

Rock County Agriculture & Extension Education Committee
Wednesday, October 14, 2015 – 7:00 p.m.
2nd Floor Courthouse Conference Room
Rock County Courthouse
Janesville WI

1. Call to Order
2. Approval of Agenda
3. Approval of September 9, 2015 Meeting Minutes
4. Citizen Participation, Information and Announcements
5. Educator Reports: Nick Baker, Agriculture Educator
6. 4-H Fairgrounds Maintenance and Contracts
7. Fair Board Report
8. Approval of County Farm Cropland Lease Contract
9. Approval of Extension Bills/Transfers/Encumbrances
10. Review of 2016 Budget
11. Department Update: nEXT Generation Local Component proposal
12. Comments from the Committee
13. Adjourn



PROPOSAL SUMMARY FORM

PROJECT NUMBER #2016-07
 PROJECT NAME CROP LAND LEASE
 PROJECT DUE DATE OCTOBER 1, 2015 – 12:00 NOON
 DEPARTMENT ROCK COUNTY FARM

392 ACRES	BADGERLAND GRAIN FARMS EVANSVILLE WI	TRIPLE D FARMS EVANSVILLE WI
2016 TOTAL BID	105,000.00	93,296.00
2017 TOTAL BID	105,000.00	93,296.00
2018 TOTAL BID	105,000.00	93,296.00
TOTAL 3 YEAR BID	\$ 315,000.00	\$ 279,888.00

Proposal was advertised in the Beloit Daily News and on the Internet. Six additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION:

[Signature] / Badgerland Grain Farm
 SIGNATURE / Nick Baker 10/1/15
 DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR

VOTE

DATE

EXECUTIVE SUMMARY

#2016-07

REQUEST FOR PROPOSAL

CROP LAND RENTAL

AT

ROCK COUNTY FARM

ROCK COUNTY, WISCONSIN

Proposals were solicited from various farmers for the lease of 392 acres of cropland in the Town of Janesville, known as the Rock County Farm. The cropland is located in the Town of Janesville Sections 13, 14 and Section 13 in the City of Janesville.

Proposers were required to include the following information as part of their Proposal.

1. Proposal Form
The Proposal Form must be completed, signed and dated.
2. Qualification
Proposers shall provide information referencing qualifications and farm experience including but not limited to, past farm experience, current land owned and operated.
3. References
The proposer shall supply a list of three references including current or previous landowners or cropland rented. Include the name, address, and telephone number.
4. Letter of Credit
The Proposer must provide a letter of reference from a financial institution showing proof of available line of credit equal to proposed annual rental payments.

Proposals were received from two interest parties. Proposals were reviewed by UW Extension and Purchasing staff for compliance with the specifications. The proposal submitted by Badgerland Grain Farms was determined to be the most advantageous to Rock County. It is the recommendation of Purchasing and UW Extension to enter into a contract for 2016 through 2018 with Badgerland Grain Farms for the lease of 392 acres of County owned land.

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
56-5600-0000-62119	OTHER SERVICES	P1503021	09/02/2015	UNIVERSITY OF WISCONSIN EXTENS	83,244.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	173,123.00	85,636.00	0.00	83,244.00	4,243.00
56-5600-0000-63100	OFC SUPP & EXP	P1502468	08/25/2015	BRIMAR INDUSTRIES INC	39.31
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,000.00	1,375.86	0.00	39.31	2,584.83
56-5600-0000-63300	TRAVEL		09/28/2015	DUERST, DONNA	109.85
			09/28/2015	FLICKINGER, ANGELA	325.60
			09/29/2015	MARSDEN, CHRISTINE	98.33
			09/28/2015	HETZEL, KATHLEEN	62.10
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,500.00	6,722.43	896.22	595.88	5,285.47
56-5600-0000-64209	DEMO EXP	P1500183	09/10/2015	SENTRY FOOD STORE	109.53
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,000.00	734.39	35.00	109.53	3,121.08
56-5600-0000-64904	SUNDRY EXPENSE				
ENC	R1503347	09/08/2015	AMAZON.COM	72.03	
ENC	R1503404	09/10/2015	AMAZON.COM	68.29	
	P1500181	09/17/2015	MENARDS	17.93	
	P1500186	09/17/2015	TRUSTEES OF TUFTS COLLEGE	5,350.00	
	P1503002	08/27/2015	UNIVERSITY OF WISCONSIN EXTENS	560.10	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	25,000.00	11,053.10	720.07	6,068.35	7,158.48
U.W.EXTENSION PROG TOTAL				90,057.07	
56-5610-0000-63300	TRAVEL		08/28/2015	THOMPSON, RANDY	391.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,400.00	690.00	0.00	391.00	319.00
56-5610-0000-63500	R&M SUPPLIES	P1500179	09/01/2015	HARRIS ACE HARDWARE	22.99
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,800.00	7,849.47	598.00	22.99	5,329.54
56-5610-0000-67200	CAPITAL IMPROV	P1502996	09/10/2015	QUALITY EXTERIOR IMPROVEMENTS	3,420.00

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	86,150.00		27,706.56	0.00	3,420.00	55,023.44
FAIRGROUNDS PROG TOTAL					3,833.99	
56-5625-0000-63400	OPERATING SUPPLI					
		P1500181	08/02/2015	MENARDS		3.99
		P1501509	06/24/2015	JOHNSON TRACTOR INC		44.50
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	9,300.00		6,842.97	1,825.48	48.49	583.06
FARM-GENERAL FUND PROG TOTAL					48.49	

I have examined the preceding bills and encumbrances in the total amount of **\$93,939.55**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **OCT 14 2015**

Dept Head _____

Committee Chair _____

Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date 09/18/15
 Requested By UW EXT
Department

Transfer No. 15-69
Angela Flickinger / Donna Duerst
Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 56-5625-0000-67160 Description: Farm General-Cap Assets Current Balance: 4,200	4,200	Account #: 56-5630-0000-67160 Description: Farm Capital Project-Cap Asset	4,200
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Funds in this account were set up for use on Farm Capital Projects.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

To move Budget and Expense amounts to Farm Capital Projects account for better tracking.

FISCAL NOTE:

Sufficient funds are available for transfer. *S 9/21/15*

ADMINISTRATIVE NOTE:

Recommended *JMO 9-24-15*

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____

Finance Committee _____
