

Agriculture & Education Committee
UW-Madison Division of Extension
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Agriculture & Extension Education Committee
Wednesday, October 13, 2021
UW Extension
Teleconference

Unapproved Minutes

Committee Members Present:

Chair Bostwick, Supervisor Sweeney, Supervisor Crary, Supervisor Aegerter

Committee Members Absent:

Supervisor Stevens

Staff Members Present:

Chrissy Wen, Brent Sutherland

Others Present:

None

1. Call to Order: Chair Bostwick called the meeting to order at 7:17 p.m.
2. Adoption of Agenda: Supervisor Sweeney moved approval of the agenda for October 13, 2021, second by Supervisor Crary. ADOPTED.
3. Citizen Participation, Communication and Announcements
Supervisor Aegerter reminded the committee that the Farmer's Markets in Janesville and Beloit going through the last Saturday of October.

Extension:

4. Review of Extension Bills
Reviewed.
5. Staffing Update
 - Regional Crop Educator – Chrissy provided an update to the committee on the recruitment for the Regional Crop Educator. There were preliminary interviews last week. Final interviews are this Friday. There are 4 candidates that will be interviewed via Zoom.
 - Regional Dairy Educator – Chrissy informed the committee that interviews are on Monday and Tuesday. There are two candidates. More updates will be available soon.

- Health and Well-being Educator update – Chrissy informed the committee that the educator in this position resigned, so this position is vacant. Chrissy is working with the State to determine what is best and what is next. She is working with Waukesha County to continue the Strong Bodies Program.
- Office manager update – Chrissy updated the committee that this position is full-time and has been posted by the County.

6. Discussion and possible action of the 4-H office assistant

Chrissy discussed the attached memo regarding the 4-H office assistant. She emphasized the need to divide tasks to help provide focused support. This position would be employed by the State because all of the programs and resources needed are provided through the State. This also allows Chrissy to be a direct supervisor. The committee expressed concerns with the title and designating it exclusively a 4-H office assistant. Supervisor Sweeney moved to retitle the position to a general office assistant, second by Supervisor Crary.
ADOPTED.

7. FoodWise program update

Shana Leith provided an update to the committee. This past summer, programming shifted from all virtual programming to some in-person groups. They also started back in-person this summer with the adult programming at GIFTS Men’s Shelter and House of Mercy. This fall, there is more in-person programming scheduled. They will be back in-person at the Beloit and Janesville schools. Project 16:49 in Beloit and Janesville, Community Action’s Fresh Start program and the Choice program through the Janesville School District are receiving our six-week Teen Cuisine series. Adults enrolled in the Evenstart program through the Beloit School District are receiving our nine-lesson Eating Smart Being Active series in Spanish. There is an upcoming four-lesson Cooking Matters series starting at the end of October through the Janesville Community Center

Fairgrounds:

8. Review of Fairgrounds Maintenance Bills and Contracts

Reviewed.

9. Fairgrounds

Brent Sutherland informed the committee that they had PSI out to the Fairgrounds to test the grandstands for lead and hazardous materials. The cost to mitigate and remove the paint is \$13,000. Brent is researching current codes and regulations on grandstands before moving forward.

10. Fair Board Report

None.

11. Comments from the Committee

None

12. Adjournment

Supervisor Crary moved to adjourn at 8:24 p.m., second by Supervisor Aegerter
ADOPTED

Haley Hoffman
Office Coordinator
Office of the Administrator

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