



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
Janesville, Wisconsin 53547-1649
Phone: 608/757-5271
Fax: 608/757-5374

ROCK COUNTY HUMAN SERVICES BOARD

Wednesday, September 23, 2020 – 4:30 p.m.

CALL: 1-312-626-6799

MEETING ID: 881 7639 6365

NOTE: This is a Teleconference

TOPIC: Human Services Board Meeting

TIME: September 23, 2020 04:30 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/88176396365>

Meeting ID: 881 7639 6365

One tap mobile

+13126266799, 88176396365# US (Chicago)

+19292056099, 88176396365# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 881 7639 6365

Find your local number: <https://us02web.zoom.us/u/kdHziSz5YV>

Join by Skype for Business

<https://us02web.zoom.us/skype/88176396365>

If you are interested in providing public comments about items on this agenda, comments will take place under Citizen Participation. At the beginning of the meeting, please type your name in the chat and state that you would like to comment. You will be called on to speak. If you are calling in via telephone and would like to comment, you will be given an opportunity to do so.

Join from a telephone:

- On your phone, dial the phone number provided above.
- Enter the meeting ID number when prompted, using your dial-pad.
- Please note that long-distance charges may apply. This is not a toll-free number.
 - Board members: Please identify yourself by name.
 - Please mute your phone when you are not speaking to minimize background noises.
 - We are new at holding virtual meetings, so please be patient.

ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, September 23, 2020 – 4:30 p.m.
Virtual Meeting

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting on September 9, 2020 *
4. Approval of Minutes of Public Hearing on August 26, 2020 *
5. Citizen Participation, Communications and Announcements
6. Submission of Committee Requests
7. Approval of Contracts and Transfers – Ms. Mooren
8. Rock County Human Services September Employee Impact Award Recognition – Ms. Luster
9. Resolution to Recognize Lorie Perry * – Ms. Salava
10. Resolution Amending the 2020 HSD Budget to Accept Additional ADRC Funding * – Ms. Thompson
11. Resolution Updating Titles and Roles of Representatives on Behavioral Health Redesign Steering Committee * - Ms. Luster
12. Report on Status of Suicide – Mr. Winkler
13. Report From the Foster Care Advisory Committee – Ms. Mayer, Mr. Rabback
14. Director’s Report
 - Department Operations and Return to Work Planning
 - HSD 2021 Proposed Budget Updates
 - Response to COVID-19 Related Community Needs
15. **Next Meeting:** Wednesday, **October 14, 2020**, Virtual Meeting at 4:30 p.m.
16. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, September 9, 2020 – 4:30 P.M.

Call to Order: Chair Knudson called the virtual meeting to order at 4:30 p.m. on Wednesday, September 9, 2020.

Committee Members Present: Brian Knudson, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; Shirley Williams, Supervisor; Kathy Schulz, Supervisor; Pam Bostwick, Supervisor; Kaelyb Lokrantz, Supervisor; Angelina Reyes, Citizen Representative; Ashley Hoffman, Citizen Representative; and J. Russell Podzilni, Supervisor.

Committee Members Absent: None.

Staff Present: Katherine Luster, Director; Tera O'Connor, Deputy Director; Greg Winkler, Deputy Director; Sara Mooren, Administrative Services Manager; Mark Stevens, Business Services Manager; and Verence Sandoval, Administrative Intern.

Others Present: Terri Carlson, Risk Manager. Sue Rusch. Patrick Singer, Rock I.T. Tom Brien.

Approval of Agenda: Supervisor Williams moved the agenda to the floor, seconded by Citizen Representative Hoffman. The agenda was unanimously approved. APPROVED.

Approval of Minutes of Human Services Board Meeting of August 26, 2020: Citizen Representative Weaver-Landers moved the minutes to the floor, seconded by Citizen Representative Reyes. The minutes were unanimously approved. APPROVED.

Citizen Participation, Communications and Announcements: Supervisor Podzilni requested a roll call. All HSD Board members acknowledge their presence.

Submission of Committee Requests: None.

Approval of Contracts and Transfers: Citizen Representative Weaver-Landers moved one contract to the floor, seconded by Supervisor Bostwick. Ms. Mooren provided information about the contract. The contract were unanimously approved. APPROVED.

Review of Bills: There were no highlights or questions regarding bills.

Resolution Amending the 2020 HSD Budget to Accept Parents Supporting Parents Grant Funds and Creating 2.0 FTE Family Well-Being Coordinator Positions: Citizen Representative Weaver-Landers moved the resolution to the floor, seconded by Citizen Representative Hoffman. Ms. O'Connor presented the resolution and provided some background about the grant and details about the research that has been conducted regarding the Parents

Supporting Parents model. The Parents Supporting Parents model utilizes parents with lived experience in child welfare but who are no longer receiving services to become mentors to support parents currently receiving CPS services. Research has shown higher reunifications and decreased removal of children with this model. The funding is approximately \$1 million and will run through December of calendar year 2022. Ms. O'Connor provided details about implementation of the model and hiring of staff. Ms. O'Connor and Ms. Luster responded to questions. The resolution was unanimously approved. APPROVED.

Resolution Creating 5.0 Full Time Employee (FTE) Positions to Support Project Implementation and Supportive Services to Enhance the Safety, Permanence, and Well-Being of the Children and Families Being Served in Child Protective Services (CPS): Citizen Representative Hoffman moved the resolution to the floor, seconded by Supervisor Williams. Ms. Luster detailed the history regarding the increase in State funding for the CPS area. HSD designated some of the additional funding to be used for incentive pay for CPS staff, utilizing Alia consultation, and hiring of an Analyst. Some funding was determined to be used to contract with an agency to provide family team meetings and support case aids. Due to Covid-19 that did not take place and HSD re-evaluated and determined to integrate both internally. CPS Supervisors are already stretched with their workloads and would not be able to take on implementation of this project. Therefore, HSD will utilize funding to hire staff to support project implementation and for supportive services. Ms. O'Connor provided details about the positions which will be created and advised the family meetings will be similar to the Coordinated Services Team (CST) model and Primary Care Team models and will involve Foster Parents, birth parents and staff. Ms. O'Connor responded to questions. The resolution was unanimously approved. APPROVED.

Update on Housing Needs Related to COVID-19: Ms. Luster advised that HSD was awarded grant funding for Safe and Stable Housing for Sober living. ECHO is one agency HSD will engage with to develop a process for people to access funding to support people at risk of eviction and homelessness. There are guidelines around who is eligible for the funding and HSD will need to balance outreach and access. Ms. Luster responded to questions about outreach to outlying areas. She provided some details about another model which would help tackle homelessness called Built for Zero that was implemented in Rockford. The Janesville City Manager has started conversations with many different stakeholders to explore bringing this model to Rock County as a whole.

Director's Report:

- **Department Operations and Return to Work Planning:** Ms. Luster advised nothing has changed and most staff are continuing to work remotely, but are seeing clients face to face when necessary.
- **HSD 2021 Proposed Budget Updates:** Ms. Luster advised that HSD Management met with County Administrator Smith today and will meet on Friday as well. They were able to get through the budget summary today. At this time HSD does not have all the information needed to finalize, for example, the potential staff cost of living increases have not been included. County Administrator Smith will give HSD direction and any modifications after Friday. Once the modifications are completed, Ms. Luster will share the updated Budget Summary with the HSD Board to review before the Board votes on the budget in October.
- **Response to Covid-19 Related Community Needs:** Ms. Luster already provided information about this under agenda item #10. She advised there will be an agenda

item to provide information regarding suicide information at the next HSD Board meeting.

Next Meeting: Wednesday, **September 23, 2020** at 4:30 p.m. – Virtual Meeting.

Adjournment: Supervisor Williams motioned to adjourn, seconded by Citizen Representative Reyes with unanimous approval at 5:23 p.m.

Jodi Parson, Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD

ROCK COUNTY HUMAN SERVICES DEPARTMENT
PUBLIC HEARING MINUTES
Wednesday, August 26, 2020 - 6:00 p.m.
Virtual – YouTube

Call to Order: Chair Knudson called the Public Hearing to order at 6:00 p.m. on August 26, 2020.

Present: Board members present: Chair Brian Knudson; Sally Jean Weaver-Landers, Citizen Representative; Kathy Schulz, Supervisor; Shirley Williams, Supervisor; Angelina Reyes, Citizen Representative; Ashley Kleven, Citizen Representative; Pam Bostwick, Supervisor; Kaelyb Lokrantz, Supervisor; and J. Russell Podzilni, Supervisor.

Staff present: Kate Luster, Director; Tera O'Connor, Deputy Director; Greg Winkler, Deputy Director; Sara Mooren, Administrative Services Division Manager; Jennifer Thompson, ADRC/Adult Protective Services Division Manager; Maria Delgado, Economic Support Division Manager; Kofi Abaidoo, Coordinator of Quality Improvement; Mark Stevens, Business Services Manager; Jenna Singer, Comprehensive Community Services; Julie Butz, Children's Long Term Support Program Manager; Bette Trimble, Crisis Intervention Program Manager; Ryan Trautsch, Youth Justice and Youth Services Center Program Manager; Amy Cottington, Community Services Program, Program Manager; Verence Sandoval, Administrative Intern.

Mary Mawhinney, County Board. Marilyn Bondehagen, County Administration.

Chair Knudson welcomed everyone to the annual Public Hearing for the Rock County Human Services Department 2021 Budget. Each HSD Manager introduced themselves.

Chair Knudson introduced the speaker:

Speaker #1 – Erin Davis – Janesville Mobilizing 4 Change – Ms. Davis expressed concerns during this challenging time regarding how substance abuse is prevalent with the additional stress and trauma people are experiencing. She stated that alcohol abuse furthers complications and stressed the importance of substance abuse prevention services.

Chair Knudson thanked everyone for coming. There were no further requests to speak.

Adjourn: The meeting adjourned at 6:12 p.m.

Jodi Parson, Administrative Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Katherine Luster
INITIATED BY



Cheryl Salava
DRAFTED BY

Human Service Board
SUBMITTED BY

August 26, 2020
DATE DRAFTED

TO RECOGNIZE LORIE PERRY

1 **WHEREAS**, Lorie Perry has served the citizens of Rock County for thirty-one (31) years as a
2 dedicated and valued employee of Rock County; and,
3

4 **WHEREAS**, Ms. Perry began her career on January 30, 1989 with Rock County Human Services as a
5 Social Worker in the Child Protective Services division for On-going case management work to
6 support children and their families to increase their protective capacities to maintain child safety; and,
7

8 **WHEREAS**, Ms. Perry transferred to the Initial Assessment unit of Child Protective Services in 1990
9 serving families until 1995; she conducted comprehensive assessments in order to provide
10 recommendations for family services to decrease the risk of child maltreatment; and,
11

12 **WHEREAS**, Ms. Perry transitioned to the Economic Support Services division in 1995 to function as
13 a Learnfare case manager, assisting 13-19-year old recipients of Aid to Families with Dependent
14 Children (AFDC) to promote educational enrollment, improve school attendance, and increase high
15 school graduation or the completion of high school equivalency programs; and,
16

17 **WHEREAS**, in 1997 Ms. Perry became the Kinship Coordinator for the Human Services Department,
18 carrying an extremely large caseload of both voluntary and court-ordered Kinship cases; Ms. Perry
19 completed assessments to determine eligibility for funding to support relative caregivers to assist them
20 in providing a stable living situation until children could return to the care of their parents; she served
21 the Department in this role until 2016; and,
22

23 **WHEREAS**, Ms. Perry transitioned to the Child Protection Access unit in 2016 to receive reports of
24 child maltreatment by community members; she was adept at gathering sufficient information for
25 supervisory staff to make decisions about agency intervention; and,
26

27 **WHEREAS**, Ms. Perry moved to the Substitute Care unit in 2018 to the newly created Permanency
28 Specialist position; she has worked diligently to develop the framework for assisting CPS social
29 workers to implement Family Find and Engagement principles for the purposes of developing
30 sustainable family connections and supports; and,
31

32 **WHEREAS**, Ms. Perry has proven herself to be a dedicated, caring and committed employee, always
33 advocating for the youth, families and her colleagues in the many areas she has served; and,
34

35 **WHEREAS**, Ms. Perry has decided to retire from Rock County after 31 years of dedicated service on
36 October 23, 2020.
37

38 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly
39 assembled this _____ day of _____ does hereby recognize Lorie Perry for her 31 years of
40 service and extend best wishes to her in her future endeavors.

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Pam Bostwick

Ashley Hoffman

Kaelyb Lokrantz

J. Russell Podzilni

Angelina Reyes

Kathy Schulz

Shirley Williams

COUNTY BOARD STAFF COMMITTEE

Kara Purviance, Chair

Richard Bostwick, Vice Chair

Tom Brien

Kevin Leavy

Louis Peer

J. Russell Podzilni

Bob Yeomans

Alan Sweeney

Jeremy Zajac

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Katherine Luster
INITIATED BY

Marci Taets
DRAFTED BY

Human Service Board
SUBMITTED BY

September 3, 2020
DATE DRAFTED



**Amending the 2020 Human Services Department Budget
to Accept Additional ADRC Funding**

1 **WHEREAS**, the Wisconsin Department of Health Services (DHS) has provided additional funding
 2 opportunities for Aging and Disability Resource Centers (ADRCs) in 2020; and,
 3
 4 **WHEREAS**, the Rock County ADRC has received \$40,874 in additional funds to be added to the 2020
 5 budget; and,
 6
 7 **WHEREAS**, \$17,087 of the additional funding was carried over from 2019 and will be used to offset the
 8 2020 cost of living increase for ADRC personnel; and,
 9
 10 **WHEREAS**, \$6,700 of the additional funding was carried over from the 2019 Dementia Care Specialist
 11 program and will be used towards the purchase of in-home activities for those impacted by dementia and
 12 their caregivers as well as for speakers for the monthly memory café programs, participation in the
 13 “Grandpa and Lucy” virtual programs, and educational materials; and,
 14
 15 **WHEREAS**, \$17,087 of the additional funding is a new federal award to support the ADRC’s response
 16 to the COVID-19 pandemic and will be used to provide staff with portable stools for fieldwork and
 17 headsets when working remotely as well as to advertise and implement an initiative that will provide
 18 Alexa Echoes and Shows for individuals served by the ADRC who may have dementia or memory loss,
 19 who may be socially isolated or who could use additional health and safety checks in the home.
 20
 21 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
 22 this _____ day of _____, 2020, does hereby authorize the acceptance of the additional
 23 ADRC Funding.

24
25 **BE IT FURTHER RESOLVED**, that the Human Services Department budget for 2020 be amended as
26 follows:

	Budget	Increase	Amended
	<u>9/1/20</u>	<u>(Decrease)</u>	<u>Budget</u>
29 Account/Description			
30 <u>Source of Funds</u>			
31 36-3683-0000-42100	\$825,622	\$17,087	\$842,709
32 Federal Aid			
34 36-3683-0000-42200	\$1,056,307	\$23,787	\$1,080,094
35 State Aid			
36			
37 <u>Use of Funds</u>			
38 36-3683-0000-61100	\$968,077	\$17,087	\$985,164
39 Regular Wages			
40			
41 36-3683-0000-63100	\$0	\$765	\$765
42 Office Supplies and Expenses			
43			
44 36-3683-0000-64604	\$20,000	\$23,022	\$43,022
45 Program Expense			

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Pam Bostwick

Ashley Hoffman

Kaelyb Lokrantz

J. Russell Podzilni

Angelina Reyes

Kathy Schulz

Shirley Williams

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____

Mary Mawhinney, Chair Date

FISCAL NOTE:

This resolution accepts and authorizes the expenditure of \$40,874 in state and federal funds for the ADRC. No County funds are required.

/s/ Sherry Oja

Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended.

/s/ Josh Smith

Josh Smith
County Administrator

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2020 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

/s/ Richard Greenlee

Richard Greenlee
Corporation Counsel

Executive Summary

Amending the 2020 Human Services Department Budget to Accept Additional ADRC Funding

The Wisconsin Department of Health Services (DHS) has provided \$40,874 in additional funding to the Rock County Aging and Disability Resource Center (ADRC) in 2020.

The ADRC received two awards of funding that was carried over from 2019. The first award in the amount of \$17,087 will be used to offset the 2020 cost of living increase for ADRC personnel. The second award in the amount of \$6,700 was carried over from the Dementia Care Specialist program. These funds will be used to purchase multiple in-home activities such as Garden Stones, craft projects and activity bags for those impacted by dementia and their caregivers. In addition, this funding will be used towards speakers for the monthly memory café programs, participation in the “Grandpa and Lucy” virtual programs, and for educational materials.

The ADRC also received a new \$17,087 federal award to support the ADRC’s response to the COVID-19 pandemic. These funds will be used to advertise and purchase Alexa Echoes and Shows for individuals served by the ADRC who may have dementia or memory loss, who may be socially isolated or who could use additional health and safety checks in the home. This funding will also be used to purchase portable stools and headsets for staff conducting client visits or working remotely.

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Behavioral Health Redesign
Steering Committee
INITIATED BY



Elizabeth Pohlman McQuillen
DRAFTED BY

Human Services Board
SUBMITTED BY

August 20, 2020
DATE DRAFTED

**UPDATING TITLES AND ROLES OF REPRESENTATIVES ON BEHAVIORAL HEALTH
REDESIGN STEERING COMMITTEE**

- 1 **WHEREAS**, on March 8, 2012, the Rock County Board of Supervisors established the Behavioral
2 Health Redesign Steering Committee to bring stakeholders, including providers, administrators,
3 consumers, family members, justice system personnel, schools, and other community members involved
4 with the behavioral health system together on a regular basis to discuss issues affecting the system,
5 resolve problems, plan for the future, and act as an advisory committee to the County Board on matters
6 involving behavioral health; and,
7
- 8 **WHEREAS**, the titles and roles of several of the representatives listed in the original resolution as
9 permanent members have changed; and,
10
- 11 **WHEREAS**, to better reflect current titles and roles the County Board update the membership of this
12 committee.
13
- 14 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
15 this _____ day of _____, 2020 does hereby update the roles of members on the Behavioral
16 Health Redesign Steering Committee as follows:
17
- 18 The Rock County Board Chair shall appoint members from these services (asterisk-subject to term):
19 Rock County Board of Supervisors
20 Rock County Human Services Department Designee representing Behavioral Health
21 Rock County Human Services Department Designee representing Juvenile Justice
22 Rock County Sheriff’s Office Designee
23 Municipal Law Enforcement*
24 Behavioral Health Clinics*
25 Hospitals*
26 School Districts in Rock County*
27 State of Wisconsin Department of Corrections*
28 Organizations that Provide Consumer Advocacy*
29 People with Lived Experience with Behavioral Health*
30
- 31 In addition, members may be appointed from the following:
32 Public Legal Offices*
33 Private Organizations Serving Persons with Behavioral Health Issues*
34 Minority Groups*
35 Spiritual Groups*

UPDATING TITLES AND ROLES OF REPRESENTATIVES ON BEHAVIORAL HEALTH
REDESIGN STEERING COMMITTEE

Page 2

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Ashley Hoffman

Sally Jean Weaver-Landers, Vice Chair

Kathy Schulz

Angelina Reyes

Pam Bostwick

Kaelyb Lokrantz

Shirley Williams

J. Russell Podzilni

COUNTY BOARD STAFF COMMITTEE

FISCAL NOTE:

Kara Purviance, Chair

No fiscal impact in and by itself.

/s/ Sherry Oja

Rich Bostwick, Vice Chair

Sherry Oja
Finance Director

Tom Brien

Kevin Leavy

LEGAL NOTE:

Louis Peer

The County Board is authorized to take this action pursuant to sections 59.01 and 59.51, Wis. Stats. as well as Rule IV-C of the County Board Rules.

J. Russel Podzilni

/s/ Richard Greenlee

Alan Sweeney

Richard Greenlee
Corporation Counsel

Bob Yeomans

Jeremy Zajac

ADMINISTRATIVE NOTE:

Recommended.

/s/ Josh Smith

Josh Smith
County Administrator

Executive Summary

UPDATING TITLES AND ROLES OF REPRESENTATIVES ON BEHAVIORAL HEALTH REDESIGN STEERING COMMITTEE

On March 8, 2012, the Rock County Board of Supervisors established the Behavioral Health Redesign Steering Committee to bring stakeholders, including providers, administrators, consumers, family members, justice system personnel, schools, and other community members involved with the behavioral health system together on a regular basis to discuss issues affecting the system, resolve problems, plan for the future, and act as an advisory committee to the County Board on matters involving behavioral health. Since its establishment, several roles of committee members have changed, including Division Manager titles in the Human Services Department. This resolution seeks to update those positions to more accurately reflect the members of the committee.