



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, May 22, 2013 – 4:30 P.M.

Call to Order: Vice Chair Weaver-Landers called the meeting to order at 4:30 p.m. on Wednesday, May 22, 2013, in the 3rd Floor Conference Room at the Rock County Health Care Center, Janesville, Wisconsin.

Committee Members Present: Sally Jean Weaver-Landers, Citizen Representative; William Grahn, Supervisor; Terry Thomas, Supervisor; Ashley Kleven, Citizen Representative (in at 4:33 p.m.); Phillip Owens, Supervisor; and Terry Fell, Supervisor.

Committee Members Absent: Brian Knudson, Supervisor; Marvin Wopat, Supervisor; and Shirley Williams, Citizen Representative.

Staff Present: Charmian Klyve, Director; Phil Boutwell, Deputy Director; Sara Mooren, Fiscal Operations Manager; Tim Zuehlke, Controller; and Cheri Salava, Family Supportive Services Supervisor.

Others Present: Steve Howland, County Board Supervisor.

Approval of Agenda: Supervisor Owens moved the agenda, seconded by Supervisor Grahn. Supervisor Owens requested moving agenda item #7 before item #5. The agenda was unanimously approved. APPROVED.

Approval of Minutes of Human Services Board Meeting of May 8, 2013: Supervisor Fell moved the minutes to the floor, seconded by Supervisor Owens with unanimous approval. APPROVED.

Citizen Participation: None.

Resolution to Recognize Rock County Foster Families: Supervisor Owens moved the resolution to the floor, seconded by Supervisor Fell. Ms. Salava presented the resolution to recognize the Rock County Foster families. She advised the Fast Feet For Families will be held on July 20th, and distributed fliers to the Board members. Ms. Salava distributed copies of the Foster Parent Appreciation Book. The resolution to recognize Rock County Foster Families was unanimously approved. APPROVED.

Approval of Contracts, Transfers, and/or Encumbrances: Supervisor Thomas moved the contract and encumbrance, seconded by Supervisor Grahn. Ms. Mooren responded to questions. The encumbrance and contract were unanimously approved. APPROVED.

Approval of Bills: Mr. Zuehlke presented the bills for approval and responded to questions.

Job Center	44,500.02	IDP	14,453.95
Interim Assist	2,745.03	Shelter Plus	1,097.03
CPS	440.83		

Supervisor Grahn moved the bills, seconded by Supervisor Owens. Supervisor Owens moved to pay the bills but he would not approve the report. The bills were unanimously approved. APPROVED.

Update on MA Transit Services in Wisconsin: Ms. Klyve advised Ms. Haigh was not available to give the update. Ms. Klyve explained there was an issue raised at a previous meeting asking for an update on the MA Transit. DHS requested RFP's and a new provider for MA non-emergency transportation services will be starting on August 1, 2013. Logisticare is being replaced with Management, Inc. Ms. Klyve will find out the length of the contract.

State Budget Update: Mr. Boutwell advised there will be a change in requirements for FSET FoodShare recipients. Many years ago in order for able body adults with no dependents to receive benefits, it was mandatory to complete weekly job search requirements. That was changed and it was no longer mandatory. Now Governor Walker is restoring job search and/or training for these participants through the Southwest Workforce Development Board mid to late 2014. It is not clear whether Rock County will be operating the FSET program in the future. We should know more next week.

The base Income Maintenance allocation to counties changed yesterday. The IM allocation has already decreased 17% and now the IM formula is changing again. We will see a reduction. The policy decision made yesterday was that a county can not lose more than 75% of the county's 2011 allocation. We are receiving more money with PPACA but this will change the IM amount some. We hope to know more next week. Mr. Boutwell responded to questions.

Director's Report:

- **Franklin Street** – We are looking at moving IDP and CCS to our Franklin Street location. There is space available in the building to expand but we will come back with more information on this later. Mr. Boutwell and Ms. Flanagan will be meeting with Sara Investments to take a tour of the area on May 30th.
- **YSC RFQ** - RFQs were sent out for an outside recreation area for the YSC. The YSC may have youth with stays up to 180 days and an outside area is needed. The RFQs are due on Friday. We want a conceptual design from the contractor and a schematic layout. Once an RFQ is approved we will move ahead with the construction bid. Supervisor Owens suggested including the local electrical inspectors in this process because this was an issue with the construction of the new nursing home.
- Ms. Klyve advised Ed Pearson the Superintendent of the YSC is leaving to pursue an opportunity in Dane County. His position has been posted, and Mr. Horozewski is covering in the interim.
- **MA Billing** – We bill MA for LTS services. Recently an LTS supervisor noticed something in a file when looking at a billing submitted by a worker. We reviewed the LTS worker's cases and discovered she did not submit notes for some billing and used her personal laptop in some cases. We reported ourselves to the State because billing without a note is considered fraud. The worker has been terminated. This is an isolated incident. We interviewed clients and were given positive feedback from them on her interactions with them. We contacted the clients to inform them of a possible HIPPA violation. Using NetSmart will avoid this from ever happening again because it will not allow MA to be billed without a note in the file.

Committee Requests for Future Agenda Items: Tentatively Care WI will be coming to the June 26th HSD Board meeting.

Next Meeting: Wednesday, June 12, 2013 at 4:30 p.m., at the Rock County Health Care Center, in the 3rd Floor Conference Room, Janesville, Wisconsin.

Adjournment: Supervisor Grahn motioned to adjourn, seconded by Supervisor Thomas with unanimous approval at 5:07 p.m.

Jodi Parson, Administrative Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD