



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
Janesville, Wisconsin 53547-1649
Phone: 608/757-5271
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ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, August 8, 2018 – 4:30 p.m.
Rock County Health Care Center, 3rd Floor Conference Room

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of July 25, 2018 *
4. Approval of Minutes of the 2019 Human Services Budget Public Hearing of July 11, 2018 *
5. Citizen Participation, Communications and Announcements
6. Submission of Committee Requests
7. Approval of Contracts and Transfers – Ms. Mooren
8. Review of Bills * - Mr. Zuehlke
9. July HSD Employee Impact Award Recognition * – Ms. Luster
10. Report on the Human Services Mobile Device Policies – Mr. Singer
11. Director's Report
 - Budget Update
 - Shelter Care Update
 - Juvenile Corrections Update
12. **Next Meeting: Wednesday, August 22, 2018 at 4:30 p.m. at the Rock County Health Care Center, 3rd Floor Conference Room, Janesville, Wisconsin.**
13. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JULY 2018

Account Number	Account Name	PO#	Inv Date	Vendor Name	Invoice Amt		
36-3602-0000-62119	OTHER SERVICES						
36-3602-0000		P1800455	06/18/2018	OFFICE PRO INC	119.95		
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
OVERHEAD		29,206.00	11,228.52	0.00	119.95	17,857.53	
36-3602-0000-63100	OFC SUPP & EXP						
36-3602-0000		P1800418	06/20/2018	E AND D WATER WORKS INC	70.00		
36-3602-0000		P1800455	06/18/2018	OFFICE PRO INC	1,224.35		
36-3602-0000		P1801663	06/11/2018	HENRICKSEN	340.79		
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
OVERHEAD		93,075.00	40,371.67	2,897.77	1,635.14	48,170.42	
36-3602-0000-63200	PUBL/SUBCR/DUES						
36-3602-0000		P1801956	06/20/2018	WISCONSIN COUNTY HUMAN SERVICE	2,000.00		
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
OVERHEAD		3,900.00	467.25	2,000.00	2,000.00	(567.25)	
36-3602-0000-68010	EXP.ALLOCATIONS						
36-3602-0000		P1801898	06/30/2018	US BANK	8,929.65		
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
OVERHEAD		0.00	(8,929.67)	0.00	8,929.65	0.02	
36-3603-0000-64605	NON-REIMB EXP						
36-3603-0000			07/17/2018	PARSON,JODI	24.99		
36-3603-5045			06/27/2018	SCHMIDT,SHELLEY	19.98		
36-3603-5045			07/10/2018	BARRETTE,ASHLEY	20.31		
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
SPECIAL HSD		8,000.00	2,748.28	500.00	65.28	4,686.44	
36-3605-0000-62119	OTHER SERVICES						
36-3605-0000		P1800504	06/30/2018	LANGUAGE LINE SERVICES	496.04		
36-3605-0000		P1800711	07/03/2018	CENTRAL STATES INVESTIGATION A	7,290.00		
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
IM CONSORTIUM		3,516,600.00	1,569,529.62	0.00	7,786.04	1,939,284.34	
36-3610-0000-62119	OTHER SERVICES						
36-3610-0000		P1800712	06/12/2018	CENTRAL STATES INVESTIGATION A	10,935.00		
36-3610-5025		P1800408	07/11/2018	COMMUNITY COORDINATED CHILD CA	1,306.87		
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
CHILD CARE		48,741.00	14,527.20	0.00	12,241.87	21,971.93	
36-3614-0000-62119	OTHER SERVICES						
36-3614-0000		P1800450	06/30/2018	ENERGY SERVICES INC	31,781.84		
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
LIHEAP		416,613.00	181,256.22	0.00	31,781.84	203,574.94	
36-3634-0000-62119	OTHER SERVICES						

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FOR THE MONTH OF JULY 2018

Account Number	Account Name	PO#	Inv Date	Vendor Name	Invoice Amt	
36-3634-5011		P1800454	07/31/2018	FIRST CONGREGATIONAL UNITED CH	514.50	
36-3634-5011		P1800487	07/31/2018	ST JOHNS EVANGELICAL LUTHERAN	535.00	
36-3634-5042		P1800433	06/30/2018	LUTHERAN SOCIAL SERVICES	184.25	
CPS		Budget 626,713.00	YTD Exp 332,166.01	YTD Enc 51,716.33	Pending 1,233.75	Closing Balance 241,596.91
36-3634-0000-62176	LABORATORY					
36-3634-0000		P1800409	06/30/2018	AVERTEST LLC	1,776.00	
36-3634-0000		P1801992	06/07/2018	SOUTHEASTERN MONITORING INC	45.00	
CPS		Budget 44,500.00	YTD Exp 23,074.98	YTD Enc 0.00	Pending 1,821.00	Closing Balance 19,604.02
36-3634-0000-64604	PROGRAM EXPENSE					
36-3634-1803			07/02/2018	JENKINS,JORDYN	33.82	
36-3634-1803		P1800488	07/16/2018	SRB PROPERTY MANAGEMENT	200.00	
36-3634-1814		P1801900	05/24/2018	AZ QUICK SERVE	60.00	
36-3634-1814		P1801901	05/18/2018	DURBIN INVESTIGATIONS	18.80	
CPS		Budget 83,010.00	YTD Exp 50,385.86	YTD Enc 6,535.68	Pending 310.62	Closing Balance 25,777.84
36-3639-0000-64604	PROGRAM EXPENSE					
36-3639-0000			06/25/2018	ENYEART,BECKIE	14.09	
36-3639-0000		P1800427	06/25/2018	JANESVILLE HOMETOWN PHARMACY L	126.20	
36-3639-0000		P1801960	04/30/2018	KCC FISCAL AGENT SERVICES	3,989.24	
36-3639-0000		P1801993	07/20/2018	JANESVILLES MONTESSORI CHILDR	356.50	
IN-HOME SAFETY		Budget 91,588.00	YTD Exp 15,545.91	YTD Enc 0.00	Pending 4,488.03	Closing Balance 71,556.06
36-3642-0000-64604	PROGRAM EXPENSE					
36-3642-0000		P1801983	06/18/2018	BELLCOUR,JEFFREY A	600.00	
REUN SUPPORT		Budget 140,651.00	YTD Exp 5,264.27	YTD Enc 1,977.30	Pending 600.00	Closing Balance 132,809.43
36-3646-0000-62119	OTHER SERVICES					
36-3646-5042		P1800435	07/02/2018	HEALING HEARTS FAMILY COUNSELI	265.00	
JUVENILE JUSTICE		Budget 156,374.00	YTD Exp 37,836.87	YTD Enc 0.00	Pending 265.00	Closing Balance 118,272.13
36-3646-0000-64200	TRAINING EXP					
36-3646-0000		P1801954	06/29/2018	TRAUMATIC INCIDENT RESOURCE	190.00	
36-3646-0000		P1801955	06/29/2018	TRAUMATIC INCIDENT RESOURCE	100.00	
JUVENILE JUSTICE		Budget 5,750.00	YTD Exp 1,858.08	YTD Enc 524.98	Pending 290.00	Closing Balance 3,076.94
36-3654-0000-64604	PROGRAM EXPENSE					
36-3654-1537		P1800420	06/30/2018	FOUNDATIONS COUNSELING CENTER	6,028.75	

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Account Number	Account Name	PO#	Inv Date	Vendor Name	Invoice Amt	
YA'S SUB CARE		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		1,271,595.00	946,108.98	0.00	6,028.75	319,457.27
36-3664-0000-61915	CERT/LIC/OTHER					
36-3664-0000		P1800439	06/07/2018	DEAN HEALTH SYSTEMS		567.00
YOUTH SERVICES		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		4,494.00	808.00	0.00	567.00	3,119.00
36-3664-0000-62105	FOOD SERVICES					
36-3664-0000		P1800395	06/27/2018	ARAMARK CORRECTIONAL SERVICES		8,703.13
YOUTH SERVICES		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		90,918.00	38,957.85	0.00	8,703.13	43,257.02
36-3664-0000-62119	OTHER SERVICES					
36-3664-0000		P1800390	04/06/2018	ADVANCED CORRECTIONAL HEALTHCA		97.11
36-3664-0000		P1800789	07/03/2018	DERRICKS HOUSE LLC		59,823.00
YOUTH SERVICES		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		860,964.00	125,175.90	0.00	59,920.11	675,867.99
36-3664-0000-62163	LAUNDRY					
36-3664-0000		P1800506	06/30/2018	MADISON UNITED HEALTHCARE LINE		560.72
YOUTH SERVICES		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		6,530.00	2,091.54	0.00	560.72	3,877.74
36-3664-0000-63400	OPERATING SUPPLI					
36-3664-0000			07/10/2018	BOLDT,DARLA		2.11
36-3664-0000		P1800485	06/25/2018	SHOPKO INC #130		125.85
36-3664-0000		P1801907	06/18/2018	BREATHE YOGA AND WELLNESS CENT		400.00
36-3664-5029			06/22/2018	BOYLAN,REBECCA		26.65
36-3664-5029		P1800484	06/19/2018	SENTRY FOOD STORE		20.00
YOUTH SERVICES		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		38,961.00	13,502.70	3,319.66	574.61	21,554.03
36-3664-0000-64200	TRAINING EXP					
36-3664-0000		P1801958	06/26/2018	WAUKESHA COUNTY TECHNICAL COLL		17.72
YOUTH SERVICES		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		6,200.00	4,075.53	0.00	17.72	2,106.75
36-3683-0000-64604	PROGRAM EXPENSE					
36-3683-0000		P1800418	07/01/2018	E AND D WATER WORKS INC		48.00
36-3683-0000		P1801718	06/15/2018	MMPR POWERED BY HALO		985.00
36-3683-0000		P1801899	06/02/2018	YP LLC		1,940.40
36-3683-0000		P1801905	06/11/2018	LAMAR ADVERTISING		1,700.00
ADRC		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		20,000.00	6,718.25	313.49	4,673.40	8,294.86
36-3686-0000-64604	PROGRAM EXPENSE					

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Account Number	Account Name	PO#	Inv Date	Vendor Name	Invoice Amt			
36-3685-0000		P1800513	06/21/2018	MURRAY,DANIEL P	205.00			
36-3685-0000		P1801984	05/14/2018	HANSEN,JOSEPH C	1,087.50			
APS		Budget	YTD Exp	YTD Enc	Pending	Closing Balance		
		83,800.00	31,797.14	0.00	1,292.50	50,710.36		
36-3689-0000-64604	PROGRAM EXPENSE							
36-3689-0000		P1800429	05/14/2018	JANESVILLE TRANSIT SYSTEM	52.00			
36-3689-0002		P1800440	06/07/2018	NAMAN LLC	1,360.00			
36-3689-0002		P1800447	06/21/2018	DRIFTWOOD MOTEL	125.00			
36-3689-0002		P1800453	06/23/2018	NORTHERN TOWN MOTEL	415.00			
36-3689-0004		P1800427	06/04/2018	JANESVILLE HOMETOWN PHARMACY L	561.49			
CRISIS		Budget	YTD Exp	YTD Enc	Pending	Closing Balance		
		61,550.00	24,686.27	75.00	2,513.49	34,275.24		
36-3690-0000-62170	PHYSICIAN/OTHER							
36-3690-0000		P1800468	06/28/2018	PSYCHOLOGY CLINIC INC,THE	4,987.43			
36-3690-0000		P1800507	06/23/2018	MARCUS,JEFFREY A	861.12			
OUTPATIENT SER		Budget	YTD Exp	YTD Enc	Pending	Closing Balance		
		157,548.00	56,794.55	0.00	5,848.55	94,904.90		
36-3690-0000-64604	PROGRAM EXPENSE							
36-3690-5067		P1800400	06/24/2018	BRIGHTSTAR	3,675.00			
36-3690-5067		P1800427	06/30/2018	JANESVILLE HOMETOWN PHARMACY L	2,405.39			
OUTPATIENT SER		Budget	YTD Exp	YTD Enc	Pending	Closing Balance		
		0.00	57,934.17	0.00	6,080.39	(64,014.56)		
36-3691-0000-62503	INTERPRETER FEES							
36-3691-0000		P1800491	06/21/2018	SWITS LTD	147.00			
CLTS		Budget	YTD Exp	YTD Enc	Pending	Closing Balance		
		3,000.00	2,069.00	0.00	147.00	784.00		
36-3694-0000-62119	OTHER SERVICES							
36-3694-0000		P1800403	04/30/2018	COMMUNITY ACTION INC OF ROCK &	18,923.11			
AODA INNER CITY		Budget	YTD Exp	YTD Enc	Pending	Closing Balance		
		46,500.00	20,083.83	0.00	18,923.11	7,493.06		
36-3696-0000-62176	LABORATORY							
36-3696-0000		P1800409	05/31/2018	AVERTEST LLC	2,905.65			
TAP		Budget	YTD Exp	YTD Enc	Pending	Closing Balance		
		33,641.00	9,647.68	0.00	2,905.65	21,087.67		
36-3696-0000-64604	PROGRAM EXPENSE							
36-3696-0000		P1800412	06/23/2018	CHARTER COMMUNICATIONS	49.91			
36-3696-0000		P1800418	06/06/2018	E AND D WATER WORKS INC	6.44			
TAP		Budget	YTD Exp	YTD Enc	Pending	Closing Balance		
		8,766.00	5,398.59	0.00	56.35	3,311.06		

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Account Number	Account Name	PO#	Inv Date	Vendor Name	Invoice Amt					
36-3696-0000-65321 36-3696-0000	BLDG/OFC LEASE	P1800417	07/31/2018	DICKENS PARTNERS LLP	383.13					
TAP	Budget	4,922.00	YTD Exp	2,857.71	YTD Enc	0.00	Pending	383.13	Closing Balance	1,681.16
36-3700-0000-62119	OTHER SERVICES									
36-3700-0000	P1800427	06/30/2018	JANESVILLE HOMETOWN PHARMACY L	1,322.22						
36-3700-1326	P1800426	06/30/2018	HOPE HAVEN REBOS UNITED INC	2,625.00						
36-3700-1326	P1800497	06/30/2018	TELLURIAN INC	3,311.70						
36-3700-1331	P1800415	06/30/2018	CROSSROADS COUNSELING CENTER	293.90						
36-3700-1331	P1800433	06/30/2018	LUTHERAN SOCIAL SERVICES	584.92						
36-3700-1331	P1800441	06/30/2018	META HOUSE	5,250.00						
36-3700-1331	P1800480	06/30/2018	ROCK VALLEY COMMUNITY PROGRAMS	2,384.34						
AODA BLOCK GRANT	Budget	374,672.00	YTD Exp	99,780.96	YTD Enc	0.00	Pending	15,772.08	Closing Balance	259,118.96
36-3702-0000-62176 36-3702-0000	LABORATORY	P1800409	05/31/2018	AVERTEST LLC	5,774.18					
DRUG COURT	Budget	36,359.00	YTD Exp	18,537.00	YTD Enc	0.00	Pending	5,774.18	Closing Balance	12,047.82
36-3702-0000-64604	PROGRAM EXPENSE									
36-3702-0000	P1800412	06/23/2018	CHARTER COMMUNICATIONS	158.77						
36-3702-0000	P1800418	06/06/2018	E AND D WATER WORKS INC	20.47						
DRUG COURT	Budget	25,208.00	YTD Exp	9,744.98	YTD Enc	0.00	Pending	179.24	Closing Balance	15,283.78
36-3702-0000-65321 36-3702-0000	BLDG/OFC LEASE	P1800417	07/31/2018	DICKENS PARTNERS LLP	1,219.05					
DRUG COURT	Budget	11,251.00	YTD Exp	8,357.55	YTD Enc	0.00	Pending	1,219.05	Closing Balance	1,674.40
36-3704-0000-62119	OTHER SERVICES									
36-3704-0000	P1800412	06/23/2018	CHARTER COMMUNICATIONS	140.63						
36-3704-0000	P1800427	06/30/2018	JANESVILLE HOMETOWN PHARMACY L	394.40						
36-3704-1331	P1800410	06/30/2018	BELOIT MEMORIAL HOSPITAL	543.56						
IDP	Budget	8,188.00	YTD Exp	2,075.01	YTD Enc	0.00	Pending	1,078.59	Closing Balance	5,034.40
36-3704-0000-64604 36-3704-0000	PROGRAM EXPENSE	P1800418	06/06/2018	E AND D WATER WORKS INC	18.13					
IDP	Budget	3,015.00	YTD Exp	1,034.74	YTD Enc	0.00	Pending	18.13	Closing Balance	1,962.13
36-3704-0000-65321 36-3704-0000	BLDG/OFC LEASE	P1800417	07/31/2018	DICKENS PARTNERS LLP	1,079.73					

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FOR THE MONTH OF JULY 2018

Account Number	Account Name	PO#	Inv Date	Vendor Name	Invoice Amt	
IDP		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		11,251.00	7,616.71	0.00	1,079.73	2,554.56
36-3705-0000-64604	PROGRAM EXPENSE					
36-3705-0000		P1800405	06/30/2018	COMMUNITY ACTION INC OF ROCK &		15,693.00
JJ AODA		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		5,569.00	16,897.83	16,800.00	15,693.00	(43,821.83)
36-3706-0000-65321	BLDG/OFC LEASE					
36-3706-0000		P1801584	07/31/2018	JBR201 LLC		10,851.45
CSP		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		123,292.00	66,938.34	0.00	10,851.45	45,502.21
36-3707-0000-64604	PROGRAM EXPENSE					
36-3707-0000		P1800396	05/30/2018	AVAIL THERAPEUTIC SERVICES LLC		9,555.00
36-3707-0000		P1800415	06/30/2018	CROSSROADS COUNSELING CENTER		2,970.00
36-3707-0000		P1800458	05/30/2018	ORION FAMILY SERVICES		5,319.93
36-3707-0000		P1800480	06/30/2018	ROCK VALLEY COMMUNITY PROGRAMS		1,188.00
36-3707-0000		P1800509	06/30/2018	MATTEK,PATRIC WILLIAM		237.00
36-3707-0000		P1800512	06/30/2018	MOVING ON LLC		4,357.50
CCS		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		285,000.00	116,972.25	75.00	23,627.43	124,325.32
36-3709-0000-62176	LABORATORY					
36-3709-0000		P1800409	05/31/2018	AVERTEST LLC		2,942.82
OWI COURT		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		72,700.00	10,406.02	0.00	2,942.82	59,351.16
36-3709-0000-64604	PROGRAM EXPENSE					
36-3709-0000		P1800412	06/23/2018	CHARTER COMMUNICATIONS		104.34
36-3709-0000		P1800418	06/06/2018	E AND D WATER WORKS INC		13.46
36-3709-0000		P1801957	06/22/2018	CHESTNUT HEALTH SYSTEMS		500.00
OWI COURT		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		9,646.00	4,445.84	0.00	617.80	4,582.36
36-3709-0000-65321	BLDG/OFC LEASE					
36-3709-0000		P1800417	07/31/2018	DICKENS PARTNERS LLP		801.09
OWI COURT		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		7,735.00	5,549.03	0.00	801.09	1,384.88
36-3710-0000-62119	OTHER SERVICES					
36-3710-0600		P1800633	07/02/2018	ROCK VALLEY COMMUNITY PROGRAMS		91,081.34
36-3710-0700		P1800511	06/04/2018	MERCY HEALTH SYSTEM		3,184.26
36-3710-0800		P1800481	05/30/2018	ROGERS MEMORIAL HOSPITAL INC		14,806.00
CSP FUNDS		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		1,413,137.00	622,765.96	0.00	109,071.60	681,299.44

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FOR THE MONTH OF JULY 2018

Account Number	Account Name	PO#	Inv Date	Vendor Name	Invoice Amt	
36-3710-0000-64604 36-3710-1221	PROGRAM EXPENSE	P1800520	06/26/2018	CUNNINGHAM, LORI D		3,794.00
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
CSP FUNDS		1,488,095.00	711,665.05	306,273.50	3,794.00	466,362.45
36-3713-0000-62119 36-3713-0000	OTHER SERVICES	P1800514	07/02/2018	NAMI ROCK COUNTY INC		10,035.83
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
SHELTER PLUS		33,645.00	42,111.87	51,197.69	10,035.83	(69,700.39)
36-3713-0000-64604 36-3713-0000	PROGRAM EXPENSE	P1800453	05/21/2018	NORTHERN TOWN MOTEL		285.00
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
SHELTER PLUS		0.00	3,918.00	0.00	285.00	(4,203.00)
36-3730-0000-62119 36-3730-1000	OTHER SERVICES	P1800486	06/18/2018	SOUTHWEST WISCONSIN WORKFORCE		576.77
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
JOB CENTER		7,044.00	2,306.44	0.00	576.77	4,160.79

I have reviewed the preceding payments in the total amount of \$396,179.57

Date: _____ Dept Head _____

Committee Chair _____

JULY 2018 - HSD IMPACT AWARD

By Katherine Luster

Congratulations Carrie Gerber for being selected as HSD's July Impact Award recipient! Carrie is a Youth Specialist with the Children, Youth and Families Division.

Her nomination reads as follows:

"Carrie was asked to assist by providing artwork for our JJ Intake/therapy room. She was gracious and helpful and created artwork that makes our space much more inviting, colorful and interesting. She painted large canvases with trees and assisted YSC youth in painting butterflies to attach to the artwork and the walls. Wonderful! We really appreciate the time and energy she spent to give us something so unique."

The artwork helps create a nice, warm atmosphere in the Intake/Therapy Room at the Health Care Center (Room 174). This is one of many examples of Carrie using her talents to engage youth and improve the beauty of our spaces! Thank you, Carrie, for sharing your artistic talents to create a welcoming environment for our clients and staff.