



## MINUTES

ROCK COUNTY HOUSING AUTHORITY  
MONDAY, SEPTEMBER 11, 2017  
ROCK COUNTY COURHOUSE – EAST  
PLANNING & DEVELOPMENT CONFERENCE ROOM  
2<sup>ND</sup> FLOOR EAST – ROOM 266  
51 S MAIN ST JANESVILLE, WI 53545

### 1. Call to Order

Chair Billy Bob Grahn called the meeting to order at 8:37 a.m. Commissioners present: Anda O'Connell, Jason Heidenreich and Vice-Chair Sarah Williams. Absent: Mary Beaver. QUORUM PRESENT

Planning & Development Staff present: Andrew Baker (Sr. Planner), Cheryl Martin (Planning Services Coordinator)

Others: Jerusha Daniels (Wisconsin Partnership for Housing Development)

### 2. Adoption of Agenda

Commissioners Heidenreich and Williams moved the adoption of the agenda. All in favor – **ADOPTED**

### 3. Minutes of Meetings for August 21 and August 24, 2017

Commissioners Heidenreich and Williams moved the approval of the August 21 and August 24, 2017 meeting minutes as presented. **APPROVED** as presented.

### 4. HOME Program Loan Requests

A. Project ID: 85 (Down Payment Assistance Loan) = \$5,000

Commissioner Heidenreich moved to approve Project ID: 85 in an amount not to exceed \$5,000; motion seconded by Commissioner O'Connell – **APPROVED YES (4) – NO (0)**

B. Project ID: 86 (Rental Rehabilitation Loan) = \$13,780

Commissioner O'Connell moved to approve Project ID: 86 in an amount not to exceed \$13,780; motion seconded by Commissioner Heidenreich – **APPROVED YES (3) – NO (0) ABSTAINED (1) – Commissioner Williams**

### 5. Program Administration Report

Jerusha Daniels reported that WPHD continues to receive and process applications.

Program outreach efforts and challenges were discussed and Chair Grahn indicated that he would like to see a regular item placed on the agenda to discuss outreach activities.

**6. Citizen Participation, Communications and Announcements**

None at this time.

**7. Next Housing Authority Meeting**

The next meeting of the Rock County Housing Authority will be scheduled when activity warrants it.

**8. Adjournment**

Commissioners Williams and Heidenreich moved to adjourn the committee at 9:10 am;  
**ADOPTED** by acclamation.

Respectfully submitted,

Cheryl Martin, Recording Secretary

NOT OFFICIAL UNTIL APPROVED BY THE ROCK COUNTY HOUSING AUTHORITY