

ROCK COUNTY HIGHWAY DEPARTMENT  
APPLICATION/PERMIT TO CONSTRUCT, MAINTAIN, AND  
OPERATE UTILITIES WITHIN HIGHWAY  
RIGHT-OF-WAY

APPLICANT'S NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_  
\_\_\_\_\_

LOCAL PHONE \_\_\_\_\_

TYPE OF UTILITY INSTALLATION \_\_\_\_\_

Completed form may be emailed to: <b>highway@co.rock.wi.us</b>
Permit No.:
Highway:
Town/Village/City of:
_____ 1/4 of _____ 1/4 Sec. _____
T            N            R            E
Annual Service Connection Permit _____
Annual Maintenance Permit _____

NAME, PHONE NUMBER AND EMAIL OF UTILITY PERSON RESPONSIBLE FOR CONSTRUCTION

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CHECK ALL THAT APPLY:

- |  |   |   |   |                                       |
|--|---|---|---|---------------------------------------|
| <input type="checkbox"/> to cross roadway  | <input type="checkbox"/> overhead           | <input type="checkbox"/> underground      | <input type="checkbox"/> parallel to centerline of road | <input type="checkbox"/> CONSTRUCTION |
| <input type="checkbox"/> tunnel            | <input type="checkbox"/> trench             | <input type="checkbox"/> open cut         | <input type="checkbox"/> suspend on towers              | <input type="checkbox"/> Major        |
| <input type="checkbox"/> jack & bore       | <input type="checkbox"/> cased              | <input type="checkbox"/> suspend on poles | <input type="checkbox"/> tree cutting/removal           | <input type="checkbox"/> Minor        |
| <input type="checkbox"/> bridge attachment | <input type="checkbox"/> water              | <input type="checkbox"/> sanitary sewer   | <input type="checkbox"/> telephone/communicator         |                                       |
| <input type="checkbox"/> gas/petroleum     | <input type="checkbox"/> chemical treatment | <input type="checkbox"/> other _____      |   |                                       |

CHECK ALL THAT APPLY:

- \$50 fee: Standard service line or single jack bore connection crossing the right-of-way.
- \$100 fee: A lateral installation parallel to the highway up to 500 feet in total length with a maximum of four (4) road bores.
- \$200 fee: A lateral installation parallel to the highway 500 feet or more in length or less than 500 feet in length with more than four (4) road bores.
- \$250 fee: A utility installation requiring an open cut of pavement.

Estimated Starting Date \_\_\_\_\_ Estimated Restoration Date \_\_\_\_\_

The Applicant understands and agrees that the permitted work shall comply with all permit provisions and conditions of the Rock County Utility Policy in effect at the time of this application, and with any special provisions listed below or attached hereto, and any and all plans, details, or notes attached hereto and made a part thereof.

BY \_\_\_\_\_ Title \_\_\_\_\_  
(Signature of Authorized Representative)

Date \_\_\_\_\_

**PERMIT APPROVAL BY PERMITTING AUTHORITY**

The foregoing application is hereby approved and permit issued by the Permitting Authority subject to full compliance by the Applicant with all provisions and conditions stated in the Rock County Utility Accommodation Policy including the Indemnification as included in 96.03 of the WCHA Utility Accommodation Policy in effect on the date of this application. Other Special Provisions: (Continue on second page if necessary) \_\_\_\_\_

BY \_\_\_\_\_, Director, Public Works Department Date \_\_\_\_\_  
(Signature of Authorized Representative)

*Depending on the size of your project, an erosion control permit or storm water management permit may also be required from the Land Conservation Department for land disturbing activity related to driveway and/or underground utility installation. Please contact the Land Conservation Department 608/754-6617 for more information.*

Permit Provisions and Conditions of Issuance

1. Pursuant to the Wisconsin Statutes, this permit is granted to allow performance of the specific work described herein. The following standard provisions and any included special provisions shall govern.
2. The permitted facilities shall, if necessary, be altered at the expense of the applicant to permit alteration, improvement, or maintenance of the highway as may hereafter be ordered. The entire cost of constructing and maintaining the permitted facilities shall be the obligation of the applicant.
3. Any permitted facilities that are installed and found not to be in compliance with all terms and conditions of the permit shall be removed at the expense of the applicant.
4. No open cutting for a crossing will be allowed where the pavement is too narrow to maintain one-way traffic at all times, unless the Permitting Authority has granted permission for a detour. Wherever the pavement is opened, the soil shall be hauled away and the trench shall be backfilled with sand or gravel and compacted. The pavement removed for a road crossing shall be replaced using nine (9) inches of crushed lime rock and four (4) inches of hot-mixed asphalt compacted per the Permitting Authority specifications, unless an exception is granted.
5. When one-way traffic or a detour is used, the contractor shall provide all necessary signs, flag persons and lights required according to the "Manual on Uniform Traffic Control Devices." When a detour is allowed, local newspapers, radio stations, law enforcement and fire authorities, postmaster and school bus operators shall be notified by the contractor in advance of the work being started.
6. All disturbed areas shall be returned to their present condition or better, subject to the satisfaction of the Permitting Authority or his representative. Access to all private drives and public road intersections shall be maintained, and all disturbed areas completely restored.
7. Any trenching, tunneling, or excavating shall be performed in accordance with the requirements of OSHA and the Wisconsin Department of Commerce, and any applicable local regulations.
8. A copy of this approval along with any plans and special provisions shall be available on the job site.
9. Special Conditions:

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