



Rock County Human Services Department  
P. O. Box 1649, 3530 N. County Trunk F  
Janesville, Wisconsin 53547-1649  
Phone: 608/757-5271  
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**ROCK COUNTY HUMAN SERVICES BOARD**  
**Wednesday, October 25, 2017 – 4:30 p.m.**  
**Rock County Health Care Center, 3<sup>rd</sup> Floor Conference Room**  
**AGENDA**

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of October 11, 2017 \*
4. Citizen Participation, Communications and Announcements
5. Submission of Committee Requests
6. Approval of Contracts and Transfers \* – Ms. Mooren
7. October HSD Impact Award Recognition Wisteria Gunnick – Ms. Luster
8. Resolution Awarding Contract for Electronic Monitoring Services \* – Mr. Trautsch
9. Resolution Awarding Contract for Crisis Stabilization Services \* – Mr. Winkler
10. Discussion of 2018 Recommended Budget – Ms. Luster
11. Discussion of Community Agency Initiatives Policy and 2018 Budget Impact – Ms. Luster, Mr. Smith
12. Overview of Federal Healthcare Changes/Proposals – Ms. Luster
13. **Next Meeting: Wednesday, November 8, 2017 at 4:30 p.m. at the Rock County Health Care Center, 3<sup>rd</sup> Floor Conference Room, Janesville, Wisconsin.**
14. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

\* Attachment    \*\* These items may be handed out at the meeting if not available for the mailing.

DD

# Rock County Human Services Contract Review Cover Sheet

Date: 10/6/17

Contract with: Oregon Mental Health Services, LLC

Contract Start Date: 01/01/17 Expiration Date: 12/31/17

Executive Summary: Jefferson, Rock and Walworth Counties provide regionalized CCS services and therefore engage in joint contracts with multiple CCS providers. Regional rates are determined by the qualifications of the provider. The number of clients approved for services with each provider will determine the actual amount of each contract. This amendment adds services for Rock County to the contract.

Contract Amount: \$ Rate x Number of approved clients

<u>Service</u>	<u>Rate</u>	<u>Unit</u>	<u>Change From Prior Year</u>
Service Facilitation/Planning (Master)	\$70.00	Hour	0%
Psychotherapy/Psychoeducation (Master)	\$70.00	Hour	0%

Contract # HSD-2017-0037-A1 New Contract: No Amendment/Addendum: Yes

E-Contract Location: Year: 2017 Program: CCS Folder Name: \_\_\_\_\_  
(If different from above)

Expenditure/ Revenue Account Numbers:  
36-3707-0000-64604 CCS Program Expense

Contact Person: Sara Mooren Phone: x8431

*DocuSign*

Were Bids or Quotations Solicited? No RFP # \_\_\_\_\_

Covered by State Contract? No State Contract # \_\_\_\_\_

Was a Resolution Required No Resolution # \_\_\_\_\_

Contract will be signed by: Human Services Board Chair

If "Other" ~ Who? \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Katherine Luster  
INITIATED BY



Ryan Trautsch  
DRAFTED BY

Human Services Board  
SUBMITTED BY

October 6, 2017  
DATE DRAFTED

**Awarding Contract for Electronic Monitoring Services**

- 1 **WHEREAS**, the Human Services Department’s Electronic Monitoring Program provides cost
- 2 effective monitoring services for youth that are involved in the juvenile justice system and can be used
- 3 as an alternative to secure detention; and,
- 4
- 5 **WHEREAS**, GPS bracelets are used to track the whereabouts of youth that are pending juvenile court
- 6 cases, youth that are placed on intensive supervision and as a sanction for violation of their court
- 7 ordered supervision; and,
- 8
- 9 **WHEREAS**, youth must remain in their residence unless pre-approved to attend school, employment,
- 10 medical and legal appointments and all violations are reported to the youth’s case manager for review;
- 11 and,
- 12
- 13 **WHEREAS**, the Electronic Monitoring Program served 124 youth in 2016; and,
- 14
- 15 **WHEREAS**, a request for proposals was issued and four raters representing the Human Services
- 16 Department evaluated proposals from nine companies and selected 3M Electronic Monitoring Inc. as their
- 17 top choice.
- 18
- 19 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 20 this \_\_\_\_\_ day of \_\_\_\_\_, 2017, does hereby approve entering into a contract for electronic
- 21 monitoring equipment and services with 3M Electronic Monitoring Inc. of Odessa, Florida under the terms
- 22 set forth in Request for Proposal #2018-02.

Respectfully submitted,

HUMAN SERVICES BOARD

\_\_\_\_\_  
Brian Knudson, Chair

\_\_\_\_\_  
Terry Thomas

\_\_\_\_\_  
Sally Jean Weaver-Landers, Vice Chair

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Shirley Williams

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Karl Dommershausen

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Kathy Schulz

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Terry Fell

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Ashley Kleven

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Linda Garrett

FISCAL NOTE:

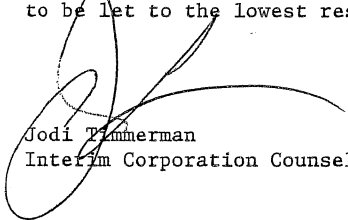
Funds for this contract have been included in the 2018 recommended budget.



Sherry Oja  
Finance Director

LEGAL NOTE:

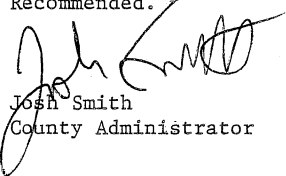
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jodi Zimmerman  
Interim Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

## AWARDING CONTRACT FOR ELECTRONIC MONITORING SERVICES

### Executive Summary

The Human Services Department has an Electronic Monitoring Program that provides cost effective monitoring services for youth that are involved in the juvenile justice system. The program is often used as an alternative to secure detention confinement. GPS bracelets are used to track the whereabouts of youth that are pending juvenile court cases, youth that are placed on intensive supervision and as a sanction for violation of their court ordered supervision. Youth must remain in their residence unless pre-approved to attend school, employment, medical and legal appointments. All violations are reported to the youth's case manager for review. In 2016, the Electronic Monitoring Program served 124 youth.

The Department issued a Request for Proposals from companies to provide electronic monitoring services including equipment. An evaluation team independently and thoroughly reviewed and scored submitted proposals. Through this process, qualifications have been thoroughly evaluated and 3M Electronic Monitoring, Inc. of Odessa, Florida was given the highest rating based on their proposal. 3M Electronic Monitoring, Inc. has been the county's provider since 2008.

3M Electronic Monitoring, Inc. charges \$3.95 per GPS bracelet per day. The Human Services Department has budgeted \$20,000 for fiscal year 2018.

PROPOSAL SUMMARY FORM

PROJECT NUMBER: 2018-02  
 PROJECT NAME: ELECTRONIC MONITORING EQUIPMENT & SERVICES  
 PROPOSAL DUE DATE: SEPTEMBER 6, 2017 – 12:00 NOON  
 DEPARTMENT: HUMAN SERVICES

	3M ELECTRONIC MONITORING ODESSA FL	SUPERCOM NEW YORK NY	OMNILINK ATLANTA GA	JUSTICE POINT MILWAUKEE WI	SATELLITE TRACKING OF PEOPLE HOUSTON TX	BI INC BOULDER CO	ALCOHOL MONITORING SYSTEMS LITTLETON CO	BUDDI US PALM HARBOR FL	WISCONSIN COMMUNITY SERVICES MILWAUKEE WI
DAILY COST RF HOME	3.95	3.70	3.05	4.00	3.10	4.20	3.20	3.80	4.10
DAILY COST ACTIVE GPS	3.95	3.70	3.05	4.00	3.10	4.20	3.20	3.60	4.15
DAILY COST ACTIVE XT	3.95	3.70	3.05	4.00	3.10	4.20	3.20	3.50	4.15
RATER 1	85	80	75	75	75	70	75	70	70
RATER 2	85	75	75	69	75	70	75	69	69
RATER 3	90	80	82	89	79	78	67	78	77
RATER 4	93	89	85	82	84	90	87	85	64
TOTAL SCORE	353	324	317	315	313	308	304	302	280

Proposals were evaluated based on the following criteria:

1. MANDATORY REQUIREMENTS - 5 points maximum
  - Provided 5 copies of Proposal
  - Meets insurance requirements
  - Provided literature of equipment proposed
  - Provided 24/7 toll-free phone number
2. EQUIPMENT – 40 points maximum
3. ORGANIZATION, PERSONNEL AND EXPERIENCE – 30 points max
  - Qualification of personnel
  - Experience of personnel
  - Experience of firm
  - References
4. PRICING – 25 points maximum

Request for Proposals was advertised in the Beloit Daily News and on the Internet. Two additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

\_\_\_\_\_  
CHAIR VOTE DATE

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Katherine Luster  
INITIATED BY



Greg Winkler  
DRAFTED BY

Human Services Board  
SUBMITTED BY

October 16, 2017  
DATE DRAFTED

Awarding Contract for Crisis Stabilization Services

- 1 **WHEREAS**, funds have been incorporated into the 2018 Human Services Budget to contract for crisis
- 2 stabilization services; and,
- 3
- 4 **WHEREAS**, Rock County requested proposals from qualified vendors to provide short term residential
- 5 crisis stabilization services in a community based residential facility for individuals with complex
- 6 behavioral health needs; and,
- 7
- 8 **WHEREAS**, the current vendor, Rock Valley Community Programs of Janesville, Wisconsin was the
- 9 only entity that submitted a proposal; and,
- 10
- 11 **WHEREAS**, the Rock Valley Community Programs' proposal was reviewed by a five-member panel and
- 12 it met all the specifications of the RFP for crisis stabilization services; and,
- 13
- 14 **WHEREAS**, a crisis stabilization facility is a critical component of the strategy to reduce institutional
- 15 admissions and support individuals to remain in Rock County.
- 16
- 17 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors, duly assembled
- 18 this \_\_\_\_\_ day of \_\_\_\_\_, 2017, that a contract for residential crisis stabilization services
- 19 commencing January 1, 2018, be awarded to Rock Valley Community Programs of Janesville, Wisconsin
- 20 in the amount of \$1,092,977 with a 2.4% increase in years two and three and based on the terms and
- 21 conditions set forth in the contract.

Respectfully submitted,

HUMAN SERVICES BOARD

\_\_\_\_\_  
Brian Knudson, Chair

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Terry Thomas

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Sally Jean Weaver-Landers, Vice Chair

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Shirley Williams

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Terry Fell

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Linda Garrett

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Ashley Kleven



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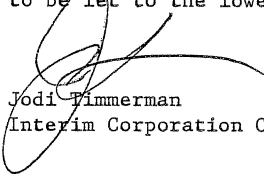
Sufficient funds were recommended in the 2018 budget for the cost of this contract.



Sherry Oja  
Finance Director

LEGAL NOTE:

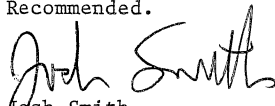
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jodi Timmerman  
Interim Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

## AWARDING CONTRACT FOR CRISIS STABILIZATION SERVICES

### EXECUTIVE SUMMARY

Rock County HSD maintains a residential crisis stabilization facility as a critical service in the continuum of care for individuals. This service provides both an alternative to hospitalization and a step-down from hospitalization so that individuals can return to the community sooner.

Rock County HSD has contracted with Rock Valley Correctional Programs since 2013 to provide this service through Harpers Place. An RFP was released in 2017 and RVCP was the sole entity that submitted a proposal. The proposal was reviewed by a five-member panel and found to meet the required qualifications in the RFP. HSD recommends that that contract be awarded to RCVP.

Reducing hospitalizations, particularly at state institutes, is a primary focus of HSD. The crisis stabilization facility has been a key component of this effort. In addition to continuing to provide a safe, local, community-based facility, RCVP is implementing procedures so that additional clients with complex needs can be served. The proposed contract includes a robust approach to staff training and supervision as well as quality measures that better reflect the outcomes and daily experiences of clients.

The average daily cost of delivering services at Harper's Place is significantly lower than the daily cost of Winnebago Mental Health Institute and allows a client to remain in the community at a lower level of care. Further, the entire state institute cost to HSD has decreased in the past 6 years. In 2011, the cost was approximately \$3.3 million for 293 admissions. In 2016, the cost was approximately \$2.5 million for 221 admissions. HSD is committed to continuing strategies in this direction and the crisis stabilization facility is a critical component.