



COUNCIL ON AGING NUTRITION ADVISORY BOARD MINUTES
Wednesday, February 17, 2021

Call to Order: The meeting of the Council on Aging Nutrition Advisory Board was called to order at 10:05 a.m. by Chuck Wilson, via Zoom conference, in lieu of being in person at the Council on Aging office, 3328 US Highway 51 North, Janesville, Wisconsin.

Approval of Agenda: A motion was made by Pat Burhans, seconded by Janice Turner, to approve the agenda. Motion carried.

Roll Call:

Present: (via phone call or Zoom) Pam Bostwick, Tom Brien, Patricia Burhans, Rena DeWar, Karen Ferguson, Sherril Gilbertson, Vicki Gobel, Jack Kooyman, Debbie Kraus, Vicky O'Donnell, Janice Turner, and Chuck Wilson

Excused: Jeff Didelot, Sue McGinness

Staff Present: Paula Schutt, Lisa Messer, Linda Hardie

Introduction of Visitors: Amy Karas, Nutrition & Health Associates; Rod Oksuita, Best Events

Approval of January 20, 2021 Nutrition Advisory Board Minutes: A motion was made by Karen Ferguson, seconded by Janice Turner, to approve the January 20, 2021, Nutrition Advisory Board minutes, with the correction of one spelling error. Motion carried.

Citizen Participation, Communications and Announcements:

Staff Report:

Staffing: Linda Hardie stated that a resolution was approved at the County Board Meeting last Thursday night (Feb.11) for a full-time Nutrition Program Assistant, which is much needed. The position was posted yesterday. Riverview Heights and Milton site managers have completed their training and are doing well.

Volunteers: Hardie sent out a press release regarding the need for more volunteer home delivered meal drivers, and has gotten a good response. As of today, there are two new drivers for Milton and three new drivers for Janesville. There have been multiple ride-alongs and more are scheduled. New paperwork has been completed with one new driver; another is scheduled. Chuck Wilson offered that there would likely be Noon Lion's Club members who might be interested in driving for the program, as there is a hunger initiative requirement. Chuck will get contact information and email it to Linda.

Happenings: Linda stated that an additional route (Route 6) will be added to Janesville home delivered meals beginning Monday, March 1. There is a quarterly site manager meeting scheduled for March 2. Meals have been cancelled three times this winter, but twice this year: January 26 and February 4. They were also cancelled December 30, 2020, after a foot of snow. The meals and safety checks are making a difference on a daily basis. Just last week, a home delivered meal recipient fell; the driver called emergency services for her. Yesterday, there was a home delivered meal recipient who didn't answer the door; the driver called the office and her emergency contact was notified. The timeliness of this notification was critical, as the meal recipient had fallen and was lying on the floor. Without that safety check, she would likely not have survived, as she had sustained a head injury and was bleeding.

New Business:

Senior Farmers' Market Vouchers: Vouchers will be distributed in the same manner as last year: people will call to indicate an interest; staff will return the call to obtain pertinent information. An eligibility form will then be mailed, signed, and returned; following the return, the vouchers will be mailed to the recipient. This requires an incredible number of personnel hours. It is hoped that an intern will be secured, to assist.

Old Business: No Old Business

Reports:

Best Events: Rod Oksuita stated that the catering business has been incredibly slow, due to the pandemic. He said that Linda deals most closely with David and Joe, who are very helpful. Debbie Kraus inquired about Best Events' relationship with Beloit Meals on Wheels. Rod stated that Best Events prepares the Beloit Meals on Wheels food also; the same menu / schedule is used as for Nutrition Program meals. Meals are nutritious and flavorful; Rod eats at least one Nutrition Program meal per week. Hardie mentioned that Beloit Meals on Wheels is a contracted provider for the Rock County Council on Aging Nutrition Program for the Beloit area.

Nutrition & Health Associates: Amy Karas stated that she is still working on the spring/summer menu, as it takes a long time to finalize. It was emailed this morning. Amy will be starting site visits in early March.

Dining Center /Curbside Pick-up Meal Visits: none.

Home Delivered Meal Ride-Alongs: none.

Adjournment: A motion was made by Tom Brien, seconded by Jack Kooyman, to adjourn the meeting. Motion carried. Meeting adjourned at 10:30 a.m.

Minutes not official until approved by the Council on Aging Nutrition Advisory Board.