

Public Works Committee Minutes  
Tuesday, October 28, 2014 – 8:00 a.m.  
4004 South Oakhill Avenue  
Southern Wisconsin Regional Airport - Janesville WI

Call to Order. Chair Bussie called the meeting to order at 8:00 a.m.

Committee Members Present. Supervisors Arnold, Bussie, Fox, and Driscoll

Committee Members Absent. Supervisor Richard

Staff Members:      Ron Burdick              Airport Director  
                                 Deb Lawton              Secretary II

Others Present:      Bonnie Cooksey      JJC

Approval of Agenda. Supervisors Arnold and Driscoll moved today's agenda. MOTION CARRIED.

Approval of Minutes of September 23, 2014. Supervisors Fox and Driscoll moved the minutes. MOTION CARRIED.

Citizen Participation, Communications and Announcements. Discussion on setting up a joint Planning & Development and Public Works Committee meeting for Thursday, December 11 took place. This meeting will include the roll-out of the Controlled Access Ordinance.

#### **AIRPORT BUSINESS**

Approve Addendum to Agricultural Lease Between Rock County and Whilden R. Hughes. Supervisors Arnold and Driscoll moved the addendum. Ron Burdick recommends extending the lease for another three years. Discussion on agricultural leases took place. MOTION CARRIED.

Airport Accounts Receivable. Ron distributed the report. No action needed. The Committee commented that Cynthia does a good job taking care of this.

Approve Bills, Encumbrances/Pre-Approved Encumbrances, Amendment and Transfers. Supervisors Fox and Driscoll moved the transfer of \$3,246.07 for lightning damage in June. MOTION CARRIED.

Report on Airport Operations and Land Use Seminar. Supervisor Fox and Ron Burdick attended this seminar in Stevens Point in October. Discussion on various items covered at that seminar took place.

Project Updates: Terminal Project; Terminal Parking Lot and Perimeter Road. Ron reported the furniture for the terminal has been arriving this week. Discussion on basement space took place. Supervisor Fox asked about the restaurant space and Ron replied we are working on a draft RFQ. Discussion on holding an open house and

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inviting all County Board members took place. It was decided to hold the open house on Friday, December 12.

Ron reported work has begun on the perimeter road. Paving will be done next spring.

Next Meeting Date:

Tuesday, November 25, 8:00 a.m. Airport meeting

Adjournment. Supervisors Fox and Arnold moved to adjourn at 8:50 a.m. MOTION CARRIED.

Respectfully submitted,

Debra A. Lawton  
Secretary II