



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
Janesville, Wisconsin 53547-1649
Phone: 608/757-5271
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ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, April 12, 2017 – 4:30 p.m.
Rock County Health Care Center, 3rd floor Conference Room

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of March 22, 2017 *
4. Citizen Participation
5. Submission of Committee Requests
6. Approval of Contracts and Transfers – Mr. Zuehlke
7. Review of Bills * – Mr. Zuehlke
8. Resolution Awarding the Contract for Comprehensive Community Services Program Space Renovation at the Job Center * – Mr. Winkler, Mr. Sutherland
9. Resolution Recognizing HSD Administrative Professionals * – Mr. Zuehlke
10. Resolution to Recognize Economic Support Staff * - Ms. Heim
11. Resolution of Rock County's Commitment to Supporting the Dementia Care Specialist Initiatives * – Ms. Thompson
12. Report on Jail Re-entry – Ms. Albert, Mr. Winkler
13. **Next Meeting: Wednesday, April 26, 2017 at 4:30 p.m. at the Community Health Systems, in Beloit, Wisconsin.**
14. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

COMMITTEE REVIEW REPORT
FOR THE MONTH OF MARCH 2017

Account Number	Account Name	PO#	Inv Date	Vendor Name	Invoice Amt
36-3602-0000-62119	OTHER SERVICES				
36-3602-0000		P1700434	03/06/2017	OFFICE PRO INC	282.68
		Budget	YTD Exp	YTD Enc	Pending
OVERHEAD		28,377.00	476.15	0.00	282.68
					Closing Balance
					27,618.17
36-3602-0000-63100	OFC SUPP & EXP				
36-3602-0000		P1700434	02/14/2017	OFFICE PRO INC	501.80
36-3602-0000		P1701192	02/25/2017	FIDO FREELANCE WRITING	100.00
		Budget	YTD Exp	YTD Enc	Pending
OVERHEAD		82,500.00	12,285.25	0.00	601.80
					Closing Balance
					69,612.95
36-3602-0000-67160	CA \$500-\$4,999				
36-3602-0000		P1700778	02/06/2017	HENRICKSEN	1,016.48
		Budget	YTD Exp	YTD Enc	Pending
OVERHEAD		2,735.00	0.00	0.00	1,016.48
					Closing Balance
					1,718.52
36-3602-0000-68010	EXP.ALLOCATIONS				
36-3602-0000		P1700406	03/05/2017	JP MORGAN CHASE BANK NA	10,737.68
36-3602-0000		P1700447	02/28/2017	PACKAGE PRO EXPRESS DELIVERY I	3,473.95
		Budget	YTD Exp	YTD Enc	Pending
OVERHEAD		0.00	(7,248.86)	0.00	14,211.63
					Closing Balance
					(6,964.77)
36-3603-0000-64908	CONTRIBUTIONS				
36-3603-3028		P1700984	02/08/2017	ORIENTAL TRADING COMPANY INC	839.16
		Budget	YTD Exp	YTD Enc	Pending
SPECIAL HSD		8,000.00	300.00	129.00	839.16
					Closing Balance
					6,731.84
36-3604-0000-62119	OTHER SERVICES				
36-3604-0000		P1701227	03/13/2017	CITY OF БЕЛОIT	12,731.37
		Budget	YTD Exp	YTD Enc	Pending
ECONOMIC SUPPORT		34,902.00	(12,731.37)	0.00	12,731.37
					Closing Balance
					34,902.00
36-3604-0000-62176	LABORATORY				
36-3604-0000		P1700444	01/31/2017	REDWOOD TOXICOLOGY LABORATORY	114.88
		Budget	YTD Exp	YTD Enc	Pending
ECONOMIC SUPPORT		1,400.00	83.18	0.00	114.88
					Closing Balance
					1,201.94
36-3605-0000-62119	OTHER SERVICES				
36-3605-0000		P1700408	02/28/2017	LANGUAGE LINE SERVICES	621.38
36-3605-0000		P1700430	03/01/2017	O BRIEN AND ASSOCIATES INC	7,672.16
		Budget	YTD Exp	YTD Enc	Pending
IM CONSORTIUM		3,126,632.00	8,339.83	0.00	8,293.54
					Closing Balance
					3,109,998.63
36-3610-0000-62119	OTHER SERVICES				
36-3610-0000		P1700431	03/01/2017	O BRIEN AND ASSOCIATES INC	2,000.00
36-3610-0000		P1701228	03/13/2017	LITTLE SPROUTS NURSERY SCHOOL	400.98
36-3610-5025		P1700374	02/15/2017	COMMUNITY COORDINATED CHILD CA	4,055.11

COMMITTEE REVIEW REPORT
FOR THE MONTH OF MARCH 2017

Account Number	Account Name	PO#	Inv Date	Vendor Name	Invoice Amt	
CHILD CARE		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		49,106.00	2,000.00	0.00	6,456.09	40,649.91
36-3634-0000-62119	OTHER SERVICES					
36-3634-5011	P1700317	02/28/2017	FIRST CONGREGATIONAL UNITED CH	514.50		
36-3634-5011	P1700319	02/28/2017	ST JOHNS EVANGELICAL LUTHERAN	535.00		
36-3634-5031	P1700364	01/31/2017	FAMILY SERVICE ASSOCIATION	833.33		
36-3634-5042	P1700394	02/02/2017	HEALING HEARTS FAMILY COUNSELI	1,545.00		
36-3634-5042	P1700407	02/04/2017	KINDERCARE LEARNING CENTERS LL	2,630.00		
36-3634-5042	P1701067	02/17/2017	EDGERTON CHILDRENS CENTER	840.00		
36-3634-5042	P1701125	02/27/2017	EDGERTON CHILDRENS CENTER	221.31		
CPS		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		122,870.00	7,767.41	(0.00)	7,119.14	107,983.45
36-3634-0000-62503	INTERPRETER FEES					
36-3634-0000	P1700512	02/10/2017	SWITS LTD	355.00		
CPS		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		35,000.00	341.10	0.00	355.00	34,303.90
36-3634-0000-64200	TRAINING EXP					
36-3634-0000	P1700525	01/31/2017	WISCONSIN CHILD WELFARE PROFES	775.00		
36-3634-0000	P1701077	02/20/2017	RWCFS INC	40.00		
CPS		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		20,278.00	2,722.89	0.00	815.00	16,740.11
36-3634-0000-64604	PROGRAM EXPENSE					
36-3634-1724		03/01/2017	VETTER,JOAN M	250.00		
36-3634-1724		03/01/2017	ZIELKE,LAURIE L	250.00		
36-3634-1731	P1700404	02/23/2017	JANESVILLE TRANSIT SYSTEM	585.00		
36-3634-1731	P1700416	02/12/2017	MANPOWER GROUP US INC	7,778.04		
36-3634-1803	P1700407	01/07/2017	KINDERCARE LEARNING CENTERS LL	297.00		
36-3634-1803	P1700438	02/02/2017	PENNY LANE SCHOOLS LTD	402.00		
36-3634-1803	P1701092	02/10/2017	VERLO MATTRESS FACTORY	846.00		
36-3634-1803	P1701151	02/16/2017	VERLO MATTRESS FACTORY	902.00		
36-3634-1814	P1700363	01/25/2017	BELOIT DAILY NEWS	38.72		
36-3634-1814	P1700391	01/27/2017	GREGG INVESTIGATIONS INC	35.00		
36-3634-1814	P1700401	01/24/2017	JANESVILLE GAZETTE INC	86.97		
36-3634-1814	P1700426	02/15/2017	MURRAY,DANIEL P	166.00		
36-3634-1814	P1701093	02/22/2017	HILL,KRISTEN L	88.00		
36-3634-1814	P1701094	01/26/2017	WOLF RIVER MEDIA LLC	36.79		
36-3634-1814	P1701193	02/15/2017	CAPITAL NEWSPAPERS	26.90		
36-3634-1814	P1701195	02/09/2017	WASHTENAW COUNTY SHERIFF	95.00		
36-3634-5038	P1701090	02/22/2017	KWIK TRIP STORES	200.00		
36-3634-5038	P1701190	03/07/2017	KWIK TRIP STORES	100.00		
36-3634-5038	P1701191	03/07/2017	KWIK TRIP STORES	200.00		
CPS		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		211,271.00	34,043.02	448.00	12,383.42	164,396.56
36-3639-0000-64604	PROGRAM EXPENSE					

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FOR THE MONTH OF MARCH 2017

Account Number	Account Name	PO#	Inv Date	Vendor Name	Invoice Amt	
36-3639-0000		P1700407	02/04/2017	KINDERGARE LEARNING CENTERS LL	1,196.00	
36-3639-0000		P1700529	02/14/2017	YWCA OF ROCK COUNTY	400.00	
IN-HOME SAFETY		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		242,028.00	5,425.11	0.00	1,596.00	235,006.89
36-3641-0000-64604	PROGRAM EXPENSE					
36-3641-2570		P1700403	01/31/2017	JANESVILLE MOBILIZING 4 CHANGE	4,110.45	
CYF PREVENTION		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		96,597.00	3,733.13	0.00	4,110.45	88,753.42
36-3642-0000-64604	PROGRAM EXPENSE					
36-3642-0000		P1700452	02/22/2017	SEMINARY PARK APARTMENTS	512.40	
36-3642-0000		P1701089	02/22/2017	KWIK TRIP STORES	200.00	
REUN SUPPORT		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		140,651.00	2,152.00	0.00	712.40	137,786.60
36-3646-0000-61915	CERT/LIC/OTHER					
36-3646-0000			02/13/2017	PICCIONE, STACY	40.00	
36-3646-0000			02/17/2017	NEVICOSI, PENELOPE	50.00	
36-3646-0000		P1701022	02/10/2017	WISCONSIN DEPARTMENT OF FINANC	20.00	
JUVENILE JUSTICE		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		1,080.00	1,105.00	0.00	110.00	(135.00)
36-3646-0000-62119	OTHER SERVICES					
36-3646-5012		P1700422	02/01/2017	3M ELECTRONIC MONITORING	1,470.50	
36-3646-5042		P1700394	02/14/2017	HEALING HEARTS FAMILY COUNSEL	860.00	
JUVENILE JUSTICE		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		171,183.00	18,864.49	0.00	2,330.50	149,988.01
36-3646-0000-64200	TRAINING EXP					
36-3646-0000		P1700525	01/31/2017	WISCONSIN CHILD WELFARE PROFES	25.00	
36-3646-0000		P1701077	02/20/2017	RWCFS INC	80.00	
36-3646-5057		P1701194	02/01/2017	CENTER FOR BEHAVIORAL MEDICINE	225.00	
JUVENILE JUSTICE		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		3,025.00	428.98	0.00	330.00	2,266.02
36-3646-0000-64604	PROGRAM EXPENSE					
36-3646-0000		P1700540	02/23/2017	SHOPKO INC #130	93.95	
36-3646-5017			02/08/2017	SCHOOL DISTRICT OF JANESVILLE	2,550.46	
36-3646-5017		P1701030	02/13/2017	JANESVILLE SCHOOL DISTRICT	340.00	
JUVENILE JUSTICE		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		5,000.00	58.01	0.00	2,984.41	1,957.58
36-3664-0000-61915	CERT/LIC/OTHER					
36-3664-0000		P1700379	02/09/2017	DEAN HEALTH SYSTEMS	151.00	

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FOR THE MONTH OF MARCH 2017

Account Number	Account Name	PO#	Inv Date	Vendor Name	Invoice Amt	
YOUTH SERVICES		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		4,435.00	396.00	0.00	151.00	3,888.00
36-3664-0000-62105	FOOD SERVICES					
36-3664-0000		P1700359	02/22/2017	ARAMARK CORRECTIONAL SERVICES	8,666.40	
YOUTH SERVICES		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		127,749.00	9,785.44	0.00	8,666.40	109,297.16
36-3664-0000-62119	OTHER SERVICES					
36-3664-0000		P1700354	01/31/2017	ADVANCED CORRECTIONAL HEALTHCA	10,778.56	
YOUTH SERVICES		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		264,044.00	5,389.28	0.00	10,778.56	247,876.16
36-3664-0000-62163	LAUNDRY					
36-3664-0000		P1700415	02/28/2017	MADISON UNITED HEALTHCARE LINE	688.52	
YOUTH SERVICES		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		10,724.00	726.02	0.00	688.52	9,309.46
36-3664-0000-62400	R & M SERV					
36-3664-0000		P1700530	02/28/2017	BANDT COMMUNICATIONS INC	1,275.11	
YOUTH SERVICES		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		4,900.00	1,810.00	0.00	1,275.11	1,814.89
36-3664-0000-63400	OPERATING SUPPLI					
36-3664-0000		P1700366	02/13/2017	CHARTER COMMUNICATIONS	144.31	
36-3664-0000		P1700537	02/03/2017	MOORE MEDICAL CORP	179.55	
36-3664-0000		P1700774	01/16/2017	MOLLY HAWKINS HOUSE	158.35	
36-3664-0000		P1700787	01/18/2017	NASCO	1,380.93	
36-3664-0000		P1701049	02/05/2017	HEDBERG PUBLIC LIBRARY	16.17	
36-3664-0000		P1701198	02/26/2017	HEDBERG PUBLIC LIBRARY	11.99	
36-3664-0000		P1701211	03/13/2017	KWIK TRIP STORES	100.00	
YOUTH SERVICES		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		48,806.00	3,794.13	325.11	1,991.30	42,695.46
36-3683-0000-63200	PUBL/SUBCR/DUES					
36-3683-0000			02/15/2017	JONES,EMILY	52.00	
ADRC		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		2,500.00	145.00	0.00	52.00	2,303.00
36-3683-0000-64200	TRAINING EXP					
36-3683-0000		P1701076	02/20/2017	KALAHARI RESORT CONVENTION CEN	164.00	
36-3683-0000		P1701078	02/20/2017	KALAHARI RESORT CONVENTION CEN	82.00	
ADRC		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		5,135.00	0.00	0.00	246.00	4,889.00
36-3683-0000-64604	PROGRAM EXPENSE					
36-3683-0000		P1700536	03/01/2017	E AND D WATER WORKS INC	17.25	

COMMITTEE REVIEW REPORT
FOR THE MONTH OF MARCH 2017

Account Number	Account Name	PO#	Inv Date	Vendor Name	Invoice Amt	
36-3683-0000		P1700634	01/31/2017	MMPR	2,876.34	
36-3683-0000		P1701021	02/01/2017	AKRE ENTERPRISES SENIOR REVIEW	210.00	
36-3683-0000		P1701050	02/15/2017	JANESVILLE GAZETTE INC	360.90	
36-3683-0000		P1701177	03/01/2017	PROFORMA PRINTWORKS	719.00	
ADRC		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		20,000.00	772.54	0.00	4,183.49	15,043.97
36-3686-0000-62112	SECURITY					
36-3686-0000		P1700521	02/28/2017	US SECURITY ASSOCIATES INC	3,216.96	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
DETOX SERVICES		42,766.00	3,601.18	0.00	3,216.96	35,947.86
36-3686-0000-62119	OTHER SERVICES					
36-3686-0000		P1700378	03/08/2017	DANE COUNTY DEPARTMENT OF HUMA	51,777.00	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
DETOX SERVICES		214,108.00	0.00	0.00	51,777.00	162,331.00
36-3689-0000-62112	SECURITY					
36-3689-0000		P1700521	02/28/2017	US SECURITY ASSOCIATES INC	9,650.87	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
CRISIS		128,297.00	10,803.53	0.00	9,650.87	107,842.60
36-3689-0000-62119	OTHER SERVICES					
36-3689-0300		P1700773	02/28/2017	JOURNEY MENTAL HEALTH CENTER I	2,450.00	
36-3689-0400		P1700360	01/11/2017	AURORA HEALTH CARE	13,230.00	
36-3689-0500		P1700369	03/08/2017	CLEARVIEW NORTH	10,528.00	
36-3689-0700		P1700420	01/11/2017	MERCY HEALTH SYSTEM	18,044.14	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
CRISIS		1,225,446.00	206,083.36	0.00	44,252.14	975,110.50
36-3689-0000-64604	PROGRAM EXPENSE					
36-3689-0002			02/02/2017	VERHOEVEN, KURT	250.00	
36-3689-0002		P1700382	02/18/2017	DRIFTWOOD MOTEL	105.00	
36-3689-0002		P1700424	02/16/2017	MOTEL 6	882.64	
36-3689-0002		P1700429	02/10/2017	NORTHERN TOWN MOTEL	305.00	
36-3689-0004		P1700398	02/10/2017	HOMECARE PHARMACY LLC	38.41	
36-3689-0004		P1700402	01/19/2017	JANESVILLE HOMETOWN PHARMACY L	451.49	
36-3689-1221		P1700377	03/10/2017	CUNNINGHAM, LORI D	1,989.00	
36-3689-5036		P1700428	02/20/2017	NEIGHBORHOOD HOUSING SERVICES	33.00	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
CRISIS		133,724.00	30,717.25	295.00	4,054.54	98,657.21
36-3690-0000-62119	OTHER SERVICES					
36-3690-0000		P1700396	03/01/2017	HEALTH NET OF JANESVILLE INC	4,822.25	
36-3690-0000		P1700427	02/15/2017	NEEDY MEDS INC	44.00	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
OUTPATIENT SER		78,400.00	9,942.02	0.00	4,866.25	63,591.73

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36-3690-0000-62170	PHYSICIAN/OTHER					
36-3690-0000		P1700417	01/14/2017	MARCUS,JEFFREY A	17,294.16	
36-3690-0000		P1700442	02/10/2017	PSYCHOLOGY CLINIC INC,THE	3,939.62	
36-3690-0000		P1701225	03/02/2017	PROASSURANCE WISCONSIN INSURAN	1,880.00	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
OUTPATIENT SER		158,210.00	16,492.37	0.00	23,113.78	116,603.85
36-3690-0000-62503	INTERPRETER FEES					
36-3690-0000		P1700390	02/27/2017	GONZALEZ,BELEM	660.00	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
OUTPATIENT SER		5,500.00	87.10	0.00	660.00	4,752.90
36-3690-0000-65321	BLDG/OFC LEASE					
36-3690-0000		P1700318	02/28/2017	FRANKLIN STREET PROPERTY GROUP	3,376.96	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
OUTPATIENT SER		61,442.00	13,535.45	0.00	3,376.96	44,529.59
36-3691-0000-64604	PROGRAM EXPENSE					
36-3691-0000		P1700526	01/01/2017	WISCONSIN DEPARTMENT OF JUSTIC	660.00	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
CLTS		1,569,655.00	2,355.34	0.00	660.00	1,566,639.66
36-3691-0000-67160	CA \$500-\$4,999					
36-3691-0000		P1700778	02/06/2017	HENRICKSEN	1,016.48	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
CLTS		2,225.00	1,311.83	0.00	1,016.48	(103.31)
36-3696-0000-62176	LABORATORY					
36-3696-0000		P1700444	01/31/2017	REDWOOD TOXICOLOGY LABORATORY	201.72	
36-3696-0000		P1700448	02/15/2017	REDWOOD BIOTECH	206.64	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
TAP		14,100.00	1,441.39	0.00	408.36	12,250.25
36-3696-0000-64604	PROGRAM EXPENSE					
36-3696-0000		P1700365	02/10/2017	BELOIT TRANSIT SYSTEM	34.65	
36-3696-0000		P1700368	02/23/2017	CHARTER COMMUNICATIONS	63.52	
36-3696-0000		P1700540	02/15/2017	SHOPKO INC #130	10.50	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
TAP		7,825.00	604.70	0.00	108.67	7,111.63
36-3696-0000-65321	BLDG/OFC LEASE					
36-3696-0000		P1700318	02/28/2017	DICKENS PARTNERS LLP	401.10	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
TAP		4,813.00	1,203.30	0.00	401.10	3,208.60
36-3700-0000-62119	OTHER SERVICES					
36-3700-0000		P1700402	01/31/2017	JANESVILLE HOMETOWN PHARMACY L	471.71	

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36-3700-1326		P1700400	01/31/2017	HOPE HAVEN REBOS UNITED INC	175.00		
36-3700-1326		P1700518	01/31/2017	TELLURIAN UCAN INC	15,837.50		
36-3700-1331		P1700376	01/31/2017	CROSSROADS COUNSELING CENTER	1,005.00		
36-3700-1331		P1700412	01/31/2017	LUTHERAN SOCIAL SERVICES	495.00		
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
AODA BLOCK GRANT		371,577.00	18,148.57	0.00	17,984.21	335,444.22	
36-3702-0000-62176	LABORATORY						
36-3702-0000		P1700444	01/31/2017	REDWOOD TOXICOLOGY LABORATORY	593.28		
36-3702-0000		P1700448	02/15/2017	REDWOOD BIOTECH	607.78		
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
DRUG COURT		41,500.00	6,218.44	0.00	1,201.06	34,080.50	
36-3702-0000-64604	PROGRAM EXPENSE						
36-3702-0000		P1700365	02/10/2017	BELOIT TRANSIT SYSTEM	82.50		
36-3702-0000		P1700402	02/08/2017	JANESVILLE HOMETOWN PHARMACY L	235.86		
36-3702-0000		P1700536	02/09/2017	E AND D WATER WORKS INC	46.00		
36-3702-0000		P1700540	02/15/2017	SHOPKO INC #130	23.50		
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
DRUG COURT		28,696.00	3,797.94	0.00	387.86	24,510.20	
36-3702-0000-65321	BLDG/OFC LEASE						
36-3702-0000		P1700316	02/28/2017	DICKENS PARTNERS LLP	916.80		
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
DRUG COURT		11,002.00	2,750.40	0.00	916.80	7,334.80	
36-3704-0000-62119	OTHER SERVICES						
36-3704-0000		P1700366	02/23/2017	CHARTER COMMUNICATIONS	290.32		
36-3704-1331		P1700364	01/31/2017	BELOIT MEMORIAL HOSPITAL	610.00		
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
IDP		13,440.00	550.32	0.00	900.32	11,989.36	
36-3704-0000-65321	BLDG/OFC LEASE						
36-3704-0000		P1700316	02/28/2017	DICKENS PARTNERS LLP	916.80		
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
IDP		11,002.00	2,750.40	0.00	916.80	7,334.80	
36-3706-0000-64604	PROGRAM EXPENSE						
36-3706-0000		P1701229	03/13/2017	RIZER,GAIL	1,200.00		
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
CSP		1,342,748.00	226,336.11	0.00	1,200.00	1,115,211.89	
36-3706-0000-65321	BLDG/OFC LEASE						
36-3706-0000		P1700318	02/28/2017	FRANKLIN STREET PROPERTY GROUP	6,856.25		
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
CSP		119,216.00	26,196.80	0.00	6,856.25	86,162.95	

COMMITTEE REVIEW REPORT
FOR THE MONTH OF MARCH 2017

Account Number	Account Name	PO#	Inv Date	Vendor Name	Invoice Amt		
36-3707-0000-64604	PROGRAM EXPENSE						
36-3707-0000		P1700376	01/31/2017	CROSSROADS COUNSELING CENTER	1,767.50		
36-3707-0000		P1700425	01/31/2017	MOVING ON LLC	1,785.00		
36-3707-0000		P1700435	01/31/2017	OREGON MENTAL HEALTH SERVICES	70.00		
36-3707-0000		P1700451	01/31/2017	ROCK VALLEY COMMUNITY PROGRAMS	630.00		
36-3707-0000		P1700512	02/10/2017	SWITS LTD	405.00		
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
CCS		172,400.00	2,266.20	0.00	4,657.50	165,476.30	
36-3709-0000-62176	LABORATORY						
36-3709-0000		P1700444	01/31/2017	REDWOOD TOXICOLOGY LABORATORY	391.57		
36-3709-0000		P1700448	02/15/2017	REDWOOD BIOTECH	401.13		
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
OWI COURT		27,400.00	2,797.99	0.00	792.70	23,809.31	
36-3709-0000-64604	PROGRAM EXPENSE						
36-3709-0000		P1700365	02/10/2017	BELOIT TRANSIT SYSTEM	57.85		
36-3709-0000		P1700366	02/23/2017	CHARTER COMMUNICATIONS	99.81		
36-3709-0000		P1700540	02/15/2017	SHOPKO INC #130	16.00		
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
OWI COURT		20,291.00	2,797.84	0.00	173.66	17,319.50	
36-3709-0000-65321	BLDG/OFC LEASE						
36-3709-0000		P1700316	02/28/2017	DICKENS PARTNERS LLP	630.30		
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
OWI COURT		7,564.00	1,890.90	0.00	630.30	5,042.80	
36-3730-0000-62119	OTHER SERVICES						
36-3730-1000		P1700454	02/24/2017	SOUTHWEST WISCONSIN WORKFORCE	570.33		
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
JOB CENTER		54,275.00	0.00	0.00	570.33	53,704.67	
36-3730-0000-62200	UTILITIES						
36-3730-1000		P1700356	02/13/2017	ALLIANT ENERGY	5,235.16		
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
JOB CENTER		85,200.00	16,566.18	0.00	5,235.16	63,398.66	

COMMITTEE REVIEW REPORT
FOR THE MONTH OF MARCH 2017

Account Number	Account Name	PO#	Inv Date	Vendor Name	Invoice Amt
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I have reviewed the preceding payments in the total amount of \$295,412.39

Date: _____ Dept Head _____

Committee Chair _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee
INITIATED BY

General Services Committee
SUBMITTED BY



Brent Sutherland –
Director of Facilities Management
DRAFTED BY
March 23, 2017
DATE DRAFTED

Awarding the Contract for Comprehensive Community Services Program Space Renovation at the Job Center

- 1 **WHEREAS**, Comprehensive Community Services (CCS) is a 100% Medicaid funded outpatient
- 2 psychosocial rehabilitation program to improve the quality of life for adults and children with
- 3 mental illness, substance abuse or a co-occurring diagnosis; and,
- 4
- 5 **WHEREAS**, the demand for CCS has exceeded the Human Services Department capacity to serve
- 6 clients and expanding the Program is vital to its continuity and responsiveness to client needs; and,
- 7
- 8 **WHEREAS**, the County Board has included funds in its 2017 Budget for the expansion of the CCS
- 9 Program as well as capital funding to renovate space for a clinic and offices; and,
- 10
- 11 **WHEREAS**, Human Services in conjunction with the County Administration and Facilities
- 12 Management has studied the options for the CCS Program space and deems that the best
- 13 location for such a facility is in the Job Center; and,
- 14
- 15 **WHEREAS**, bids were solicited from qualified contractors with four bids being received.
- 16
- 17 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 18 assembled this ____ day of _____, 2017 does hereby approve and authorize
- 19 awarding a contract for the CCS renovation at the Job Center in the amount of \$193,950.00 to
- 20 Glen Fern Construction LLC., from Lake Geneva, WI.
- 21
- 22 **BE IT FURTHER RESOLVED**, that a \$6,000.00 contingency also be approved to cover any
- 23 possible unforeseen items.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Hank Brill, Chair

Jason Heidenreich, Vice Chair

Robert Yeomans

David Homan

Jeremy Zajac

**Awarding the Contract for Comprehensive Community Services Program
Space Renovation at the Job Center**

Page 2

ROCK COUNTY HUMAN SERVICES BOARD

Brian Knudson, Chair

Ashley Kleven

Sally Jean Weaver-Landers, Vice Chair

Kathy Schulz

Karl Dommershausen

Terry Thomas

Terry Fell

Shirley Williams

Linda Garrett

FISCAL NOTE:

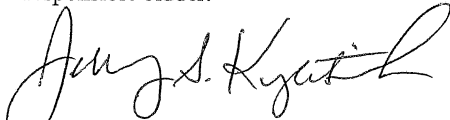
Sufficient funds were included in the 2017 budget for the cost of this project. This project is being funded by sales tax revenues.



Sherry Oja
Finance Director

LEGAL NOTE:

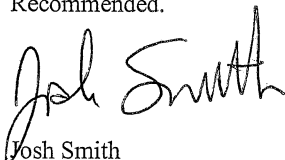
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Rock County, Wisconsin
51 South Main Street
Janesville, WI 53545

Facilities Management
Phone (608)757-5527
Fax (609) 757-5516



Executive Summary

The Resolution before you is awarding the contract for space renovation at the Job Center for the Comprehensive Community Services Program.

Comprehensive Community Services (CCS) is a 100% Medicaid funded outpatient psychosocial rehabilitation program to improve the quality of life for adults and children with mental illness, substance abuse or a co-occurring diagnosis.

The demand for CCS has exceeded the Human Services Department capacity to serve clients and expanding the program is vital to its continuity and responsiveness to client needs.

Funds were budgeted for the program space to be renovated at the Job Center.

Bids were solicited from qualified contractors with four bidders responding. The bids were reviewed by the Director of Facilities Management and Purchasing Manager who recommend awarding the bid to the lowest, most responsive and responsible bidder, Glen Fern Construction LLC., from Lake Geneva, WI in the amount of \$193,950. Additionally, the resolution requests a \$6,000 contingency to cover any unforeseen circumstances.



BID SUMMARY FORM

BID NUMBER 2017-26
 BID NAME JOB CENTER OFFICE RENOVATION
 BID DUE DATE MARCH 23, 2017 - 1:30 P.M.
 DEPARTMENT FACILITIES MANAGEMENT

	GLEN FERN LAKE GENEVA WI	GILBANK CLINTON WI	KLOBUCAR BELOIT WI	KPH CONSTRUCTION MILWAUKEE WI
BASE BID	\$ 193,950.00	\$ 199,100.00	\$ 207,000.00	\$ 256,000.00
UNIT COST-PATCHING	15.00	15.00	12.50	6.00
BID BOND	YES	YES	YES	YES
QUALIFICATIONS	YES	YES	YES	YES
ADDENDA	YES	YES	YES	YES
START DATE	4/20/17	5/1/17	5/1/17	6/5/17
COMPLETION	6/15/17	7/1/17	7/14/17	7/28/17

Invitation to Bid was advertised in the Beloit Daily News and on the Internet. Three additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Glen Fern Construction LLC.

SIGNATURE *[Signature]*

DATE 3-23-17

GOVERNING COMMITTEE APPROVAL:

CHAIR *[Signature]*

VOTE 5-0

DATE 4-4-17

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Human Services Board
INITIATED BY



Sara Mooren
DRAFTED BY

Human Services Board
SUBMITTED BY

March 27, 2017
DATE DRAFTED

RECOGNIZING HSD ADMINISTRATIVE PROFESSIONALS

- 1 **WHEREAS**, April 23-29, 2017 is observed as Administrative Professionals Week and April 26, 2016
- 2 is declared Administrative Professionals Day; and,
- 3
- 4 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County, wish
- 5 to commend the Administrative Professionals in the Rock County Human Services Department for
- 6 their excellence in administering services to the citizens of Rock County; and,
- 7
- 8 **WHEREAS**, the Human Services Department has a great number of administrative professionals in
- 9 all divisions throughout the Department, serving in a variety of positions and assisting every Rock
- 10 County Human Services program area; and,
- 11
- 12 **WHEREAS**, HSD administrative professionals have a wide array of responsibilities that are crucial to
- 13 the efficient functioning and smooth running of day-to-day operations; and,
- 14
- 15 **WHEREAS**, administrative professional positions in the Department include Accountants, Account
- 16 Clerks, Administrative Assistants, Application Support Specialists, Clerks, Clerk-Typists, Consumer
- 17 Financial Support Specialists, HSD Support Specialists, Information Processing Operators, Job Center
- 18 Support Specialists, Legal Stenographers, Medical Record Technicians, HSD Analysts, Release of
- 19 Information Technicians, Secretaries, and Word Processing Operators.
- 20
- 21 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
- 22 assembled this _____ of _____, 2017 commends all Rock County Human Services
- 23 Administrative Professionals for their diligent efforts which make possible the delivery of services to
- 24 the citizens of Rock County.
- 25
- 26 **BE IT FURTHER RESOLVED**, that the County Clerk be authorized and directed to furnish a copy
- 27 of this resolution to the Rock County Human Services Department.

Respectfully Submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Ashley Kleven

Sally Jean Weaver-Landers, Vice Chair

Kathy Schulz

Terry Fell

Terry Thomas

Linda Garrett

Shirley Williams

Karl Dommershausen

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Katherine Luster
INITIATED BY



April Heim
DRAFTED BY

Human Service Board
SUBMITTED BY

March 30, 2017
DATE DRAFTED

TO RECOGNIZE ECONOMIC SUPPORT STAFF

1 **WHEREAS**, Economic Support staff administer difficult, complex, and ever-changing public
2 assistance programs to the citizens of Rock County; and,
3

4 **WHEREAS**, Economic Support staff are responsible for implementing many changing policy
5 and system changes, successfully adapting in a model and environment of constant change;
6 and,
7

8 **WHEREAS**, these staff successfully manage extremely high caseloads, determine eligibility
9 and consistently deliver timely and accurate benefits and payments based on various
10 entitlement and non-entitlement programs. Customer contacts are made in a courteous,
11 professional manner and staff continue to maintain a high quality of customer service even
12 during times of increasing caseloads. ES staff meet with individuals and families in crisis
13 every day. In addition to providing services that this agency offers, staff work collaboratively
14 with other community organizations to provide these individuals and families with resources
15 they need to resolve emergency needs as well; and,
16

17 **WHEREAS**, these staff work with individuals and families to help provide essential human
18 services, especially for those who are least able to help themselves. Through the
19 conscientious efforts of these staff, more children and adults in our community have medical
20 coverage and a healthier future; and,
21

22 **WHEREAS**, Economic Support staff play a major role in promoting self-sufficiency, and
23 providing a safety net for elderly and disabled citizens, while working to relieving the effects
24 of poverty and improving the quality of life for residents of Rock County; and,
25

26 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock
27 County, wishes to recognize Economic Support staff for their overall performance and
28 dedicated service to the citizens of Rock County.
29

30 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors,
31 duly assembled this _____ 2017, does hereby recognize the Economic Support staff
32 for their dedication and excellence in the work they do.
33

34 **BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish
35 a copy of this resolution to all Economic Support staff.

To Recognize Economic Support Staff
Page 2

Respectfully Submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Ashley Kleven

Sally Jean Weaver-Landers, Vice Chair

Kathy Schulz

Karl Dommershausen

Terry Thomas

Terry Fell

Shirley Williams

Linda Garrett

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Katherine Luster
INITIATED BY



Jennifer Thompson
DRAFTED BY

Human Service Board
SUBMITTED BY

March 31, 2017
DATE DRAFTED

**Requesting the Legislature Restore Funding in the 2017-2019 State Budget for
Dementia Care Specialist Positions**

- 1 **WHEREAS**, approximately 115,000 people in Wisconsin were living with dementia
2 including 2,803 in Rock County; and,
3
4 **WHEREAS**, in 2013 the State of Wisconsin recognized the emergent needs of individuals
5 living with dementia and their caregivers and provided funding to support Dementia Care
6 Specialist (DCS) positions in five Aging and Disability Resource Centers (ADRC's); and,
7
8 **WHEREAS**, by 2016 the State of Wisconsin witnessed the success of the DCS program and
9 expanded it by funding 19 DCS positions servicing 26 counties, one of which is Rock County,
10 and;
11
12 **WHEREAS**, Rock County has made a significant impact on the quality of life for persons
13 with dementia and their families through the Dementia Care Specialist (DCS); and,
14
15 **WHEREAS**, the Aging and Disability Resource Center (ADRC) of Rock County recognizes
16 the vast need for support and services for those diagnosed with dementia and their caregivers
17 and is sensitive to their needs; and,
18
19 **WHEREAS**, the Governor's proposed budget does not include funding for the DCS position
20 in 2017-2019, thereby removing this valuable expertise and resource from Rock County, and;
21
22 **WHEREAS**, the Board of Supervisors, representing the citizens of Rock County, wishes to
23 recognize the substantial impact the DCS has made in our county and requests the Legislature
24 restore DCS funding in the 2017-2019 State of Wisconsin budget.
25
26 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors,
27 duly assembled this ____ day of _____ 2017, does hereby request the Legislature
28 restore funding for the Dementia Care Specialist Positions in the 2017-2019 State Budget.
29
30 **BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish
31 a copy of this resolution to the Rock County Legislative Delegation and the Wisconsin
32 Counties Association.

Respectfully Submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Ashley Kleven

Sally Jean Weaver-Landers

Kathy Schulz

Karl Dommershausen

Terry Thomas

Terry Fell

Shirley Williams

Linda Garrett

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Alan Sweeney

Sandra Kraft, Vice Chair

Henry Brill

Betty Jo Bussie

Louis Peer

Eva Arnold

Terry Thomas

Mary Mawhinney

FISCAL NOTE:

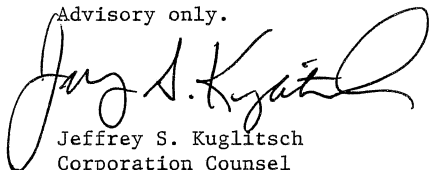
This resolution is advisory only and has no direct fiscal impact on Rock County operations in and by itself.



Sherry Oja
Finance Director

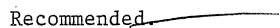
LEGAL NOTE:

Advisory only.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended 

Randy Terronez
Acting County Administrator

Executive Summary

Approximately 115,000 people in Wisconsin were living with dementia in 2015. By 2035 that number is expected to grow to 216,000. In 2016, Medicaid costs totaled \$706 million for people over age 65, and the costs will continue to rise as the number of people with dementia increases. A diagnosis of dementia doesn't mean a person has to lose their dignity nor their ability to remain in their home or apart of their community. Ninety percent of people with dementia live in their own home and 22% live alone. It's estimated that \$2.7 billion in unpaid care or 219 million hours of care were provided by caregivers in 2015 to individuals with dementia to help them remain at home.

In 2013 the State of Wisconsin recognized the emergent needs of individuals living with dementia and their caregivers and provided funding to support Dementia Care Specialist (DCS) positions in five Aging and Disability Resource Centers (ADRC's). By 2016 the State of Wisconsin witnessed the success of the DCS program and expanded it by funding 19 DCS positions servicing 26 counties—one of which is Rock County. Rock County has made a significant commitment to persons with dementia and their families through their support of the Dementia Care Specialist (DCS). More than 500 families and individuals with dementia in Rock County have been supported by the DCS through caregiver groups and memory café's, programs and trainings, memory screens, DCS consultation, and dementia education.

Forty-five Rock County businesses have been trained to be "Dementia Friendly" by teaching employees how to recognize customers with dementia and how to provide for a safe and less stressful experience. "Dementia Friendly Communities" work together to improve the quality of life for all those affected by dementia. The ADRC of Rock County recognizes the vast need for support and services for those diagnosed with dementia and their caregivers and is sensitive to their needs.

ADRC staff have been trained by the DCS on all aspects related to dementia; including the disease process, memory screening, and caregiver resources. The DCS has made a *significant* impact on the lives of hundreds of people affected by dementia in Rock County and continues to work in our community to *eliminate the stigma* of dementia, *educate and provide opportunities* for those living with dementia, *lessen the stress* for families coping with dementia, and *improves the quality of life* of all those she works with.

The Human Services Department requests that the County Board support this resolution that asks the Legislature to restore funding in the state budget for the DCS positions.