



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
Janesville, Wisconsin 53547-1649
Phone: 608/757-5271
Fax: 608/757-5374

ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, June 24, 2015 – 4:30 p.m.

Rock County Health Care Center, 3rd Floor Conference Room, Janesville

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of June 10, 2015 *
4. Citizen Participation – Mr. Hicks
5. Submission of Committee Requests
6. Approval of Contracts, Transfers, and/or Encumbrance – Ms. Mooren
7. Approval of Bills * – Mr. Zuehlke
8. Resolution Creating Section 1.133 of the Rock County Ordinances * – Mr. Horozewski
9. Resolution Creating a 1.0 FTE Human Services Supervisor II Position * – Ms. Flanagan
10. 2014 Annual Report
 1. Budget Overview - Ms. Mooren
 2. LTS/ADRC Overview – Ms. Thompson
11. Director's Report *
 - Budget Updates
 - Letters – Thank you to Foster ParentsThank you to State Officials for Presentation on 6/10/15
12. Next Meeting: Wednesday, **July 8, 2015 at 4:30 p.m.** at **Rock County Health Care Center, 3rd Floor Conference Room**, in Janesville, Wisconsin.
13. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

DSS50608

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3634-0000-64604 36-3634-1814	PROGRAM EXPENSE		06/15/2015	ROCK COUNTY HUMAN SERVICES DEP	114.00
CPS	Budget 107,748.00	YTD Exp 72,374.66	YTD Enc 14,483.65	Pending 114.00	Closing Balance 20,775.69
36-3646-0000-62119 36-3646-5017	OTHER SERVICES		06/15/2015	ROCK COUNTY HUMAN SERVICES DEP	91.00
JUVENILE JUSTICE	Budget 185,613.00	YTD Exp 69,429.00	YTD Enc 19,268.55	Pending 91.00	Closing Balance 96,824.45
36-3646-0000-64604 36-3646-5016	PROGRAM EXPENSE		06/15/2015	ROCK COUNTY HUMAN SERVICES DEP	58.00
JUVENILE JUSTICE	Budget 12,245.00	YTD Exp 2,012.92	YTD Enc 301.45	Pending 58.00	Closing Balance 9,872.63
36-3689-0000-64604 36-3689-0001	PROGRAM EXPENSE		06/15/2015	ROCK COUNTY HUMAN SERVICES DEP	500.00
CRISIS	Budget 421,300.00	YTD Exp 98,800.38	YTD Enc 0.00	Pending 500.00	Closing Balance 321,999.62
36-3713-0000-64604 36-3713-2015	PROGRAM EXPENSE		06/15/2015	ROCK COUNTY HUMAN SERVICES DEP	820.00
SHELTER PLUS	Budget 14,220.00	YTD Exp 2,851.50	YTD Enc 4,181.01	Pending 820.00	Closing Balance 6,367.49

I have examined the preceding bills and encumbrances in the total amount of **\$1,583.00**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____

Committee Chair _____

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05550609

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3634-0000-64604	PROGRAM EXPENSE					
36-3634-1803			06/16/2015	MOTEL 6	379.93	
36-3634-1803			06/16/2015	LANNON STONE MOTEL	181.00	
36-3634-1803		P1500579	06/16/2015	SENTRY FOODS INC STORE #375	37.17	
36-3634-1803		P1500637	06/16/2015	JANESVILLE TRANSIT SYSTEM	52.00	
36-3634-1803		P1500639	06/16/2015	SHOPKO INC #130	79.99	
CPS	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	107,748.00		71,758.57	14,483.65	730.09	20,775.69
36-3636-0000-64604	PROGRAM EXPENSE					
36-3636-0000			06/16/2015	HEARTLAND БЕЛОIT WATERTOWER LL	530.00	
INDEPEND LIVING	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	8,150.00		527.14	0.00	530.00	7,092.86
36-3646-0000-62119	OTHER SERVICES					
36-3646-5014			06/16/2015	OCONOMOWOC DEVELOPMENT	372.00	
JUVENILE JUSTICE	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	185,613.00		69,148.00	19,268.55	372.00	96,824.45
36-3646-0000-64604	PROGRAM EXPENSE					
36-3646-5016		P1500639	06/16/2015	SHOPKO INC #130	150.00	
JUVENILE JUSTICE	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	12,245.00		1,920.92	301.45	150.00	9,872.63

I have examined the preceding bills and encumbrances in the total amount of **\$1,782.09**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____
 Committee Chair _____

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OAD50501

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3700-0000-62119	OTHER SERVICES					
36-3700-1326		P1500585	05/31/2015	TELLURIAN UCAN INC	12,615.68	
36-3700-1326		P1500589	05/31/2015	HOPE HAVEN REBOS UNITED INC	3,100.00	
36-3700-1331		P1500549	05/31/2015	JANESVILLE PSYCHIATRIC CLINIC	2,910.00	
36-3700-1331		P1500554	05/31/2015	LUTHERAN SOCIAL SERVICES	1,693.75	
36-3700-1331		P1500631	05/31/2015	CROSSROADS COUNSELING CENTER	675.00	
AODA BLOCK GRANT		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		224,912.00	170,950.49	3,015.00	20,994.43	29,952.08

36-3704-0000-62119	OTHER SERVICES					
36-3704-1331		P1500554	05/31/2015	LUTHERAN SOCIAL SERVICES	105.00	
IDP		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		151,700.00	2,517.50	0.00	105.00	149,077.50

I have examined the preceding bills and encumbrances in the total amount of **\$21,099.43**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____
 Committee Chair _____

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OSS50607

Rock County HSD

COMMITTEE APPROVAL REPORT

06/16/2015

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3602-0000-62119 36-3602-0000	OTHER SERVICES	P1500670	06/04/2015	OFFICE PRO	61.39
OVERHEAD	Budget 32,037.00		YTD Exp 4,461.86	YTD Enc 2,072.14	Pending 61.39 Closing Balance 25,441.61
36-3602-0000-63100 36-3602-0000 36-3602-0000 36-3602-0000	OFC SUPP & EXP		06/01/2015	TOMCZAK, MARY KATE	4.53
		P1500540	05/28/2015	E AND D WATER WORKS INC	28.75
		P1500587	05/31/2015	WISCONSIN DEPARTMENT OF JUSTIC	50.00
OVERHEAD	Budget 74,288.00		YTD Exp 19,294.13	YTD Enc 153.70	Pending 83.28 Closing Balance 54,756.89
36-3602-0000-63104 36-3602-0000	PRNT & DUPLICATI	P1501605	04/06/2015	JAX CUSTOM PRINTING INC	649.00
OVERHEAD	Budget 14,000.00		YTD Exp 4,998.54	YTD Enc 0.00	Pending 649.00 Closing Balance 8,352.46
36-3603-0000-64908 36-3603-3015 36-3603-3022 36-3603-3025	CONTRIBUTIONS	P1502181	06/04/2015	MACS PIZZA SHACK	493.00
		P1502131	05/29/2015	DISPLAYS 2 GO	60.82
		P1500567	06/03/2015	MENARDS	299.00
SPECIAL HSD	Budget 8,000.00		YTD Exp 1,798.34	YTD Enc 298.99	Pending 852.82 Closing Balance 5,049.85
36-3634-0000-62119 36-3634-5013 36-3634-5014 36-3634-5014 36-3634-5015 36-3634-5015 36-3634-5015 36-3634-5015	OTHER SERVICES	P1502287	05/31/2015	CHILDRENS SERVICE SOCIETY OF W	1,155.00
		P1500566	04/30/2015	ORION FAMILY SERVICES	2,590.00
		P1500630	05/31/2015	COMMUNITY CARE PROGRAMS INC	1,785.00
		P1500527	05/31/2015	ANU FAMILY SERVICES	1,500.00
		P1500566	04/30/2015	ORION FAMILY SERVICES	19,575.00
		P1502129	05/04/2015	META HOUSE	600.00
CPS	Budget 109,990.00		YTD Exp 125,500.57	YTD Enc 49,125.00	Pending 27,205.00 Closing Balance (91,840.57) <i>transfer coming</i>
36-3634-0000-62176 36-3634-0000	LABORATORY	P1500574	05/31/2015	REDWOOD TOXICOLOGY LABORATORY	6.00
CPS	Budget 13,500.00		YTD Exp 0.00	YTD Enc 5.99	Pending 6.00 Closing Balance 13,488.01
36-3634-0000-62503 36-3634-0000	INTERPRETER FEES	P1500641	06/05/2015	SWITS LTD	1,091.25
CPS	Budget 1,500.00		YTD Exp 4,620.00	YTD Enc 1,091.25	Pending 1,091.25 Closing Balance (5,302.50) <i>transfer coming</i>
36-3634-0000-63300 36-3634-0000	TRAVEL		06/03/2015	WIZA, AMANDA	46.58
CPS	Budget 185,000.00		YTD Exp 82,301.12	YTD Enc 0.00	Pending 46.58 Closing Balance 102,652.30

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Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3634-0000-64200	TRAINING EXP				
36-3634-0000		P1502133	03/16/2015	INTERTRIBAL CHILD WELFARE TRAI	120.00
CPS	Budget		YTD Exp	YTD Enc	Pending
	17,691.00		11,107.56	360.00	120.00
					Closing Balance
					6,103.44
36-3634-0000-64604	PROGRAM EXPENSE				
36-3634-1395		P1502228	06/08/2015	HOARD, LISA	160.00
36-3634-1803		P1500557	05/15/2015	MENARDS	148.00
36-3634-1803		P1500587	05/31/2015	WISCONSIN DEPARTMENT OF JUSTIC	42.00
36-3634-1803		P1502288	05/31/2015	CHILDRENS SERVICE SOCIETY OF W	434.70
36-3634-1814		P1500532	05/31/2015	BELOIT DAILY NEWS	68.82
36-3634-1814		P1500544	05/26/2015	GREGG INVESTIGATIONS INC	135.00
36-3634-5000		P1500587	06/01/2015	WISCONSIN DEPARTMENT OF JUSTIC	256.50
CPS	Budget		YTD Exp	YTD Enc	Pending
	107,748.00		70,399.55	20,610.71	1,245.02
					Closing Balance
					15,492.72
36-3636-0000-64604	PROGRAM EXPENSE				
36-3636-0000		P1502182	06/04/2015	SHOPKO INC #130	96.95
INDEPEND LIVING	Budget		YTD Exp	YTD Enc	Pending
	8,150.00		430.19	0.00	96.95
					Closing Balance
					7,622.86
36-3646-0000-62119	OTHER SERVICES				
36-3646-3041		P1500630	05/31/2015	COMMUNITY CARE PROGRAMS INC	4,175.00
36-3646-5009		P1502284	06/07/2015	FFT LLC	2,000.00
36-3646-5014		P1500565	06/09/2015	OREGON MENTAL HEALTH SERVICES	1,125.62
36-3646-5014		P1500630	05/31/2015	COMMUNITY CARE PROGRAMS INC	1,713.18
36-3646-5015		P1500542	05/31/2015	FOUNDATIONS COUNSELING CENTER	1,478.66
36-3646-5015		P1500630	05/31/2015	COMMUNITY CARE PROGRAMS INC	595.00
36-3646-5018		P1502225	03/31/2015	COUNSELING RESOURCES NEUROPSYC	2,000.00
36-3646-5019		P1500630	05/31/2015	COMMUNITY CARE PROGRAMS INC	595.00
JUVENILE JUSTICE	Budget		YTD Exp	YTD Enc	Pending
	185,613.00		55,374.54	28,951.01	13,682.46
					Closing Balance
					87,604.99
36-3646-0000-62176	LABORATORY				
36-3646-0000		P1500572	06/01/2015	REDWOOD BIOTECH	630.32
36-3646-0000		P1500574	05/31/2015	REDWOOD TOXICOLOGY LABORATORY	1,540.87
JUVENILE JUSTICE	Budget		YTD Exp	YTD Enc	Pending
	2,500.00		7,808.18	2,171.19	2,171.19
					Closing Balance
					(9,650.56)
36-3646-0000-64200	TRAINING EXP				
36-3646-0000		P1502285	06/04/2015	WHITE PINE CONSULTING SERVICE	755.85
JUVENILE JUSTICE	Budget		YTD Exp	YTD Enc	Pending
	2,775.00		722.03	130.00	755.85
					Closing Balance
					1,167.12
36-3646-0000-64604	PROGRAM EXPENSE				
36-3646-5016		P1502160	06/02/2015	SHOPKO INC #130	200.00
36-3646-5016		P1502226	06/01/2015	YMCA OF NORTHERN ROCK COUNTY	102.61

transfer coming
Closing Balance

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
JUVENILE JUSTICE		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		12,245.00	1,560.31	301.45	302.61	10,080.63
36-3655-0000-64604	PROGRAM EXPENSE					
36-3655-0000		P1500587	05/31/2015	WISCONSIN DEPARTMENT OF JUSTIC		175.00
KINSHIP CARE		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		2,000.00	743.00	175.00	175.00	907.00
36-3659-0000-62119	OTHER SERVICES					
36-3659-0000		P1502286	05/31/2015	MARTYNA,BRYN L		2,150.00
DMC		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		0.00	13,270.57	0.00	2,150.00	(15,420.57)
<i>transfer coming</i>						
36-3664-0000-81915	CERT/LIC/OTHER					
36-3664-0000		P1500563	05/31/2015	OCCUPATIONAL HEALTH CENTER		92.00
YOUTH SERVICES		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		5,169.00	1,749.00	92.00	92.00	3,236.00
36-3664-0000-63400	OPERATING SUPPLI					
36-3664-0000		P1502134	04/02/2015	SCHARPF,KIMBERLY M		100.00
YOUTH SERVICES		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		44,734.00	19,369.77	7,908.06	100.00	17,356.17
36-3664-0000-67200	CAPITAL IMPROV					
36-3664-0000		P1501166	05/22/2015	NORIX GROUP INC		9,462.00
YOUTH SERVICES		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		22,632.00	0.00	0.00	9,462.00	13,170.00
36-3683-0000-64604	PROGRAM EXPENSE					
36-3683-0000		P1500540	06/10/2015	E AND D WATER WORKS INC		17.25
36-3683-0000		P1502192	06/04/2015	BELOIT SENIOR FAIR		60.00
36-3683-0000		P1502194	06/04/2015	AGING AND DISABILITY PROFESSIO		75.00
ADRC		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		30,000.00	10,255.30	17.25	152.25	19,575.20
36-3689-0000-62119	OTHER SERVICES					
36-3689-0000		P1502271	06/03/2015	WOODLAND ENHANCED HEALTH SERVI		1,988.03
CRISIS		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		1,650,011.00	425,375.40	874,878.20	1,988.03	347,769.37
36-3689-0000-64604	PROGRAM EXPENSE					
36-3689-0000		P1500558	06/04/2015	MOORE MEDICAL CORP		118.25
36-3689-0002			05/27/2015	NEIGHBORHOOD HOUSING SERVICES		25.00
36-3689-0002		P1500552	05/14/2015	LANNON STONE MOTEL		803.00
36-3689-0002		P1500561	05/14/2015	NORTHERN TOWN MOTEL		1,405.00
36-3689-0004		P1500546	05/26/2015	HOMECARE PHARMACY LLC		12.88
36-3689-0004		P1500551	05/29/2015	KEALEY PHARMACY		420.35
36-3689-1221		P1502232	06/08/2015	CUNNINGHAM,LORI D		1,231.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
CRISIS	Budget 421,300.00		YTD Exp 94,784.90	YTD Enc 6,925.17	Pending 4,015.48	Closing Balance 315,574.45
36-3690-0000-62119	OTHER SERVICES					
36-3690-0000		P1500526	05/31/2015	ADVANCED DISPOSAL SERVICES		21.98
36-3690-0000		P1500575	06/05/2015	SAFeway PEST CONTROL		11.55
OUTPATIENT SER	Budget 66,127.00		YTD Exp 30,867.42	YTD Enc 31,709.28	Pending 33.53	Closing Balance 3,516.77
36-3690-0000-62170	PHYSICIAN/OTHER					
36-3690-0000			06/12/2015	KAPELL,DR MURRAY		179.00
36-3690-0000		P1500570	05/26/2015	PSYCHOLOGY CLINIC INC,THE		3,430.00
36-3690-0000		P1502229	06/08/2015	PROASSURANCE WISCONSIN INSURAN		3,000.00
OUTPATIENT SER	Budget 139,540.00		YTD Exp 50,653.00	YTD Enc 71,255.00	Pending 6,609.00	Closing Balance 11,023.00
36-3690-0000-62400	R & M SERV					
36-3690-0000		P1500524	05/11/2015	AARONS LOCK AND SAFE INC		33.65
OUTPATIENT SER	Budget 400.00		YTD Exp 339.00	YTD Enc 313.65	Pending 33.65	Closing Balance (286.30)
36-3690-0000-64200	TRAINING EXP					
36-3690-0000		P1500577	05/29/2015	SENTRY FOOD STORE		24.02
36-3690-5033		P1502227	05/28/2015	GONZALEZ,BELEM		500.00
36-3690-5033		P1502270	06/02/2015	WILGOCKI M\$ SC,JENNIFER		2,126.27
OUTPATIENT SER	Budget 48,170.00		YTD Exp 9,345.40	YTD Enc 3,776.58	Pending 2,650.29	Closing Balance 32,397.73
36-3696-0000-64604	PROGRAM EXPENSE					
36-3696-0000		P1500558	06/04/2015	MOORE MEDICAL CORP		243.18
TAP	Budget 30,396.00		YTD Exp 4,391.52	YTD Enc 359.73	Pending 243.18	Closing Balance 25,401.57
36-3697-0000-64604	PROGRAM EXPENSE					
36-3697-0000		P1502130	05/27/2015	CITY OF JANESVILLE		31.00
CFIS	Budget 6,000.00		YTD Exp 1,628.99	YTD Enc 0.00	Pending 31.00	Closing Balance 4,340.01
36-3701-0000-64604	PROGRAM EXPENSE					
36-3701-0000		P1500551	05/20/2015	KEALEY PHARMACY		68.90
JUSTICE&MH COLLA	Budget 0.00		YTD Exp 125.85	YTD Enc 68.90	Pending 68.90	Closing Balance (263.65)
36-3702-0000-62176	LABORATORY					
36-3702-0000		P1500572	05/28/2015	REDWOOD BIOTECH		3,656.06
DRUG COURT	Budget 64,000.00		YTD Exp 9,026.30	YTD Enc 3,656.06	Pending 3,656.06	Closing Balance 47,661.58

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3702-0000-64604	PROGRAM EXPENSE					
36-3702-0000		P1500526	05/31/2015	ADVANCED DISPOSAL SERVICES	30.00	
36-3702-0000		P1500540	05/28/2015	E AND D WATER WORKS INC	23.00	
36-3702-0000		P1500551	05/27/2015	KEALEY PHARMACY	89.90	
36-3702-0000		P1501286	05/25/2015	CHARTER COMMUNICATIONS	84.40	
36-3702-0000		P1502269	05/20/2015	CORRECTIONAL COUNSELING INC	26.45	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
DRUG COURT	31,223.00		14,358.42	2,906.79	253.75	13,704.04
36-3703-0000-64604	PROGRAM EXPENSE					
36-3703-2015		P1502077	06/01/2015	HAZELDEN PUBLISHING	1,379.99	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
IDP ENHAN GRANT	24,090.00		6,273.62	0.00	1,379.99	16,436.39
36-3704-0000-62176	LABORATORY					
36-3704-0000		P1500574	05/31/2015	REDWOOD TOXICOLOGY LABORATORY	2,247.93	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
IDP	40,000.00		15,701.71	2,247.93	2,247.93	19,802.43
36-3706-0000-62119	OTHER SERVICES					
36-3706-0000		P1500526	05/31/2015	ADVANCED DISPOSAL SERVICES	44.63	
36-3706-0000		P1500575	06/05/2015	SAFEWAY PEST CONTROL	23.45	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
CSP	9,302.00		3,856.67	2,496.93	68.08	2,880.32
36-3713-0000-64604	PROGRAM EXPENSE					
36-3713-2015		P1500637	06/09/2015	JANESVILLE TRANSIT SYSTEM	316.50	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
SHELTER PLUS	14,220.00		2,535.00	4,497.50	316.50	6,871.00
36-3730-0000-62119	OTHER SERVICES					
36-3730-1000		P1500575	06/05/2015	SAFEWAY PEST CONTROL	38.00	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
JOB CENTER	128,734.00		31,613.35	27,359.65	38.00	69,723.00
36-3730-0000-62400	R & M SERV					
36-3730-1000		P1500524	06/03/2015	AARONS LOCK AND SAFE INC	434.44	
36-3730-1000		P1500526	05/31/2015	ADVANCED DISPOSAL SERVICES	115.00	
36-3730-1000		P1500557	05/13/2015	MENARDS	19.96	
36-3730-1000		P1500578	05/20/2015	TRI COR MECHANICAL INC	180.00	
36-3730-1000		P1502230	05/29/2015	JF AHERN COMPANY	345.00	
36-3730-1000		P1502231	05/28/2015	PIEPER ELECTRIC INC	183.49	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
JOB CENTER	137,291.00		7,964.52	2,269.52	1,277.89	125,779.07

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
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B. Bills under \$10,000 to be paid.
C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____

Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

**ORDINANCE
ROCK COUNTY BOARD OF SUPERVISORS**

LANCE HOROZEWSKI and
ELIZABETH POHLMAN
MCQUILLEN
INITIATED BY



JEFFREY S. KUGLITSCH
DRAFTED BY

JUNE 10, 2015
DATE DRAFTED

HUMAN SERVICES BOARD
SUBMITTED BY

CREATING SECTION 1.133 OF THE ROCK COUNTY ORDINANCES

1 The Board of Supervisors of the County of Rock, at its regular meeting this ____ day of
2 _____, 2015, does ordain as follows:

3
4 I. Section 1.133 of the Rock County Ordinances is created to read as follows:

5
6 **1.133 Interjurisdictional Agreements Required**

7
8 (1) It is the intent of this section to allow appropriate crisis intervention services and to prevent
9 the taxpayers of the County from paying the costs associated with residents of other
10 jurisdictions when those residents are placed in certain temporary living situations within the
11 County.

12
13 (2) This section requires certain facilities that accept such placements of out-of-county
14 residents to obtain and maintain current interjurisdictional agreements, thus effectively
15 facilitating proper crisis intervention services and relieving the County taxpayers of
16 unnecessary expenses.

17
18 (3) For the purposes of this section, an interjurisdictional agreement shall consist of a written
19 document containing the following:

20
21 (a) The name of the person being placed in the County from another jurisdiction (subject)
22 and the date placement is to be effected.

23
24 (b) The physical address and telephone number where the subject is to be placed
25 (placement).

26
27 (c) The type of license or certification held by the placement (e.g., skilled nursing facility,
28 child family foster home, adult family home, community-based rehabilitation facility).

29
30 (d) The name and mailing address of the legal entity holding the license or certification
31 identified in item (c) above (licensee).

32
33 (e) The name, mailing address, telephone number and after-hours contact information for
34 the jurisdiction placing the subject (home jurisdiction).

35
36 (f) The legal status of the subject (e.g., Wis. Stats. §51.20, § 55.12, ch. 48, ch. 938, ch. 54
37 voluntary).

38
39 (g) A statement that the subject remains a resident of the home jurisdiction, and that the
40 home jurisdiction retains financial responsibility for the subject, including costs associated
41 with Wis. Stats. § 51.15, emergency detention or § 55.13, emergency protective services,
42 while placed in the County.

43
44 (h) Any special instructions deemed necessary by the home jurisdiction for after-hours
45 care or hospitalization.

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(i) Signatures of authorized representative of both licensee and home jurisdiction.

(4) An interjurisdictional agreement shall be provided to the County department of health and human services at or before the date of placement of the subject in the County. Current documentation of subject's legal status shall accompany the interjurisdictional agreement.

(5) The interjurisdictional agreement and documentation of legal status shall be updated and provided to the County department of health and human services by the licensee within five calendar days of any changes to the agreement or client's legal status.

(6) Penalty.

(a) Any person, firm, or corporation who fails to comply with the provisions of this section shall, upon conviction thereof, forfeit not less than \$25.00 nor more than \$100.00 and costs of prosecution for each violation. Each day a violation exists or continues shall constitute a separate offense. Each subject residing at the placement facility shall constitute a separate violation.

(b) The penalty provisions of this section shall be invoked when a subject receives crisis intervention services through the County, including but not limited to Wis. Stats. § 51.15, emergency detention of § 55.13, emergency protective services.

(7) Exemption. An interjurisdictional agreement under this section shall not be required for any person placed from a County that is a current signatory to an intercounty agreement on adult venue to which the County is also a party.

II. Section 1.133 shall be effective upon publication.

Respectfully submitted:

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Weaver-Landers, Vice-Chair

Terry Fell

Linda Garrett

Billy Bob Grahn

Ashley Kleven

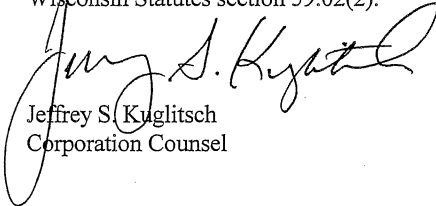
Kathy Schulz

Terry Thomas

Shirley Williams

LEGAL NOTE:

The County Board is authorized to take this action by Wisconsin Statutes section 59.02(2).



Jeffrey S. Kuglitsch
Corporation Counsel

FISCAL NOTE:

No fiscal impact.

Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

Proposed Rock County Ordinance for Local Group Homes

Located in Rock County are privately operated youth and adult group homes. Youth group homes are licensed by the State of Wisconsin Department of Children & Families and adult group homes are licensed by the State of Wisconsin Department of Health Services. Licensed group homes have the ability to accept residents from any county within the State of Wisconsin. Under Wisconsin State Law, when a county places a client outside of their respective jurisdiction, that placing county retains legal jurisdiction. Privately operated youth and adult group homes in Rock County often times provide temporary care of clients from other counties throughout Wisconsin.

Out-of-county clients, placed in privately operated group homes, can present challenges to local law enforcement and the Rock County Human Services Department. Often times out-of-county clients are unknown to law enforcement and Human Services. It is common for law enforcement to be called to these local group homes to deal with a crisis. When a crisis occurs with an out-of-county group home resident there is a lack of appropriate crisis plans to deal with residents from other counties. Due to crisis plans not being made available, it results in law enforcement expending significant amounts of time and resources dealing with out-of-county clients. Lack of client crisis plans also results in the unnecessary placement of out-of-county clients into the Rock County Youth Services Center and Rock County Jail. This proposed Ordinance will require each privately operated facility, accepting out-of-county clients, to provide the Human Services Department with an interjurisdictional agreement that facilitates crisis intervention services for out-of-county clients. Failure on the part of the privately operated facility to provide the Human Services Department with an interjurisdictional agreement would result in a monetary penalty.

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Charmian Klyve
INITIATED BY

Human Services Board
SUBMITTED BY



Charmian Klyve
DRAFTED BY

June 15, 2015
DATE DRAFTED

**CREATING A 1.0 FTE HUMAN SERVICES SUPERVISOR II POSITION AND AMENDING
THE BUDGET**

- 1 WHEREAS, the Human Services Department requests creating one Human Services Supervisor II
2 position; and,
3
4 WHEREAS, in the last State budget, the State made a rather significant investment in expanding
5 mental health and alcohol and drug services to additional Medical Assistance eligible recipients
6 through the Comprehensive Community Services program (CCS); and,
7
8 WHEREAS, the Governor committed and legislature passed a 100% funding of Comprehensive
9 Community Services (CCS) on the condition that the CCS program operate on a regional basis; and,
10
11 WHEREAS, Rock County worked with Jefferson and Walworth County to create a regional CCS
12 program and was certified as a region in July of 2014; and,
13
14 WHEREAS, Rock has been slowly growing our CCS program by examining positions as they become
15 vacant and if appropriate, moving those positions into the CCS program such that we now have five
16 1.0 FTE positions working in CCS and a number of contracted agencies also providing CCS services;
17 and,
18
19 WHEREAS, given the growth of this program, we are in need of a 1.0 FTE Human Services
20 Supervisor II to oversee and supervise this program, staff and contracts as CCS is a complex program
21 and requires considerable oversight of the MA billing; and,
22
23 WHEREAS, the new Human Services Supervisor II position will be 100% funded by CCS revenue
24 and we envision that this program will continue to grow as there is considerable unmet need in both the
25 mental health and AODA area for both children and adults.
26
27 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled
28 this _____ day of _____, 2015 does hereby create one Human Services Supervisor II position.
29

30 BE IT FURTHER RESOLVED that the 2015 Human Services Budget be amended as follows:

<u>Account/Description</u>	<u>Budget 6/1/15</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
36-3707-0000-61100 Regular Wages	\$0	\$24,904	\$24,904
36-3707-0000-61400 FICA	\$0	\$1,905	\$1,905
36-3707-0000-61510 Retirement	\$0	\$1,693	\$1,693
36-3707-0000-61610 Health Insurance	\$0	\$9,810	\$9,810
36-3707-0000-61620 Dental Insurance	\$0	\$243	\$243
36-3707-0000-61630 Life Insurance	\$0	\$10	\$10
36-3707-0000-64604 Program Expense	\$87,500	(\$38,565)	\$48,935

CREATING A 1.0 FTE HUMAN SERVICES SUPERVISOR II POSITION AND AMENDING THE BUDGET

Page 2

Respectfully submitted,

ROCK COUNTY HUMAN SERVICES BOARD

Brian Knudson, Chair

Kathy Schulz

Sally Jean Weaver-Landers, Vice-Chair

Terry Thomas

Terry Fell

Shirley Williams

Linda Garrett

William Grahn

FISCAL NOTE:

This resolution creates an additional 1.0 FTE position in the Human Services Department. This position will be fully funded from MA revenue.

Ashley Kleven

COUNTY BOARD STAFF COMMITTEE



Sherry Oja
Finance Director

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

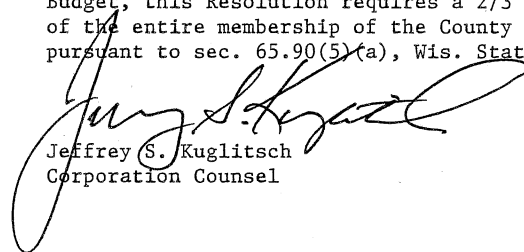
LEGAL NOTE:

The County Board is authorized to take this action pursuant to §59.22(2), Wis. Stats. As an amendment to the adopted 2015 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

Eva Arnold

Henry Brill

Betty Jo Bussie



Jeffrey S. Kuglitsch
Corporation Counsel

Mary Mawhinney

Louis Peer

ADMINISTRATIVE NOTE:

Recommended.

Alan Sweeney



Josh Smith

County Administrator

Terry Thomas

Executive Summary

In the last State budget, the State made a rather significant investment in expanding mental health and alcohol and drug services to additional Medical Assistance eligible recipients through the Comprehensive Community Services program (CCS). The Governor also committed and legislature passed a 100% funding of Comprehensive Community Services (CCS) on the condition that the CCS program operate on a regional basis. Rock County worked with Jefferson and Walworth County to create a regional CCS program. Our region was certified in July of 2014.

Rock became CCS certified also in July of 2014, as we were not previously certified to provide CCS services. We have been slowly growing our CCS program by examining positions as they become vacant and if appropriate, moving those positions into the CCS program. We now have five 1.0 FTE positions working in CCS and a number of contracted agencies also providing CCS services. Given the growth of this program, we are in need of a 1.0 FTE Human Services Supervisor II to oversee and supervise this program, staff and contracts. CCS is a complex program and requires considerable oversight of the MA billing

The new Human Services Supervisor II position will be 100% funded by CCS revenue generated by the CCS program. We envision that this program will continue to grow. There is considerable unmet need in both the mental health and AODA area for both children and adults.

ROCK COUNTY HUMAN SERVICES DEPARTMENT
DIRECTOR'S REPORT
Wednesday, June 24, 2015

HSD MANAGEMENT TEAM MEETING – June 16, 2015

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Budget**
- **Workgroup Updates**
- **Praise and Recognition**
- **CIP Renovations for YSC**
- **Notes from 5/28 Large County Meeting**
- **E&B Training**
- **Resolutions for Employees Who Resign**
- **Management Charter**
- **Bed Bug Policy**
- **Policy 0123 – Employee Reimbursement**
- **Client and Program Related Costs Policy**
- **Policy 0107 & 0143**
- **Strategic Planning/Long Term**

INFORMATION ITEMS

HSD Board Agenda
