

Agriculture & Education Committee  
UW-Extension  
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Agriculture & Education Committee  
Tuesday, July 12, 2017  
Rock County Courthouse  
Courthouse Conference Center  
51 S. Main Street, Janesville, WI 53545

### Unapproved Minutes

Committee Members Present:

Supervisor Bostwick, Supervisor Davis, Supervisor Driscoll, Supervisor Hawes, Supervisor Sweeney

Committee Members Absent:

N/A

Staff Members Present:

Donna Duerst, Nick Baker and Brian Paul

Others Present:

Josh Smith, Rock County Administrator

1. Call to Order: Supervisor Bostwick called the meeting called to order at 7:10 p.m.
2. Approval of Agenda: Supervisor Hawes moved approval of the agenda of July 12, 2017, second by Supervisor Driscoll. ADOPTED
3. Adoption of Minutes: Revisions to Item 7; with those changes, Supervisor Driscoll moved approval of the minutes from June 19, 2017, second by Supervisor Hawes. ADOPTED
4. Citizen Participation, Communication and Announcements  
Josh Smith shared that Jeff Kuglitsch was appointed Circuit Court Judge

5. Discussion and Possible Action re: UWEX staffing options and budget  
Duerst shared several options for the staffing budget for 2018. Options were discussed and the committee shared input for moving forward with developing the budget proposal.
6. Farm Report: Nick Baker, Agriculture Educator  
BASF Agronomy Field Day on July 13<sup>th</sup> at the Farm. Baker submitted a Capital Improvement request to remove and replace the shed on the north side of the highway. Waiting to hear about a grant on pollinator habitat.
7. Fair Board Report  
Paul reported the Fair is 13 days away and they are very busy.
8. Fairgrounds Maintenance and Contracts  
Paul shared that most of the buildings have been painted and lots of work has been done. Working on plans for making the fairgrounds more useable in the future. Plan on August AE Meeting at the Fairgrounds.
9. Discussion and Possible Action re: Developing a Behavior Policy for Fairground Users  
Postponed: Will discuss at next meeting
10. Action on Resolution re: Retirement of Donna Duerst  
Motion by Supervisor Sweeney, Second by Supervisor Hawes to recognize Duerst through a County Board Resolution. Adopted
11. Action: UW-EXT: Transfer of funds
  - Seasonal Wages for Summer Interns
  - Fairgrounds: Transfer of funds from Capital to RMMotion by Supervisor Sweeney, Second by Supervisor Driscoll to approve both transfers. Paul explained the Fairground transfer.  
ADOPTED
12. Review of Payments  
Reviewed

13. Update from Department: nEXT Generation Updates; county budget update; introduction of Chrissy Wen, Area Extension Director; efficiencies of office relocation

Duerst shared Letter of Introduction from Area Extension Director (AED) Chrissy Wen. Discussion Re: Role of the AED as the Department Head is eliminated. Example: Who is responsible for the day-to-day local administrative tasks?

14. Comments from the Committee

The Committee thanked Duerst for her many years of service.

15. Adjourn

Supervisor Davis moved to adjourn at 8:25 p.m., second by Supervisor Hawes.

ADOPTED by acclamation.

Name of Person Who Took the Minutes: Donna Duerst

Transcribed by: Sheila JaDoul

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE