



Rock County Human Services Department
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Janesville, Wisconsin 53547-1649
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ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, February 12, 2020 – 4:30 p.m.
Rock County Health Care Center, 3rd Floor Conference Room

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting on January 8, 2020 *
4. Citizen Participation, Communications and Announcements
5. Submission of Committee Requests
6. Approval of Contracts and Transfers – Ms. Mooren
7. Review of Bills * – Mr. Stevens
8. January Employee Impact Award – Ms. Luster
9. HSD Quarterly Budget Report 4th Quarter 2019 Estimate – Ms. Mooren
10. Director's Report
 - Update: Foster Parent Engagement Efforts
 - Update: 1717 Center Avenue
 - Semi-Annual Report
 - Update on Child Protective Services Upcoming Training & Consultation
11. **EXECUTIVE SESSION:** Per Section 19.85(1)(c), Wis. Stats. – Performance Evaluation – Human Services Director
12. **Next Meeting:** Wednesday, **February 26, 2020**, Rock County Health Care Center, 3rd Floor Conference Room, Janesville, Wisconsin.
13. Adjourn

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, January 22, 2020 – 4:30 P.M.

Call to Order: Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, January 22, 2020, in the Health Care Center Auditorium, Janesville, Wisconsin.

Committee Members Present: Brian Knudson, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; Terry Thomas, Supervisor; Kathy Schulz, Supervisor; Stephanie Aegerter, Supervisor; Shirley Williams, Citizen Representative; and Terry Fell, Supervisor.

Committee Members Absent: Ashley Kleven, Citizen Representative. David Homan, Supervisor.

Staff Present: Kate Luster, Director; Tera O'Connor, Deputy Director; Greg Winkler, Deputy Director; Sara Mooren, Administrative Services Division Manager; Jennifer Thompson, Aging Disabilities Resource Center/Adult Protective Services (ADRC/APS) Division manager; Julie Butz, Children's Long Term Support (CLTS Program Manager); John Weber, Program Analyst; Vicky O'Donnell, ADRC; and Jennifer Dix, ADRC.

Others Present: Russell Podzilni, County Board Chair. Mary Mawhinney, County Board. Josh Smith, County Administrator. Randy Terronez, County Administrator Assistant. Jerry Braatz Facilitator, UW-Madison Extension. Sue McGinniss, Counsel on Aging (COA). Peg Cadd, Foster Parent. Jamie Fugate, Community. Ann Seffernick, B-3. Paula Garecht, B-3. Cheri Diehls, Foster Parent. Paula Schutt, COA. Benjamin Pierce, Janesville Gazette. Janet Smith, COA Board. Tom Moe, ADRC. Terri Wixom, Community. Sue Rusch, Community. Pam Bostwick, Citizen.

Approval of Agenda: Supervisor Aegerter moved the agenda to the floor, seconded by Citizen Representative Williams. Supervisor Thomas requested removing agenda item #8. The agenda with the change was unanimously approved. APPROVED.

Approval of Minutes of Human Services Board Meeting of January 8, 2020: Citizen Representative Weaver-Landers moved the minutes to the floor, seconded by Supervisor Schulz. The minutes were unanimously approved. APPROVED.

Citizen Participation, Communications and Announcements: Ms. Cadd distributed a handout. She conveyed thanks for the focus group but listed concerns some foster parents still have after the meetings. Some of the issues included trust, wanting surveys of foster parents at critical transitions, establishing an Advisory Board, and bringing back shared parenting. She asked for HSD to start Exit interviews for staff and foster parents. She suggested an anonymous survey (suggestion box) for staff.

Ms. Smith advised she was part of the Aging Services Integrated Review Advisory Committee and opposed the integration of the Aging and Disability Resource Center (ADRC) and Council on Aging (COA). She feels the agencies have different focus. She feels the COA staff have many years of expertise and wouldn't want to see that diluted or lost. The co-location is happening, from her perspective there is not an urgency to integrate. She is unclear how integration will make the services better and wants to know specifically how the services would be better.

Mr. Moe advised he was part of the Aging Services Integrated Review Advisory Committee and expressed concerns that he is hearing issues now that were not brought up at previous meetings when they were held. He advised what he heard at the meetings was the integration would be better for clients because all their services would be in one place. It will give strength to the staff to work together. His understanding is no staff are getting let go. He explained more about the difficulty of getting participants at the focus groups.

Ms. Garecht advised she was part of the Aging Services Integrated Review Advisory Committee and was speaking both as a citizen and as a social worker who utilizes both agencies on behalf of elderly clients. She stated Rock County is lacking services for the elderly population. She voted to approve the integration so Rock County can catch up in getting more services and build from a good base to make getting services easier for the elderly.

Supervisor Aegerter announced the Homeless Count is a national event and was being held that evening and provided details.

Citizen Representative Williams announced the Dr. Martin Luther King Jr. Commemoration event last Saturday was cancelled and rescheduled for this Saturday, January 25, 2020 at 3:00 p.m. at Blackhawk Technical College.

Ms. Luster announced United Cerebral Palsy (UCP) is having an open house on January 28, 2020 from 3 p.m. to 6 p.m.

Submission of Committee Requests: Supervisor Schulz asked about the State addressing the need on housing for the homeless. She requested information about what they are trying to accomplish and how it would be beneficial for Rock County.

Supervisor Schulz requested an ongoing report on the Birth to 3 program and families satisfaction.

Approval of Contracts and Transfers: Citizen Representative Weaver-Landers moved twenty contracts to the floor, seconded by Supervisor Thomas. Ms. Mooren responded to questions. The contracts were unanimously approved. APPROVED.

December Employee Impact Award: Ms. Luster advised Jill Hrycry was the recipient of the December HSD Employee Impact Award but was on vacation and not able to attend the meeting. Ms. Hrycry is an ADRC Benefit Specialist and solves many issues around access to benefits. She received this award for her reputation with community partners and co-workers on how wonderful she is to work with.

Resolution Amending the 2020 Human Services Department Budget to Accept a Community Mental Health Services Block Grant Supplemental Award for FFY 2020 and Creating a 1.0 FTE Human Services Professional Position Embedded in the Janesville Police Department: Citizen Representative Weaver-Landers moved the resolution to the floor, seconded by Supervisor Thomas. Mr. Winkler presented the resolution and explained that this is supplemental funding

available through September 30, 2020 to expand and enhance the pilot with the Janesville police Department. Mr. Winkler and Ms. Luster responded to questions about continuing this position after the funding ends and the hope for the possibility to expand to other police agencies at some point. The resolution was unanimously approved. APPROVED.

Recommendations from the Aging Services Integration Review Advisory Committee: Mr. Terronez introduced Jerry Braatz the Facilitator who completed the ADRC and COA Integration study. Mr. Braatz provided his background and experience in facilitating long range studies and plans. He overviewed the process and highlighted key points of the study. He collected a lot of demographic data from the University of Wisconsin and gathered input from many people. He emphasized there was many hours of work spent on gathering and collaborating with many people. He talked with eight benchmark counties, some of whom have integrated and some who were in the middle of integrating. He asked each county for five positives and five challenges they were encountering.

There were six focus groups scheduled but it was hard getting participation. He explained more about the participants and groups that took place.

He explained the trending and statistics from the Wisconsin Department of Administration and the projection data for Rock County. The trending shows people are living longer and in Rock County in 2030 there will be 26.8% of the population over 60 years old.

The urgency is that the over 60 population is growing and between COA and the ADRC there are a total of 24 staff. There looks to be a need to increase staff in the future not decrease. The urgency to integrate is so they could be more focused and share objectives to meet the needs of the increase of the population 60 and over.

He explained that under the ADRC, services are billable and can be reimbursed, but under COA it is not done that way. He addressed the concerns about decreasing staff and noted that staff have grown in other counties where there has been integration not decreased. Mr. Braatz responded to questions.

Update on Birth to 3: Ms. Luster introduced John Weber, Julie Butz, and Anne Steffernick. Ms. Luster provided a copy of a letter summarizing updates by Ms. Schwahn which had been previously sent to the Board. Ms. Schwahn's letter described the many steps that have taken place throughout the transition. There were four CESA 2 employees who accepted employment with United Cerebral Palsy (UCP). UCP is 87% staffed but experiencing challenges in hiring speech and language pathologists. UCP is contracting out for those services at this time. Ms. Steffernick addressed concerns about reducing services and provided clarification about the Primary Coach model and how it is implemented.

Mr. Weber provided information about how he has been contacting families to talk about how things are going and stated some of the challenges and positives that have been reported. Ms. Butz spoke about how Rock County followed the transition process closely to make sure no child was missed. Ms. Luster, Ms. Steffernick, Ms. Butz and Mr. Weber responded to questions.

Director's Report:

- **Update: Foster Parent Engagement Efforts:** Ms. Luster advised since the Foster Parent focus groups were held the report from the consultant has been distributed to all foster parents and to Ms. Luster. Ms. Luster provided three dates the week after the report was distributed, for foster parents to meet with her to talk about and

problem solve issues that were identified. She will have a concrete plan out by January 31, 2020 to address ongoing problem solving. She would like an ongoing forum of sharing information and is in favor of the foster parents implementing a Foster Parent Advisory Committee that includes foster parents and staff.

- **Update: 1717 Center Avenue:** Ms. Luster advised that the architect is working on acoustics in the building and height of ceilings to control sound. She provided a large blueprint for viewing.

Next Meeting: Wednesday, **February 12, 2020** at 4:30 p.m. at the Rock County Health Care Center, in the 3rd Floor Conference Room, Janesville, WI.

Adjournment: Citizen Representative Williams motioned to adjourn, seconded by Supervisor Aegerter with unanimous approval at 6:04 p.m.

Jodi Parson, Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JANUARY 2020

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Inv/Enc Amt</u>
00-0000-0010-25231	REST.COL.VIC/WIT		01/30/2020	CAMPBELL,ANDREW	140.00
			01/30/2020	PRITCHARD,MICHAEL	190.10
			01/30/2020	PALOMARES,BRADLEY	80.00
			01/30/2020	PALOMARES,JOEL	80.00
			01/30/2020	STUBBE,TAMI	155.00
SRF-HUMAN SERVICES PROG TOTAL					645.10

I have reviewed the preceding payments in the total amount of **\$645.10**

Date: _____ Dept Head _____

Committee Chair _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JANUARY 2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
36-3602-0000-63100	Office&Misc Exp	P2000412	01/23/2020	E AND D WATER WORKS INC	106.50
36-3602-0000-68010	Expense Alloc	P2000522	01/16/2020	US BANK	1,357.96
Overhead PROG TOTAL					1,464.46
36-3624-0000-44176	Tax Intercept		01/30/2020	YTTRIE,ROBERTA	448.74
Interim Assistance PROG TOTAL					448.74
36-3634-0000-61915	Cert/Lic/Other	P2000751	01/23/2020	WISCONSIN DEPARTMENT OF FINANC	20.00
Child Protective Services PROG TOTAL					20.00
36-3634-1395-64604	Program Expense	P2000749	01/23/2020	SCHUHMACHER,LINDA	200.00
IV-E Foster Care Preservice PROG TOTAL					200.00
36-3634-1724-64604	Program Expense		01/09/2020	VETTER,JOAN M	250.00
			01/09/2020	ZIELKE,LAURIE L	250.00
Shelter Care TG 31 PROG TOTAL					500.00
36-3634-1731-64604	Program Expense	P2000388	01/23/2020	BELOIT TRANSIT SYSTEM	23.00
		P2000428	01/23/2020	JANESVILLE TRANSIT SYSTEM	204.00
Community Treatment TG 61 PROG TOTAL					227.00
36-3634-1814-64604	Program Expense	P2000377	01/23/2020	ADAMS PUBLISHING GROUP OF SOUT	65.71
		P2000434	01/23/2020	GREGG INVESTIGATIONS INC	365.00
		P2000777	01/23/2020	LUBKEMAN,JODI L	50.40
Court Intake/Studies TG 64 PROG TOTAL					481.11
36-3634-5011-62119	Other Services	P2000401	01/23/2020	COMMUNITY ACTION INC OF ROCK &	1,000.00
		P2000410	01/23/2020	FIRST CONGREGATIONAL UNITED CH	1,283.36
Diversion Rent PROG TOTAL					2,283.36
36-3639-5050-64604	Program Expense	P2000831	01/30/2020	COLOR MY WORLD CHILDCARE	345.00
In-Home SS Time Limited PROG TOTAL					345.00
36-3646-0000-63200	Pubs/Subs/Dues	P2000750	01/23/2020	ROCK COUNTY LAW ENFORCEMENT AS	40.00
Juvenile Justice Services PROG TOTAL					40.00

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FOR THE MONTH OF JANUARY 2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
36-3664-0000-62119	Other Services	P2000415	01/16/2020	DERRICKS HOUSE LLC	33,250.00
				Youth Services Center PROG TOTAL	33,250.00
36-3668-0000-64604	Program Expense		01/09/2020	YMCA OF NORTHERN ROCK COUNTY	65.00
			01/16/2020	KWIK TRIP INC	100.00
			01/16/2020	STATELINE FAMILY YMCA	226.65
			01/30/2020	WISCONSIN INVESTMENT PROPRTIE	850.00
				Community Options Program PROG TOTAL	1,241.65
36-3683-0000-63200	Pubs/Subs/Dues	P2000716	01/30/2020	AGING AND DISABILITY PROFESSIO	75.00
36-3683-0000-64604	Program Expense	P2000412	01/23/2020	E AND D WATER WORKS INC	17.25
				ADRC PROG TOTAL	92.25
36-3685-0000-62170	Physicians/Other	P2000460	01/23/2020	MARCUS,JEFFREY A	1,200.00
36-3685-0000-64604	Program Expense	P2000510	01/23/2020	MURRAY,DANIEL P	57.00
				Adult Protective Services PROG TOTAL	1,257.00
36-3689-0000-64604	Program Expense	P2000428	01/23/2020	JANESVILLE TRANSIT SYSTEM	48.00
				Crisis PROG TOTAL	48.00
36-3689-0002-64604	Program Expense	P2000462	01/23/2020	NORTHERN TOWN MOTEL	385.00
		P2000463	01/23/2020	NAMAN LLC	290.00
				Crisis Hotels PROG TOTAL	675.00
36-3690-0000-64200	Training	P2000231	01/09/2020	BEHAVIORAL HEALTH TRAINING PAR	4,080.00
36-3690-0000-65321	Building Lease	P2000426	01/23/2020	JBR201 LLC	7,157.60
				Outpatient Mental Health/AODA PROG TOTAL	11,237.60
36-3693-2020-64604	Program Expense	P2000657	01/23/2020	RED ROAD HOUSE INC	500.00
				STR Opioid Grant 2020 PROG TOTAL	500.00
36-3696-0000-64604	Program Expense	P2000397	01/23/2020	CHARTER COMMUNICATIONS	49.91
		P2000412	01/23/2020	E AND D WATER WORKS INC	2.64
36-3696-0000-65321	Building Lease	P2000417	01/23/2020	DICKENS PARTNERS LLP	766.26

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JANUARY 2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
Treatment Alternative Program PROG TOTAL					818.81
36-3702-0000-64604	Program Expense	P2000397	01/23/2020	CHARTER COMMUNICATIONS	158.77
		P2000412	01/23/2020	E AND D WATER WORKS INC	8.40
36-3702-0000-65321	Building Lease	P2000417	01/23/2020	DICKENS PARTNERS LLP	2,438.10
Drug Court Treatment Services PROG TOTAL					2,605.27
36-3704-0000-44100	Fees		01/09/2020	BRITT,DOUGLAS	300.00
			01/09/2020	FLORES,ARNULFO	300.00
36-3704-0000-64604	Program Expense	P2000397	01/23/2020	CHARTER COMMUNICATIONS	140.63
		P2000412	01/23/2020	E AND D WATER WORKS INC	7.44
36-3704-0000-65321	Building Lease	P2000417	01/23/2020	DICKENS PARTNERS LLP	2,159.46
Intoxicated Driver Program PROG TOTAL					2,907.53
36-3706-0000-65321	Building Lease	P2000426	01/23/2020	JBR201 LLC	15,209.90
Community Support Program PROG TOTAL					15,209.90
36-3706-1229-64604	Program Expense	P2000748	01/23/2020	YMCA OF NORTHERN ROCK COUNTY	780.00
Recreation TG 31 PROG TOTAL					780.00
36-3709-0000-64604	Program Expense	P2000397	01/23/2020	CHARTER COMMUNICATIONS	104.34
		P2000412	01/23/2020	E AND D WATER WORKS INC	5.52
36-3709-0000-65321	Building Lease	P2000417	01/23/2020	DICKENS PARTNERS LLP	1,602.18
OWI Court PROG TOTAL					1,712.04
36-3710-0300-62119	Other Services	P2000432	01/23/2020	JOURNEY MENTAL HEALTH CENTER I	2,375.00
Crisis Stabilization Overflow PROG TOTAL					2,375.00

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I have reviewed the preceding payments in the total amount of **\$80,719.72**

Date: Dept Head _____

Committee Chair _____