

Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
Janesville, Wisconsin 53547-1649
Phone: 608/757-5271
Fax: 608/757-5374

ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, September 14, 2016 – 4:30 p.m.
Rock County Health Care Center, 3rd floor Conference Room

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of August 24, 2016 *
4. Citizen Participation
5. Submission of Committee Requests
6. Approval of Contracts and Transfers – Mr. Mooren
7. Review of Bills * – Mr. Zuehlke
8. Resolution Amending the 2016 Budget for the Wisconsin Home Energy Assistance Program *
– Ms. Mooren
9. Report on Organizational Effectiveness Initiative – Mr. Horozewski
10. Report on Health Net – Mr. Hedges
11. **Next Meeting: Wednesday, September 28, 2016 at 4:30 p.m. at the Rock County Health Care Center, 3rd Floor Conference room, in Janesville, Wisconsin.**
12. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2016

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Invoice Amt | |
|------------------------------------|-----------------|--------------|--------------|--------------------------------|-------------|-----------------|
| 36-3602-0000-62119 36-3602-0000 | OTHER SERVICES | P1600619 | 08/02/2016 | OFFICE PRO INC | 253.47 | |
| | | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| OVERHEAD | | 28,006.00 | 10,893.20 | 1,525.20 | 253.47 | 15,334.13 |
| 36-3602-0000-63100 | OFC SUPP & EXP | | | | | |
| 36-3602-0000 | | P1600597 | 08/03/2016 | E AND D WATER WORKS INC | 34.50 | |
| 36-3602-0000 | | P1600619 | 07/26/2016 | OFFICE PRO INC | 299.00 | |
| 36-3602-0000 | | P1602099 | 07/18/2016 | HENRICKSEN | 279.37 | |
| 36-3602-0000 | | P1602312 | 08/08/2016 | HENRICKSEN | 2,086.14 | |
| 36-3602-0000 | | P1602415 | 08/03/2016 | UNITED AD LABEL | 152.10 | |
| | | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| OVERHEAD | | 85,177.00 | 31,956.58 | 126.78 | 2,851.11 | 50,242.53 |
| 36-3602-0000-63200 | PUBL/SUBCR/DUES | | | | | |
| 36-3602-0000 | | | 07/31/2016 | ROCK COUNTY HUMAN SERVICES DEP | 60.00 | |
| 36-3602-0000 | | P1602492 | 07/01/2016 | ICS SOFTWARE LTD | 300.00 | |
| | | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| OVERHEAD | | 4,229.00 | 3,360.65 | 0.00 | 360.00 | 508.35 |
| 36-3603-0000-64605 36-3603-5049 | NON-REIMB EXP | P1602441 | 08/10/2016 | AMERICAN AWARDS AND PROMOTIONS | 39.00 | |
| | | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| SPECIAL HSD | | 6,500.00 | 1,129.33 | 1,078.00 | 39.00 | 4,253.67 |
| 36-3603-0000-64908 36-3603-3009 | CONTRIBUTIONS | | 07/31/2016 | ROCK COUNTY HUMAN SERVICES DEP | 403.84 | |
| | | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| SPECIAL HSD | | 8,000.00 | 2,765.63 | 863.47 | 403.84 | 3,967.06 |
| 36-3604-0000-62119 36-3604-0000 | OTHER SERVICES | P1602493 | 07/19/2016 | DEPARTMENT OF ADMINISTRATION | 10.00 | |
| | | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| ECONOMIC SUPPORT | | 36,835.00 | 27,065.22 | 0.00 | 10.00 | 9,759.78 |
| 36-3604-0000-62176 36-3604-0000 | LABORATORY | P1600626 | 07/31/2016 | REDWOOD TOXICOLOGY LABORATORY | 172.32 | |
| | | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| ECONOMIC SUPPORT | | 1,700.00 | 504.75 | 0.00 | 172.32 | 1,022.93 |
| 36-3605-0000-62119 36-3605-0000 | OTHER SERVICES | P1602491 | 08/01/2016 | O BRIEN AND ASSOCIATES INC | 1,560.00 | |
| | | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| IM CONSORTIUM | | 3,215,464.00 | 1,309,649.35 | 33,279.65 | 1,560.00 | 1,870,975.00 |
| 36-3634-0000-62119 36-3634-5042 | OTHER SERVICES | P1601224 | 08/02/2016 | HEALING HEARTS FAMILY COUNSELI | 230.00 | |

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FOR THE MONTH OF AUGUST 2016

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Invoice Amt | |
|--------------------|------------------|----------------------|-----------------------|--------------------------------|------------------------|--------------------------------|
| 36-3634-5042 | | P1601274 | 08/10/2016 | HOPE CHILD AND FAMILY COUNSEL | 1,660.00 | |
| | | | | | <i>transfer coming</i> | |
| CPS | | Budget 110,485.00 | YTD Exp 72,143.16 | YTD Enc 64,153.10 | Pending 1,890.00 | Closing Balance (27,701.26) |
| 36-3634-0000-62176 | LABORATORY | | | | | |
| 36-3634-0000 | | P1600624 | 07/13/2016 | REDWOOD BIOTECH | 454.93 | |
| 36-3634-0000 | | P1600626 | 07/31/2016 | REDWOOD TOXICOLOGY LABORATORY | 2,003.10 | |
| CPS | | Budget 15,000.00 | YTD Exp 14,457.89 | YTD Enc 0.00 | Pending 2,458.03 | Closing Balance (1,915.92) |
| 36-3634-0000-62503 | INTERPRETER FEES | | | | | |
| 36-3634-0000 | | P1600633 | 07/15/2016 | SWITS LTD | 3,985.63 | |
| | | | | | <i>transfer coming</i> | |
| CPS | | Budget 8,000.00 | YTD Exp 19,992.75 | YTD Enc 0.00 | Pending 3,985.63 | Closing Balance (15,978.38) |
| 36-3634-0000-64604 | PROGRAM EXPENSE | | | | | |
| 36-3634-1724 | | | 08/01/2016 | VETTER,JOAN | 250.00 | |
| 36-3634-1724 | | | 08/01/2016 | ZIELKE,LAURIE L | 250.00 | |
| 36-3634-1731 | | P1600643 | 08/03/2016 | JANESVILLE TRANSIT SYSTEM | 645.00 | |
| 36-3634-1731 | | P1602304 | 07/31/2016 | MANPOWER GROUP US INC | 6,419.97 | |
| 36-3634-1802 | | P1600610 | 08/03/2016 | LUTHERAN SOCIAL SERVICES OF WI | 4,864.67 | |
| 36-3634-1802 | | P1602333 | 07/11/2016 | TAMIS TENDER TIMES LLC | 215.00 | |
| 36-3634-1803 | | | 07/31/2016 | ROCK COUNTY HUMAN SERVICES DEP | 134.00 | |
| 36-3634-1803 | | P1600620 | 06/13/2016 | PICK N SAVE MEGA FOOD CENTER | 100.00 | |
| 36-3634-1803 | | P1600630 | 07/05/2016 | SHOPKO INC #130 | 24.99 | |
| 36-3634-1803 | | P1602497 | 08/08/2016 | STATELINE FAMILY YMCA | 1,020.00 | |
| 36-3634-1814 | | P1600602 | 07/26/2016 | GREGG INVESTIGATIONS INC | 75.00 | |
| 36-3634-1814 | | P1601586 | 07/29/2016 | MURRAY,DANIEL P | 220.00 | |
| 36-3634-5000 | | P1600639 | 07/31/2016 | WISCONSIN DEPARTMENT OF JUSTIC | 1,473.50 | |
| 36-3634-5038 | | | 07/31/2016 | ROCK COUNTY HUMAN SERVICES DEP | 144.00 | |
| CPS | | Budget 133,185.00 | YTD Exp 113,115.56 | YTD Enc 5,323.30 | Pending 15,836.13 | Closing Balance (1,089.99) |
| 36-3637-0000-64604 | PROGRAM EXPENSE | | | | | |
| 36-3637-2016 | | P1600642 | 08/09/2016 | BELOIT TRANSIT SYSTEM | 615.00 | |
| 36-3637-2016 | | P1600643 | 08/09/2016 | JANESVILLE TRANSIT SYSTEM | 386.50 | |
| HOME VISITATION | | Budget 0.00 | YTD Exp 10,671.00 | YTD Enc 2,400.00 | Pending 1,001.50 | Closing Balance (14,072.50) |
| 36-3642-0000-64604 | PROGRAM EXPENSE | | | | | |
| 36-3642-0000 | | | 08/04/2016 | HUMKE,JASON | 1,400.00 | |
| 36-3642-0000 | | P1600675 | 07/31/2016 | COMMUNITY CARE PROGRAMS INC | 300.00 | |
| 36-3642-0000 | | P1602335 | 08/15/2016 | SEMINARY PARK APARTMENTS | 610.00 | |
| REUN SUPPORT | | Budget 139,469.00 | YTD Exp 7,010.84 | YTD Enc 0.00 | Pending 2,310.00 | Closing Balance 130,148.16 |
| 36-3646-0000-62119 | OTHER SERVICES | | | | | |
| 36-3646-5019 | | P1600675 | 08/03/2016 | COMMUNITY CARE PROGRAMS INC | 1,295.00 | |

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| 36-3646-5042 | | P1600675 | 08/03/2016 | COMMUNITY CARE PROGRAMS INC | 163.74 | |
| 36-3646-5042 | | P1601224 | 08/02/2016 | HEALING HEARTS FAMILY COUNSELI | 695.00 | |
| 36-3646-5042 | | P1601274 | 08/10/2016 | HOPE CHILD AND FAMILY COUNSELI | 100.00 | |
| 36-3646-5043 | | P1600675 | 08/03/2016 | COMMUNITY CARE PROGRAMS INC | 1,990.00 | |
| 36-3646-5044 | | P1600675 | 08/03/2016 | COMMUNITY CARE PROGRAMS INC | 1,195.00 | |
| JUVENILE JUSTICE | | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | | 174,158.00 | 63,586.17 | 22,083.03 | 5,438.74 | 83,050.06 |
| 36-3646-0000-62176 | LABORATORY | | | | | |
| 36-3646-0000 | | P1600624 | 07/13/2016 | REDWOOD BIOTECH | 27.78 | |
| 36-3646-0000 | | P1600626 | 07/31/2016 | REDWOOD TOXICOLOGY LABORATORY | 51.50 | |
| JUVENILE JUSTICE | | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | | 3,500.00 | 911.45 | 0.00 | 79.28 | 2,509.27 |
| 36-3646-0000-64200 | TRAINING EXP | | | | | |
| 36-3646-0000 | | P1602463 | 08/04/2016 | WISCONSIN JUVENILE COURT INTAK | 750.00 | |
| 36-3646-0000 | | P1602467 | 08/05/2016 | KALAHARI RESORT CONVENTION CEN | 258.00 | |
| JUVENILE JUSTICE | | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | | 13,025.00 | 11,790.39 | 0.00 | 1,008.00 | 226.61 |
| 36-3654-0000-64604 | PROGRAM EXPENSE | | | | | |
| 36-3654-1537 | | P1600590 | 08/01/2016 | CROSSROADS COUNSELING CENTER | 1,262.00 | |
| 36-3654-1537 | | P1600679 | 06/30/2016 | ORION FAMILY SERVICES | 706.48 | |
| YA'S SUB CARE | | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | | 1,303,022.00 | 786,375.04 | 203,500.00 | 1,968.48 | 311,178.48 |
| 36-3664-0000-63400 | OPERATING SUPPLI | | | | | |
| 36-3664-0000 | | | 08/22/2016 | BOYLAN,REBECCA | 9.99 | |
| 36-3664-0000 | | P1600587 | 07/22/2016 | BOB BARKER COMPANY INC | 551.35 | |
| 36-3664-0000 | | P1600594 | 05/25/2016 | DE VERE COMPANY INC | 1,008.73 | |
| 36-3664-0000 | | P1600629 | 06/28/2016 | SENTRY FOOD STORE | 51.99 | |
| 36-3664-0000 | | P1602496 | 07/31/2016 | HEDBERG PUBLIC LIBRARY | 17.99 | |
| YOUTH SERVICES | | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | | 45,714.00 | 19,586.13 | 727.61 | 1,640.05 | 23,760.21 |
| 36-3666-0000-64200 | TRAINING EXP | | | | | |
| 36-3666-0000 | | P1602498 | 08/11/2016 | UNIVERSITY OF WISCONSIN LACROS | 160.00 | |
| 36-3666-0000 | | P1602564 | 08/18/2016 | RETIRED SENIOR VOLUNTEER PROGR | 75.00 | |
| LTS - ACS | | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | | 2,748.00 | (540.00) | 0.00 | 235.00 | 3,053.00 |
| 36-3666-0000-64604 | PROGRAM EXPENSE | | | | | |
| 36-3666-0000 | | P1600633 | 06/30/2016 | SWITS LTD | 140.00 | |
| LTS - ACS | | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | | 120,000.00 | 68,294.56 | 0.00 | 140.00 | 51,565.44 |
| 36-3683-0000-64200 | TRAINING EXP | | | | | |
| 36-3683-0000 | | P1602499 | 08/11/2016 | KALAHARI RESORT CONVENTION CEN | 82.00 | |

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FOR THE MONTH OF AUGUST 2016

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|--------------------|-----------------|--------------|------------|--------------------------------|-------------|-----------------|--|
| 36-3683-0000 | | P1602559 | 08/18/2016 | STONEY CREEK INN | 82.00 | | |
| 36-3683-0000 | | P1602563 | 08/18/2016 | STONEY CREEK INN | 82.00 | | |
| ADRC | | Budget | YTD Exp | YTD Enc | Pending | Closing Balance | |
| | | 4,940.00 | 108.00 | 0.00 | 246.00 | 4,586.00 | |
| 36-3683-0000-64604 | PROGRAM EXPENSE | | | | | | |
| 36-3683-0000 | | P1600597 | 08/01/2016 | E AND D WATER WORKS INC | 24.00 | | |
| ADRC | | Budget | YTD Exp | YTD Enc | Pending | Closing Balance | |
| | | 35,000.00 | 6,929.32 | 2,359.00 | 24.00 | 25,687.68 | |
| 36-3689-0000-62119 | OTHER SERVICES | | | | | | |
| 36-3689-0000 | | P1602531 | 08/05/2016 | WOODLAND ENHANCED HEALTH SERVI | 4,340.00 | | |
| CRISIS | | Budget | YTD Exp | YTD Enc | Pending | Closing Balance | |
| | | 1,297,179.00 | 629,003.37 | 609,851.63 | 4,340.00 | 53,984.00 | |
| 36-3689-0000-64200 | TRAINING EXP | | | | | | |
| 36-3689-0000 | | P1602458 | 08/18/2016 | UNIVERSITY OF WISCONSIN STEVEN | 680.00 | | |
| 36-3689-0000 | | P1602459 | 08/04/2016 | KALAHARI RESORT CONVENTION CEN | 82.00 | | |
| 36-3689-0000 | | P1602460 | 08/04/2016 | KALAHARI RESORT CONVENTION CEN | 82.00 | | |
| 36-3689-0000 | | P1602461 | 08/04/2016 | KALAHARI RESORT CONVENTION CEN | 82.00 | | |
| CRISIS | | Budget | YTD Exp | YTD Enc | Pending | Closing Balance | |
| | | 5,125.00 | (120.86) | 964.00 | 926.00 | 3,355.86 | |
| 36-3689-0000-64604 | PROGRAM EXPENSE | | | | | | |
| 36-3689-0002 | | P1600596 | 07/28/2016 | DRIFTWOOD MOTEL | 1,500.00 | | |
| 36-3689-0002 | | P1600613 | 08/03/2016 | MOTEL 6 | 1,432.84 | | |
| 36-3689-0002 | | P1600616 | 07/27/2016 | NEIGHBORHOOD HOUSING SERVICES | 50.00 | | |
| 36-3689-0002 | | P1600617 | 07/25/2016 | NORTHERN TOWN MOTEL | 1,070.00 | | |
| 36-3689-0002 | | P1600632 | 07/28/2016 | SRB PROPERTY MANAGEMENT | 300.00 | | |
| 36-3689-0004 | | P1600644 | 08/04/2016 | KEALEY PHARMACY | 115.80 | | |
| 36-3689-0004 | | P1600646 | 07/29/2016 | HEMOCARE PHARMACY LLC | 44.02 | | |
| 36-3689-1221 | | P1602496 | 08/11/2016 | CUNNINGHAM,LORI D | 1,246.00 | | |
| CRISIS | | Budget | YTD Exp | YTD Enc | Pending | Closing Balance | |
| | | 306,630.00 | 101,182.32 | 0.00 | 5,758.66 | 199,689.02 | |
| 36-3690-0000-44176 | TAX INTERCEPT | | | | | | |
| 36-3690-0000 | | P1602494 | 06/28/2016 | WISCONSIN DEPARTMENT OF REVENU | 424.07 | | |
| OUTPATIENT SER | | Budget | YTD Exp | YTD Enc | Pending | Closing Balance | |
| | | 2,000.00 | 1,317.67 | 0.00 | 424.07 | 258.26 | |
| 36-3690-0000-62119 | OTHER SERVICES | | | | | | |
| 36-3690-0000 | | P1600578 | 07/31/2016 | ADVANCED DISPOSAL SERVICES | 23.76 | | |
| 36-3690-0000 | | P1600615 | 08/15/2016 | NEEDY MEDS INC | 34.00 | | |
| 36-3690-0000 | | P1600628 | 08/19/2016 | SAFEWAY PEST CONTROL | 11.55 | | |
| OUTPATIENT SER | | Budget | YTD Exp | YTD Enc | Pending | Closing Balance | |
| | | 63,413.00 | 41,977.13 | 21,486.40 | 69.31 | (119.84) | |
| 36-3690-0000-62170 | PHYSICIAN/OTHER | | | | | | |

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2016

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Invoice Amt | |
|--------------------|------------------|--------------|------------|--------------------------------|-------------|-----------------|
| 36-3690-0000 | | P1600623 | 02/01/2016 | PSYCHOLOGY CLINIC INC,THE | | 1,133.95 |
| | OUTPATIENT SER | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | | 154,100.00 | 79,732.65 | 80,937.78 | 1,133.95 | (7,704.38) |
| 36-3690-0000-64200 | TRAINING EXP | | | | | |
| 36-3690-0000 | | | 08/22/2016 | SUAREZ,AMANDA | | 165.00 |
| 36-3690-5033 | | P1600633 | 06/30/2016 | SWITS LTD | | 450.00 |
| | OUTPATIENT SER | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | | 4,278.00 | 6,819.94 | 0.00 | 615.00 | (3,156.94) |
| 36-3691-0000-64604 | PROGRAM EXPENSE | | | | | |
| 36-3691-0000 | | P1600639 | 07/31/2016 | WISCONSIN DEPARTMENT OF JUSTIC | | 144.00 |
| | CLTS | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | | 1,610,555.00 | 36,019.16 | 75.00 | 144.00 | 1,574,316.84 |
| 36-3696-0000-62176 | LABORATORY | | | | | |
| 36-3696-0000 | | P1600624 | 07/19/2016 | REDWOOD BIOTECH | | 421.59 |
| 36-3696-0000 | | P1600626 | 07/31/2016 | REDWOOD TOXICOLOGY LABORATORY | | 517.72 |
| | TAP | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | | 16,150.00 | 9,283.69 | 0.00 | 939.31 | 5,927.00 |
| 36-3696-0000-64604 | PROGRAM EXPENSE | | | | | |
| 36-3696-0000 | | P1600578 | 07/31/2016 | ADVANCED DISPOSAL SERVICES | | 7.28 |
| 36-3696-0000 | | P1600597 | 07/08/2016 | E AND D WATER WORKS INC | | 8.05 |
| 36-3696-0000 | | P1600684 | 07/27/2016 | ABEL,NANCY J | | 240.00 |
| | TAP | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | | 14,109.00 | 10,978.86 | 293.26 | 255.33 | 2,581.55 |
| 36-3700-0000-62119 | OTHER SERVICES | | | | | |
| 36-3700-0000 | | P1600644 | 07/31/2016 | KEALEY PHARMACY | | 815.70 |
| 36-3700-1326 | | P1600636 | 07/31/2016 | TELLURIAN UCAN INC | | 5,612.98 |
| 36-3700-1331 | | P1600586 | 07/31/2016 | BELOIT MEMORIAL HOSPITAL | | 195.00 |
| 36-3700-1331 | | P1600590 | 07/31/2016 | CROSSROADS COUNSELING CENTER | | 822.50 |
| 36-3700-1331 | | P1600609 | 07/31/2016 | LUTHERAN SOCIAL SERVICES | | 660.00 |
| 36-3700-1331 | | P1600627 | 07/31/2016 | ROCK VALLEY COMMUNITY PROGRAMS | | 1,435.00 |
| 36-3700-1331 | | P1601384 | 07/31/2016 | META HOUSE | | 4,650.00 |
| | AODA BLOCK GRANT | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | | 396,066.00 | 196,681.37 | 55,515.00 | 14,191.18 | 129,678.45 |
| 36-3701-0000-64604 | PROGRAM EXPENSE | | | | | |
| 36-3701-0000 | | | 08/04/2016 | TABOR INVESTMENTS LLC | | 1,000.00 |
| 36-3701-0000 | | P1600644 | 07/19/2016 | KEALEY PHARMACY | | 188.35 |
| | JUSTICE&MH COLLA | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | | 0.00 | 10,002.23 | 0.00 | 1,188.35 | (11,190.58) |
| 36-3702-0000-62176 | LABORATORY | | | | | |
| 36-3702-0000 | | P1600624 | 07/19/2016 | REDWOOD BIOTECH | | 1,240.03 |
| 36-3702-0000 | | P1600626 | 07/31/2016 | REDWOOD TOXICOLOGY LABORATORY | | 1,522.72 |

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FOR THE MONTH OF AUGUST 2016

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Invoice Amt | |
|--------------------|-----------------|------------|------------|--------------------------------|-------------|-----------------|
| DRUG COURT | | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | | 47,500.00 | 27,324.99 | 0.00 | 2,762.75 | 17,412.26 |
| 36-3702-0000-64604 | PROGRAM EXPENSE | | | | | |
| 36-3702-0000 | | P1600578 | 07/31/2016 | ADVANCED DISPOSAL SERVICES | | 16.64 |
| 36-3702-0000 | | P1600597 | 07/08/2016 | E AND D WATER WORKS INC | | 18.40 |
| 36-3702-0000 | | P1600644 | 06/09/2016 | KEALEY PHARMACY | | 338.90 |
| DRUG COURT | | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | | 41,200.00 | 20,331.58 | 2,127.00 | 373.94 | 18,367.48 |
| 36-3704-0000-62119 | OTHER SERVICES | | | | | |
| 36-3704-1331 | | P1600609 | 07/31/2016 | LUTHERAN SOCIAL SERVICES | | 55.00 |
| 36-3704-1331 | | P1600627 | 07/31/2016 | ROCK VALLEY COMMUNITY PROGRAMS | | 165.00 |
| IDP | | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | | 115,303.00 | 10,458.59 | 1,129.87 | 220.00 | 103,494.54 |
| 36-3704-0000-64604 | PROGRAM EXPENSE | | | | | |
| 36-3704-0000 | | P1600578 | 07/31/2016 | ADVANCED DISPOSAL SERVICES | | 16.64 |
| 36-3704-0000 | | P1600597 | 07/08/2016 | E AND D WATER WORKS INC | | 18.40 |
| IDP | | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | | 0.00 | 44.56 | 0.00 | 35.04 | (79.60) |
| 36-3706-0000-62119 | OTHER SERVICES | | | | | |
| 36-3706-0000 | | P1600578 | 07/31/2016 | ADVANCED DISPOSAL SERVICES | | 48.24 |
| 36-3706-0000 | | P1600628 | 08/19/2016 | SAFEWAY PEST CONTROL | | 23.45 |
| CSP | | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | | 9,659.00 | 5,834.76 | 1,291.42 | 71.69 | 2,461.13 |
| 36-3706-0000-64200 | TRAINING EXP | | | | | |
| 36-3706-0000 | | P1602462 | 08/10/2016 | UNIVERSITY OF WISCONSIN EXTENS | | 300.00 |
| CSP | | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | | 4,140.00 | 654.99 | 0.00 | 300.00 | 3,185.01 |
| 36-3707-0000-64604 | PROGRAM EXPENSE | | | | | |
| 36-3707-0000 | | P1600590 | 07/31/2016 | CROSSROADS COUNSELING CENTER | | 822.50 |
| 36-3707-0000 | | P1600614 | 07/31/2016 | MOVING ON LLC | | 1,260.00 |
| 36-3707-0000 | | P1600627 | 07/31/2016 | ROCK VALLEY COMMUNITY PROGRAMS | | 2,310.00 |
| 36-3707-0000 | | P1600633 | 07/15/2016 | SWITS LTD | | 907.50 |
| CCS | | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | | 81,285.00 | 33,899.67 | 0.00 | 5,300.00 | 42,085.33 |
| 36-3709-0000-62176 | LABORATORY | | | | | |
| 36-3709-0000 | | P1600624 | 07/19/2016 | REDWOOD BIOTECH | | 818.39 |
| 36-3709-0000 | | P1600626 | 07/31/2016 | REDWOOD TOXICOLOGY LABORATORY | | 1,004.99 |
| OWI COURT | | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | | 31,350.00 | 18,021.28 | 0.00 | 1,823.38 | 11,505.34 |

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2016

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Invoice Amt | | |
|--------------------|-----------------|-----------|------------|--------------------------------|-------------|-----------------|----------|
| 36-3709-0000-64604 | PROGRAM EXPENSE | | | | | | |
| 36-3709-0000 | | P1600578 | 07/31/2016 | ADVANCED DISPOSAL SERVICES | | | 11.44 |
| 36-3709-0000 | | P1600597 | 07/08/2016 | E AND D WATER WORKS INC | | | 12.65 |
| | | Budget | YTD Exp | YTD Enc | Pending | Closing Balance | |
| OWI COURT | | 27,192.00 | 9,406.37 | 677.28 | 24.09 | 17,084.26 | |
| 36-3713-0000-64604 | PROGRAM EXPENSE | | | | | | |
| 36-3713-2017 | | P1602532 | 08/05/2016 | INSTITUTE FOR COMMUNITY ALLIAN | | | 1,698.33 |
| | | Budget | YTD Exp | YTD Enc | Pending | Closing Balance | |
| SHELTER PLUS | | 1,570.00 | 1,113.00 | 0.00 | 1,698.33 | (1,241.33) | |
| 36-3730-0000-62119 | OTHER SERVICES | | | | | | |
| 36-3730-1000 | | P1600628 | 05/20/2016 | SAFEWAY PEST CONTROL | | | 76.00 |
| | | Budget | YTD Exp | YTD Enc | Pending | Closing Balance | |
| JOB CENTER | | 50,320.00 | 30,305.53 | 19,772.47 | 76.00 | 166.00 | |
| 36-3730-0000-62400 | R & M SERV | | | | | | |
| 36-3730-1000 | | P1600645 | 08/17/2016 | MENARDS | | | 62.70 |
| | | Budget | YTD Exp | YTD Enc | Pending | Closing Balance | |
| JOB CENTER | | 7,079.00 | 814.95 | 0.00 | 62.70 | 6,201.35 | |

I have reviewed the preceding payments in the total amount of \$86,643.66

Date: _____ Dept Head _____
 Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Sara Mooren
DRAFTED BY

Human Services Board
SUBMITTED BY

September 1, 2016
DATE DRAFTED

Amending the 2016 Budget for the Wisconsin Home Energy Assistance Program

1 **WHEREAS**, the Human Services Department annually receives funding from the State of Wisconsin
2 Department of Administration (DOA) Wisconsin Home Energy Assistance Program (WHEAP) to assist
3 eligible low-income Rock County residents with their utility costs; and,
4

5 **WHEREAS**, based on current revenue and expenditure projections an additional \$58,000 needs to be
6 added to the 2016 Human Services Department Budget; and,
7

8 **WHEREAS**, WHEAP funding is allocated on a federal fiscal year and additional funds for WHEAP
9 services have been provided in the new contract from DOA that will begin on October 1st, 2016; and,
10

11 **WHEREAS**, Energy Services, Inc. is the agency that is contracted to administer this program in Rock
12 County (RFP #2014-52).
13

14 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
15 this _____ day of _____, 2016, does hereby accept additional WHEAP funding and
16 amend the 2016 Human Services Department Budget as follows:
17

| Account/Description | Budget <u>9/1/16</u> | Increase <u>(Decrease)</u> | Amended <u>Budget</u> |
|---|-------------------------|-------------------------------|--------------------------|
| <u>Source of Funds</u> | | | |
| 36-3614-0000-42100 Federal Aid | \$433,047 | \$58,000 | \$491,047 |
| <u>Use of Funds</u> | | | |
| 36-3614-0000-62119 Contracted Services | \$433,047 | \$58,000 | \$491,047 |

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Ashley Kleven

Sally Jean Weaver-Landers, Vice Chair

Kathy Schulz

Karl Dommershausen

Terry Thomas

Terry Fell

Shirley Williams

Linda Garrett

FINANCE COMMITTEE ENDORSEMENT

Review and approved on a vote of _____

Mary Mawhinney, Chair Date

FISCAL NOTE:

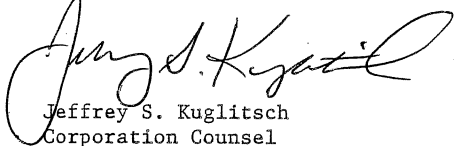
This resolution authorizes the acceptance and expenditure of an additional \$58,000 in Federal Aid for the Wisconsin Home Energy Assistance Program. No County matching funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:

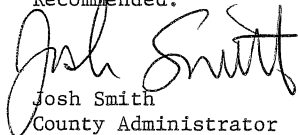
The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

Amending the 2016 Budget for the Wisconsin Home Energy Assistance Program

The Human Services Department annually receives funding from the State of Wisconsin Department of Administration (DOA) Wisconsin Home Energy Assistance Program (WHEAP) to assist eligible low-income Rock County residents with their utility costs.

Based on current trending an additional \$58,000 needs to be added to the 2016 HSD Budget. These funds have been provided in the new contract from DOA that begins on October 1st, 2016. Funding is allocated on a federal fiscal year that starts on October 1st and ends September 30th.

Energy Services, Inc. is the agency that has been contracted to provide WHEAP services in Rock County (RFP #2014-52). Per state requirements funding is divided between general operations, outreach, public benefits operations, crisis client services, and weatherization operations.

General services provided by Energy Services include:

- Publicizing a telephone number where persons can call for WHEAP information year-round and provide information on transportation to application site (s).
- Publicizing eligibility requirements, information on how to apply, location of application sites, times to apply, the availability of heating assistance, crisis assistance and weatherization.
- Provide outreach services to targeted population groups including high-risk households, the elderly, and the handicapped. This is to include assistance with the preparation and submittal of application by persons who are homebound. Provide an annual written detailed "Outreach Plan and Strategy" and "Coordination Plan" to Rock County Human Services Department.
- Establish a central location for the distribution and receipt of applications.
- Assure that all sites are accessible to all potential applicants including those with physical disabilities and that these sites are physically and geographically located throughout Rock County. Allow for flexible office hours to accommodate clients who cannot apply during normal business hours.
- Verify application information and supporting documents and certify that the application is correct. Enter certified application (s) into the WHEAP System.
- Resolve application and check issuance problems.
- Coordinate with other local agencies serving low-income persons.

No additional county funds are required.