

Rock County Agriculture & Extension Education Committee
Wednesday December 10, 2014 – 7:00 p.m.
Courthouse Conference Center, Rm. 250
Rock County Courthouse
Janesville, WI

Agenda

1. Call to Order
2. Approval of Agenda
3. Approval of November 12, 2014 Meeting Minutes
4. Citizen Participation, Information and Announcements
5. Fair Board Report
6. 4-H Fairgrounds Maintenance and Contracts
 - a. Approval of Fairgrounds Rental Contracts
7. Approval of Extension Bills/Transfers/Encumbrances
8. Educator Report: Megan Rebout, 4-H Program Advisor
9. Discussion and Approval of Fairgrounds Usage Policy
10. Approval of Title 1 Program Delivery Specialist position
11. Department Update
12. Comments from the Committee
13. Adjourn

2014 . . .

Rock County

COMMITTEE APPROVAL REPORT

12/03/2014

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
56-5600-0000-63100	OFC SUPP & EXP				
ENC		R1404091	11/21/2014	AMAZON.COM	26.99
ENC		R1404154	11/25/2014	AMAZON.COM	210.01
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,000.00	2,284.16	585.50	237.00	893.34
56-5600-0000-63200	PUBL/SUBCR/DUES				
ENC		R1404154	11/25/2014	AMAZON.COM	210.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,000.00	785.00	300.00	210.50	(295.50)
56-5600-0000-63300	TRAVEL				
			11/20/2014	DUERST,DONNA	271.48
			10/27/2014	FLICKINGER,ANGELA	608.52
			11/20/2014	REBOUT,MEGAN	122.08
			11/20/2014	MARSDEN,CHRISTINE	131.60
			11/19/2014	HETZEL,KATHLEEN	36.40
			11/20/2014	BAKER,NICK	113.68
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,500.00	11,062.02	522.19	1,283.76	632.03
56-5600-0000-64209	DEMO EXP				
ENC		R1404062	11/19/2014	AMAZON.COM	163.92
		P1400062	11/03/2014	SENTRY FOOD STORE	16.82
		P1400063	11/19/2014	SHOPKO INC #130	28.97
		P1403690	11/15/2014	JANESVILLE SENIOR CENTER	111.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,000.00	2,921.65	185.75	320.71	571.89
56-5600-0000-64904	SUNDRY EXPENSE				
		P1400052	11/03/2014	KIMS LETTERING	1,330.50
		P1403135	11/17/2014	JANESVILLE CONFERENCE CENTER	994.98
		P1403300	11/11/2014	CHULA VISTA	900.00
		P1403584	11/03/2014	FARRELL,CONNIE L	180.00
		P1403615	11/11/2014	KRUEGER,NANCY	563.20
		P1403718	11/13/2014	UNIVERSITY OF WISCONSIN EXTENS	595.00
		P1403752	11/19/2014	BEST EVENTS	34.70
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	25,500.00	16,856.00	2,589.50	4,598.38	1,456.12
U.W.EXTENSION PROG TOTAL				6,650.35	
56-5625-0000-63400	OPERATING SUPPLI				
		P1403283	10/31/2014	ADVANCED DISPOSAL SERVICES	180.00
		P1403699	11/11/2014	JANESVILLE PLUMBING LLC	140.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	9,499.00		6,894.85	2,374.71	320.00	(90.56)
FARM-GENERAL FUND PROG TOTAL					320.00	

I have examined the preceding bills and encumbrances in the total amount of **\$6,970.35**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 10 2014**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT
Pre-Approved Encumbrances

2015

11/26/2014

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
56-5610-0000-63500 ENC	R&M SUPPLIES	R1500018	01/01/2015	ADVANCED DISPOSAL SERVICES	600.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,800.00	0.00	0.00	600.00	13,200.00
FAIRGROUNDS PROG TOTAL				600.00	

I have examined the preceding bills and encumbrances in the total amount of **\$600.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

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- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 10 2014**

Dept Head _____

Committee Chair _____

2015...

Rock County

COMMITTEE APPROVAL REPORT

11/19/2014

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
56-5600-0000-63200 ENC	PUBL/SUBCR/DUES	R1500029	01/01/2015	JP MORGAN CHASE BANK NA	300.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,000.00	0.00	0.00	300.00	700.00
56-5600-0000-63300 ENC	TRAVEL	R1500029	01/01/2015	JP MORGAN CHASE BANK NA	700.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,500.00	0.00	0.00	700.00	12,800.00
56-5600-0000-64200 ENC	TRAINING EXP	R1500029	01/01/2015	JP MORGAN CHASE BANK NA	2,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,000.00	0.00	0.00	2,000.00	0.00
56-5600-0000-64209 ENC	DEMO EXP	R1500029	01/01/2015	JP MORGAN CHASE BANK NA	200.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,000.00	0.00	0.00	200.00	3,800.00
				U.W.EXTENSION PROG TOTAL	3,200.00
56-5610-0000-62400 ENC	R & M SERV	R1500025	01/01/2015	MANPOWER GROUP US INC	35,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	38,700.00	0.00	0.00	35,000.00	3,700.00
56-5610-0000-63500 ENC	R&M SUPPLIES	R1500018	01/01/2015	ADVANCED DISPOSAL SERVICES	600.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,800.00	0.00	0.00	600.00	13,200.00
				FAIRGROUNDS PROG TOTAL	35,600.00
56-5625-0000-63400 ENC	OPERATING SUPPLI	R1500020	01/01/2015	DELONG CO INC,THE	2,500.00
ENC		R1500023	01/01/2015	QUICK FUEL	700.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,500.00	0.00	0.00	3,200.00	10,300.00
				FARM-GENERAL FUND PROG TOTAL	3,200.00

2015

Rock County

COMMITTEE APPROVAL REPORT

11/19/2014

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$42,000.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 10 2014**

Dept Head _____

Committee Chair _____