



---

# ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

*Airport - Highways - Parks*

3715 Newville Road, Janesville, WI 53545  
Phone: (608)757-5450 Fax: (608)757-5470  
www.co.rock.wi.us

---

Public Works Committee Meeting – Airport, Parks, and Highway  
Tuesday, June 12, 2018 at 8:00 a.m.

Southern Wisconsin Regional Airport – Voyager Room  
1716 W. Airport Rd.  
Janesville, WI 53546

Note: Date  
and Location

## AGENDA

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes of May 8<sup>th</sup> and May 15<sup>th</sup>, 2018
4. Citizen Participation, Communications and Announcements
5. **PARK BUSINESS**
  - a. Resolution – Authorizing Award Of Contract For Happy Hollow Park Vault Toilet Building
  - b. Discussion and Possible Action – Approve Turtle Community Organization 4th of July Celebration Fermented Malt Beverage Permit
  - c. Update and Discussion – Friends of Carver Roehl Tree Identification Program
  - d. Update and Discussion – Beloit Archers
  - e. Update and Discussion – South Smith Road Feasibility Study
  - f. Update and Discussion – Peace Trail
  - g. Update and Discussion – Trail School
  - h. Update and Discussion – Beckman Mill Camera Installation
  - i. Update and Discussion – Paving of Lee Park
6. **AIRPORT BUSINESS**
  - a. Discussion and Possible Action – Approve Facility Use Agreement Between Southern Wisconsin Regional Airport , County of Rock, Wisconsin and American Cancer Society, Sarah Miller, Manager.
  - b. Update on Part 139 Inspection
  - c. Update on Sonic Boom Event
  - d. Discussion and Possible Action - Set Date for Airport Tour
  - e. Update on Bessie's Diner
7. **HIGHWAY BUSINESS**
  - a. Discussion and Possible Action – Selection and Award of the 2018-2019 Local Bridge Inspections
8. Next Meeting Date: July 10, 2018 at 8:00 a.m. at the Southern Wisconsin Regional Airport
9. Adjournment

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Nick Elmer, Assistant Director of  
Public Works  
INITIATED BY



Nick Elmer, Assistant Director of  
Public Works  
DRAFTED BY

Public Works Committee  
SUBMITTED BY

June 4, 2018  
DATE DRAFTED

### AUTHORIZING AWARD OF CONTRACT FOR HAPPY HOLLOW PARK VAULT TOILET BUILDING

1 **WHEREAS**, the Rock County Board of Supervisors approved the purchase of one vault  
 2 toilet building in the 2018 County Budget to be constructed at Happy Hollow Park; and,  
 3  
 4 **WHEREAS**, Rock County Purchasing requested bids for this vault toilet building; and,  
 5  
 6 **WHEREAS**, Purchasing and Parks staff reviewed all bids received and are recommending  
 7 the lowest bid from Huffcut Concrete of Chippewa Falls, Wisconsin.  
 8  
 9 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors  
 10 duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2018, does hereby authorize a  
 11 contract be awarded to Huffcut Concrete of Chippewa Falls, Wisconsin in the amount of  
 12 \$33,660 for the construction of this vault toilet building.

Respectfully submitted,

PUBLIC WORKS COMMITTEE

ENDORSED BY  
PARKS ADVISORY COMMITTEE

\_\_\_\_\_  
Betty Jo Bussie, Chair

\_\_\_\_\_  
Floyd Finney

\_\_\_\_\_  
Brent Fox, Vice Chair

\_\_\_\_\_  
Dean Paynter

\_\_\_\_\_  
Brenton Driscoll

\_\_\_\_\_  
Thomas Presny

\_\_\_\_\_  
Rick Richard

**LEGAL NOTE:**  
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

\_\_\_\_\_  
Jeremy Zajac

Richard Greenlee  
Corporation Counsel

**FISCAL NOTE:**

Sufficient funds were included in the 2017 budget and carried over to 2018 for the cost of this project. This project is being funded by sales tax revenue.

**ADMINISTRATIVE NOTE:**

Recommended.  
  
Nicholas Osborne  
Assistant to County Administrator

Sherry Oja  
Finance Director

**EXECUTIVE SUMMARY**  
**AUTHORIZING AWARD OF CONTRACT FOR**  
**HAPPY HOLLOW PARK VAULT TOILET BUILDING**

This resolution provides final authorization to award the contract for construction of one double vault toilet building at Happy Hollow Park in the amount of \$33,660. This resolution awards the contract to low bidder, Huffcut Concrete of Chippewa Falls, Wisconsin, for providing and installing the vault toilet building.

Project will be funded through the Parks Capital Improvement Account (Account 41-4592-4800-67200). This project was planned and budgeted at \$50,000 for demolition, site prep and providing and installing the new vault toilet. Site prep and demolition work is scheduled to be completed under a separate contract to Fanning Excavating Inc. in the amount of \$2,483. DNR permits will be required to complete the work in the amount of \$200. Asphalt work will be done by the Department of Public Works Highway Division around the new unit once it is installed.



BID SUMMARY FORM

PROJECT NUMBER: #2018-21  
 PROJECT NAME: HAPPY HOLLOW PARK VAULT TOILET BUILDING  
 BID DUE DATE: MAY 10, 2018 – 1:30 PM  
 DEPARTMENT: PUBLIC WORKS – PARKS DEPARTMENT

|                           | HUFFCUTT CONCRETE<br>CHIPPEWA FALLS WI   | HAUGEN EXCAVATING<br>STOUGHTON WI                |
|---------------------------|--|--|
| VAULT TOILET              | 26,310.00  | 35,721.00  |
| INSTALLATION              | 7,350.00   | 18,187.00  |
| <b>TOTAL PROJECT COST</b> | <b>\$ 33,660.00</b>  | <b>\$ 53,908.00</b>                              |
| ADDENDUM RECEIVED         | YES  | YES  |
| START DATE                | 5/28/18  | 5/10/18  |
| COMPLETION DATE           | 6/28/18  | 6/30/18  |
| MODEL BID                 | HUFFCUTT WOOD DUCK   | CREST PRECAST RM250                              |
| WARRANTY                  | 20 YEARS BUILDING<br>8 YEARS AGAINST LEAKS<br>MANUFACTURER WARRANTY ON<br>NON-HUFFCUTT PARTS | 20 YEAR-CONCRETE<br>1 YEAR NON-CONCRETE<br>PARTS |

Invitation to bid was advertised in the Janesville Gazette and on the internet. Five additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION:

\_\_\_\_\_  
SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

\_\_\_\_\_  
CHAIR VOTE      DATE

**ROCK COUNTY PARK AND CONSERVATION DIVISION**  
**REQUIREMENTS AND RESTRICTIONS FOR FERMENTED MALT BEVERAGE**  
**PERMIT**

- I. These permits shall only be issued to civic groups for specific events.
- II. Only licensed bartenders shall be used.
- III. All Wisconsin Statutes in relation to the dispensing and consumption of fermented malt beverages shall be strictly enforced.
- IV.
  - A. A uniformed law enforcement officer will be at the specified sales area to conduct any checking of identification to determine age as may be necessary, and will be continually present during operation of the beer sales area.
  - B. Permittee shall provide for checking and enforcement personnel to insure all these requirements are met.
- V. The Permit shall be valid for a single specified event and can be revoked with no notice if rules and requirements are not met.
- VI. No "carry-in alcoholic beverages" are permitted, only fermented malt beverages sold on site may be possessed or consumed on site.
- VII. Permittee shall furnish a "Certificate of Insurance" naming Rock County as an additional insured. This certificate must be in Rock County's possession prior to the grounds being set up for the event.

An excerpt from Chapter 5 of the Rock County Ordinances, 5.02(16)(a)(b) Intoxicants Prohibited:

"No person shall consume or possess any fermented malt beverage or intoxicating liquor, as defined by 1987 Wisconsin Statutes, sec. 125.02, on any property owned by Rock County, except that portion of the county airport designated by the Public Works Committee. Such possession and consumption of fermented malt beverages on the airport premises shall be subject to all applicable State Statutes and local ordinances including licensing of the restaurant operation by the appropriate municipal authority. The consumption of fermented malt beverages and wine, in all parks, except the 4-H County Fair Grounds, is allowed under a temporary permit issued by the Public Works Committee. The consumption of fermented malt beverages and wine on the 4-H County Fair Grounds is allowed under a temporary permit issued by the Agriculture and Extension Education Committee. Such temporary permits shall be subject to local licensing requirements and such other restrictions as the respective Committees may deem to be in the public interest. The Public Works and Agriculture and Extension Education committees may establish fees for the issuance of the permits referred to in sub (a) above to help defray the costs of park clean up.

PERMIT

TURTLE COMMUNITY ORGANIZATION is hereby authorized to dispense fermented malt beverages at Sweet-Allyn County Park from Friday, June 22, 2018 through Sunday, June 24, 2018 subject to licensing and state and local laws. This Permit is issued by the Rock County Public Works Committee under authority granted in Chapter 5, Subchapter 2, of the Rock County Ordinances.

ROCK COUNTY  
PUBLIC WORKS COMMITTEE

---

Betty Jo Bussie, Chair

---

Brent Fox, Vice-Chair

---

Brenton Driscoll

---

Rick Richard

---

Jeremy Zajac

**Facility Use Agreement**  
Between  
Southern Wisconsin Regional Airport  
County of Rock, Wisconsin  
And  
**AMERICAN CANCER SOCIETY,  
SARAH MILLER, MANAGER**

THIS FACILITY USE AGREEMENT (AGREEMENT) is made and entered into by and between the COUNTY OF ROCK, WISCONSIN, a municipal corporation, duly organized and existing under the laws of the State of Wisconsin, hereinafter referred to as COUNTY, and the AMERICAN CANCER SOCIETY (ACS), hereinafter referred to as USER, whose address is 8317 Elderberry Road, Madison, WI 53717, for the temporary use of the Facilities, as described below.

This AGREEMENT reflects the intention of the USER to hold a "10K ON THE RUNWAY" fun run/walk to raise cancer awareness at the Southern Wisconsin Regional Airport (hereinafter the "AIRPORT") on July 21, 2018 as mutually agreed upon. COUNTY and USER. All proceeds raised by USER will go to the ACS.

In exchange for good and valuable consideration, and in further consideration of the mutual benefits to the respective parties, each party agrees to the terms and conditions as set forth below:

1. Subject to the terms herein, COUNTY agrees to provide to the USER for the purpose(s) and at the time described below, access to the WEST TERMINAL RAMP, EVENT PARKING AREA, AND DEFINED AREAS OF TAXIWAYS AND RUNWAYS of the AIRPORT determined by the Airport Manager, located at 1716 W. Airport Rd. Suite 100, Janesville, Wisconsin, (hereinafter "FACILITIES").
  - A. Purpose: Raise money and provide financial support to cancer survivors and their families
  - B. Date: Saturday, July 21, 2018
  - C. Time: 6 a.m. – 10:30 a.m. run start time 7:00 a.m.
  - D. Attendance: goal is 500 participants
2. USER agrees to:
  - A. Provide all volunteers to support and execute all facets of the event to include set-up, registration, water stations, signage, finish line awards, and clean-up.
  - B. Remove all event material including volunteer support in a timely manner immediately after the last runner/walker has completed the course ensuring no debris is left behind that could cause damage to airplane engines.
  - C. Abide by and ensure compliance with all COUNTY policies and regulations governing the use of the Facilities. Any policies or regulations relating to use of the Facilities will be given to USER prior to signing contracts. This includes any FAA, State and County regulations, especially height restrictions.
  - D. Be responsible for the supervision, management and control of the activity or event which is the subject of this contract and of all activity/event participants and spectators.
  - E. Assure compliance with all of the conditions set forth in this Agreement and acknowledges that failure to abide by or ensure compliance with AIRPORT's use of Facilities policy and/or regulations shall constitute grounds, among other grounds, for immediate cancellation of this contract and any associated event.
  - F. Provide unrestricted access for all aspects of this event to the COUNTY and its representatives, Sheriff's Office, and local municipalities that are providing services to inspect and ensure compliance with the contract.

- G. Retain all sponsorship revenues specifically related to the event.
- H. Assure that all advertisements and/or communications, whether print, radio, television, or otherwise, promoting USER's events to be held under this CONTRACT shall refer to the rented facilities as 'Southern Wisconsin Regional Airport', or other such phrasing as USER, on reasonable advance written notice to Facility, may from time to time designate. No other reference whatsoever to the facilities or grounds is permitted.
- I. Return the Facilities to the state of the Facilities prior to the use at no cost to AIRPORT, reasonable wear and tear accepted. If the Facilities are damaged during the term of this use by any act, omission, default or negligence of USER or any of its employees, agents, officers, volunteers, event participants or invitees, USER shall restore Facilities to original condition, or pay the AIRPORT a mutually agreed upon, fair and reasonable sum, normal wear and tear is expected.
- J. Provide a security and safety plan as required by the Rock County Sheriff's Office and Emergency Management no later than 30 business days prior to the commencement of the event.
- K. Indemnify, defend and hold harmless, the COUNTY, the Public Works Committee and all county officials, officers, agents, employees, departments, agencies, committees, board members, and representatives, against any and all liability, claims, loss, charges, damages, costs, fines, penalties, and expenses, of every kind and description, (including reasonable attorney's fees), and damage to any person or property, arising out of or in connection with, or occurring during the course of this Agreement where such liability is founded upon or occurring out of the acts, omissions, negligence, willful misconduct, or failure to comply with any of the terms of this Agreement by/of USER, or any of its employees, agents, officers, volunteers, event participants or invitees. The duty to indemnify shall continue in full force and effect, notwithstanding the expiration or early termination of this Agreement, with respect to any claims based on facts or conditions that occurred prior to the expiration or termination of this Agreement.
- L. Provide a certificate of insurance listing the Southern Wisconsin Regional Airport and the County of Rock as additional insured, and upon request, certified copies of the required insurance policies. USER shall maintain in full force and effect at all times during the terms of this Agreement general liability and insurance coverage by a company authorized to do business in the State of Wisconsin, with limits of not less than:

|                             |                  |             |
|-----------------------------|------------------|-------------|
| Personal and Bodily Injury: | Per Person:      | \$1,000,000 |
|                             | Per Accident:    | \$2,000,000 |
| Property Damage:            | Each Occurrence: | \$1,000,000 |
|                             | Aggregate:       | \$1,000,000 |

The certificate of insurance shall be provided to the COUNTY no less than 30 days prior to the event.

3. GENERAL TERMS AND CONDITIONS:

- A. This AGREEMENT (nor any interest in this AGREEMENT) may not be assigned by USER to another party without the prior written consent of COUNTY.
- B. Nothing in this AGREEMENT shall create, establish, or extend the rights or obligations hereunder to any third-party. Nothing in this AGREEMENT shall be construed to create any duty to, or standard of care with reference to, or any liability to, any person not a party to this AGREEMENT.
- C. COUNTY shall not be responsible for damage, loss, injury or delay caused by conditions that are beyond reasonable control, which may include but are not limited to: Acts of God, acts of the State of Wisconsin, the FAA, or the United States



government, strikes, labor disputes, fire, explosions, or other casualties, thefts, and vandalism.

D. COUNTY shall not be responsible to USER for any special, indirect, punitive, or consequential damages, including but not limited to lost profits, loss of business, or loss of property, for any reason whatsoever.

4. TERMINATION:

Either party may terminate this AGREEMENT upon seven (7) days written notice to the other party. In the event of an emergency or national disaster, COUNTY may terminate this AGREEMENT up to and at the time of the commencement of the event.

All terms and conditions of this written AGREEMENT shall be binding upon the parties, their heirs and assigns, and cannot be changed by any oral representations or promise of any agent or other person of the parties hereto unless the same be in writing signed by the duly authorized agent or agents who executed this AGREEMENT.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals this \_\_\_\_\_ day of \_\_\_\_\_,

COUNTY  
Rock County, Wisconsin

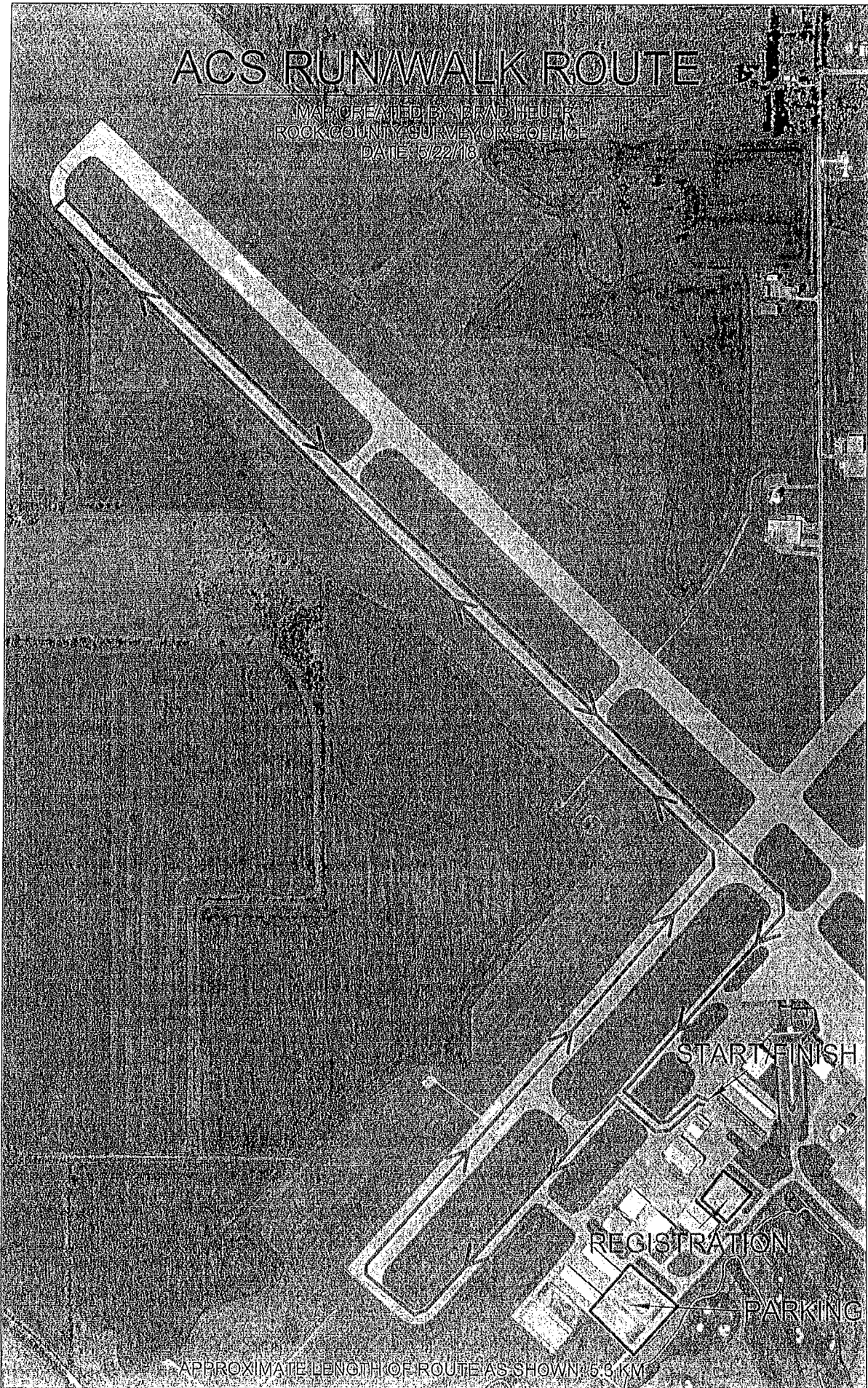
USER  
American Cancer Society, Madison

BY: \_\_\_\_\_  
Gregory A. Cullen  
Southern Wisconsin Regional Airport  
Interim Airport Manager

BY: \_\_\_\_\_  
Sarah Miller  
American Cancer Society  
Community Manager

# ACS RUN/WALK ROUTE

MAP CREATED BY BRAD HEUER  
ROCK COUNTY SURVEYOR'S OFFICE  
DATE 5/22/18



APPROXIMATE LENGTH OF ROUTE AS SHOWN 7.3 KM

**Rock County Department of Public Works  
Division of Highways – Issue Paper**

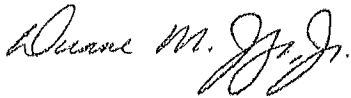
**ISSUE** - Selection and Award of the 2018-2019 Local Bridge Inspections

**DISCUSSION** - The local government agencies in the United States are required by Federal Law to inspect their local bridges at least once every two years. Some of these bridges must be inspected annually because of the type, location or condition of these bridges. Rock County acts as the lead agency for soliciting and hiring a qualified consulting engineering firm for the County's bridges, as well as the town bridges in the County. Only the cities of Evansville, Edgerton, Beloit and Janesville perform their own or select their own inspection consultants.

Rock Co. DPW staff solicited cost proposals from all firms on its 2018 Roster of Eligible Consultants. Ten firms responded. A summary of their proposals is attached. The request for proposal also included a solicitation for an hourly and mileage rate to provide Bridge Project Management Services on behalf of the County for the two-year period.

**RECOMMENDATION** - Select and award a contract to the lowest proposer, MSA for a fee of \$26,700. Further retain them for the two-year cycle at the hourly rates (includes expenses) shown in the proposal as Rock County's Bridge Project Manager.

Respectfully submitted by,



Duane M. Jorgenson, Jr., P.E.  
Director of Public Works

## Rock County

### 2018-2019 Bridge Inspections Summary of Engineer's Proposals

| Firm                           | Routine Inspections (118) | Interim Inspections (17) | Reach-All Inspections (5) | Fracture Critical Inspections (2) | Total Fee | Project Manager |          |         |
|--------------------------------|---------------------------|--------------------------|---------------------------|-----------------------------------|-----------|-----------------|----------|---------|
|                                |                           |                          |                           |                                   |           | Fee Type        | Hourly   | Mileage |
| MSA                            | Included                  | Included                 | Included                  | Included                          | \$26,700  | T&E             | \$117.00 | \$0.545 |
| KBIS                           | \$180                     | Included                 | \$458                     | \$600                             | \$26,854  | T&E             | \$160.00 | \$0.55  |
| CEP                            | \$164                     | Included                 | \$769                     | \$116                             | \$28,416  | Incl.           | Incl.    | Incl.   |
| IIW                            | \$172                     | Included                 | \$700                     | Included                          | \$29,882  | T               | \$151    | Incl.   |
| Ayres Associates               | \$200                     | \$500                    | Included                  | \$300                             | \$31,200  | T&E             | \$140    | \$0.90  |
| Alfred Benesch & Company       | Declined                  | Workload full            |                           |                                   |           |                 |          |         |
| Cedar Corporation              | Declined                  | Workload full            |                           |                                   |           |                 |          |         |
| KL Engineering                 | Declined                  |                          |                           |                                   |           |                 |          |         |
| raSmith                        | Declined                  | Workload full            |                           |                                   |           |                 |          |         |
| Short Elliot Hendrickson, Inc. | Declined                  |                          |                           |                                   |           |                 |          |         |