



**ROCK COUNTY HUMAN SERVICES BOARD MEETING**  
**Wednesday, February 27, 2013 – 4:30 P.M.**

**Call to Order:** Chair Knudson called the meeting to order at 4:31 p.m. on Wednesday, February 27, 2013, in the 3<sup>rd</sup> Floor Conference Room at the Rock County Health Care Center, Janesville, Wisconsin.

**Committee Members Present:** Brian Knudson, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; William Grahn, Supervisor; Ashley Kleven, Citizen Representative (in at 4:45 p.m.); Terry Thomas, Supervisor; Shirley Williams, Citizen Representative; and Terry Fell, Supervisor.

**Committee Members Absent:** Phillip Owens, Supervisor; and Marvin Wopat, Supervisor.

**Staff Present:** Charmian Klyve, Director; Phil Boutwell, Deputy Director; Sara Mooren, Fiscal Operations Manager; Tim Zuehlke, Controller; Lance Horozewski, JJ&P Manager; Amanda Galaviz, Diversion Supervisor; Ben Dobson, Community Youth Specialist; Chad Hrobsky, Community Youth Specialist; Jennifer Fay, Juvenile Justice Specialist, and Suzanne Knight; JJ&P Intern.

**Others Present:** Steve Howland, County Board Supervisor.

**Approval of Agenda:** Supervisor Grahn moved the agenda, seconded by Citizen Representative Weaver-Landers with unanimous approval. APPROVED.

**Approval of Minutes of Human Services Board Meeting of February 13, 2013:** Supervisor Thomas moved the minutes as presented, seconded by Supervisor Fell with unanimous approval. APPROVED.

**Citizen Participation:** None.

**Approval of Contracts, Transfers, and/or Encumbrances:** Supervisor Fell moved the contracts, transfer and encumbrance, seconded by Citizen Representative Weaver-Landers. Ms. Mooren presented six contracts, one encumbrance and one transfer for approval. Ms. Mooren responded to questions. The contracts, encumbrance and transfer were unanimously approved. APPROVED.

**Approval of Bills:** Mr. Zuehlke presented the bills for approval and responded to questions.

Community Interv	8,296.50	Interim Assist	1,669.57
Outpatient Serv ...	106,572.61	Overhead	505.69
SC Youth Aids	4,560.00	AODA Block Grant	780.00
CPS	196.00	CPS	595.00
Job Center	689.08	IDP	5,448.75
Job Center	31,158.35		

Supervisor Grahn moved the bills, seconded by Supervisor Thomas with unanimous approval. APPROVED.

**Resolution Amending the 2013 Human Services Department Budget to Accept Funding for Juvenile Early Intervention Services:** Citizen Representative Weaver-Landers moved the resolution, seconded by Supervisor Fell. Mr. Horozewski presented the resolution to amend the 2013 Human Services Budget to accept funding for Juvenile Early Intervention Services. He

explained this grant would be used to support programs for serving children who are not in the Juvenile Justice system. The funding will be used for quality after school programs through the Janesville and Stateline Boys and Girls Clubs. The resolution was unanimously approved. APPROVED.

**Resolution Authorizing Temporary Overlap of Position for the Human Services Department**

**Youth Services Center:** Supervisor Thomas moved the resolution, seconded by Supervisor Grahn. Mr. Horozewski presented the resolution authorizing temporary overlap of position for the Human Services Department Youth Services Center. He explained there is a Youth Specialist on a long-term leave of absence that is likely not going to return. The Youth Services Center is a 24-hour facility and that position needs to be filled. We need to double fill the position to cover this position. Chair Knudson asked if there were any concerns when this went to the Staff Committee and Mr. Horozewski was not aware of any. The resolution was unanimously approved. APPROVED.

**Update on Diversion:** Ms. Galaviz distributed handouts and presented a PowerPoint on the Juvenile Justice Youth Development and Diversion Services. She explained their philosophy and goal is to focus on youth being more accountable for their actions.

Ms. Galaviz highlighted the Diversion Services changes that have been accomplished in the last five years. In 2008 the Unit had only two full time employees and two Seasonal/LTE employees. The Unit now has seven full time employees, twenty-five Interns, and some volunteers. The Diversion Unit has expanded from two programs to ten and currently use evidence-based curricula. They are more involved in the community, and have a Newsletter and brochure. Ms. Galaviz is involved in statewide development and the Diversion Unit has expanded to assist the CPS and Mental Health Divisions.

The Diversion Services work with the schools for prevention services. They service children between the ages of 10 through 17. They run the evening and weekend youth reporting. They are involved in the community and have many annual events. Community-based services including court-ordered community service for youth, the summer program and mentoring are all serviced through the Diversion Unit. There are specialized groups within Diversion Services including the D.I.V.A.S girls group, the High Risk Offender/ART Group, the Early Intervention group and one-on-one tailored interventions.

Ms. Galaviz has been involved with the statewide program development for Aggression Replacement Training. She participated in the Aggression Replacement Training and is the ART trainer, not only for Rock County, but for other counties throughout the State.

Diversion Services future goals include; continuing to expand services to Mental Health and Child Protective Service; expanding prevention services to include additional elementary schools; assist in the training/development of school staff; continue to build upon community relationships; parent and peer support groups; on the job training for youth; parent/youth groups and additional in-home supports. Ms. Galaviz noted the challenges they encounter as well.

Ms. Galaviz thanked the HSD Board for their continued support and announced there will be an open house held this summer.

**Director's Report:**

- Community Care Resources (CCR)

Ms. Klyve advised the status of CCR is the same as she discussed at the last meeting. The opinion from Corp Counsel is for us to pay the \$19,000 we owe for services from August to December.

**Committee Requests for Future Agenda Items:** Ms. Klyve advised the room arrangement will be changing at future Human Service Department Board meetings.

**Next Meeting:** Wednesday, March 13, 2013 at 4:30 p.m., at the Rock County Health Care Center, 3rd Floor Conference Room, Janesville, Wisconsin.

**Adjournment:** Supervisor Thomas motioned to adjourn, seconded by Supervisor Grahn with unanimous approval at 5:15 p.m.

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Jodi Parson, Administrative Secretary

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**