



Rock County Human Services Department  
P. O. Box 1649, 3530 N. County Trunk F  
Janesville, Wisconsin 53547-1649  
Phone: 608/757-5271  
Fax: 608/757-5374

**ROCK COUNTY HUMAN SERVICES BOARD**  
**Wednesday, April 8, 2015 – 4:30 p.m.**

**Rock County Health Care Center, 3<sup>rd</sup> Floor Conference Room, Janesville**

**AGENDA**

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of March 25, 2015 \*
4. Citizen Participation
5. Submission of Committee Requests
6. Approval of Contracts, Transfers, and/or Encumbrances \* – Ms. Mooren
7. Approval of Bills \* – Mr. Zuehlke
8. Report on Contracts – Ms. Mooren
9. Report on FSET ABAWD Program – Ms. Heim
10. Resolution Awarding Pharmacy Services Contract to Mallatt's Homecare Pharmacy \* – Ms. Cottington, Ms. Mooren
11. Report on Human Services Day at the Capitol – Mr. Boutwell, Ms. Klyve
12. Director's Report \*
  - Any Budget Updates
13. Next Meeting: **Wednesday, April 25, 2015 at 4:30 p.m. at Rock County Health Care Center, 3<sup>rd</sup> Floor Conference Room**, in Janesville, Wisconsin.
14. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

\* Attachment    \*\* These items may be handed out at the meeting if not available for the mailing.

23/152

H28110

# Rock County Human Services Contract Review Cover Sheet

Re-entered  
3/24/15  
Lang. Change

Date: 1/15/15

Contract with: Jefferson County Human Services

Contract Start Date: 01/01/2015 Expiration Date: 12/31/2015

Executive Summary: Jefferson County has requested to contract with Rock County for possible placements of youth in both secure and shelter at the Youth Services Center. Jefferson County will pay RCHSD \$165 per day for each youth that is placed at YSC.

Contract Amount: \$165 per day

<u>Service</u>	<u>Rate</u>	<u>Unit</u>	<u>Change From Prior Year</u>
YSC Shelter/Secure Placements	\$165	Day	0%

Contract # HSD\_2015\_0081 New Contract: Yes Amendment/Addendum:     

E-Contract Location: Year: 2015 Program: YSC Folder Name: Jefferson  
(If different from above)

Expenditure/ Revenue Account Numbers:  
36-3664-0000-45500

Contact Person: Sara Mooren Phone: 8431

Were Bids or Quotations Solicited? No RFP #     

Covered by State Contract? No State Contract #     

Was a Resolution Required No Resolution #     

*Discussion*

Contract will be signed by: Human Services Board Chair

If "Other" ~ Who?

Encumbrance

Rock County HSD

COMMITTEE APPROVAL REPORT

03/30/2015

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3683-0000-84604 ENG 36-3683-5032	PROGRAM EXPENSE	R1601796	03/26/2015	AMAZON.COM	49.76
ADRC	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	30,000.00	5,060.87	0.00	49.76	24,889.37

I have examined the preceding bills and encumbrances in the total amount of **\$49.76**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date:

Dept Head

Committee Chair

**COPY**

05550315

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3600-0000-64200 36-3600-0000	TRAINING EXP		03/30/2015	ROCK COUNTY HUMAN SERVICES DEP	50.00	
<b>AGENCY MGT &amp; SUP</b>	Budget 12,295.00		YTD Exp 82.01	YTD Enc 0.00	Pending 50.00	Closing Balance 12,162.99
36-3634-0000-64604 36-3634-1803	PROGRAM EXPENSE		03/30/2015	ROCK COUNTY HUMAN SERVICES DEP	128.00	
<b>CPS</b>	Budget 107,748.00		YTD Exp 36,911.29	YTD Enc 30,482.45	Pending 128.00	Closing Balance 40,226.26
36-3671-0000-64604 36-3671-1606	PROGRAM EXPENSE		03/30/2015	ROCK COUNTY HUMAN SERVICES DEP	175.00	
<b>ELDER ABUSE/NEG</b>	Budget 40,400.00		YTD Exp 5,085.61	YTD Enc 0.00	Pending 175.00	Closing Balance 35,139.39
36-3689-0000-64200 36-3689-0000	TRAINING EXP		03/30/2015	ROCK COUNTY HUMAN SERVICES DEP	75.00	
<b>CRISIS</b>	Budget 5,085.00		YTD Exp 358.99	YTD Enc 0.00	Pending 75.00	Closing Balance 4,651.01
36-3689-0000-64604 36-3689-0001	PROGRAM EXPENSE		03/30/2015	ROCK COUNTY HUMAN SERVICES DEP	89.25	
<b>CRISIS</b>	Budget 421,300.00		YTD Exp 33,706.37	YTD Enc 881.60	Pending 89.25	Closing Balance 386,622.78
36-3705-0000-64604 36-3705-0000	PROGRAM EXPENSE		03/30/2015	ROCK COUNTY HUMAN SERVICES DEP	430.00	
<b>JJ AODA</b>	Budget 11,134.00		YTD Exp 5,431.40	YTD Enc 0.00	Pending 430.00	Closing Balance 5,272.60
36-3706-0000-64604 36-3706-0000	PROGRAM EXPENSE		03/30/2015	ROCK COUNTY HUMAN SERVICES DEP	200.00	
<b>CSP</b>	Budget 755,674.00		YTD Exp 127,962.31	YTD Enc 0.00	Pending 200.00	Closing Balance 627,511.69

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$1,147.25**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

*Page 2 of 8*

05550314

Rock County HSD

## COMMITTEE APPROVAL REPORT

03/31/2015

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3602-0000-62400	R & M SERV				
36-3602-0000		P1500589	03/13/2015	PITNEY BOWES INC	1,279.56
	Budget		YTD Exp	YTD Enc	Pending
<b>OVERHEAD</b>	21,415.00		0.00	0.00	1,279.56
					Closing Balance
					20,135.44
36-3602-0000-63100	OFC SUPP & EXP				
36-3602-0000		P1500524	02/23/2015	AARONS LOCK AND SAFE INC	129.35
36-3602-0000		P1500540	03/11/2015	E AND D WATER WORKS INC	29.00
36-3602-0000		P1500587	03/05/2015	WISCONSIN DEPARTMENT OF JUSTIC	50.00
	Budget		YTD Exp	YTD Enc	Pending
<b>OVERHEAD</b>	74,288.00		10,768.15	440.17	208.35
					Closing Balance
					62,871.33
36-3603-0000-64605	NON-REIMB EXP				
36-3603-0000			03/20/2015	ANSELMI,JENNIFER	18.27
	Budget		YTD Exp	YTD Enc	Pending
<b>SPECIAL HSD</b>	6,500.00		688.09	164.85	18.27
					Closing Balance
					5,628.79
36-3634-0000-62119	OTHER SERVICES				
36-3634-5014		P1501467	03/02/2015	META HOUSE	5,180.00
36-3634-5014		P1501536	02/28/2015	CHILDRENS SERVICE SOCIETY OF W	1,760.00
	Budget		YTD Exp	YTD Enc	Pending
<b>CPS</b>	109,990.00		40,342.62	23,795.00	6,940.00
					Closing Balance
					38,912.38
36-3634-0000-64200	TRAINING EXP				
36-3634-0000		P1501489	03/19/2015	JANESVILLE POLICE DEPARTMENT	1,500.00
36-3634-0000		P1501582	03/26/2015	GLACIER CANYON LODGE	99.00
36-3634-0000		P1501584	03/26/2015	GLACIER CANYON LODGE	70.00
	Budget		YTD Exp	YTD Enc	Pending
<b>CPS</b>	17,691.00		9,107.34	240.00	1,669.00
					Closing Balance
					6,674.66
36-3634-0000-64604	PROGRAM EXPENSE				
36-3634-0000		P1501535	02/28/2015	CHILDRENS SERVICE SOCIETY OF W	148.00
36-3634-1731			03/02/2015	PROCHAZKA,PAMELA M	19.01
36-3634-1814		P1501465	03/16/2015	BOUZIANE,VICKI N	10.00
36-3634-5000		P1500587	03/05/2015	WISCONSIN DEPARTMENT OF JUSTIC	141.00
	Budget		YTD Exp	YTD Enc	Pending
<b>CPS</b>	107,748.00		36,721.28	30,482.45	318.01
					Closing Balance
					40,226.26
36-3638-0000-64604	PROGRAM EXPENSE				
36-3638-2900		P1500562	03/12/2015	NORTHWEST PASSAGE LTD	223.30
36-3638-2900		P1500564	03/12/2015	OCONOMOWOC DEVELOPMENT	6.82
36-3638-2900		P1500576	03/12/2015	SAINTA INC	777.76
36-3638-2900		P1500586	03/12/2015	TOMORROWS CHILDREN*	859.94
36-3638-2900		P1501538	02/26/2015	EAU CLAIRE ACADEMY	378.00
36-3638-2900		P1501541	02/26/2015	LAD LAKE	173.40
36-3638-2900		P1501565	03/12/2015	LAD LAKE	104.04
36-3638-2900		P1501566	03/12/2015	EAU CLAIRE ACADEMY	390.60

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
<b>CPS SUB CARE</b>		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		3,603,206.00	530,505.04	4,650.00	2,913.86	3,065,137.10
36-3646-0000-62119	OTHER SERVICES					
36-3646-5009		P1501539	03/03/2015	FFT LLC		2,000.00
<b>JUVENILE JUSTICE</b>		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		185,613.00	15,940.28	23,542.55	2,000.00	144,130.17
36-3646-0000-64200	TRAINING EXP					
36-3646-0000		P1501583	03/26/2015	GLACIER CANYON LODGE		99.00
<b>JUVENILE JUSTICE</b>		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		2,775.00	397.41	10.00	99.00	2,268.59
36-3646-0000-64604	PROGRAM EXPENSE					
36-3646-0000		P1500534	03/26/2015	BELOIT TRANSIT SYSTEM		285.00
36-3646-5016		P1500577	03/09/2015	SENTRY FOOD STORE		20.31
<b>JUVENILE JUSTICE</b>		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		12,245.00	955.00	0.00	305.31	10,984.69
36-3659-0000-62119	OTHER SERVICES					
36-3659-0000		P1501468	02/28/2015	MARTYNA, BRYN L		1,125.00
<b>DMC</b>		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		0.00	3,400.00	1,025.00	1,125.00	(5,550.00)
36-3664-0000-61915	CERT/LIC/OTHER					
36-3664-0000		P1500563	02/28/2015	OCCUPATIONAL HEALTH CENTER		230.00
<b>YOUTH SERVICES</b>		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		5,169.00	1,185.00	0.00	230.00	3,754.00
36-3664-0000-63400	OPERATING SUPPLI					
36-3664-0000		P1500535	03/17/2015	BOB BARKER COMPANY INC		1,624.37
36-3664-0000		P1500633	03/18/2015	DE VERE COMPANY INC		548.09
36-3664-0000		P1501459	02/28/2015	HEDBERG PUBLIC LIBRARY		18.00
<b>YOUTH SERVICES</b>		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		44,734.00	5,149.87	2,206.98	2,190.46	35,186.69
36-3666-0000-64200	TRAINING EXP					
36-3666-0000		P1501414	03/12/2015	RADISSON HOTEL AND CONFERENCE		140.00
36-3666-0000		P1501462	03/16/2015	AZURA MEMORY CARE		60.00
36-3666-0000		P1501512	03/23/2015	AZURA MEMORY CARE		60.00
<b>LTS - ACS</b>		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		2,505.00	683.98	0.00	260.00	1,561.02
36-3683-0000-64200	TRAINING EXP					
36-3683-0000		P1501413	03/12/2015	AZURA MEMORY CARE		60.00
36-3683-0000		P1501514	03/23/2015	UNIVERSITY OF WISCONSIN STEVEN		400.00
36-3683-0000		P1501515	03/23/2015	RADISSON HOTEL LA CROSSE		140.00
36-3683-0000		P1501516	03/23/2015	RADISSON HOTEL LA CROSSE		140.00
36-3683-0000		P1501517	03/23/2015	RADISSON HOTEL LA CROSSE		200.00

*transfer coming*  
Closing Balance

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
<b>ADRC</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	4,665.00		199.99	0.00	940.00	3,525.01
36-3683-0000-64604	PROGRAM EXPENSE					
36-3683-5032			03/17/2015	MARSH,CORI		98.44
<b>ADRC</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	30,000.00		5,060.87	4,079.76	98.44	20,760.93
36-3689-0000-64200	TRAINING EXP					
36-3689-0000		P1501478	03/17/2015	MENTAL HEALTH OF AMERICA WISCO		50.00
36-3689-0000		P1501513	03/23/2015	HOLIDAY INN STEVENS POINT		109.00
<b>CRISIS</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	5,085.00		274.99	0.00	159.00	4,651.01
36-3689-0000-64604	PROGRAM EXPENSE					
36-3689-0002		P1500640	03/03/2015	SRB PROPERTY MANAGEMENT LLC		450.00
36-3689-0004		P1500551	03/16/2015	KEALEY PHARMACY		359.65
36-3689-1221		P1500525	03/06/2015	ABILITIES INC		2,189.00
36-3689-1226		P1501540	03/01/2015	HEARTWARMING HOUSE		3,624.37
<b>CRISIS</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	421,300.00		27,172.60	881.60	6,623.02	386,622.78
36-3690-0000-61915	CERT/LIC/OTHER					
36-3690-0000			03/09/2015	GIBBONS,HEIDI		190.00
<b>OUTPATIENT SER</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	1,604.00		1,214.00	0.00	190.00	200.00
36-3690-0000-62119	OTHER SERVICES					
36-3690-0000		P1500559	03/17/2015	NEEDY MEDS INC		30.00
<b>OUTPATIENT SER</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	66,127.00		15,482.97	46,599.20	30.00	4,014.83
36-3690-0000-62170	PHYSICIAN/OTHER					
36-3690-0000		P1500638	03/14/2015	MARCUS,JEFFREY A		8,330.00
<b>OUTPATIENT SER</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	139,540.00		12,490.00	90,000.00	8,330.00	28,720.00
36-3690-0000-64200	TRAINING EXP					
36-3690-0000		P1500577	03/11/2015	SENTRY FOOD STORE		75.57
<b>OUTPATIENT SER</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	48,170.00		4,986.07	0.00	75.57	43,108.36
36-3694-0000-62119	OTHER SERVICES					
36-3694-0000		P1501537	01/31/2015	COMMUNITY ACTION INC OF ROCK &		3,459.57
<b>AODA INNER CITY</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	46,500.00		0.00	0.00	3,459.57	43,040.43
36-3696-0000-62119	OTHER SERVICES					



Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3696-0000			03/15/2015	LAKE-CISMESIA,AMANDA	398.00	
<b>TAP</b>	Budget 0.00		YTD Exp 0.00	YTD Enc 0.00	Pending 398.00	Closing Balance (398.00)
36-3697-0000-64604	PROGRAM EXPENSE					
36-3697-0000		P1500639	03/16/2015	SHOPKO INC #130	17.99	
<b>CFIS</b>	Budget 6,000.00		YTD Exp 1,006.00	YTD Enc 0.00	Pending 17.99	Closing Balance 4,976.01
36-3702-0000-62176	LABORATORY					
36-3702-0000		P1500572	03/10/2015	REDWOOD BIOTECH	2,954.15	
<b>DRUG COURT</b>	Budget 64,000.00		YTD Exp 2,076.44	YTD Enc 0.00	Pending 2,954.15	Closing Balance 58,969.41
36-3702-0000-64604	PROGRAM EXPENSE					
36-3702-0000		P1500540	03/19/2015	E AND D WATER WORKS INC	17.25	
36-3702-0000		P1501518	03/12/2015	CORRECTIONAL COUNSELING INC	3,720.00	
<b>DRUG COURT</b>	Budget 31,223.00		YTD Exp 7,941.20	YTD Enc 3,357.00	Pending 3,737.25	Closing Balance 16,187.55
36-3703-0000-64604	PROGRAM EXPENSE					
36-3703-2015		P1501412	03/12/2015	UNIVERSITY OF WISCONSIN MILWAU	597.00	
36-3703-2015		P1501461	03/16/2015	WATCP	200.00	
36-3703-2015		P1501518	03/12/2015	CORRECTIONAL COUNSELING INC	1,840.00	
<b>IDP ENHAN GRANT</b>	Budget 24,090.00		YTD Exp 1,492.49	YTD Enc 0.00	Pending 2,637.00	Closing Balance 19,960.51
36-3705-0000-64604	PROGRAM EXPENSE					
36-3705-0000		P1501070	03/19/2015	HENRICKSEN	943.21	
36-3705-0000		P1501518	03/12/2015	CORRECTIONAL COUNSELING INC	940.00	
<b>JJ AODA</b>	Budget 11,134.00		YTD Exp 3,978.19	YTD Enc 0.00	Pending 1,883.21	Closing Balance 5,272.60
36-3706-0000-64200	TRAINING EXP					
36-3706-0000		P1501478	03/17/2015	MENTAL HEALTH OF AMERICA WISCO	50.00	
36-3706-0000		P1501571	03/26/2015	HOLIDAY INN STEVENS POINT	109.00	
<b>CSP</b>	Budget 3,585.00		YTD Exp 5.36	YTD Enc 300.00	Pending 159.00	Closing Balance 3,120.64
36-3730-0000-62400	R & M SERV					
36-3730-1000		P1501542	03/09/2015	PIEPER ELECTRIC INC	2,055.00	
36-3730-1000		P1501543	03/09/2015	HALVERSON CARPET CENTER LTD	920.00	
<b>JOB CENTER</b>	Budget 137,291.00		YTD Exp 4,824.36	YTD Enc 0.00	Pending 2,975.00	Closing Balance 129,491.64

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$54,224.02**  
Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
B. Bills under \$10,000 to be paid.  
C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_  
Committee Chair \_\_\_\_\_

Page 708

05550401

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3634-0000-64604	PROGRAM EXPENSE					
36-3634-1724			04/01/2015	CADD,PEG	250.00	
36-3634-1724			04/01/2015	VETTER,JOAN	250.00	
36-3634-1803		P1500588	04/01/2015	PIGGLY WIGGLY	100.00	
36-3634-1803		P1501648	04/01/2015	BLOCK,DEWAYNE	200.00	
<b>CPS</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	107,748.00		37,039.29	32,248.11	800.00	37,660.60
36-3642-0000-64604	PROGRAM EXPENSE					
36-3642-0000		P1501295	04/01/2015	CREATIVE CHILDRENS LEARNING CE	460.00	
36-3642-0000		P1501650	04/01/2015	YMCA OF NORTHERN ROCK COUNTY	300.00	
<b>REUN SUPPORT</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	148,896.00		5,706.84	2,192.34	760.00	140,236.82
36-3654-0000-64604	PROGRAM EXPENSE					
36-3654-1522			04/01/2015	GANN,MELISSA	3,800.00	
<b>YA'S SUB CARE</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	1,261,451.00		201,128.39	0.00	3,800.00	1,056,522.61

I have examined the preceding bills and encumbrances in the total amount of **\$5,360.00**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_  
 Committee Chair \_\_\_\_\_

Page 2 of 8

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board  
INITIATED BY



Katherine Flanagan  
DRAFTED BY

Human Services Board  
SUBMITTED BY

March 30, 2015  
DATE DRAFTED

**Awarding Pharmacy Services Contract to Mallatt's Homecare Pharmacy**

- 1 **WHEREAS**, the Human Services Department serves approximately three hundred individuals  
2 annually with serious and persist mental illness and co-occurring disorders through the Community  
3 Support Program (CSP) and Outpatient Clinics; and,  
4  
5 **WHEREAS**, the Department assists a significant portion of these clients with obtaining their  
6 medication through coordination with a designated pharmacy that fills prescriptions and delivers dose  
7 packed medications to the program clinics; and,  
8  
9 **WHEREAS**, an established relationship with a designated pharmacy allows for improved coordination  
10 of care and medication management for individuals living in the community who are served by these  
11 programs; and,  
12  
13 **WHEREAS**, the Department issued a Request for Qualifications and proposals from pharmacies to  
14 provide medications and coordinated medication management services to the Community Support  
15 Program and designated Outpatient Clients; and,  
16  
17 **WHEREAS**, the successful respondent will need to deliver high quality, flexible and responsive  
18 pharmacy services, and coordinating with Department Nursing and Medical Staff with excellent attention  
19 to customer service and quality assurance standards; and,  
20  
21 **WHEREAS**, an evaluation team independently and thoroughly reviewed and scored submitted proposals,  
22 then sent follow up questions and conducted interviews with the two highest scoring proposing  
23 pharmacies; and,  
24  
25 **WHEREAS**, through this process, qualifications have been thoroughly evaluated and Mallatt's  
26 Homecare Pharmacy of Madison, WI was given the highest rating based on their proposal, responses to  
27 written follow up questions and in-person interview.  
28  
29 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly  
30 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2015 does hereby authorize a contract with Mallatt's  
31 Homecare Pharmacy per the terms and conditions set forth in the Request for Qualifications.

Respectfully submitted,

HUMAN SERVICES BOARD

\_\_\_\_\_  
Brian Knudson, Chair

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Sally Jean Weaver-Landers, Vice Chair

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Linda Garrett

\_\_\_\_\_  
William Grahn

\_\_\_\_\_  
Ashley Kleven

\_\_\_\_\_  
Kathy Schulz

\_\_\_\_\_  
Terry Thomas

\_\_\_\_\_  
Shirley Williams

FISCAL NOTE:

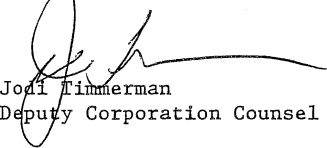
Funds are available in the Human Services Department budget for medications for uninsured clients.



Sherry Oja  
Finance Director

LEGAL NOTE:

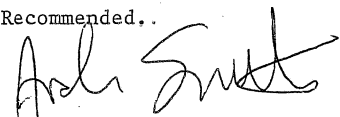
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.



Jodi Finerman  
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended..



Josh Smith  
County Administrator

## **Awarding Pharmacy Services Contract to Mallatt's Homecare Pharmacy**

### **Executive Summary**

The Human Services Department serves approximately three hundred individuals annually with serious and persist mental illness and co-occurring disorders through the Community Support Program (CSP) and Outpatient Clinics. The Department assists a significant portion of these clients with obtaining their medication through coordination with a designated pharmacy that fills prescriptions and delivers dose packed medications to the program clinics. An established relationship with a designated pharmacy allows for improved coordination of care and medication management for individuals living in the community who are served by these programs.

The Department issued a Request for Qualifications from pharmacies to provide medications and coordinated medication management services to the Community Support Program and designated Outpatient Clients. An evaluation team independently and thoroughly reviewed and scored submitted proposals, then sent follow up questions and conducted interviews with the two highest scoring proposing pharmacies. Through this process, qualifications have been thoroughly evaluated and Mallatt's Homecare Pharmacy of Madison, WI was given the highest rating based on their proposal, responses to written follow-up questions and in-person interview.

There will be no dollar amount assigned to a contract with Mallatt's. The contracted Pharmacy receives compensation through billing a client's insurance for the costs of their medications. For a select small group of uninsured clients, HSD will purchase medications from Mallatt's who will invoice HSD for those costs on a monthly basis.

For clients living with serious and persistent mental illness in the community, medication management and adherence is often an essential element of successful treatment and is a primary support for clients' ability to remain in the community.



PROJECT NUMBER 2014-53  
 PROJECT NAME PHARMACY SERVICES  
 PROPOSAL DUE DATE SEPTEMBER 23, 2014 - 12:00 NOON  
 DEPARTMENT HUMAN SERVICES

	MALLATTS MADISON WI	GENOA EGAN MN	HOMETOWN DEFOREST WI	ROCK MED EDGERTON WI	OMNICARE MILWAUKEE WI
RATER 1	90	90	85	98	60
RATER 2	86	98	80	78	82
RATER 3	80	80	78	45	70
RATER 4	89	87	85	83	80
RATER 5	92	53	60	57	58
RATER 6	85	99	77	90	77
TOTAL SCORE	522	507	465	451	427

Request for Qualifications and Cost Proposals advertised in the Janesville Gazette and on the internet.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

GOVERNING COMMITTEE APPROVAL: \_\_\_\_\_

CHAIR \_\_\_\_\_ VOTE \_\_\_\_\_ DATE \_\_\_\_\_

**ROCK COUNTY HUMAN SERVICES DEPARTMENT  
DIRECTOR'S REPORT  
Wednesday, April 8, 2015**

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**HSD MANAGEMENT TEAM MEETING – March 24, 2015**

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Budget**
- **Workgroup Updates**
- **Praise and Recognition**
- **Final Staff Recognition Policy**
- **Outlook Calendar Expectations**
- **Randy Terronez email on Intern**

INFORMATION ITEMS

**HSD Board Agenda**

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