



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
Janesville, Wisconsin 53547-1649
Phone: 608/757-5271
Fax: 608/757-5374

ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, January 27, 2016 – 4:30 p.m.
Rock County Health Care Center, 3rd Floor Conference Room

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of January 13, 2016 *
4. Citizen Participation
5. Submission of Committee Requests
6. Approval of Contracts, Transfers, and/or Encumbrances * – Ms. Mooren
7. Approval of Bills * – Mr. Zuehlke
8. Resolution To Recognize Charmaine Sheppard For Service To Rock County Human Services * - Ms. Heim
9. Brief Report on Trauma Informed Care – Mr. Horozewski
10. Update on Lincoln Hills – Mr. Horozewski
11. Director's Report *
 - Update on Family Care
 - Semi Annual Report
12. **Next Meeting: Wednesday, February 10, 2016 at 4:30 p.m. at the Rock County Health Care Center, 3rd Floor Conference Room, in Janesville, Wisconsin.**
13. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

UAD51201

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3700-0000-62119	OTHER SERVICES					
36-3700-0000		P1500551	12/31/2015	KEALEY PHARMACY	397.95	
36-3700-1326		P1500585	12/31/2015	TELLURIAN UCAN INC	26,091.52	
36-3700-1326		P1500589	12/31/2015	HOPE HAVEN REBOS UNITED INC	6,776.00	
36-3700-1331			12/31/2015	CROSSROADS COUNSELING CENTER	75.00	
36-3700-1331			12/31/2015	JANESVILLE PSYCHIATRIC CLINIC	45.00	
36-3700-1331		P1500549	12/31/2015	JANESVILLE PSYCHIATRIC CLINIC	1,895.00	
36-3700-1331		P1500554	12/31/2015	LUTHERAN SOCIAL SERVICES	1,545.00	
36-3700-1331		P1500631	12/31/2015	CROSSROADS COUNSELING CENTER	1,625.00	
AODA BLOCK GRANT	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	401,663.00		309,815.49	(281,261.69)	38,450.47	334,658.73
36-3704-0000-62119	OTHER SERVICES					
36-3704-1331		P1500549	12/31/2015	JANESVILLE PSYCHIATRIC CLINIC	105.00	
36-3704-1331		P1500554	12/31/2015	LUTHERAN SOCIAL SERVICES	805.00	
36-3704-1331		P1500631	12/31/2015	CROSSROADS COUNSELING CENTER	70.00	
IDP	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	80,714.00		9,160.53	(5,348.24)	980.00	75,921.71
36-3707-0000-64604	PROGRAM EXPENSE					
36-3707-0000			12/31/2015	JANESVILLE PSYCHIATRIC CLINIC	1,365.00	
36-3707-0000		P1500631	12/31/2015	CROSSROADS COUNSELING CENTER	385.00	
36-3707-0000		P1501354	12/31/2015	MOVING ON LLC	1,369.37	
CCS	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	48,735.00		8,453.56	(3,963.74)	3,119.37	41,125.81

I have examined the preceding bills and encumbrances in the total amount of **\$42,549.84**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____
 Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3603-0000-64605 36-3603-0000	NON-REIMB EXP		12/31/2015	ROCK COUNTY HUMAN SERVICES DEP	177.80
SPECIAL HSD	Budget 6,500.00	YTD Exp 4,259.53	YTD Enc 0.00	Pending 177.80	Closing Balance 2,062.67

I have examined the preceding bills and encumbrances in the total amount of **\$177.80**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____

Committee Chair _____

03360104 (2016)

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3634-0000-64604 36-3634-1803	PROGRAM EXPENSE		01/18/2016	ROCK COUNTY HUMAN SERVICES DEP	544.20
CPS	Budget 133,185.00	YTD Exp 100.00	YTD Enc 60,000.00	Pending 544.20	Closing Balance 72,540.80

I have examined the preceding bills and encumbrances in the total amount of **\$544.20**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3602-0000-62119 36-3602-0000	OTHER SERVICES	P1500670	12/31/2015	OFFICE PRO INC	1,221.26
OVERHEAD	Budget 32,037.00	YTD Exp 20,925.76	YTD Enc 0.00	Pending 1,221.26	Closing Balance 9,889.98
36-3602-0000-62400 36-3602-0000	R & M SERV	P1500569	12/13/2015	PITNEY BOWES INC	1,279.56
OVERHEAD	Budget 21,415.00	YTD Exp 17,434.32	YTD Enc 0.00	Pending 1,279.56	Closing Balance 2,701.12
36-3603-0000-64605 36-3603-0000 36-3603-0000 36-3603-0000	NON-REIMB EXP		12/31/2015 12/17/2015 12/31/2015	DONAHUE, MARY WINKLER, GREG HEIM, APRIL	40.14 183.93 449.43
SPECIAL HSD	Budget 6,500.00	YTD Exp 3,763.83	YTD Enc 0.00	Pending 673.50	Closing Balance 2,062.67
36-3603-0000-64908 36-3603-3001	CONTRIBUTIONS	P1503669	12/23/2015	SHOPKO INC #130	198.11
SPECIAL HSD	Budget 8,000.00	YTD Exp 10,168.40	YTD Enc 0.00	Pending 198.11	Closing Balance (2,366.51)
36-3634-0000-62176 36-3634-0000	LABORATORY	P1500572	12/16/2015	REDWOOD BIOTECH	323.91
CPS	Budget 22,750.00	YTD Exp 22,736.50	YTD Enc 0.00	Pending 323.91	Closing Balance (310.41)
36-3634-0000-62503 36-3634-0000	INTERPRETER FEES	P1500641	12/16/2015	SWITS LTD	100.00
CPS	Budget 25,500.00	YTD Exp 29,161.25	YTD Enc 0.00	Pending 100.00	Closing Balance (3,761.25) <i>transfer coming</i>
36-3634-0000-63300 36-3634-0000	TRAVEL		12/30/2015	DALLMAN, BRIANNA	66.70
CPS	Budget 185,000.00	YTD Exp 228,358.31	YTD Enc 0.00	Pending 66.70	Closing Balance (43,425.01) <i>transfer coming</i>
36-3634-0000-64200 36-3634-0000	TRAINING EXP	P1503914	12/31/2015	WISCONSIN CHILD WELFARE PROFES	60.00
CPS	Budget 17,691.00	YTD Exp 17,059.24	YTD Enc 60.00	Pending 60.00	Closing Balance 511.76
36-3634-0000-64604 36-3634-1731 36-3634-1803 36-3634-1814 36-3634-1814 36-3634-1814 36-3634-1814 36-3634-1814	PROGRAM EXPENSE	P1503971 P1503974 P1500544 P1503966 P1503967 P1503970	12/31/2015 12/31/2015 12/18/2015 12/31/2015 12/28/2015 11/24/2015	MANPOWER GROUP US INC THE LITTLE RED CABOOSE INC GREGG INVESTIGATIONS INC STERN PROCESS AND INVESTIGATIO KLAREN, JENNIFER LYNN INTEGRITY LEGAL SUPPORT SERVIC	1,830.98 250.00 30.00 55.00 16.00 70.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
CPS	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	179,748.00		166,837.88	312.51	2,251.98	10,345.63
36-3637-0000-62119	OTHER SERVICES					
36-3637-2016		P1503939	12/28/2015	ADECCO EMPLOYMENT SERVICES		638.40
36-3637-2016		P1503965	12/15/2015	MC COY PHD,SALLY		867.00
HOME VISITATION	Budget		YTD Exp	YTD Enc	Pending	<i>trans by WMM</i> Closing Balance
	210,924.00		292,989.65	0.00	1,505.40	(83,571.05)
36-3646-0000-62119	OTHER SERVICES					
36-3646-3041		P1500630	12/31/2015	COMMUNITY CARE PROGRAMS INC		595.00
36-3646-5009		P1503942	12/29/2015	FFT LLC		3,000.00
36-3646-5014		P1500630	12/31/2015	COMMUNITY CARE PROGRAMS INC		1,637.15
36-3646-5015		P1500527	12/31/2015	ANU FAMILY SERVICES		1,500.00
36-3646-5015		P1500542	12/31/2015	FOUNDATIONS COUNSELING CENTER		1,932.09
36-3646-5015		P1500566	11/30/2015	ORION FAMILY SERVICES		280.00
36-3646-5015		P1503972	12/31/2015	ABA OF WISCONSIN LLC		475.00
36-3646-5018		P1500631	12/31/2015	CROSSROADS COUNSELING CENTER		924.00
36-3646-5019		P1500630	12/31/2015	COMMUNITY CARE PROGRAMS INC		2,065.32
JUVENILE JUSTICE	Budget		YTD Exp	YTD Enc	Pending	<i>trans by WMM</i> Closing Balance
	185,613.00		198,426.04	0.00	12,408.56	(25,221.60)
36-3646-0000-62176	LABORATORY					
36-3646-0000		P1500572	12/16/2015	REDWOOD BIOTECH		41.51
JUVENILE JUSTICE	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	2,500.00		2,806.45	0.00	41.51	(347.96)
36-3664-0000-61915	CERT/LIC/OTHER					
36-3664-0000		P1500563	12/31/2015	OCCUPATIONAL HEALTH CENTER		46.00
YOUTH SERVICES	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	5,169.00		3,959.00	0.00	46.00	1,164.00
36-3664-0000-63400	OPERATING SUPPLI					
36-3664-0000		P1500639	12/30/2015	SHOPKO INC #130		176.22
36-3664-5029			12/28/2015	BOYLAN,REBECCA		28.48
36-3664-5029		P1503943	12/30/2015	TRUE NATURE YOGA LLC		800.00
YOUTH SERVICES	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	44,734.00		35,569.21	131.35	1,004.70	8,028.74
36-3664-0000-64200	TRAINING EXP					
36-3664-0000		P1503915	12/18/2015	WISCONSIN DEPARTMENT OF TRANSP		135.00
YOUTH SERVICES	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	3,735.00		1,975.31	0.00	135.00	1,624.69
36-3689-0000-64604	PROGRAM EXPENSE					
36-3689-0002		P1500552	12/18/2015	LANNON STONE MOTEL		412.00
36-3689-0002		P1500561	12/30/2015	NORTHERN TOWN MOTEL		1,135.00
36-3689-0002		P1503941	11/27/2015	REDWOOD MOTEL		180.00
36-3689-0004		P1500546	12/28/2015	HOMECARE PHARMACY LLC		20.30

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3689-0004		P1500551	12/18/2015	KEALEY PHARMACY	77.85	
36-3689-1221		P1503940	12/31/2015	CUNNINGHAM,LORI D	1,231.00	
CRISIS	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	421,300.00		241,221.80	3,624.37	3,056.15	173,397.68
36-3690-0000-62119	OTHER SERVICES					
36-3690-0000		P1500526	12/31/2015	ADVANCED DISPOSAL SERVICES	22.44	
OUTPATIENT SER	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	66,127.00		63,109.76	0.00	22.44	2,994.80
36-3690-0000-62170	PHYSICIAN/OTHER					
36-3690-0000			12/31/2015	MCLEOD,KATHERINE	864.00	
36-3690-0000		P1500570	11/30/2015	PSYCHOLOGY CLINIC INC,THE	1,960.00	
36-3690-0000		P1503976	10/26/2015	COMPREHENSIVE HEALTH LAW SERVI	500.00	
36-3690-0000		P1503979	12/31/2015	MARCUS,JEFFREY A	770.00	
OUTPATIENT SER	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	139,540.00		140,195.50	15,115.00	4,094.00	(19,864.50)
36-3690-0000-62503	INTERPRETER FEES					
36-3690-0000		P1500530	12/21/2015	GONZALEZ,BELEM	540.00	
OUTPATIENT SER	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	11,000.00		6,438.91	0.00	540.00	4,021.09
36-3691-0000-64604	PROGRAM EXPENSE					
36-3691-0000		P1500587	12/31/2015	WISCONSIN DEPARTMENT OF JUSTIC	40.00	
CLTS	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	1,541,921.00		59,590.21	728.00	40.00	1,481,562.79
36-3696-0000-64604	PROGRAM EXPENSE					
36-3696-0000		P1503454	12/30/2015	CARROLL ELECTRIC INC	1,936.50	
TAP	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	30,396.00		17,338.53	0.00	1,936.50	11,120.97
36-3701-0000-64604	PROGRAM EXPENSE					
36-3701-0000		P1500561	12/11/2015	NORTHERN TOWN MOTEL	280.00	
JUSTICE&MH COLLA	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	0.00		16,703.71	0.00	280.00	(16,983.71)
36-3702-0000-64604	PROGRAM EXPENSE					
36-3702-0000		P1500526	12/31/2015	ADVANCED DISPOSAL SERVICES	50.00	
36-3702-0000		P1500540	12/14/2015	E AND D WATER WORKS INC	28.75	
36-3702-0000		P1500551	12/29/2015	KEALEY PHARMACY	135.90	
36-3702-0000		P1503454	12/30/2015	CARROLL ELECTRIC INC	1,936.50	
DRUG COURT	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	31,223.00		36,551.65	0.00	2,151.15	(7,479.80)
36-3704-0000-62119	OTHER SERVICES					
36-3704-0000		P1503454	12/30/2015	CARROLL ELECTRIC INC	2,582.00	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt												
<table> <tr> <td>IDP</td> <td>Budget</td> <td>YTD Exp</td> <td>YTD Enc</td> <td>Pending</td> <td>Closing Balance</td> </tr> <tr> <td></td> <td>80,714.00</td> <td>6,578.53</td> <td>1,044.99</td> <td>2,582.00</td> <td>70,508.48</td> </tr> </table>						IDP	Budget	YTD Exp	YTD Enc	Pending	Closing Balance		80,714.00	6,578.53	1,044.99	2,582.00	70,508.48
IDP	Budget	YTD Exp	YTD Enc	Pending	Closing Balance												
	80,714.00	6,578.53	1,044.99	2,582.00	70,508.48												
36-3706-0000-62119	OTHER SERVICES																
36-3706-0000		P1500526	12/31/2015	ADVANCED DISPOSAL SERVICES	45.56												
<table> <tr> <td>CSP</td> <td>Budget</td> <td>YTD Exp</td> <td>YTD Enc</td> <td>Pending</td> <td>Closing Balance</td> </tr> <tr> <td></td> <td>9,302.00</td> <td>8,898.00</td> <td>0.00</td> <td>45.56</td> <td>358.44</td> </tr> </table>						CSP	Budget	YTD Exp	YTD Enc	Pending	Closing Balance		9,302.00	8,898.00	0.00	45.56	358.44
CSP	Budget	YTD Exp	YTD Enc	Pending	Closing Balance												
	9,302.00	8,898.00	0.00	45.56	358.44												
36-3730-0000-62119	OTHER SERVICES																
36-3730-1000		P1503978	11/15/2015	SOUTHWEST WISCONSIN WORKFORCE	548.65												
<table> <tr> <td>JOB CENTER</td> <td>Budget</td> <td>YTD Exp</td> <td>YTD Enc</td> <td>Pending</td> <td>Closing Balance</td> </tr> <tr> <td></td> <td>128,734.00</td> <td>63,981.58</td> <td>52.08</td> <td>548.65</td> <td>64,151.69</td> </tr> </table>						JOB CENTER	Budget	YTD Exp	YTD Enc	Pending	Closing Balance		128,734.00	63,981.58	52.08	548.65	64,151.69
JOB CENTER	Budget	YTD Exp	YTD Enc	Pending	Closing Balance												
	128,734.00	63,981.58	52.08	548.65	64,151.69												
36-3730-0000-62400	R & M SERV																
36-3730-1000		P1500526	12/31/2015	ADVANCED DISPOSAL SERVICES	129.95												
<table> <tr> <td>JOB CENTER</td> <td>Budget</td> <td>YTD Exp</td> <td>YTD Enc</td> <td>Pending</td> <td>Closing Balance</td> </tr> <tr> <td></td> <td>137,291.00</td> <td>13,361.87</td> <td>0.00</td> <td>129.95</td> <td>123,799.18</td> </tr> </table>						JOB CENTER	Budget	YTD Exp	YTD Enc	Pending	Closing Balance		137,291.00	13,361.87	0.00	129.95	123,799.18
JOB CENTER	Budget	YTD Exp	YTD Enc	Pending	Closing Balance												
	137,291.00	13,361.87	0.00	129.95	123,799.18												

I have examined the preceding bills and encumbrances in the total amount of **\$36,742.59**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____
 _____ Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3602-0000-63100 36-3602-0000	OFC SUPP & EXP	P1600576	01/12/2016	AARONS LOCK AND SAFE INC	16.50
OVERHEAD	Budget 80,938.00	YTD Exp 0.00	YTD Enc 16.49	Pending 16.50	Closing Balance 80,905.01
36-3602-0000-63104 36-3602-0000	PRNT & DUPLICATI	P1600816	01/14/2016	JAX CUSTOM PRINTING INC	147.50
OVERHEAD	Budget 14,000.00	YTD Exp 0.00	YTD Enc 0.00	Pending 147.50	Closing Balance 13,852.50
36-3603-0000-64605 36-3603-0000	NON-REIMB EXP		01/05/2016	KLYVE,CHARMIAN	2.09
SPECIAL HSD	Budget 6,500.00	YTD Exp 0.00	YTD Enc 0.00	Pending 2.09	Closing Balance 6,497.91
36-3634-0000-64200 36-3634-0000	TRAINING EXP	P1600681	01/01/2016	UNIVERSITY OF WISCONSIN MADISO	3,488.00
CPS	Budget 19,611.00	YTD Exp 0.00	YTD Enc 0.00	Pending 3,488.00	Closing Balance 16,123.00
36-3634-0000-64604 36-3634-1803	PROGRAM EXPENSE	P1600685	01/04/2016	YES	100.00
CPS	Budget 133,185.00	YTD Exp 0.00	YTD Enc 60,000.00	Pending 100.00	Closing Balance 73,085.00
36-3646-0000-64604 36-3646-5016	PROGRAM EXPENSE	P1600755	01/08/2016	SCHOOL DISTRICT OF JANESVILLE	340.00
JUVENILE JUSTICE	Budget 5,000.00	YTD Exp 0.00	YTD Enc 0.00	Pending 340.00	Closing Balance 4,660.00
36-3646-0000-67161 36-3646-0000	CA \$5,000/MORE	P1600006	01/01/2016	RHYME BUSINESS PRODUCTS	5,129.00
JUVENILE JUSTICE	Budget 5,800.00	YTD Exp 0.00	YTD Enc 0.00	Pending 5,129.00	Closing Balance 671.00
36-3666-0000-67161 36-3666-0000	CA \$5,000/MORE	P1600001	01/01/2016	RHYME BUSINESS PRODUCTS	5,786.00
LTS - ACS	Budget 5,200.00	YTD Exp 0.00	YTD Enc 0.00	Pending 5,786.00	Closing Balance (586.00)
36-3683-0000-63200 36-3683-0000 36-3683-0000	PUBL/SUBCR/DUES	P1600674 P1600783	01/01/2016 01/12/2016	AGING AND DISABILITY PROFESSIO WISCONSIN ASSOCIATION OF BENEF	75.00 70.00
ADRC	Budget 3,500.00	YTD Exp 0.00	YTD Enc 0.00	Pending 145.00	Closing Balance 3,355.00
36-3683-0000-64604 36-3683-0000	PROGRAM EXPENSE	P1600597	01/12/2016	E AND D WATER WORKS INC	41.25

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
ADRC	Budget 35,000.00		YTD Exp 0.00	YTD Enc 41.24	Pending 41.25	Closing Balance 34,917.51
36-3696-0000-64604 36-3696-0000	PROGRAM EXPENSE	P1600684	01/14/2016	ABEL,NANCY J		120.00
TAP	Budget 14,109.00		YTD Exp 0.00	YTD Enc 119.99	Pending 120.00	Closing Balance 13,869.01
36-3702-0000-64604 36-3702-0000	PROGRAM EXPENSE	P1600597	01/01/2016	E AND D WATER WORKS INC		24.00
DRUG COURT	Budget 41,200.00		YTD Exp 0.00	YTD Enc 6,623.99	Pending 24.00	Closing Balance 34,552.01

I have examined the preceding bills and encumbrances in the total amount of **\$15,339.34**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____
 _____ Committee Chair _____

05501307 (over \$10,000)

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3637-0000-62119	OTHER SERVICES				
36-3637-2016		P1503968	12/23/2015	CHILDRENS SERVICE SOCIETY OF W	16,488.00
36-3637-2016		P1503969	12/23/2015	CHILDRENS SERVICE SOCIETY OF W	16,528.00
	Budget		YTD Exp	YTD Enc	Pending
HOME VISITATION	210,924.00		259,973.65	1,505.40	33,016.00
					Transfer coming Closing Balance (83,571.05)
36-3689-0000-62119	OTHER SERVICES				
36-3689-0500		P1503973	12/31/2015	CLEARVIEW NORTH	10,075.00
	Budget		YTD Exp	YTD Enc	Pending
CRISIS	1,626,011.00		999,178.98	321,819.44	10,075.00
					Closing Balance 294,937.58

I have examined the preceding bills and encumbrances in the total amount of **\$43,091.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3634-0000-64604	PROGRAM EXPENSE					
36-3634-1802			12/31/2015	COMMUNITY CARE RESOURCES INC	344.70	
36-3634-1803			12/31/2015	OCONOMOWOC DEVELOPMENT	1,728.00	
36-3634-1803		P1500579	12/24/2015	SENTRY FOODS INC STORE #375	93.34	
36-3634-1803		P1500632	11/06/2015	DAVIS CITGO SERVICE INC	10.00	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
CPS	179,748.00		166,913.82	312.51	2,176.04	10,345.63
36-3642-0000-64604	PROGRAM EXPENSE					
36-3642-0000			12/31/2015	GENESIS COUNSELING SERVICES	1,120.00	
36-3642-0000		P1500632	12/14/2015	DAVIS CITGO SERVICE INC	50.00	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
REUN SUPPORT	148,896.00		11,996.69	0.00	1,170.00	135,729.31
36-3646-0000-62119	OTHER SERVICES					
36-3646-3041			12/31/2015	COMMUNITY CARE PROGRAMS INC	300.00	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
JUVENILE JUSTICE	185,613.00		210,534.60	7,541.99	300.00	(32,763.59)
36-3646-0000-64604	PROGRAM EXPENSE					
36-3646-5017		P1500639	09/30/2015	SHOPKO INC #130	195.10	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
JUVENILE JUSTICE	12,245.00		4,950.30	0.00	195.10	7,099.60

transfer coming

I have examined the preceding bills and encumbrances in the total amount of **\$3,841.14**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____

Committee Chair _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Charmian Klyve, Director
INITIATED BY



April Hem
DRAFTED BY

Human Service Board
SUBMITTED BY

January 11, 2016
DATE DRAFTED

**TO RECOGNIZE CHARMAINE SHEPPARD FOR SERVICE
TO ROCK COUNTY HUMAN SERVICES**

1 **WHEREAS**, Charmaine Sheppard has served the citizens of Rock County for fifteen (15)
2 years as a dedicated and valued employee of Rock County; and,
3
4 **WHEREAS**, Charmaine Sheppard began her career on December 18, 2000, under the Rock
5 County Sherriff's Department. Ms. Sheppard then transferred into the Economic Support
6 Division as an Economic Support Specialist/caseworker. She has been an ongoing caseworker
7 for the past eleven (11) years, handling new and ongoing Medicaid and Food
8 Stamp/FoodShare cases. Ms. Sheppard's strong sense of what a true Economic Support
9 Specialist is and her diligent ways have benefited many Rock County citizens throughout her
10 fifteen (15) year career. Ms. Sheppard will be retiring from Rock County Department of
11 Human Services on January 11, 2016; and,
12
13 **WHEREAS**, Charmaine Sheppard has proven herself to be a compassionate, caring, and
14 committed employee, always advocating for the Economic Support program participants; and,
15
16 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock
17 County, wishes to recognize Charmaine Sheppard for her significant contributions to the
18 Human Services Department and her long and faithful service.
19
20 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors,
21 duly assembled this _____ day of _____, 2016, does hereby recognize
22 Charmaine Sheppard for her fifteen (15) years of service and extend best wishes to her in her
23 future endeavors; and,
24
25 **BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish
26 a copy of this resolution to Charmaine Sheppard.

Respectfully Submitted,

ROCK COUNTY HUMAN SERVICES BOARD

Brian Knudson, Chair

Kathy Schulz

Sally Jean Weaver-Landers, Vice Chair

Terry Thomas

Terry Fell

Shirley Williams

Linda Garrett

William Grahn

Ashley Kleven

TO RECOGNIZE CHARMAINE SHEPPARD FOR SERVICE TO ROCK COUNTY HUMAN SERVICES

Page 2

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas

ROCK COUNTY HUMAN SERVICES DEPARTMENT
DIRECTOR'S REPORT
Wednesday, January 27, 2016

HSD MANAGEMENT TEAM MEETING – January 5, 2016

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Budget**
- **Workgroup Updates**
- **Praise and Recognition**
- **Sexual Harassment Training List**
- **Annual Report**
- **Policy #0136 Revised**
- **Admin P&P Record of Receipt**
- **2016 Leadership Training for Supervisors**
- **HSD P&P Updates**
- **Priority Items for Calendar Year 2016**

INFORMATION ITEMS

HSD Board Agenda

HSD MANAGEMENT TEAM MEETING – January 19, 2016

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Budget**
- **Workgroup Updates**
- **Praise and Recognition**
- **MA Compliance**
- **P&P 0167**
- **P&P 0136**
- **Family Care**
- **Cell Phones**

INFORMATION ITEMS

HSD Board Agenda
