



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
Janesville, Wisconsin 53547-1649
Phone: 608/757-5271
Fax: 608/757-5374

ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, October 24, 2018 – 4:30 p.m.
Youth Services Center, Shelter Care Room

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of October 10, 2018 *
4. Citizen Participation, Communications and Announcements
5. Submission of Committee Requests
6. Approval of Contracts and Transfers – Ms. Mooren
7. October HSD Employee Impact Award Recognition * - Ms. Luster
8. Resolution Amending the 2018 HSD Budget to Accept Quality Improvement Grant Opportunity for Crisis Intervention Programs * – Mr. Winkler
9. Resolution Amending the 2018 HSD Budget to Accept Foster Parent Grant Program Funds * – Mr. Horozewski
10. Resolution Amending the 2018 HSD Budget to Accept Additional In-Home Safety Services Initiative Grant Funds * – Mr. Horozewski
11. Review and Possible Action of 2019 Recommended Budget – Ms. Luster
12. Director's Report
 - Shelter Care Update
 - Juvenile Corrections Update
13. **Next Meeting: Wednesday, November 14, 2018 at 4:30 p.m. at the Rock County Health Care Center, 3rd Floor Conference Room, Janesville, Wisconsin.**
14. Adjourn

**LOCATION
CHANGE**

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

9/13/18

Rock County Human Services Contract Review Cover Sheet

Date: 09/11/2018

Contract with: Functional Family Therapy, LLC

Contract Start Date: 08/01/2018 Expiration Date: 07/31/2019

Executive Summary: This contract with FFT LLC will implement Phase 3 of consultation activities for the Functional Family Therapy model used to provide evidence-based, cost effective services to youth and families on community supervision.

Contract Amount: \$14,500 plus \$42 per dlem travel for FFT Trainers

<u>Service</u>	<u>Rate</u>	<u>Unit</u>	<u>Change From Prior Year</u>
----------------	-------------	-------------	-------------------------------

Contract # HSD_2018_0024 New Contract: Yes Amendment/Addendum: No

E-Contract Location: Year: 2018 Program: CYF Folder Name: _____
(If different from above)

Expenditure/ Revenue Account Numbers:
36-3646-0000-62119 Other Contracted Services

Contact Person: Sara Mooren Phone: x 8431

Were Bids or Quotations Solicited? No RFP # _____

Covered by State Contract? No State Contract # _____

Was a Resolution Required No Resolution # _____

Contract will be signed by: Human Services Board Chair

If "Other" ~ Who? _____

9/14/18

Rock County Human Services Contract Review Cover Sheet

Date: 9/14/2018

Contract with: Manpower Group US, Inc

Contract Start Date: 7/1/18 Expiration Date: 6/30/19

Executive Summary: Job Center space rental and operating cost

Contract Amount: \$15,097 annual 2018(revenue)

<u>Service</u>	<u>Rate</u>	<u>Unit</u>	<u>Change From Prior Year</u>
----------------	-------------	-------------	-------------------------------

Contract # HSD_2018_0145 New Contract: Yes Amendment/Addendum:

E-Contract Location: Year: 2018 Program: Job Center Folder Name: Manpower Group
(If different from above)

Expenditure/ Revenue Account Numbers:
36-3730-1000-44802

Contact Person: Tim Zuehlke Phone: 5152

Were Bids or Quotations Solicited? No RFP #

Covered by State Contract? No State Contract #

Was a Resolution Required No Resolution #

Contract will be signed by: Human Services Board Chair

If "Other" ~ Who?

OCTOBER 2018 - HSD IMPACT AWARD

By Kate Luster

Congratulations, Tami Shaw! Tami has been selected as this month's IMPACT Award recipient. Her nomination reads as follows:

"Tami took a call on the call center during her normal shift. She encountered a man who was struggling with many issues, including being suicidal. She held him on the line for over 26 minutes, talking with him, giving him hope, and obtaining as much information as possible so police were able to intervene. She convinced him to come back to the Job Center so we could assist him in answering his questions and meeting his needs. She stayed on the line and kept him talking while another party was on the line with dispatch relaying information. He arrived at the Job Center and was assisted by Janesville Police Department and Rock County Sheriff's Deputies to mediate the situation and get him the help he needed. Tami went above and beyond the scope of her duties, remembered her training on de-escalation, and followed the many steps to help this client. She showed compassion and bravery during crisis."

Tami mirrored the HSD Mission by offering hope to a client at a time when he needed it most. Through establishing relationship and valuing his worth, she was able to help provide him with his immediate need, enlist the support of local law enforcement, and went the extra mile to welcome him back to the Job Center for further assistance to address his questions and needs. Tami, your efforts are so appreciated! Thank you!

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Katherine Luster
INITIATED BY

Greg Winkler
DRAFTED BY

Human Services Board
SUBMITTED BY



September 28, 2018
DATE DRAFTED

**Amending the 2018 Human Services Department Budget to Accept
Quality Improvement Grant Opportunity for Crisis Intervention Programs**

1 **WHEREAS**, the Wisconsin Department of Health Services has awarded the Human Services
2 Department (HSD) \$20,000 for the Quality Improvement Grant Opportunity for Crisis Intervention
3 Programs; and,
4
5 **WHEREAS**, the initial grant funding begins on October 1, 2018 and must be used by December 31,
6 2018; and,
7
8 **WHEREAS**, HSD is planning to utilize these funds primarily to train and supervise staff in
9 Collaborative Assessment and Management of Suicide (CAMS), a suicide-specific treatment; and,
10
11 **WHEREAS**, this evidence-based treatment will provide an additional clinical intervention that will
12 have a positive impact on the lives of clients; and,
13
14 **WHEREAS**, HSD is eligible for an additional \$5,000 based upon outcomes achieved by April 30,
15 2019.
16
17 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
18 assembled this _____ day of _____, 2018 does hereby authorize the acceptance of Quality
19 Improvement Grant Opportunity for Crisis Intervention Programs.
20
21 **BE IT FURTHER RESOLVED**, that the Human Services Department budget for 2018 be amended as
22 follows:

Account/Description	Budget 10/1/18	Increase (Decrease)	Amended Budget
<u>Source of Funds</u>			
36-3689-0000-42200 State Aid	\$0	\$20,000	\$20,000
<u>Use of Funds</u>			
36-3689-0000-62119 Other Contracted Services	\$0	\$2,500	\$2,500
36-3689-0000-64200 Training	\$8,300	\$16,250	\$24,550
36-3689-0000-64604 Program Expense	\$61,550	\$1,250	\$62,800

Amending the 2018 Human Services Department Budget to Accept Quality Improvement Grant Opportunity for Crisis Intervention Programs

Page 2

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Stephane Aegerter

Vicki L. Brown

Terry Fell

Ashley Kleven

Kathy Schulz

Terry Thomas

Shirley Williams


FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney, Chair Date

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

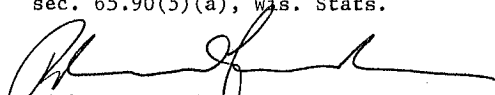
FISCAL NOTE:

This resolution approves the acceptance and expenditure of \$20,000 in State Aid for Crisis Intervention Programs. No County matching funds are required.


Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2018 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Richard Greenlee
Corporation Counsel

Executive Summary

Amending the 2018 Human Services Department Budget to Accept Quality Improvement Grant Opportunity for Crisis Intervention Programs

The Wisconsin Department of Health Services has awarded the Human Services Department \$20,000 for the Quality Improvement Grant Opportunity for Crisis Intervention Programs. The initial grant funding begins on October 1, 2018 and must be used by December 31, 2018. HSD is planning to utilize these funds primarily to train and supervise staff in Collaborative Assessment and Management of Suicide (CAMS), a suicide-specific treatment. This evidence-based treatment will provide an additional clinical intervention that will have a positive impact on the lives of clients. HSD will be eligible to apply for an additional \$5,000 based upon outcomes achieved by April 30, 2019.

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Katherine Luster
INITIATED BY

Kim Urban
DRAFTED BY

Human Services Board
SUBMITTED BY



September 26, 2018
DATE DRAFTED

**Amending the 2018 Human Services Department Budget to
Accept Foster Parent Grant Program Funds**

1 **WHEREAS**, the Wisconsin Department of Children and Families awarded the Human Services
2 Department \$16,850 for funding from the Foster Parent Grant Program and \$20,900 for funding from the
3 Foster Home Licensing Subcontract Grant Program; and,

4
5 **WHEREAS**, Rock County was awarded these funds to implement new activities that would increase
6 support to foster parents and/or increase normalcy for children in out-of-home care and to support
7 subcontracting assistance in converting Court-Ordered Kinship Care placements to foster care licenses;
8 and,

9
10 **WHEREAS**, HSD will utilize the funding to support the retention of foster homes and to subcontract
11 to assist in licensing the backlog of relative providers; and,

12
13 **WHEREAS**, HSD will organize a foster parent social support activity and a foster parent appreciation
14 activity; and,

15
16 **WHEREAS**, the grants enable the Department to increase the connections among foster parents in order
17 to develop a strong Rock County Foster Care Community and to allow relative licensures to occur in a
18 timely manner, thereby providing a greater likelihood that children will maintain stability in placement;
19 and,

20
21 **WHEREAS**, the funding period for both grants is July 1st, 2018 through June 30th, 2019.

22
23 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
24 assembled this _____ day of _____, 2018 does hereby authorize the acceptance of the Foster
25 Parent Grant and the Foster Home Licensing Subcontract Grant.

26
27 **BE IT FURTHER RESOLVED**, that the Human Services Department budget for 2018 be amended as
28 follows:

Account/Description	Budget 9/1/18	Increase (Decrease)	Amended Budget
<u>Source of Funds</u>			
36-3634-0000-42200	\$0	\$37,750	\$37,750
Other Grants & Contracts			
<u>Use of Funds</u>			
36-3634-0000-62119			
Contracted Services	\$626,713	\$20,900	\$647,613
36-3634-0000-64604			
Program Expense	\$83,010	\$16,850	\$99,860

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Stephanie Aegerter

Vicki L. Brown

Terry Fell

Ashley Kleven

Kathy Schulz

Terry Thomas

Shirley Williams

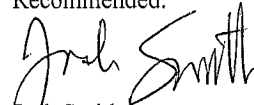
FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney, Chair Date

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

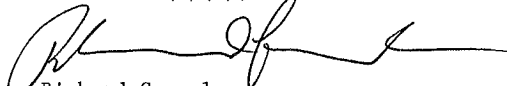
FISCAL NOTE:

This resolution approves the acceptance and expenditure of \$37,750 in State Aid for the Foster parent and Foster Home licensing programs. No County matching funds are required.


Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2018 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Richard Greenlee
Corporation Counsel

Executive Summary

Amending the 2018 Human Services Department Budget to Accept Foster Parent Grant Program Funds

The Wisconsin Department of Children and Families awarded the Human Services Department \$16,850 for funding from the Foster Parent Grant Program and \$20,900 for funding from the Foster Home Licensing Subcontract Grant Program.

Rock County was awarded these funds to implement new activities that would increase support to foster parents and/or increase normalcy for children in out-of-home care and to support subcontracting assistance in converting Court-Ordered Kinship Care placements to foster care licenses. HSD will utilize the funding to support the retention of foster homes and to subcontract to assist in licensing the backlog of relative providers. HSD will organize a foster parent social support activity and a foster parent appreciation activity and subcontract for assistance in converting Court-Ordered Kinship Care placements to foster care licenses.

The grants enable the Department to increase the connections among foster parents in order to develop a strong Rock County Foster Care Community and to allow relative licensures to occur in a timely manner, thereby providing a greater likelihood that children will maintain stability in placement.

The funding period for both grants is July 1st, 2018 through June 30th, 2019.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Sara Mooren
DRAFTED BY

Human Services Board
SUBMITTED BY

October 16, 2018
DATE DRAFTED

**Amending the 2018 Human Services Department Budget
to Accept Additional In-Home Safety Services Initiative Grant Funds**

1 **WHEREAS**, the Wisconsin Department of Children and Families allocated \$98,300 of additional
2 funding for the In-Home Safety Services Grant Program; and,
3

4 **WHEREAS**, the program is designed to monitor and support safety plans, train and support Child
5 Protective Services (CPS) staff in safety management, develop informal supports within family systems,
6 enhance protective factors, and provide coverage for safety management, monitoring and crisis response
7 and support to families; and,
8

9 **WHEREAS**, the target population served by this project are families involved with CPS who have been
10 determined to be unsafe based on a standardized safety assessment; and,
11

12 **WHEREAS**, the long term goals of the initiative are to improve child safety outcomes, increase the
13 availability of safety service resources, enhance family protective factors, decrease the need for CPS
14 involvement, and increase the ability of CPS workers to assess safety and develop effective safety plans.
15

16 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
17 this _____ day of _____, 2018, does hereby authorize the acceptance of additional In-Home
18 Safety Services Grant funding; and,
19

20 **BE IT FURTHER RESOLVED**, that the Human Services Department budget for 2018 be amended
21 as follows:
22

23	Budget	Increase	Amended
24	<u>10/1/18</u>	<u>(Decrease)</u>	<u>Budget</u>
25 <u>Source of Funds</u>			
26 36-3639-0000-42100	\$158,400	\$98,300	\$256,700
27 Federal Aid			
28 <u>Use of Funds</u>			
29 36-3639-0000-64604	\$91,588	\$56,877	\$148,465
30 Program Expense			
31 36-3639-0000-68204	\$66,812	\$41,423	\$108,235
32 Allocated CPS			

Amending the 2018 Human Services Department Budget to Accept Additional In-Home Safety Services Initiative Grant Funds
Page 2

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Stephanie Aegerter

Vicki L. Brown

Terry Fell

Ashley Kleven

Kathy Schulz

Terry Thomas

Shirley Williams

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney, Chair Date

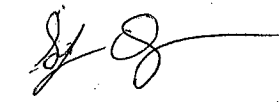
ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

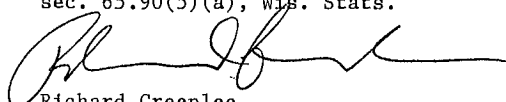
FISCAL NOTE:

This resolution accepts and authorizes the expenditure of an additional \$98,300 in Federal Aid for the In-Home Safety Services program. No County matching funds are required.


Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2018 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Richard Greenlee
Corporation Counsel

**Amending the 2018 Human Services Department Budget
to Accept Additional In-Home Safety Services Initiative Grant Funds**

Executive Summary

The Wisconsin Department of Children and Families allocated \$98,300 of additional funding for the In-Home Safety Services Grant Program.

The In-Home Safety Services program is designed to monitor and support safety plans, train and support Child Protective Services (CPS) staff in safety management, develop informal supports within family systems, enhance protective factors, and provide coverage for safety management, monitoring and crisis response and support to families.

The target population served by this project are families involved with CPS who have been determined to be unsafe based on a standardized safety assessment.

The long term goals of the initiative are to improve child safety outcomes, increase the availability of safety service resources, enhance family protective factors, decrease the need for CPS involvement, and increase the ability of CPS workers to assess safety and develop effective safety plans.