101	11,001,678
Contributions	191,594	191,594
Fund Balance Applied	0	0
Transfers In	0	0
Deferred Financing	0	0
Sales Tax	0	0
Fees/ Other	758,519	758,519
Total Revenues	<u>\$52,300,412</u>	<u>\$52,294,989</u>
<u>EXPENDITURES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Salaries	\$31,369,366	\$31,337,728
Fringe Benefits	13,003,822	12,999,345
Operational	33,285,381	33,285,381
Capital Outlay	6,212	6,212
Allocation of Services	(1,200,426)	(1,200,426)
Total Expenditures	<u>\$76,464,355</u>	<u>\$76,428,240</u>
<u>PROPERTY TAX LEVY</u>	<u>\$24,163,943</u>	<u>\$24,133,251</u>

**2022 BUDGET**  
**AGING AND DISABILITY RESOURCE CENTER AND ADULT PROTECTIVE SERVICES**

EXPENDITURES BY PROGRAM

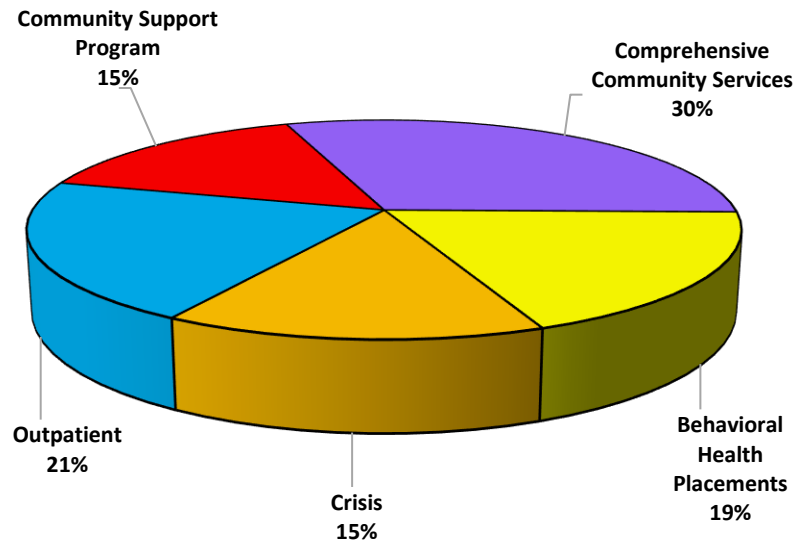


REVENUES BY SOURCE

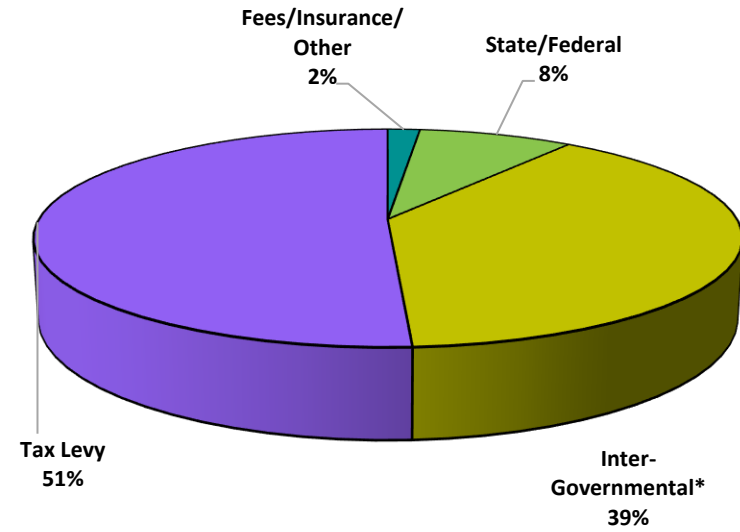


# 2022 BUDGET BEHAVIORAL HEALTH

EXPENDITURES BY PROGRAM



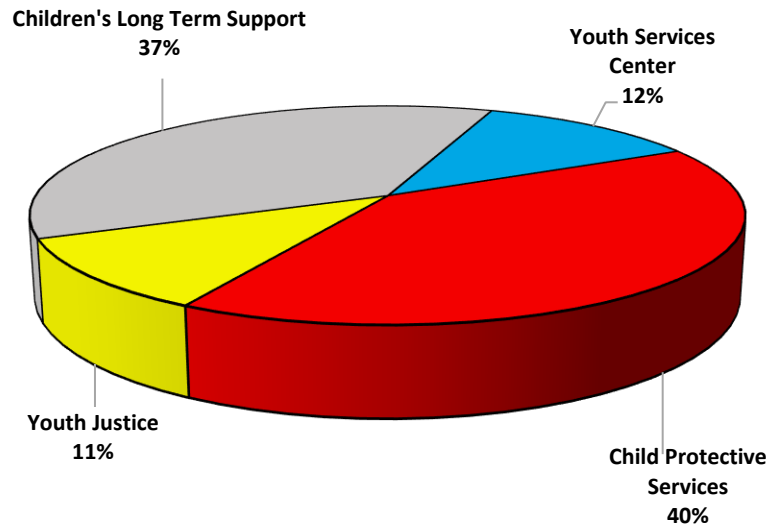
REVENUES BY SOURCE



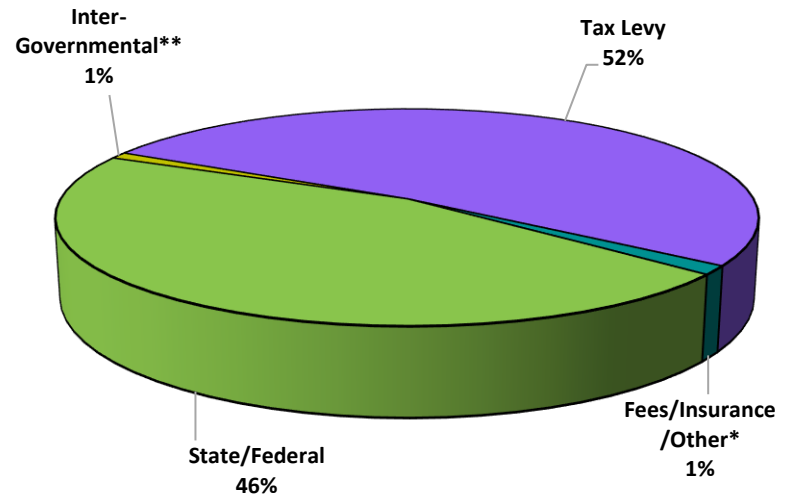
\* Includes Medical Assistance and Medicare.

**2022 BUDGET  
CHILDREN, YOUTH & FAMILIES**

EXPENDITURES BY PROGRAM



REVENUES BY SOURCE

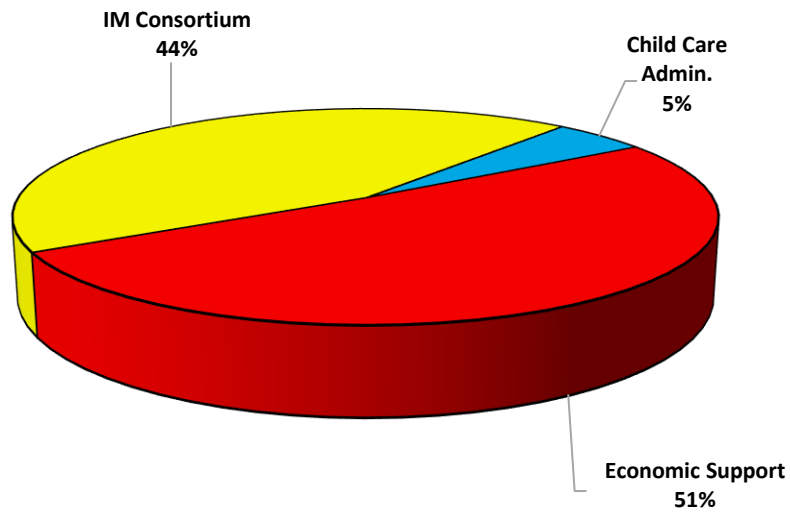


\*Other includes parental payments and tax intercept.

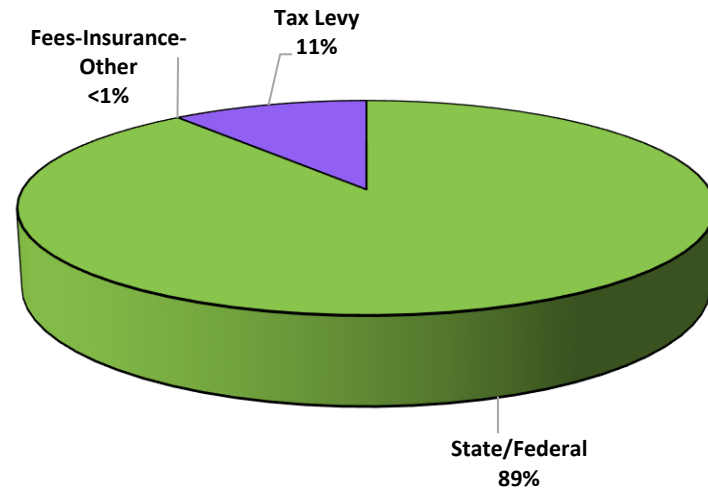
\*\*Includes Medical Assistance, Medicare, other counties, and school breakfast and lunch program.

## 2022 BUDGET ECONOMIC SUPPORT

EXPENDITURES BY PROGRAM

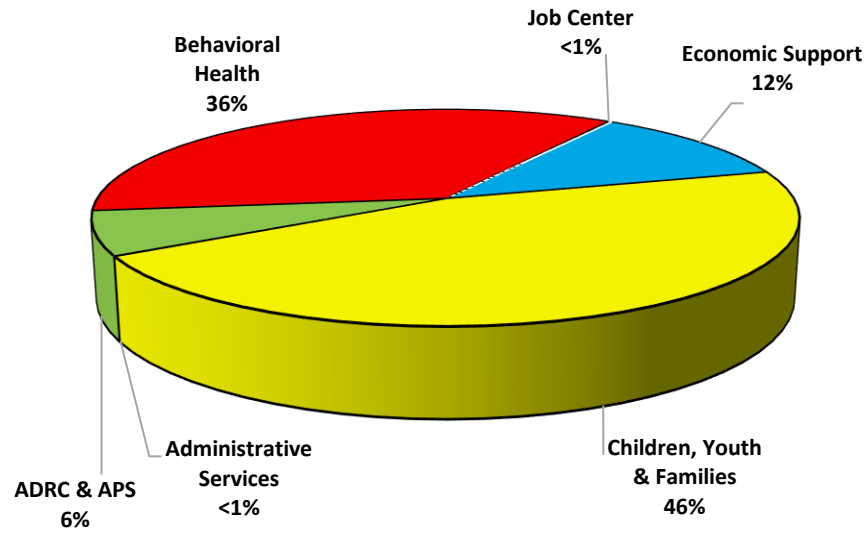


REVENUES BY SOURCE

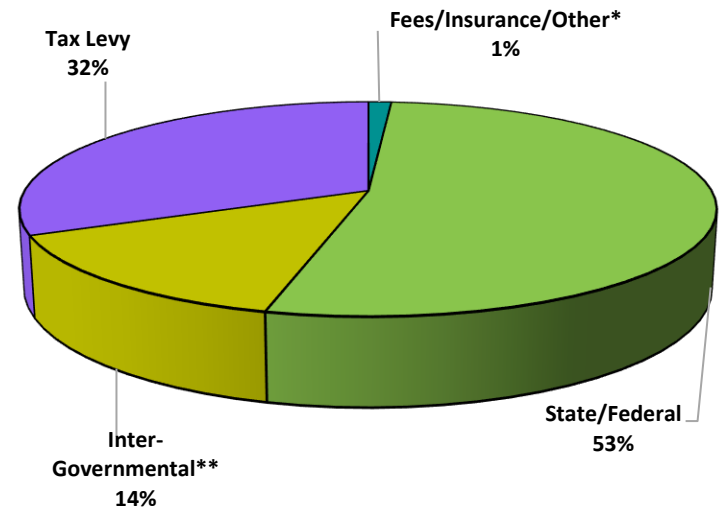


**2022 BUDGET  
HUMAN SERVICES BY DIVISION**

EXPENDITURES BY DIVISION



REVENUES BY SOURCE

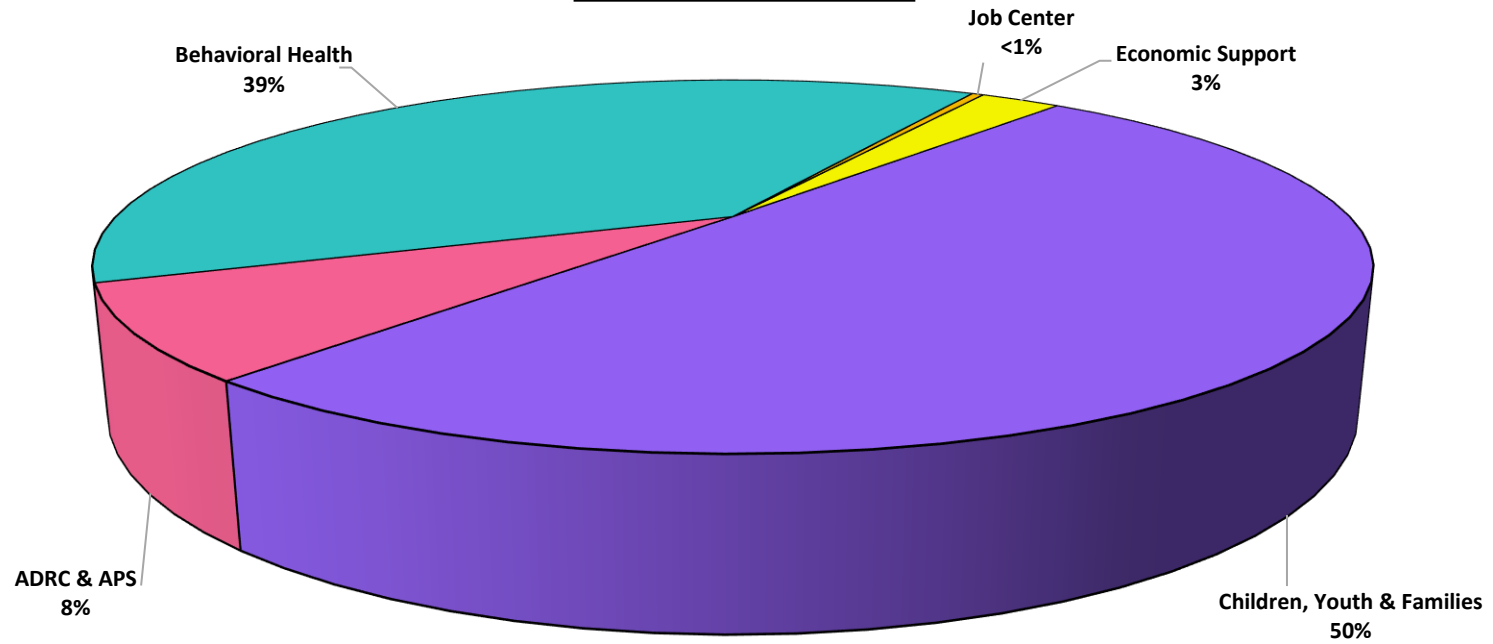


\*Other includes Job Center rent, parental payments and tax intercept

\*\*Includes Medical Assistance, Medicare, other County departments, other counties and school breakfast and lunch program.

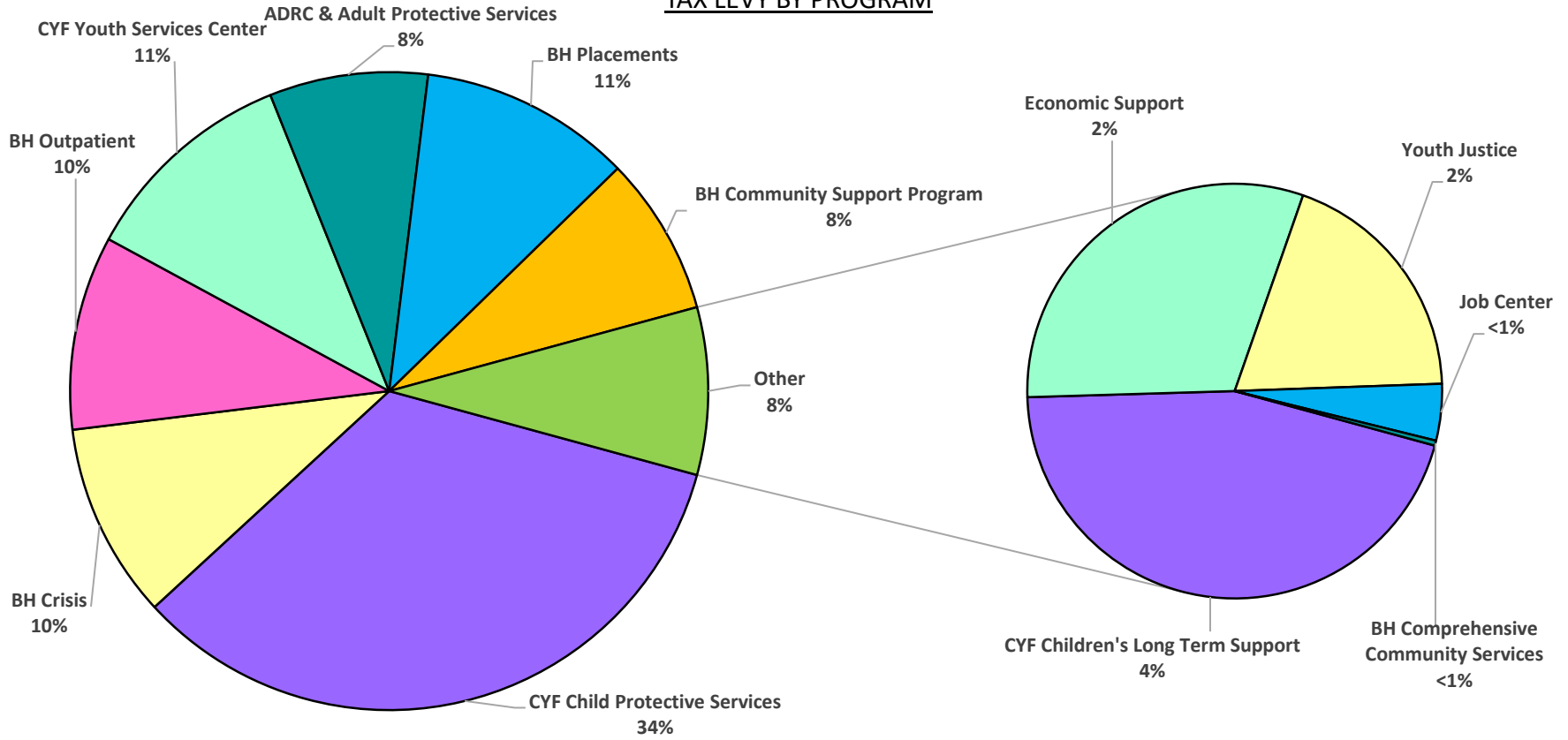
2022 BUDGET  
HUMAN SERVICES

TAX LEVY BY DIVISION



## 2022 BUDGET HUMAN SERVICES

### TAX LEVY BY PROGRAM



BH = Behavioral Health  
CYF = Children, Youth and Families



## ADMINISTRATOR'S COMMENTS

### HUMAN SERVICES DEPARTMENT

2022

#### Budget Highlights – Children, Youth and Families Programs

- Program areas in Children, Youth and Families include:
  - Child Protective Services (CPS)
  - Youth Justice, including the Youth Services Center (YSC) and Shelter Care
  - Children's Long Term Support (CLTS), including the Birth-to-Three program.

#### Revenue

- Kinship care revenue is budgeted at \$875,081, a \$124,645 increase from 2021 based on expected state funding.
- Revenue for the Birth-to-Three program, including the anticipated state allocation and other county reimbursements, is budgeted at \$375,155 in 2022, a decrease of \$5,508 as compared to the 2021 budget. The 2021 budget included additional state funding that is not expected at this time for 2022.
- CLTS revenue is budgeted at approximately \$10.9 million. This is a significant increase from \$3.2 million in the adopted 2021 budget. The increase is due to:
  - Additional requested CLTS positions funded with state and federal revenue. See Personnel section for additional detail.
  - Complying with the County's auditors' recommendations to include revenues and expenditures of funds that the County passes through to a third-party administrator for financial reporting purposes.
- Revenue is expected to increase in the YSC due to a slight daily rate increase from \$250 to \$275 in the ACTIONS program, an increased census from out-of-county placements as numbers return to pre-pandemic levels, and additional counties utilizing the facility (Waukesha County is closing its secure facility and is interested in purchasing bed space).

## Expenditures

- The number of children and youth in out-of-home placements has historically been a major driver of the County budget. Over the last several years, this number has decreased. Department staff attribute this to the expansion of the Children’s Long Term Support and Comprehensive Community Services programs, as well as the increased resources dedicated to targeted safety support services, which are intensive supervision services intended to keep children safe in their homes rather than in out-of-home placements.
  - The average daily census of children placed in foster care and the more costly treatment foster care declined from a high of 158 in 2017 to the 99 projected in the 2022 budget. The 2022 projection is a decrease of 19 from the amount that was included in the 2021 budget.
  - The expected number of children in subsidized guardianships, which is one form of permanency, is increasing from 22 in 2021 to a projection of 32 in 2022. However, the 2021-23 state biennial budget included funding for subsidized guardianships, so expenditures were not included in the HSD budget request.
  - Rock County has not had any youth in State correctional facilities since 2017. Given this experience, the department is budgeting for no youth in correctional facilities again in 2022. This is due partly to the ability of the ACTIONS program, housed in the YSC, to be able to serve these youth locally instead of at Lincoln Hills. The construction of regional facilities to replace the State correctional facilities at Lincoln Hills and Copper Lake continues to be on hold, and counties will likely continue to operate as they are for a number of years.
  - The number of children and youth in group homes and residential care centers is budgeted to average 20 per day in 2021. The department is budgeting for 17 in 2022. This is a decrease of an average daily census of 3. Some of the County’s juvenile clients with the most challenging behaviors are placed in out-of-state facilities due to the lack of in-state resources.
  - The department continues to be cautiously optimistic that recent system improvements are contributing to the decrease in out-of-home placements. As a result, the 2022 recommended budget for out-of-home placements is \$4.1 million, which is a reduction of \$1.1 million, or 21%, from the amount budgeted in 2021.
- As noted in the 2021 budget, the department has been planning to implement operational changes consistent with the federal Families First Act. This law changes how federal Title VI-E funds must be used to prioritize keeping children safely in their

homes vs. funding out-of-home placements. In 2022, the Department has requested \$200,000 to fund enhanced services for child welfare-involved families and foster youth. This would include building the family first service array infrastructure and strengthening community partnerships by adding additional providers and resources in areas such as child abuse prevention, childcare, parenting, resource parenting, housing supports, more immediate access to mental health and substance abuse treatment, and other specialized and evidence-based services to support families to stay safely together whenever possible. I am recommending this be funded through the County's American Rescue Plan Act (ARPA) allocation. The ARPA interim final rule indicates funding can be used for "enhanced services for child welfare-involved families and foster youth to provide support and training on child development, positive parenting, coping skills, or recovery for mental health and substance use challenges."

- Birth-to-Three expenditures in 2022 are expected to total over \$1.4 million. As of September 2020, there were 204 active Birth-to-Three cases in Rock County compared to 256 active cases in September 2021. This is a 25% increase in the number of children being served from the prior year.
- Expenditures for CLTS, like revenue, will appear to be increasing in the budget more than they are, as the County's auditors have recommended for financial reporting purposes that the County budget monies that pass through to be managed by a third-party administrator
- HSD has a contract for shelter care services with Derrick's House LLC. The 2022 cost of this contract is budgeted at \$828,389, which is a \$75,066 increase. Additional funds have been requested in order to provide additional staffing to better meet the complex needs of youth served in shelter care.

### Personnel

- As noted elsewhere in the budget, most reallocation requests have been denied and instead would be reviewed through the Human Resources wage study. However, I am recommending the requested reallocation of the Child Protective Services Program Manager position. The department has been challenged to recruit and retain the expertise needed to lead CPS. Consistency in this critical role would have a positive influence on the continued development of supervisory staff, improve practice, and provide an important support to frontline staff. The cost of this reallocation in 2022 is \$705 compared to the 2021 budget.
- The number of children served through the CLTS program has increased from 200 in 2017 to 800 children currently. Data from the State and the Department's own referral data estimate that a total of 1,200 children will be eligible to receive services by the end of 2022. As this population continues to increase, and with no waitlist allowed, the department requests a number of

additional staff in this area, as noted below. Without an increase in the number of staff, either new children cannot be served (which is not allowable per state law), or caseloads become unmanageable and services for clients suffer. The cost of these positions (approximately \$2.3 million) would be fully covered by non-County sources and are recommended.

- 24.0 FTE Human Services Professional positions
  - 2.0 FTE Lead Worker positions
  - 3.0 FTE Human Services Supervisor I positions
  - 1.0 FTE Lead Supervisor position
  - 2.0 FTE Administrative Assistant positions
- I am recommending the requested retitle of the Lead Floor Supervisor at the Youth Services Center to Assistant Operations Manager, which more accurately reflects the duties and responsibilities of the position. This change has no cost implications.

#### Budget Highlights – Behavioral Health Programs

- Program areas in Behavioral Health include:
  - Comprehensive Community Services (CCS)
  - Intake, Crisis Intervention, and Outpatient Services
  - Community Support Program (CSP)

#### Revenue

- The costs of CCS are reimbursed by the state and federal governments through the Medical Assistance program and in 2022 are expected to total approximately \$8.3 million, an increase of \$1.1 million or 16% over the prior year.
- Trends in Medical Assistance reimbursement received in other Behavioral Health programs (Crisis Intervention, Outpatient, CSP, and Crisis Stabilization) result in a decrease of \$15,000 from the prior year.

#### Expenditures

- Overall expenditures for adult out-of-home placements are budgeted to increase in 2022 by \$251,341 to \$5.3 million, or 5% over the prior year. The COVID-19 pandemic has had an adverse impact on mental health, and the ARPA interim final rule includes as an allowable use “funding new or enhanced services that meet behavioral health needs exacerbated by the pandemic,” including mental health and substance misuse treatment. I am recommending that the budgeted increased cost of adult out-of-home placements be funded with ARPA dollars, with the anticipation that the need will be reduced in 2023. Therefore, budgeted expenditures for adult out-of-home placements in 2023 would remain at almost \$5.1 million.
  - The cost for placements at the State institutes in 2022 is budgeted at a little over \$2 million, which is \$184,634 higher than 2021. The budgeted average daily census is expected to increase from 7 to 8. The average daily cost of a placement at the State institutes in 2022 is budgeted at \$695 per day, or about \$253,675 annually.
  - The costs for placements in adult family homes and community-based residential facilities total approximately \$1.4 million for an average daily census of 25 individuals. This is a slight increase from the average of 24 individuals budgeted in 2021. The average daily cost has increased from a budget of \$135 per day in 2021 to \$158 per day in 2022, a 17% increase.
  - Costs for placements in county contracted hospitals are decreasing by \$25,000 in 2022 to \$375,000, representing an average of 1 individual per day funded by the county.
  - HSD has a contract with Harper’s Place, housed at Rock Valley Community Programs, for crisis stabilization services. The 2022 cost of this contract is budgeted at about \$1.2 million, an increase of \$35,087 or 3%.
  - Other high-cost placements are budgeted at \$290,175, a decrease of \$133,225 in 2022.

Personnel

- Two changes are requested and recommended in the Community Support Program (CSP). These changes would eliminate three part-time positions and create two full-time positions responsible for delivering medications to clients during night and weekend shifts, which are currently hard to fill as part-time positions and result in overtime when shifts are filled by current staff. This would also create more consistency for clients.
  - Delete 1.2 FTE Psychiatric Technician positions, resulting in a cost savings of \$51,081.

- Add 2.0 FTE Human Services Professional II positions. While the cost adding these positions totals \$130,030, the net effect of these two changes is a net savings due to a reduction in overtime costs and an increase in billable hours. The net savings from these changes is \$37,775.
- Several positions are requested and recommended for CCS. Because CCS is state and federally funded, these positions will have no impact on the tax levy.
  - 1.0 FTE Human Services Supervisor II
  - 4.0 FTE Human Services Professional VI-VIII
  - 1.0 FTE Analyst
- The Department has requested reallocations for 24.4 FTE Psychiatric Technicians and Peer Specialists at a cost of \$35,404 (most of which represents increased cost to the tax levy). These positions are currently in the 1258 pay grid and operate under different policies than all other Human Services Department positions, and the Department would like to move them to the same pay grid as other professionals in the Behavioral Health Division in order to create consistency in the rules that govern. This is an example of the need for the County to conduct a comprehensive wage study of all County positions, in order to ensure potential changes such as this are appropriate and equitable. The Human Resources Department Budget includes funding for such a study in 2022. Therefore, these reallocations are not recommended at this time.

### Budget Highlights – Economic Support Division

#### Revenue

- Revenues for the Rock County-related Economic Support programs (Income Maintenance and Child Care) are expected to increase by \$84,083 in 2022 for a total of a little over \$4 million.
- Rock County serves as the fiscal and administrative lead county for the Southern Consortium, which includes six other counties (Crawford, Grant, Green, Iowa, Jefferson, and Lafayette). A total of \$3.9 million will be passed through to these six counties in 2022. Rock County constitutes about 49.5% of the caseload across the consortium.

#### Expenditures

- Expenditures for the Rock County Economic Support programs are expected to increase by \$69,191 in 2022 for a total of almost \$5 million.
- COVID-19 has continued to have an effect on Economic Support caseloads, which have again increased in 2021 to their highest levels since 2015. Through August 2021, the unduplicated caseload averaged 25,486 cases per month, which is 2,461 cases more than the 2020 monthly average, representing a 10.7% increase.
  - The number of FoodShare cases increased from 12,751 in August 2020 to 14,329 in August 2021, an increase of 1,578 cases or 12.4%.
  - The number of Medical Assistance cases increased from 19,063 in August 2020 to 21,958 in August 2021, an increase of 2,895 cases or 15.2%.
  - The number of Child Care cases remained steady year-to-year, with 567 cases in in August 2020 and 563 cases in August 2021.
- The Southern Consortium continues to have an active FoodShare payment error rate below the state average (2.44% compared to 7.32%), ensuring that recipients are receiving the benefits they are entitled to.

### Personnel

- The Department is requesting a 1.0 FTE Bilingual Economic Support Screener position at a cost of \$62,199. This position would be available at the Dr. Daniel Hale Williams Rock County Resource Center to assist clients in accessing services and navigating through the building and the variety of services available there. I am recommending that this position be funded through ARPA, which notes that funding can be used for “public benefits navigators to assist community members with navigating and applying for available Federal, State, and local public benefits or services.” In addition, the facility is located in a Qualified Census Tract, which under ARPA allows even more flexibility for use of funds.

### Budget Highlights – Aging and Disability Resource Center (ADRC)/Adult Protective Services Division

- Throughout 2021, the ADRC and the Council on Aging have been planning for integration, which will occur in 2022. We anticipate that 2022 will be another year of transition as staff, now co-located, learn how to better collaborate to serve clients and budgets are integrated. The Council on Aging's 2022 budget recommendation is included in the Human Services Board section of the budget but will remain as a separate budget until 2023.

### Revenue

- In 2022, the ADRC is expected to receive almost \$1.9 million in state and federal aid, an increase of \$26,624 from the 2021 estimate. Due to continued diligent time reporting by staff regarding the amount of time they spend serving clients eligible for the Medical Assistance program, thereby drawing down federal matching funds, it is expected that no tax levy will be needed to support operations in 2022.

### Expenditures

- The County is required to make a payment to the State to offset the State's cost of funding the Family Care program. The payment decreased over a 5-year period, and in 2021 and each year thereafter totals \$2,026,787.
- Referrals to the Adult Protective Services unit for investigations of elder abuse and neglect have remained high but fairly steady over the last several years. Referrals in 2020 totaled 350, and through August 2021 totaled 214, which could put investigations in 2021 around 367 cases. This does not take into account cases referred but not officially opened for investigation, which in 2020 totaled an additional 103 cases. These cases are managed by 1.5 FTE.

### Personnel

- No personnel changes are requested for 2022.



## Budget Highlights – Administrative Services Division

### Revenue

- The Wisconsin Medicaid Cost Reporting (WIMCR) program provides payments to counties based on eligible costs incurred in a variety of human services programs. It is challenging to estimate these amounts from year to year as they are based on factors, such as statewide revenue and costs, that are not always known in advance. However, based on recent history, in 2022 HSD expects to receive \$1.3 million, the same amount included in the 2021 budget.

### Expenditures

- The Administrative Services Division manages the finances, technology, and records for all of HSD's divisions. Most of the costs of the Division are charged out to the other HSD divisions to maximize reimbursement available through the many state and federal programs HSD operates.
- Prior to the opening of the Dr. Daniel Hale Williams Rock County Resource Center, the Human Services Department managed the Job Center, including lease costs and services for partner agencies that operated out of the building. Beginning in 2022, these functions will be managed by the Facilities Management Department. Funds continue to be included in the HSD budget for Job Center support staff that staff the front desk.
- In 2022, the Human Services Department and Rock-IT will be working with the vendor to transition Avatar, the department's electronic health record system, to the cloud. Similar to other IT efforts throughout the budget, moving this important system to the cloud has a number of advantages, including more reliable access, better access from remote locations, improved disaster recovery, and stronger cybersecurity. This change will cost \$90,200 in one-time implementation costs, and \$153,084 annually to be hosted in the cloud by the vendor.
- With the growth in remote work and attendance at training events, the department will realize a budget-to-budget savings of \$200,000 in travel expenses in 2022, resulting in a new travel budget of approximately \$566,000.

### Personnel

- The Department has requested a 1.0 FTE Communications Specialist position. The need for improved communications has regularly been identified Countywide through employee engagement surveys and input from external stakeholders. The

department currently lacks the resources and expertise to manage strategic internal and external communications. This position would help promote client access to services by increasing HSD program visibility, including through the establishment of a social media presence, as well as support improved employee engagement. This position is recommended at a cost of \$83,231.

- The Human Services Department has for many years managed Rock Haven’s medical records. With the implementation of an electronic health records system at Rock Haven several years ago and the increasing demand for reporting to state and federal agencies, the two departments have agreed to transfer this position to Rock Haven’s budget. This position is currently vacant, making this an ideal time to make the transition.
- The Department has requested a 1.0 FTE Accountant position. The need for this position is primarily due to program expansion in CLTS, a program that requires significant fiscal support, but will also support other areas with program growth. This position is recommended at a cost of \$78,878.

### Summary

- Expenditures in the Children, Youth and Families Programs total \$35,053,912.
  - Recommended tax levy is \$18,203,227, a decrease of \$711,769 or 3.8%.
- Expenditures in the Behavioral Health Programs total \$27,356,633.
  - Recommended tax levy is \$13,935,266, an increase of \$451,973 or 3.4%.
- Expenditures in the Economic Support Division total \$8,850,312.
  - Recommended tax levy is \$943,645, a decrease of \$19,855 or 2.1%.
- Expenditures in the ADRC/Adult Protective Services Division total \$5,000,153.
  - Recommended tax levy is \$2,897,943, an increase of \$257,962 or 9.8%
- Costs for the Administrative Services Division are allocated back to the operating divisions.
- Overall Expenditures for the Human Services Department total \$76,428,240.
  - Recommended tax levy is \$24,133,251, an increase of \$183,489 or 0.8%.

**PERSONNEL SUMMARY**

**COUNCIL ON AGING**

**PERSONNEL - FULL TIME EQUIVALENT**

TITLE	2021 CURRENT	2022 ADMIN REC	INCREASE/ (DECREASE)
Director of Council on Aging	1.0	1.0	0.0
Nutrition Program Supervisor	1.0	1.0	0.0
Transportation Program Supervisor	1.0	1.0	0.0
Mobility Manager	1.0	1.0	0.0
Family Caregiver Support/Outreach Specialist	1.0	1.0	0.0
Elder Benefit Specialist	1.0	1.0	0.0
Clerk-Typist III	1.0	1.0	0.0
Specialized Transit Scheduler/Clerk	1.0	1.0	0.0
Nutrition Program Assistant	1.0	1.0	0.0
Health Promotion Coordinator	0.4	0.4	0.0
Council on Aging Clerical Worker	0.4	0.4	0.0
Specialized Transit Driver	10.8	10.8	0.0
Nutrition Site Manager	2.15	2.15	0.0
Total	22.75	22.75	0.0

**PERSONNEL MODIFICATIONS**

TYPE OF REQUEST	ORIGINAL POSITION / FROM	NEW POSITION / TO	DEPT REQ	ADMIN REC
-	-	-	-	-

# FINANCIAL SUMMARY

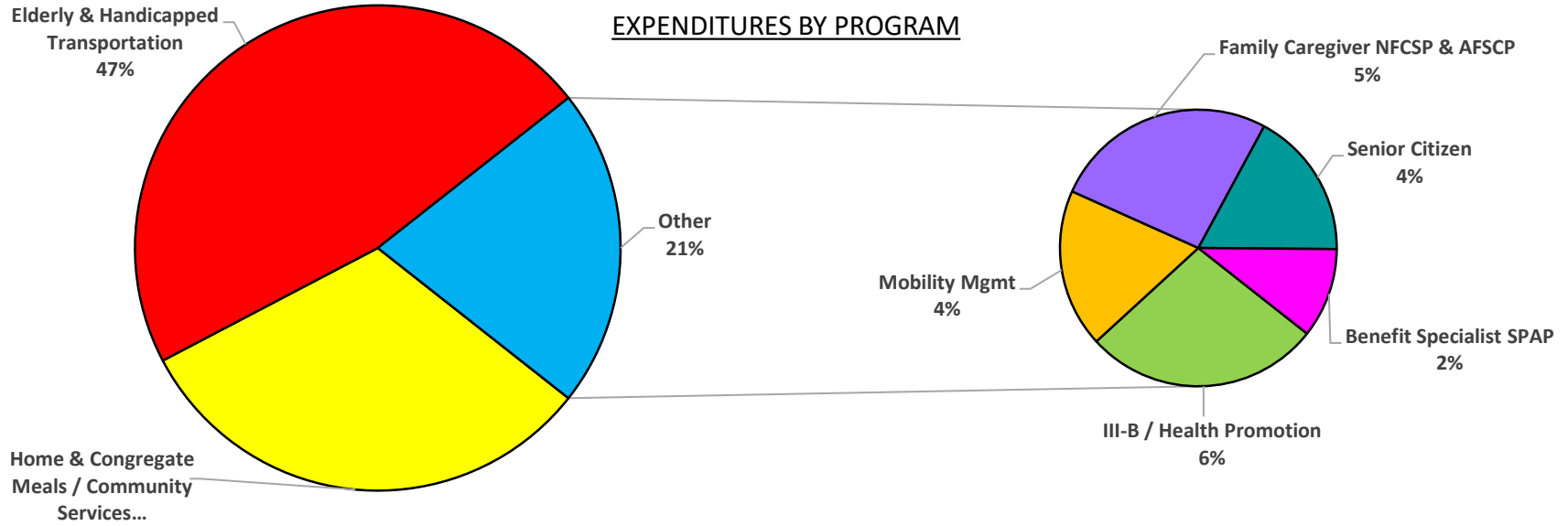
## COUNCIL ON AGING

2022

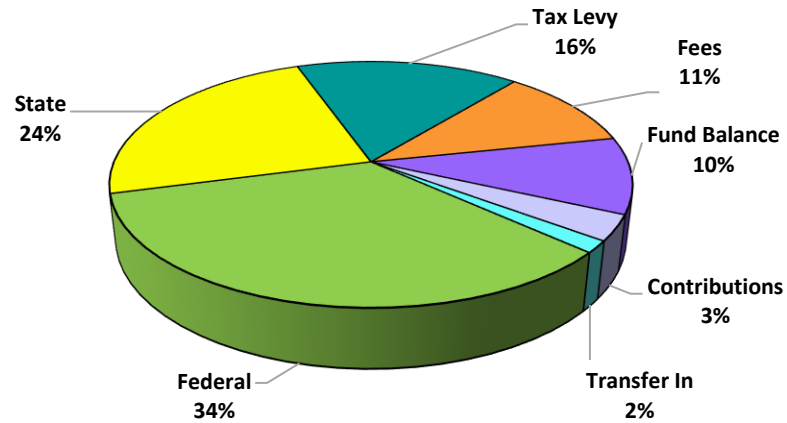
<u>REVENUES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Federal/State	\$1,489,360	\$1,489,360
Intergovernmental	105,842	105,842
Contributions	86,750	86,750
Fund Balance Applied	257,543	257,543
Transfers In	40,324	40,324
Deferred Financing	0	0
Sales Tax	0	0
Fees/ Other	170,000	170,000
Total Revenues	\$2,149,819	\$2,149,819
<u>EXPENDITURES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Salaries	\$960,282	\$960,282
Fringe Benefits	527,119	527,119
Operational	1,243,343	1,243,343
Capital Outlay	148,946	148,946
Allocation of Services	(306,324)	(306,324)
Total Expenditures	\$2,573,366	\$2,573,366
<b><u>PROPERTY TAX LEVY</u></b>	<b>\$423,547</b>	<b>\$423,547</b>

## 2022 BUDGET COUNCIL ON AGING

### EXPENDITURES BY PROGRAM



### REVENUES BY SOURCE



## **ADMINISTRATOR'S COMMENTS**

### **COUNCIL ON AGING**

**2022**

#### **Budget Highlights**

In 2021, the ad hoc Aging Services Integration Review Advisory Committee received a report reviewing the possibility of integrating the Aging and Disability Resource Center (ADRC) and the Council on Aging and voted to recommend integration. For 2022, the department budget will show as separate from the Human Services Department. In 2023, it is anticipated the complete integration of the Council on Aging's budget with the ADRC will occur.

Also, in 2022, COVID-19 continues to greatly impact department operations as seniors are one of the most high-risk populations affected by the outbreak.

#### **Revenue**

- The Council on Aging uses a combination of Federal Aid and client contributions to fund the Congregate Nutrition program and the Home Delivered Meal program:
  - In the Congregate Meals program, COVID-19 resulted in the closure of congregate meal sites, greatly impacting services and revenue. In 2022, overall Congregate Meals program revenue will increase by \$44,905 or 11.5% with the only change in the category of Fund Balance. Fund balance is budgeted in 2022 at \$71,501, an increase of \$44,905 over the prior year as the department needs to spend down unused grant funds and thereby will have a dramatic impact on the tax levy.
  - In the Home Delivered Meal program, federal CARES funds in 2020 and 2021 provided critical monies to respond to the increased demand for home delivered meals as a response to the COVID-19 situation.
  - In order to comply with the County Board directive that the Home Delivered Meal program have no waiting lists, the program has had to rely upon fund balance to balance the budget. Additionally, unused grant funds need to be spent. The use of fund balance is budgeted at \$186,042, an increase of \$49,533 or 36.3%, in 2022. The fund balance at 12/31/21 is estimated to be \$333,863.

- The Elderly and Handicapped Transportation program highlights include:
  - Federal Aid will remain at the estimated 2021 level (\$108,622).
  - State Aid will remain at the 2021 funding level (\$469,891).
  - Passenger fees remain at the 2021 level (\$170,000).
  - Paratransit ridership will remain at the 2021 level (\$105,842) as part of a multi-year contract awarded to the department by the cities of Beloit and Janesville.
  - Transfer In revenue represents the local 20% match for purchasing transit vehicles. No change from the prior year estimate (\$40,324), which provides for the purchase of two replacement vehicles in 2022.
  - The anticipated fund balance of the Rock County Specialized Transit Elderly and Handicapped Transportation Fund on 12/31/21 will be \$196,235.

#### Expenditures

- The costs for the Elderly and Handicapped Transportation program increased substantially in 2021, primarily as a result of converting from contracted drivers to County employees. Costs for these employees will further increase in 2022 due to the County Board's policy of establishing a \$15 per hour minimum wage for County employees. The overall increase in 2022 will be \$129,804, or 12.0% over the prior year.
  - In 2022, the Council on Aging is budgeting to replace two vehicles totaling \$148,946. The vehicles are funded 80% through the State 5310 Grant and 20% from the Rock County Specialized Transit Elderly and Handicapped Transportation Fund. The local 20% match equals \$29,789.
- The department's main account will increase by \$9,871 or 11.7%, and the account's cost allocations will increase by \$1,398 or 1.4% to \$99,285. Cost Allocations consists of funds from other department grant programs that are allowed to support administrative costs.
- Rock County operates a Congregate Nutrition program that provides meals at five locations to elderly residents. As noted in the Revenue section, COVID-19 resulted in the closure of meal sites for most of 2020 and into 2021. Overall program costs are up by \$44,905 due to higher staff costs for the program, as the wages of the Nutrition Site Managers will increase due to the \$15 per hour minimum wage.

- Rock County also operates a Home Delivered Meal program that provides meals to elderly residents in their homes.
  - Other Contracted Services includes the payment to the Beloit Meals on Wheels program. The agency provides meals to the Beloit area and has been budgeted at \$35,000 for several years. Due to cost and participant increases, \$47,000 was budgeted for the agency in 2021. The 2022 level will increase by \$5,000 to \$52,000.
  - Costs for contracted food services are budgeted to stay at the 2021 level (\$165,071).
  - A County Board policy remains in effect for the Home Delivered Meal program to have no waiting list. In past years, this policy has resulted in needing tax levy to support the program. However, no tax levy is necessary in 2022 due to the use of fund balance as explained above.
- The Mobility Manager Grant program is budgeted at \$101,259, a decrease of \$4,660 and includes:
  - Prior to 2020, the costs of the Mobility Manager position and other program costs were entirely state funded with no tax levy. However, an updated interpretation of the program grant guidelines in 2020 resulted in an increase to the Administrative Expense account (representing the grant program's 20% local match). For 2022, the Administrative Expense account will be \$10,374, a decrease of \$5,389 from the 2021 level.
  - In 2022, a Cost Allocation is budgeted in the amount of \$8,253, an increase of \$1,358 or 19.7%, which has the effect of reducing the burden on the tax levy and consists of funds from other department grant programs that are allowed to support administrative costs.

#### Personnel

- No personnel changes are requested for 2022.



## Summary

- The recommended tax levy for the Council on Aging programs are as follows:
  - Main account is \$94,241, an increase of \$9,871 or 11.7% over the prior year.
  - Elderly and Handicapped Transportation is \$316,313, an increase of \$129,804 or 69.6% over the prior year.
  - Mobility Management program is \$12,993, a decrease of \$4,660 or 26.4%.
  - No tax levy will be needed for Congregate Nutrition program.
  - No tax levy will be needed for the Home Delivered Meals program.
- The recommended tax levy for all Council on Aging programs totals \$423,547, an increase of \$135,015 or 46.8% over the prior year.