



Rock County Human Services Department  
P. O. Box 1649, 3530 N. County Trunk F  
Janesville, Wisconsin 53547-1649  
Phone: 608/757-5271  
Fax: 608/757-5374

**ROCK COUNTY HUMAN SERVICES BOARD**  
**Wednesday, February 11, 2015 – 4:30 p.m.**

**Rock County Health Care Center, 3<sup>rd</sup> Floor Conference Room, Janesville**

**AGENDA**

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of January 28, 2015 \*
4. Citizen Participation
5. Submission of Committee Requests
6. Approval of Contracts, Transfers, and/or Encumbrances \* – Ms. Mooren
7. Approval of Bills \* – Mr. Zuehlke
8. Authorization to Purchase YSC Furniture – Mr. Horozewski
9. Update on Dementia Care Activities – Ms. Thompson, Ms. Marsh
10. Resolution Amending the 2015 Budget to Accept Treatment Alternative Program Funding and Creating 1.0 FTE Master Social Worker, a .4 FTE Psychiatric Technician and a .2 FTE Registered Nurse \*  
– Ms. Flanagan
11. Preliminary State Budget Information – Ms. Klyve, Mr. Boutwell
12. Director's Report \*
13. Next Meeting: **Wednesday, February 25, 2015 at 4:30 p.m. at Rock County Health Care Center, 3<sup>rd</sup> Floor Conference Room, in Janesville, Wisconsin.**
14. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

\* Attachment    \*\* These items may be handed out at the meeting if not available for the mailing.

OBIP

2/2/15

LHO, INS, CRC

# Rock County Human Services Contract Review Cover Sheet

Date: January 30, 2015

Contract with: Youth Villages

Contract Start Date: 1/1/15 Expiration Date: 12/31/15

Executive Summary: Rock County Human Services Department has contracts with several substitute care providers. The number of children approved for placement at each facility will determine the actual amount of each contract. This is an out-of-state placement for a specific child.

Contract Amount: \$ Rate x Number of approved clients

| <u>Service</u>          | <u>Rate</u> | <u>Unit</u> | <u>Change From Prior Year</u> |
|-------------------------|-------------|-------------|-------------------------------|
| Residential Care Center | \$550.00    | Day         | New                           |

Contract # HSD-2015-0060 New Contract: Yes Amendment/Addendum:     

E-Contract Location: Year: 2015 Program: SUB Folder Name:       
(If different from above)

Expenditure/ Revenue Account Numbers:

|                    |   |
|--------------------|---|
| 36-3638-0000-64604 | Child Protective Services – Substitute Care |
| 36-3654-0000-64604 | Youth Aids – Substitute Care                |

Contact Person: Sara Mooren Phone: x8431

Were Bids or Quotations Solicited? No RFP #     

Covered by State Contract? No State Contract #     

Was a Resolution Required No Resolution #     

Contract will be signed by: Human Services Board Chair

If "Other" ~ Who?

Encumbrance

Rock County HSD

COMMITTEE APPROVAL REPORT

02/02/2016

Pre-Approved Encumbrances

| Account Number     | Account Name   | PO#      | Inv Date   | Vendor Name                    | Inv/Enc Amt |                 |
|--------------------|----------------|----------|------------|--------------------------------|-------------|-----------------|
| 36-3637-0000-62119 | OTHER SERVICES |          |            |                                |             |                 |
| ENC 36-3637-2015   |                | R1501189 | 01/30/2015 | MC COY PHD,SALLY               | 7,827.00    |                 |
| ENC 36-3637-2015   |                | R1501190 | 01/30/2015 | CHILDRENS SERVICE SOCIETY OF W | 121,655.00  |                 |
| ENC 36-3637-2015   |                | R1501191 | 01/30/2015 | ROCK WALWORTH COMPREHENSIVE FA | 48,066.00   |                 |
| ENC 36-3637-2015   |                | R1501192 | 01/30/2015 | KING CONSULTING                | 33,386.00   |                 |
|                    | Budget         |          | YTD Exp    | YTD Enc                        | Pending     | Closing Balance |
| HOME VISITATION    | 210,924.00     |          | 0.00       | 0.00                           | 210,924.00  | 0.00            |

I have examined the preceding bills and encumbrances in the total amount of **\$210,924.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date:

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

OSS41402

2014

Rock County HSD

COMMITTEE APPROVAL REPORT

02/04/2015

| Account Number              | Account Name      | PO#      | Inv Date           | Vendor Name                    | Inv/Enc Amt   |
|-----------------------------|-------------------|----------|--------------------|--------------------------------|---|
| 36-3600-0000-64200          | TRAINING EXP      |          |                    |                                |   |
| 36-3600-0000                |                   |          | 12/31/2014         | MOORE-KELTY,LISA A             | 230.00  |
| <b>AGENCY MGT &amp; SUP</b> | Budget 16,220.00  |          | YTD Exp 9,820.64   | YTD Enc 0.00                   | Pending 230.00<br>Closing Balance 6,169.36                                |
| 36-3602-0000-67200          | CAPITAL IMPROV    |          |                    |                                |   |
| 36-3602-0000                |                   | P1403724 | 12/31/2014         | HENRICKSEN                     | 816.34  |
| <b>OVERHEAD</b>             | Budget 22,000.00  |          | YTD Exp 7,723.48   | YTD Enc 0.00                   | Pending 816.34<br>Closing Balance 13,460.18                               |
| 36-3634-0000-62119          | OTHER SERVICES    |          |                    |                                |   |
| 36-3634-5014                |                   | P1404041 | 12/31/2014         | ABA OF WISCONSIN ILLINOIS LLC  | 1,600.00  |
| <b>CPS</b>                  | Budget 132,400.00 |          | YTD Exp 151,518.47 | YTD Enc (0.02)                 | Pending 1,600.00<br>Closing Balance (20,718.45)<br><i>transfer coming</i> |
| 36-3634-0000-62503          | INTERPRETER FEES  |          |                    |                                |   |
| 36-3634-0000                |                   | P1400645 | 09/19/2014         | SWITS LTD                      | 2,105.00  |
| <b>CPS</b>                  | Budget 3,000.00   |          | YTD Exp 2,810.00   | YTD Enc 2,105.00               | Pending 2,105.00<br>Closing Balance (3,820.00)                            |
| 36-3634-0000-63300          | TRAVEL            |          |                    |                                |   |
| 36-3634-0000                |                   |          | 12/31/2014         | WIZA,AMANDA                    | 22.46   |
| 36-3634-0000                |                   |          | 12/31/2014         | KLUGE,KASSIE                   | 36.96   |
| <b>CPS</b>                  | Budget 168,000.00 |          | YTD Exp 191,495.61 | YTD Enc 0.00                   | Pending 59.42<br>Closing Balance (23,555.03)<br><i>transfer approval</i>  |
| 36-3634-0000-64200          | TRAINING EXP      |          |                    |                                |   |
| 36-3634-0000                |                   | P1400750 | 01/08/2014         | UNIVERSITY OF WISCONSIN MADISO | 60.00   |
| 36-3634-0000                |                   | P1401515 | 03/11/2014         | UNIVERSITY OF WISCONSIN MADISO | 20.00   |
| 36-3634-0000                |                   | P1401706 | 03/31/2014         | UNIVERSITY OF WISCONSIN MADISO | 40.00   |
| 36-3634-0000                |                   | P1401757 | 04/07/2014         | UNIVERSITY OF WISCONSIN MADISO | 120.00  |
| 36-3634-0000                |                   | P1401993 | 05/06/2014         | UNIVERSITY OF WISCONSIN MADISO | 80.00   |
| 36-3634-0000                |                   | P1402779 | 08/01/2014         | UNIVERSITY OF WISCONSIN MADISO | 40.00   |
| 36-3634-0000                |                   | P1402781 | 08/01/2014         | UNIVERSITY OF WISCONSIN MADISO | 60.00   |
| 36-3634-0000                |                   | P1402782 | 08/01/2014         | UNIVERSITY OF WISCONSIN MADISO | 300.00  |
| 36-3634-0000                |                   | P1402933 | 08/20/2014         | UNIVERSITY OF WISCONSIN MADISO | 120.00  |
| 36-3634-0000                |                   | P1402978 | 08/27/2014         | UNIVERSITY OF WISCONSIN MADISO | 120.00  |
| 36-3634-0000                |                   | P1402979 | 08/27/2014         | UNIVERSITY OF WISCONSIN MADISO | 660.00  |
| 36-3634-0000                |                   | P1403088 | 09/10/2014         | UNIVERSITY OF WISCONSIN MADISO | 40.00   |
| 36-3634-0000                |                   | P1403089 | 09/10/2014         | UNIVERSITY OF WISCONSIN MADISO | 60.00   |
| 36-3634-0000                |                   | P1403244 | 09/26/2014         | UNIVERSITY OF WISCONSIN MADISO | 20.00   |
| 36-3634-0000                |                   | P1403246 | 09/26/2014         | UNIVERSITY OF WISCONSIN MADISO | 60.00   |
| 36-3634-0000                |                   | P1403247 | 09/26/2014         | UNIVERSITY OF WISCONSIN MADISO | 120.00  |
| 36-3634-0000                |                   | P1404052 | 12/31/2014         | UNIVERSITY OF WISCONSIN MADISO | 60.00   |
| 36-3634-0000                |                   | P1404053 | 12/31/2014         | UNIVERSITY OF WISCONSIN MADISO | 20.00   |
| 36-3634-0000                |                   | P1404054 | 12/31/2014         | UNIVERSITY OF WISCONSIN MADISO | 10.00   |
| 36-3634-0000                |                   | P1404055 | 12/31/2014         | UNIVERSITY OF WISCONSIN MADISO | 60.00   |
| 36-3634-0000                |                   | P1404057 | 12/31/2014         | UNIVERSITY OF WISCONSIN MADISO | 60.00   |

Page 1 of 1

| Account Number          | Account Name     | PO#      | Inv Date     | Vendor Name                    | Inv/Enc Amt |                 |
|-------------------------|------------------|----------|--------------|--------------------------------|-------------|-----------------|
| <b>CPS</b>              | Budget           |          | YTD Exp      | YTD Enc                        | Pending     | Closing Balance |
|                         | 17,736.00        |          | 14,151.15    | 0.00                           | 2,130.00    | 1,454.85        |
| 36-3634-0000-64604      | PROGRAM EXPENSE  |          |              |                                |             |                 |
| 36-3634-1814            |                  | P1404026 | 11/07/2014   | BOUZIANE,VICKI N               |             | 34.50           |
| <b>CPS</b>              | Budget           |          | YTD Exp      | YTD Enc                        | Pending     | Closing Balance |
|                         | 105,922.00       |          | 89,841.53    | 0.00                           | 34.50       | 16,045.97       |
| 36-3637-0000-62119      | OTHER SERVICES   |          |              |                                |             |                 |
| 36-3637-2015            |                  | P1404049 | 12/31/2014   | ROCK WALWORTH COMPREHENSIVE FA |             | 4,429.95        |
| <b>HOME VISITATION</b>  | Budget           |          | YTD Exp      | YTD Enc                        | Pending     | Closing Balance |
|                         | 326,986.00       |          | 290,278.90   | 29,958.04                      | 4,429.95    | 2,319.11        |
| 36-3638-0000-64604      | PROGRAM EXPENSE  |          |              |                                |             |                 |
| 36-3638-1836            |                  | P1404048 | 12/31/2014   | META HOUSE                     |             | 2,960.00        |
| 36-3638-2900            |                  | P1400639 | 11/17/2014   | OCONOMOWOC DEVELOPMENT         |             | 8.36            |
| 36-3638-2900            |                  | P1400640 | 11/17/2014   | NORTHWEST PASSAGE              |             | 200.20          |
| 36-3638-2900            |                  | P1400647 | 12/31/2014   | TOMORROWS CHILDREN*            |             | 859.94          |
| 36-3638-2900            |                  | P1402897 | 11/17/2014   | SAIN TA INC                    |             | 1,386.62        |
| 36-3638-2900            |                  | P1404044 | 11/17/2014   | EAU CLAIRE ACADEMY             |             | 390.60          |
| 36-3638-2900            |                  | P1404047 | 11/17/2014   | LAD LAKE                       |             | 179.18          |
| <b>CPS SUB CARE</b>     | Budget           |          | YTD Exp      | YTD Enc                        | Pending     | Closing Balance |
|                         | 3,716,746.00     |          | 3,836,226.40 | (18,043.25)                    | 5,984.90    | (107,422.05)    |
| 36-3639-0000-62119      | OTHER SERVICES   |          |              |                                |             |                 |
| 36-3639-0000            |                  | P1404046 | 12/31/2014   | JEFFERSON COUNTY HUMAN SERVICE |             | 1,608.61        |
| <b>IN-HOME SAFETY</b>   | Budget           |          | YTD Exp      | YTD Enc                        | Pending     | Closing Balance |
|                         | 242,028.00       |          | 236,735.00   | 0.00                           | 1,608.61    | 3,684.39        |
| 36-3646-0000-62119      | OTHER SERVICES   |          |              |                                |             |                 |
| 36-3646-5014            |                  | P1400641 | 12/31/2014   | ORION FAMILY SERVICES          |             | 2,119.33        |
| 36-3646-5014            |                  | P1400643 | 12/31/2014   | OREGON MENTAL HEALTH SERVICES  |             | 1,032.58        |
| 36-3646-5015            |                  | P1400641 | 12/31/2014   | ORION FAMILY SERVICES          |             | 22,453.25       |
| <b>JUVENILE JUSTICE</b> | Budget           |          | YTD Exp      | YTD Enc                        | Pending     | Closing Balance |
|                         | 231,741.00       |          | 235,795.44   | 40,174.77                      | 25,605.16   | (69,834.37)     |
| 36-3646-0000-64200      | TRAINING EXP     |          |              |                                |             |                 |
| 36-3646-0000            |                  | P1404054 | 12/31/2014   | UNIVERSITY OF WISCONSIN MADISO |             | 70.00           |
| 36-3646-0000            |                  | P1404056 | 12/31/2014   | UNIVERSITY OF WISCONSIN MADISO |             | 10.00           |
| <b>JUVENILE JUSTICE</b> | Budget           |          | YTD Exp      | YTD Enc                        | Pending     | Closing Balance |
|                         | 2,895.00         |          | 3,777.94     | 0.00                           | 80.00       | (962.94)        |
| 36-3664-0000-61915      | CERT/LIC/OTHER   |          |              |                                |             |                 |
| 36-3664-0000            |                  | P1400723 | 12/30/2014   | DEAN HEALTH SYSTEMS            |             | 57.00           |
| <b>YOUTH SERVICES</b>   | Budget           |          | YTD Exp      | YTD Enc                        | Pending     | Closing Balance |
|                         | 2,850.00         |          | 2,877.00     | 192.00                         | 57.00       | (276.00)        |
| 36-3664-0000-63400      | OPERATING SUPPLI |          |              |                                |             |                 |
| 36-3664-0000            |                  | P1400663 | 12/31/2014   | BOB BARKER COMPANY INC         |             | 2,265.52        |

| Account Number        | Account Name     | PO#          | Inv Date     | Vendor Name                    | Inv/Enc Amt |                 |
|-----------------------|------------------|--------------|--------------|--------------------------------|-------------|-----------------|
| <b>YOUTH SERVICES</b> |                  | Budget       | YTD Exp      | YTD Enc                        | Pending     | Closing Balance |
|                       |                  | 42,080.00    | 31,040.47    | 3,735.52                       | 2,265.52    | 5,038.49        |
| 36-3664-0000-67160    | CA \$500-\$4,999 |              |              |                                |             |                 |
| 36-3664-0000          |                  | P1403754     | 11/26/2014   | BROTHERS MAIN APPLIANCE AND TV |             | 989.00          |
| <b>YOUTH SERVICES</b> |                  | Budget       | YTD Exp      | YTD Enc                        | Pending     | Closing Balance |
|                       |                  | 4,000.00     | 0.00         | 0.00                           | 989.00      | 3,011.00        |
| 36-3686-0000-62119    | OTHER SERVICES   |              |              |                                |             |                 |
| 36-3686-0000          |                  | P1400649     | 12/31/2014   | GENESIS BEHAVIORAL SERVICES IN |             | 1,914.00        |
| <b>DETOX SERVICES</b> |                  | Budget       | YTD Exp      | YTD Enc                        | Pending     | Closing Balance |
|                       |                  | 237,108.00   | 233,904.00   | (26,795.99)                    | 1,914.00    | 28,085.99       |
| 36-3689-0000-62119    | OTHER SERVICES   |              |              |                                |             |                 |
| 36-3689-0000          |                  | P1404051     | 12/31/2014   | WOODLAND ENHANCED HEALTH SERVI |             | 1,433.75        |
| 36-3689-0400          |                  | P1404042     | 11/20/2014   | AURORA HEALTH CARE             |             | 5,670.00        |
| <b>CRISIS</b>         |                  | Budget       | YTD Exp      | YTD Enc                        | Pending     | Closing Balance |
|                       |                  | 1,522,214.00 | 1,263,232.61 | 219,420.61                     | 7,103.75    | 32,457.03       |
| 36-3690-0000-62119    | OTHER SERVICES   |              |              |                                |             |                 |
| 36-3690-0000          |                  | P1401416     | 12/31/2014   | NEEDY MEDS INC                 |             | 36.00           |
| <b>OUTPATIENT SER</b> |                  | Budget       | YTD Exp      | YTD Enc                        | Pending     | Closing Balance |
|                       |                  | 65,966.00    | 65,077.85    | (1,325.99)                     | 36.00       | 2,178.14        |
| 36-3690-0000-62170    | PHYSICIAN/OTHER  |              |              |                                |             |                 |
| 36-3690-0000          |                  | P1400653     | 12/06/2014   | PSYCHOLOGY CLINIC INC,THE      |             | 1,500.00        |
| 36-3690-0000          |                  | P1400655     | 12/31/2014   | MARCUS,JEFFREY A               |             | 420.00          |
| <b>OUTPATIENT SER</b> |                  | Budget       | YTD Exp      | YTD Enc                        | Pending     | Closing Balance |
|                       |                  | 172,620.00   | 177,254.41   | 1,920.00                       | 1,920.00    | (8,474.41)      |
| 36-3690-0000-62503    | INTERPRETER FEES |              |              |                                |             |                 |
| 36-3690-0000          |                  | P1400634     | 12/18/2014   | GONZALEZ,BELEM                 |             | 300.00          |
| 36-3690-0000          |                  | P1400645     | 09/19/2014   | SWITS LTD                      |             | 2,123.75        |
| <b>OUTPATIENT SER</b> |                  | Budget       | YTD Exp      | YTD Enc                        | Pending     | Closing Balance |
|                       |                  | 15,500.00    | 14,512.99    | 2,423.75                       | 2,423.75    | (3,860.49)      |
| 36-3707-0000-62503    | INTERPRETER FEES |              |              |                                |             |                 |
| 36-3707-0000          |                  | P1400645     | 12/31/2014   | SWITS LTD                      |             | 675.00          |
| <b>CCS</b>            |                  | Budget       | YTD Exp      | YTD Enc                        | Pending     | Closing Balance |
|                       |                  | 0.00         | 0.00         | 674.99                         | 675.00      | (1,349.99)      |

*transfer coming*  
Closing Balance

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt |
|----------------|--------------|-----|----------|-------------|-------------|
|----------------|--------------|-----|----------|-------------|-------------|

I have examined the preceding bills and encumbrances in the total amount of **\$62,067.90**  
Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
B. Bills under \$10,000 to be paid.  
C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_  
Committee Chair \_\_\_\_\_

OSS50201

2015

Rock County HSD

COMMITTEE APPROVAL REPORT

02/03/2015

| Account Number          | Account Name    | PO#      | Inv Date   | Vendor Name                    | Inv/Enc Amt     |
|-------------------------|-----------------|----------|------------|--------------------------------|-----------------|
| 36-3602-0000-62119      | OTHER SERVICES  |          |            |                                |                 |
| 36-3602-0000            |                 | P1500670 | 01/15/2015 | OFFICE PRO                     | 25.78           |
|                         | Budget          |          | YTD Exp    | YTD Enc                        | Pending         |
| <b>OVERHEAD</b>         | 32,037.00       |          | 42.48      | 3,025.78                       | 25.78           |
|                         |                 |          |            |                                | Closing Balance |
|                         |                 |          |            |                                | 28,942.96       |
| 36-3602-0000-63100      | OFC SUPP & EXP  |          |            |                                |                 |
| 36-3602-0000            |                 | P1500008 | 01/15/2015 | HENRICKSEN                     | 3,782.19        |
| 36-3602-0000            |                 | P1500009 | 01/15/2015 | HENRICKSEN                     | 104.50          |
|                         | Budget          |          | YTD Exp    | YTD Enc                        | Pending         |
| <b>OVERHEAD</b>         | 69,288.00       |          | 23.00      | 79.93                          | 3,886.69        |
|                         |                 |          |            |                                | Closing Balance |
|                         |                 |          |            |                                | 65,298.38       |
| 36-3603-0000-64605      | NON-REIMB EXP   |          |            |                                |                 |
| 36-3603-0000            |                 | P1500577 | 01/16/2015 | SENTRY FOOD STORE              | 30.68           |
|                         | Budget          |          | YTD Exp    | YTD Enc                        | Pending         |
| <b>SPECIAL HSD</b>      | 6,500.00        |          | 260.22     | 30.68                          | 30.68           |
|                         |                 |          |            |                                | Closing Balance |
|                         |                 |          |            |                                | 6,178.42        |
| 36-3634-0000-64200      | TRAINING EXP    |          |            |                                |                 |
| 36-3634-0000            |                 | P1501017 | 01/05/2015 | UNIVERSITY OF WISCONSIN MADISO | 6,976.00        |
|                         | Budget          |          | YTD Exp    | YTD Enc                        | Pending         |
| <b>CPS</b>              | 17,691.00       |          | 1,106.00   | 240.00                         | 6,976.00        |
|                         |                 |          |            |                                | Closing Balance |
|                         |                 |          |            |                                | 9,369.00        |
| 36-3634-0000-64604      | PROGRAM EXPENSE |          |            |                                |                 |
| 36-3634-0000            |                 | P1500873 | 01/16/2015 | UNIVERSITY OF WISCONSIN MADISO | 180.00          |
| 36-3634-0000            |                 | P1501015 | 01/19/2015 | ROCKFORD REGISTER STAR         | 112.00          |
| 36-3634-1803            |                 |          | 01/27/2015 | MCNUTT,CARL                    | 46.14           |
| 36-3634-1803            |                 | P1501018 | 01/19/2015 | VERLO MATTRESS FACTORY         | 267.00          |
| 36-3634-1814            |                 | P1500548 | 01/14/2015 | JANESVILLE GAZETTE INC         | 25.17           |
|                         | Budget          |          | YTD Exp    | YTD Enc                        | Pending         |
| <b>CPS</b>              | 107,748.00      |          | 4,229.31   | 42,939.70                      | 630.31          |
|                         |                 |          |            |                                | Closing Balance |
|                         |                 |          |            |                                | 59,948.68       |
| 36-3637-0000-64604      | PROGRAM EXPENSE |          |            |                                |                 |
| 36-3637-2015            |                 | P1500866 | 01/02/2015 | CHILDRENS HOSPITAL OF WI       | 1,325.00        |
| 36-3637-2015            |                 | P1500869 | 01/16/2015 | WISCONSIN CHILD WELFARE PROFES | 200.00          |
| 36-3637-2015            |                 | P1500870 | 01/16/2015 | CHULA VISTA                    | 140.00          |
|                         | Budget          |          | YTD Exp    | YTD Enc                        | Pending         |
| <b>HOME VISITATION</b>  | 2,000.00        |          | 0.00       | 6,200.00                       | 1,685.00        |
|                         |                 |          |            |                                | Closing Balance |
|                         |                 |          |            |                                | (5,865.00)      |
| 36-3646-0000-62176      | LABORATORY      |          |            |                                |                 |
| 36-3646-0000            |                 | P1500572 | 01/13/2015 | REDWOOD BIOTECH                | 265.60          |
|                         | Budget          |          | YTD Exp    | YTD Enc                        | Pending         |
| <b>JUVENILE JUSTICE</b> | 2,500.00        |          | 0.00       | 265.59                         | 265.60          |
|                         |                 |          |            |                                | Closing Balance |
|                         |                 |          |            |                                | 1,968.81        |
| 36-3646-0000-64200      | TRAINING EXP    |          |            |                                |                 |
| 36-3646-0000            |                 | P1500879 | 01/16/2015 | LECC TRAINING FUND             | 80.00           |
| 36-3646-0000            |                 | P1500966 | 01/27/2015 | CROWNE PLAZA MILWAUKEE AIRPORT | 80.00           |
|                         | Budget          |          | YTD Exp    | YTD Enc                        | Pending         |
| <b>JUVENILE JUSTICE</b> | 2,775.00        |          | 0.00       | 10.00                          | 160.00          |
|                         |                 |          |            |                                | Closing Balance |
|                         |                 |          |            |                                | 2,605.00        |
| 36-3646-0000-64604      | PROGRAM EXPENSE |          |            |                                |                 |

COMMITTEE: SS - HUMAN SERVICES

Page 5011



| Account Number          | Account Name         | PO#      | Inv Date            | Vendor Name                    | Inv/Enc Amt         |                               |
|-------------------------|----------------------|----------|---------------------|--------------------------------|---------------------|-------------------------------|
| 36-3646-0000            |                      | P1500863 | 01/16/2015          | SENECA CENTER                  | 500.00              |                               |
| <b>JUVENILE JUSTICE</b> | Budget<br>12,245.00  |          | YTD Exp<br>0.00     | YTD Enc<br>0.00                | Pending<br>500.00   | Closing Balance<br>11,745.00  |
| 36-3659-0000-62119      | OTHER SERVICES       |          |                     |                                |                     |                               |
| 36-3659-0000            |                      | P1501013 | 01/15/2015          | MARTYNA,BRYN L                 | 800.00              |                               |
| <b>DMC</b>              | Budget<br>0.00       |          | YTD Exp<br>0.00     | YTD Enc<br>0.00                | Pending<br>800.00   | Closing Balance<br>(800.00)   |
| 36-3664-0000-62119      | OTHER SERVICES       |          |                     |                                |                     |                               |
| 36-3664-0000            |                      | P1500547 | 01/09/2015          | INTERIM HEALTHCARE OF WISCONSI | 2,221.63            |                               |
| <b>YOUTH SERVICES</b>   | Budget<br>25,000.00  |          | YTD Exp<br>0.00     | YTD Enc<br>2,221.62            | Pending<br>2,221.63 | Closing Balance<br>20,556.75  |
| 36-3664-0000-63400      | OPERATING SUPPLI     |          |                     |                                |                     |                               |
| 36-3664-0000            |                      | P1500672 | 01/07/2015          | C AND H DISTRIBUTORS INC       | 84.19               |                               |
| 36-3664-0000            |                      | P1501012 | 01/18/2015          | HEDBERG PUBLIC LIBRARY         | 16.99               |                               |
| <b>YOUTH SERVICES</b>   | Budget<br>40,759.00  |          | YTD Exp<br>35.77    | YTD Enc<br>3,971.00            | Pending<br>101.18   | Closing Balance<br>36,651.05  |
| 36-3666-0000-64200      | TRAINING EXP         |          |                     |                                |                     |                               |
| 36-3666-0000            |                      | P1500914 | 01/27/2015          | PESI                           | 199.99              |                               |
| <b>LTS - ACS</b>        | Budget<br>2,505.00   |          | YTD Exp<br>0.00     | YTD Enc<br>389.98              | Pending<br>199.99   | Closing Balance<br>1,915.03   |
| 36-3683-0000-64200      | TRAINING EXP         |          |                     |                                |                     |                               |
| 36-3683-0000            |                      | P1500914 | 01/27/2015          | PESI                           | 199.99              |                               |
| <b>ADRC</b>             | Budget<br>4,665.00   |          | YTD Exp<br>0.00     | YTD Enc<br>0.00                | Pending<br>199.99   | Closing Balance<br>4,465.01   |
| 36-3683-0000-64604      | PROGRAM EXPENSE      |          |                     |                                |                     |                               |
| 36-3683-0000            |                      | P1500540 | 01/23/2015          | E AND D WATER WORKS INC        | 17.25               |                               |
| <b>ADRC</b>             | Budget<br>30,000.00  |          | YTD Exp<br>0.00     | YTD Enc<br>17.24               | Pending<br>17.25    | Closing Balance<br>29,965.51  |
| 36-3689-0000-64200      | TRAINING EXP         |          |                     |                                |                     |                               |
| 36-3689-0000            |                      | P1500914 | 01/27/2015          | PESI                           | 199.99              |                               |
| <b>CRISIS</b>           | Budget<br>5,085.00   |          | YTD Exp<br>0.00     | YTD Enc<br>0.00                | Pending<br>199.99   | Closing Balance<br>4,885.01   |
| 36-3689-0000-64604      | PROGRAM EXPENSE      |          |                     |                                |                     |                               |
| 36-3689-0004            |                      | P1500546 | 01/06/2015          | HOMECARE PHARMACY LLC          | 182.16              |                               |
| <b>CRISIS</b>           | Budget<br>421,300.00 |          | YTD Exp<br>2,385.70 | YTD Enc<br>291.46              | Pending<br>182.16   | Closing Balance<br>418,440.68 |
| 36-3690-0000-62119      | OTHER SERVICES       |          |                     |                                |                     |                               |
| 36-3690-0000            |                      | P1500526 | 01/01/2015          | ADVANCED DISPOSAL SERVICES     | 22.44               |                               |

| Account Number     | Account Name     | PO#      | Inv Date   | Vendor Name                | Inv/Enc Amt |                 |
|--------------------|------------------|----------|------------|----------------------------|-------------|-----------------|
|                    | Budget           |          | YTD Exp    | YTD Enc                    | Pending     | Closing Balance |
| OUTPATIENT SER     | 66,127.00        |          | 239.90     | 61,545.08                  | 22.44       | 4,319.58        |
| 36-3690-0000-64200 | TRAINING EXP     |          |            |                            |             |                 |
| 36-3690-0000       |                  | P1500577 | 01/07/2015 | SENTRY FOOD STORE          |             | 113.85          |
|                    | Budget           |          | YTD Exp    | YTD Enc                    | Pending     | Closing Balance |
| OUTPATIENT SER     | 13,170.00        |          | 802.27     | 3,240.11                   | 113.85      | 9,013.77        |
| 36-3702-0000-64604 | PROGRAM EXPENSE  |          |            |                            |             |                 |
| 36-3702-0000       |                  | P1500540 | 01/12/2015 | E AND D WATER WORKS INC    |             | 22.22           |
| 36-3702-0000       |                  | P1500557 | 01/13/2015 | MENARDS                    |             | 164.96          |
| 36-3702-0000       |                  | P1501014 | 01/05/2015 | CHARTER COMMUNICATIONS     |             | 188.85          |
|                    | Budget           |          | YTD Exp    | YTD Enc                    | Pending     | Closing Balance |
| DRUG COURT         | 35,723.00        |          | 1,100.00   | 5,913.81                   | 376.03      | 28,333.16       |
| 36-3702-0000-67160 | CA \$500-\$4,999 |          |            |                            |             |                 |
| 36-3702-0000       |                  | P1500008 | 01/15/2015 | HENRICKSEN                 |             | 6,171.15        |
| 36-3702-0000       |                  | P1500009 | 01/15/2015 | HENRICKSEN                 |             | 209.00          |
|                    | Budget           |          | YTD Exp    | YTD Enc                    | Pending     | Closing Balance |
| DRUG COURT         | 5,565.00         |          | 0.00       | 0.00                       | 6,380.15    | (815.15)        |
| 36-3706-0000-62119 | OTHER SERVICES   |          |            |                            |             |                 |
| 36-3706-0000       |                  | P1500526 | 01/01/2015 | ADVANCED DISPOSAL SERVICES |             | 45.56           |
|                    | Budget           |          | YTD Exp    | YTD Enc                    | Pending     | Closing Balance |
| CSP                | 9,302.00         |          | 487.08     | 4,328.92                   | 45.56       | 4,440.44        |
| 36-3730-0000-62400 | R & M SERV       |          |            |                            |             |                 |
| 36-3730-1000       |                  | P1500526 | 01/01/2015 | ADVANCED DISPOSAL SERVICES |             | 115.00          |
| 36-3730-1000       |                  | P1500557 | 01/29/2015 | MENARDS                    |             | 57.20           |
|                    | Budget           |          | YTD Exp    | YTD Enc                    | Pending     | Closing Balance |
| JOB CENTER         | 137,291.00       |          | 639.22     | 211.50                     | 172.20      | 136,268.08      |

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt |
|----------------|--------------|-----|----------|-------------|-------------|
|----------------|--------------|-----|----------|-------------|-------------|

I have examined the preceding bills and encumbrances in the total amount of **\$25,172.48**  
Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
B. Bills under \$10,000 to be paid.  
C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_  
Committee Chair \_\_\_\_\_

OSS41401 (over \$10,000)

2014

Rock County HSD

COMMITTEE APPROVAL REPORT

02/03/2015

| Account Number                                     | Account Name    | PO#                  | Inv Date                 | Vendor Name  | Inv/Enc Amt                                       |
|--|-----------------|----------------------|--------------------------|--|---|
| 36-3641-0000-64604<br>36-3641-2570                 | PROGRAM EXPENSE | P1404045             | 12/31/2014               | JANESVILLE MOBILIZING 4 CHANGE                                   | 13,232.36   |
|  | Budget          |                      | YTD Exp                  | YTD Enc  | Pending   |
| <b>BRIGHTER FUTURES</b>                            | 297,969.00      |                      | 299,286.06               | 232.32   | 13,232.36   |
|  |                 |                      |                          |  | Transfer coming<br>Closing Balance<br>(14,781.74) |
| 36-3654-0000-64604<br>36-3654-1536                 | PROGRAM EXPENSE | P1404050             | 12/31/2014               | ROSECRANCE   | 12,000.00   |
|  | Budget          |                      | YTD Exp                  | YTD Enc  | Pending   |
| <b>YA'S SUB CARE</b>                               | 1,433,587.00    |                      | 969,391.79               | 0.00   | 12,000.00   |
|  |                 |                      |                          |  | Closing Balance<br>452,195.21                     |
| 36-3694-0000-62119<br>36-3694-0000                 | OTHER SERVICES  | P1404043             | 12/31/2014               | COMMUNITY ACTION INC OF ROCK &                                   | 12,231.70   |
|  | Budget          |                      | YTD Exp                  | YTD Enc  | Pending   |
| <b>AODA INNER CITY</b>                             | 46,500.00       |                      | 34,268.30                | 0.00   | 12,231.70   |
|  |                 |                      |                          |  | Closing Balance<br>(0.00)                         |
| 36-3698-0000-62119<br>36-3698-2015<br>36-3698-2015 | OTHER SERVICES  | P1404058<br>P1404059 | 12/31/2014<br>11/30/2014 | COMMUNITY ACTION INC OF ROCK &<br>COMMUNITY ACTION INC OF ROCK & | 16,378.17<br>17,076.11                            |
|  | Budget          |                      | YTD Exp                  | YTD Enc  | Pending   |
| <b>PATHS</b>                                       | 472,360.00      |                      | 28,225.01                | 0.00   | 33,454.28   |
|  |                 |                      |                          |  | Closing Balance<br>410,680.71                     |

I have examined the preceding bills and encumbrances in the total amount of **\$70,918.34**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

05541403

2014

Rock County HSD

COMMITTEE APPROVAL REPORT

02/04/2015

| Account Number                     | Account Name    | PO#       | Inv Date   | Vendor Name               | Inv/Enc Amt     |
|------------------------------------|-----------------|-----------|------------|---------------------------|-----------------|
| 36-3642-0000-64604<br>36-3642-0000 | PROGRAM EXPENSE |           | 12/31/2014 | FRANKLIN COURT APARTMENTS | 575.00          |
| <b>REUN SUPPORT</b>                | Budget          | YTD Exp   | YTD Enc    | Pending                   | Closing Balance |
|                                    | 74,200.00       | 15,957.19 | 0.00       | 575.00                    | 57,667.81       |

I have examined the preceding bills and encumbrances in the total amount of **\$575.00**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_  
 Committee Chair \_\_\_\_\_

05550202

2015

Rock County HSD

COMMITTEE APPROVAL REPORT

02/03/2015

| Account Number      | Account Name    | PO#      | Inv Date       | Vendor Name           | Inv/Enc Amt    |                        |
|---------------------|-----------------|----------|----------------|-----------------------|----------------|------------------------|
| 36-3634-0000-64604  | PROGRAM EXPENSE |          |                |                       |                |                        |
| 36-3634-1724        |                 |          | 02/02/2015     | CADD,PEG              | 250.00         |                        |
| 36-3634-1724        |                 |          | 02/01/2015     | LUBKE,KATIE J         | 150.00         |                        |
| 36-3634-1724        |                 |          | 02/01/2015     | VETTER,JOAN           | 250.00         |                        |
| 36-3634-1803        |                 | P1500588 | 02/01/2015     | PIGGLY WIGGLY         | 100.00         |                        |
| <b>CPS</b>          | <b>Budget</b>   |          | <b>YTD Exp</b> | <b>YTD Enc</b>        | <b>Pending</b> | <b>Closing Balance</b> |
|                     | 107,748.00      |          | 4,109.62       | 42,939.70             | 750.00         | 59,948.68              |
| 36-3642-0000-64604  | PROGRAM EXPENSE |          |                |                       |                |                        |
| 36-3642-0000        |                 |          | 02/01/2015     | STATELINE FAMILY YMCA | 324.00         |                        |
| <b>REUN SUPPORT</b> | <b>Budget</b>   |          | <b>YTD Exp</b> | <b>YTD Enc</b>        | <b>Pending</b> | <b>Closing Balance</b> |
|                     | 148,896.00      |          | 539.00         | 0.00                  | 324.00         | 148,033.00             |

I have examined the preceding bills and encumbrances in the total amount of **\$1,074.00**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_  
 Committee Chair \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board  
INITIATED BY



Kate Flanagan/Sara Mooren  
DRAFTED BY

Human Services Board  
SUBMITTED BY

February 2, 2015  
DATE DRAFTED

**Amending the 2015 Budget to Accept Treatment Alternative Program Funding and  
Creating 1.0 FTE Master Social Worker, a .4 FTE Psychiatric Technician and a .2  
FTE Registered Nurse**

1 WHEREAS, the Wisconsin Department of Health Services has awarded the Human Services  
2 Department \$225,000 in Treatment Alternative Program (TAP) funds renewable for the next 5 years;  
3 and,  
4

5 WHEREAS, the TAP program operates to provide treatment and case management services as an  
6 alternative to incarceration for individuals with substance abuse concerns and co-occurring mental health  
7 disorders who would otherwise be incarcerated for their crimes; and,  
8

9 WHEREAS, funding from this grant will be used to implement medication assisted treatment, co-  
10 occurring psychiatry and nursing services, and integrated mental health and substance abuse counseling  
11 and case management; and,  
12

13 WHEREAS, to implement the programming, funds will be used to hire one .2 FTE Registered Nurse,  
14 one .4 FTE Psychiatric Technician, one 1.0 FTE Master Level Social Worker, and additional funding for  
15 psychiatry to add 6 hours per week of prescriber time; and,  
16

17 WHEREAS this initiative will function as a collaboration with the Wisconsin Department of Corrections  
18 to serve individuals on probation who are at risk of revocation and will work toward strategic goals of  
19 improving the interface between behavioral health and criminal justice systems in Rock County.  
20

21 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled  
22 this \_\_\_\_\_ day of \_\_\_\_\_, 2015, does hereby authorize the acceptance of \$225,000 for the  
23 Treatment Alternative Program; and,  
24

25 BE IT FURTHER RESOLVED, that the creation of 1.0 FTE Master Level Social Worker, .2 FTE  
26 Registered nurse, .4 FTE Psychiatric Technician are approved.  
27

28 BE IT FURTHER RESOLVED, that the Human Services Department budget for 2015 be amended  
29 as follows:  
30

| Account/Description                         | Budget<br><u>2/2/15</u> | Increase<br>(Decrease) | Amended<br>Budget |
|---|-------------------------|------------------------|-------------------|
| <u>Source of Funds</u>                      |                         |                        |                   |
| 36-3696-0000-42100<br>TAP Federal Aid       | 0                       | 225,000                | 225,000           |
| <u>Use of Funds</u>                         |                         |                        |                   |
| 36-3690-0000-61100<br>MH/AODA Regular Wages | 2,233,025               | 115,465                | 2,348,490         |
| 36-3690-0000-61400<br>MH/AODA FICA          | 156,899                 | 8,833                  | 165,732           |
| 36-3690-0000-61510<br>MH/AODA Retirement    | 139,855                 | 6,212                  | 146,067           |
| 36-3690-0000-61610                          | 487,233                 | 21,800                 | 509,033           |

Amending the 2015 Budget to Accept Treatment Alternative Program Funding and Creating 1.0 FTE Master Social Worker, a .4 FTE Psychiatric Technician and a .2 FTE Registered Nurse

Page 2

|    |                          |        |           |           |
|----|--------------------------|--------|-----------|-----------|
| 45 | MH/AODA Health Insurance |        |           |           |
| 46 | 36-3690-0000-61620       | 12,903 | 539       | 13,442    |
| 47 | MH/AODA Dental Insurance |        |           |           |
| 48 | 36-3690-0000-61630       | 549    | 5         | 554       |
| 49 | MH/AODA Life Insurance   |        |           |           |
| 50 | 36-3690-0000-68377       | 0      | (152,854) | (152,854) |
| 51 | TAP Allocation           |        |           |           |
| 52 | 36-3696-0000-62176       | 0      | 24,000    | 24,000    |
| 53 | TAP Laboratory           |        |           |           |
| 54 | 36-3696-0000-64604       | 0      | 30,396    | 30,396    |
| 55 | TAP Program Expense      |        |           |           |
| 56 | 36-3696-0000-67130       | 0      | 2,000     | 2,000     |
| 57 | TAP Terminals and PCs    |        |           |           |
| 58 | 36-3696-0000-68208       | 0      | 168,604   | 168,604   |
| 59 | TAP Allocated MH/AODA    |        |           |           |

Respectfully submitted,

HUMAN SERVICES BOARD

\_\_\_\_\_  
Brian Knudson, Chair

\_\_\_\_\_  
Sally Jean Weaver-Landers, Vice-Chair

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Linda Garrett

\_\_\_\_\_  
Billy Bob Grahn

\_\_\_\_\_  
Ashley Kleven

\_\_\_\_\_  
Kathy Schulz

\_\_\_\_\_  
Terry Thomas

\_\_\_\_\_  
Shirley Williams

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of \_\_\_\_\_.

\_\_\_\_\_  
Mary Mawhinney, Chair

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Terry Thomas



Amending the 2015 Budget to Accept Treatment Alternative Program Funding and Creating 1.0 FTE Master Social Worker, a .4 FTE Psychiatric Technician and a .2 FTE Registered Nurse  
Page 3

FISCAL NOTE:

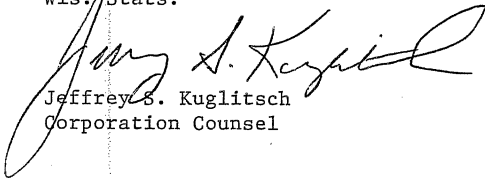
This resolution authorizes the acceptance and expenditure of \$225,000 in Federal Aid for the Treatment Alternative Program. No County matching funds are required.



Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. and to create these positions pursuant to §59.22(2), Wis. Stats. As an amendment to the adopted 2015 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

**Amending the 2015 Budget to Accept Treatment Alternative Program Funding and  
Creating 1.0 FTE Master Social Worker, a .4 FTE Psychiatric Technician and a .2  
FTE Registered Nurse**

**Executive Summary**

The Wisconsin Department of Health Services awarded the Human Services Department \$225,000 in Treatment Alternative Program (TAP) funds for 2015. This funding will be renewable for the next 5 years.

The TAP program operates to provide treatment and case management services as an alternative to incarceration for individuals with substance abuse concerns and co-occurring mental health disorders who would otherwise be incarcerated for their crimes. Funding from this grant will be used to implement medication assisted treatment, co-occurring psychiatry and nursing services, and integrated mental health and substance abuse counseling and case management.

~~In order to fully implement the programming, funds will be used to hire one .2 FTE Registered Nurse, one .4 FTE Psychiatric Technician, and one 1.0 FTE Master Level Social Worker. This grant also provides additional psychiatry time to add 6 hours per week of prescriber time. Funds will also be used to purchase a laptop package for the Social Worker position and appropriate furniture.~~

This initiative will function as a collaboration with the Wisconsin Department of Corrections to serve individuals on probation who are at risk of revocation and will work toward strategic goals of improving the interface between behavioral health and criminal justice systems in Rock County.

**ROCK COUNTY HUMAN SERVICES DEPARTMENT  
DIRECTOR'S REPORT  
Wednesday, February 11, 2015**

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**HSD MANAGEMENT TEAM MEETING – January 27, 2015**

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Budget**
- **Workgroup Updates**
- **Praise and Recognition**
- **Shredding Documents Policy**
- **Vehicle Policy**
- **2014 Invoices Deadline**
- **On-boarding**
- **Late Timesheets**
- **Staff Changes**
- **Grievance Policy – CRS Training**
- **TIC Organizational Assessment**
- **Annual Report Narratives**
- **Cultural Comp/Diversity**
- **Nora's Replacement**

INFORMATION ITEMS

**HSD Board Agenda**

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